

November 19, 2020 Minutes

The Telford Borough Authority Meeting held this date was called to order at 6:00 p.m. by Chairman John Harrell, with the following members in attendance: Eric Kratz, David Musselman and Robert Nice. Also present were Manager Mark Fournier, Finance Director Craig Davies, Public Works Director Gary Yoder, Solicitor Jim Jacquette, Engineer Patrick DiGangi and Recording Secretary Megan McShane. Board Member Dan Cole participated via telephone.

APPROVAL OF MINUTES: Minutes of the October 15, 2020 Authority meeting were approved unanimously (5-0) by a Nice/Musselman motion.

COMMENTS FROM AUDIENCE: There were no comments from the audience.

DISCUSSION ITEMS:

1. 2021 Budget Presentation

Manager Mark Fournier gave an overview of the planned projects and purchases included in the proposed 2021 Budget, which also includes the following proposed increases: a water rate increase of \$.45 to \$4.80 per 1,000 gallons used, a sewer rate increase of \$.20 to \$7.80 per 1,000 gallons used, a water service fee increase of \$3.00 per quarter and a sewer service fee increase of \$3.00 per quarter, bringing the quarterly service fees to \$36.00 for each.

A Kratz/Musselman motion carried unanimously (5-0) approving the 2021 Budget.

2. 2021 Sludge Hauling Bid Award

A Cole/Nice motion carried unanimously (5-0) awarding the five-year contract for dewatered sludge to Franc Environmental for \$88.12 per ton, as well as the five-year contracts for liquid sludge hauling to Franc Environmental for \$101.78 per 1,000 gallons (contractor's disposal facility) and \$52.46 per 1,000 gallons (PWTa WWTP disposal facility).

3. A Musselman/Nice motion carried unanimously (5-0) authorizing the signature of an Engagement Agreement with NuCitrus Technologies, LLC and a payment of \$5,000 to NuCitrus for the creation of a Board member web portal. This payment is for the discovery phase of this project (40 hours).

4. Solicitor Jim Jacquette provided updates on the latest dialogue with Fres-Co and Indian Ridge Provisions regarding the establishment of agreements/payment plans for their excessive usage.

5. The consensus of the Board was to keep the December meeting scheduled for Thursday, December 17, 2020 at 6:00 pm.

TREASURER'S REPORT: Accepted as presented.

WATER DEPARTMENT REPORT: We received a written report for the file.

COLLECTION REPORT: We received a written report for the file.

WASTEWATER TREATMENT REPORT: We received a written report for the file.

Mr. Fournier informed the Board that WWTP Superintendent Dan Wurst recently received an award from EPWPCOA (Eastern Pennsylvania Water Pollution Control Operators Association), which will be presented virtually at their annual meeting on Friday, November 20th.

PTWA REPORT: We received a written report for the file.

SOLICITOR'S REPORT: We did not receive a written report for the file.

ENGINEER'S REPORT: We received a written report for the file.

Engineer Patrick DiGangi reported that the design is progressing on the Well 3 Electrical Upgrade project. Mr. DiGangi also informed the Board that he was unable to prepare the proposal for the completion of an assessment on TBA's WWTF prior to this meeting, and added that he will be working on it shortly.

MANAGER'S REPORT: We received a written report for the file.

OTHER BUSINESS:

Payment of the bills and requisitions for the month of October in the amount of \$317,855.39 was approved unanimously (5-0) by a Nice/Cole motion.

Signing of the check registers was approved unanimously (5-0) by a Cole/Kratz motion.

PENDING ITEMS:

- Mr. Jacquette to reach out to Steve Hann regarding TMDL negotiations.
- The Board will continue its discussion about implementing rate structures.
- CKS to submit a proposal for the completion of an assessment on TBA's WWTF prior to next month's meeting.
- Mr. Fournier, Mr. Jacquette & Ms. McShane will work on a summary of a plan to put commercial customers on notice for the surcharge structure, if TBA implements one.

The meeting was adjourned at 7:32 pm by a Kratz/Musselman motion.

Respectfully submitted,

David Musselman

Secretary