

December 15, 2022 - Minutes

The Telford Borough Authority Meeting held this date was called to order at 6:00 p.m. by Chairman John Harrell. The following members were in attendance: Dan Cole, Dave Musselman, and Robert Nice. Also present were Solicitor Jim Jacquette, Engineer Patrick DiGangi, Public Works Director Gary Yoder, Interim Manager Cary Vargo, Finance Director Craig Davies, and Recording Secretary Diane Windfelder.

APPROVAL OF MINUTES: Minutes of the November 17, 2022, Authority meeting were approved unanimously (4-0) by a Nice/Musselman motion.

COMMENTS FROM THE AUDIENCE: No comments from the audience

DISCUSSION ITEMS:

Civic Plus – New Website Design:

A Musselman/Cole motion carried unanimously (4-0) authorizing the Interim Manager to sign the appropriate contract with Civic Plus for the new Authority website in the amount of \$2,337.75.

2023 Budget Adoption:

A Nice/Cole motion carried unanimously (3-0) approving the 2022 Rate Resolution with the following modifications that will be effective November 1, 2022:

Water Rate (quarterly) per 1,000 Gallons	\$ 5.10
Sewer Rate (quarterly) per 1,000 Gallons	\$ 8.45
Water Service Charges (quarterly)	\$ 42.00
Sewer Service Charges (quarterly)	\$ 42.00

TREASURER'S REPORT: Accepted as presented.

WATER DEPARTMENT REPORT: We received a written report for the file.

COLLECTION REPORT: We received a written report for the file.

WASTEWATER TREATMENT REPORT: We received a written report for the file.

PTWA REPORT: We received a written report for the file.

SOLICITOR'S REPORT: Solicitor Jim Jacquette provided a verbal report.

ENGINEER'S REPORT: We received a written report for the file.

MANAGER'S REPORT: Gave a verbal report

OTHER BUSINESS:

Payment of bills and requisitions for the month of November in the amount of \$300,390.00 was approved unanimously (4-0) by a Musselman/Cole motion.

PENDING ITEMS:

*A letter should be sent to all customers on the excess usage list with an explanation as to why TBA is reviewing accounts and announcing a new rate program being considered by TBA. The Solicitor, Engineer, Manager and Chairman will continue to work on this letter.

*Mr. DiGangi to prepare a proposal with recommendations as to how to improve treatment and flow at the WWTF.

*Pursue cost information (lease vs. purchase) for generators at TBA's wells; also, research used equipment.

The meeting was adjourned at 6:48 pm by a Coll/Musselman motion.

Respectfully submitted,

David Musselman

Secretary