



**TELFORD BOROUGH COUNCIL  
REGULAR MEETING AGENDA**

**March 11, 2024**

**7:30 PM**

**I. CALL TO ORDER**

**II. INVOCATION (COUNCIL MEMBER JOHN TAYLOR) AND PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

- ☐ **MAYOR JERRY GURETSE**
- ☐ **COUNCIL PRESIDENT EMILINE WEISS**
- ☐ **COUNCIL VICE PRESIDENT CAROLYN CROUTHAMEL**
- ☐ **COUNCIL MEMBER KATHERINE FARINA**
- ☐ **COUNCIL MEMBER ROBERT JACOBUS**
- ☐ **COUNCIL MEMBER ROBERT SPARKS**
- ☐ **COUNCIL MEMBER JOHN TAYLOR**
- ☐ **COUNCIL MEMBER MEREDITH TORRES**
- ☐ **JR. COUNCIL MEMBER MADISON GULDEN**

*Council President- Inquire if any attendee will be audio or video recording and/or live streaming the meeting.*

**IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY**

***Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.***

*Please state your name and address for the record. Public comment on agenda items shall not exceed three (3) minutes per Telford Borough resident per agenda item. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.*

## **V. CONFIRMED APPOINTMENTS**

- *Representative Steve Malagari – Presentation of Citations*

## **VI. MINUTES OF PREVIOUS MEETING(S)**

- *February 12th, 2024- motion to enter into the record.*

## **VII. TREASURERS REPORT- Blaine Bergey**

## **VIII. MAYOR’S REPORT- Jerry Guretse**

## **IX. POLICE DEPARTMENT REPORT- Chief Randall Floyd**

## **X. FIRE DEPARTMENT REPORT**

## **XI. EMS REPORT**

## **XII. LIBRARY REPORT**

## **XIII. BOROUGH STAFF REPORTS**

### **A. Public Works Department- Gary Yoder**

### **B. Manager’s Report- Kyle Detweiler**

- *Motion – Support of DCNR Resolution*
- *Resolution 2024-03 – DCNR Grant Resolution, ‘Telford Borough Pocket Park Acquisition’*
- *Motion – Road Closure – SABL Opening Day Parade*

## **XIV. PROFESSIONAL CONSULTANTS’ REPORTS**

### **A. Solicitor’s Report- James Jacquette, Timoney Knox LLP**

### **B. Engineer’s Report- CKS Engineers**

## **XV. COUNCIL COMMITTEE REPORTS:**

### **A. Finance & Administration Committee- Emiline Weiss**

- *Motion to approve bills from February 2024 in the amount of \$233,107.75.*

### **B. Planning and Zoning Committee- Carolyn Crouthamel**

### **C. Environmental Committee- Katherine Farina**

### **D. Public Works/Buildings & Plant Committee- Robert Jacobus**

### **E. Public Safety Committee- Robert Sparks**

- *Items for Discussion – Parking on Grandview Drive, Speeding on Main Street*
- *Update on New Fire Company Siren Installation*

### **F. Development & Culture Committee- John Taylor**

- *Telford Happenings, Inc. Updates*
- *Montgomery County Boroughs Association Updates*
- *Motion - Hometown Heroes Banner Project*

## **XVI. OTHER BUSINESS**

## **XVII. CITIZENS' COMMENTS**

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*Please state your name and address for the record. Public comment on non- agenda items shall not exceed three (3) minutes per Telford Borough resident. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.*

## **XVIII. ADJOURNMENT**

**TELFORD BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
February 12, 2024  
7:30 PM**

**I. CALL TO ORDER**

President Emiline Weiss called the Telford Borough Council meeting of February 12, 2024, to order at 7:30 p.m.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was given by Council President Emiline Weiss, followed by the pledge of allegiance.

**III. ROLL CALL**

Present at the meeting were President Emiline Weiss, Vice President Carolyn Crouthamel, and council members John Taylor, Meredith Torres, Katherine Farina, Robert Jacobus, and Robert Sparks. Also in attendance were Mayor Jerry Guretske, Manager Kyle Detweiler, Public Works Director Gary Yoder, Police Chief Randall Floyd, Borough Solicitor Jim Jacquette, and Recording Secretary Diane Windfelder.

Prior to citizens' comments, Council President Weiss inquired if anyone in attendance would be audio or video recording tonight's meeting, or live streaming. John Worthington will be audio taping.

**IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY**

There were no citizens' comments regarding agenda items.

**V. MINUTES OF PREVIOUS MEETING**

Council Vice President Crouthamel made a motion to enter into the record the minutes of the January 2, 2024, meeting. Council Member Farina seconded the motion. The motion passed with a 7-0 vote.

Council members Farina made a motion to enter into the record the minutes of the January 15, 2024, meeting. Council Member Torres seconded the motion and the motion passed with a 7-0 vote.

## **VI. TREASURERS REPORT**

A written report was submitted for the record.

## **VII. MAYOR'S REPORT**

A written report was submitted for the record.

## **VIII. POLICE DEPARTMENT REPORT**

Chief Floyd submitted a written report for the record and the 2023 annual report for the Police Department.

## **IX. FIRE REPORT**

A written report was submitted for the record.

Council members Torres made a motion to approve payment remittance for all invoiced charges that are incurred by the Telford fire Company for purchase and installation of their new siren, above and beyond the previously awarded grand funding and not to exceed \$45,000.00. Council Member Taylor seconded the motion and the motion passed with a 6-0 vote with Council member Sparks abstaining.

## **X. EMS REPORT**

A written report was submitted for the record.

## **XI. LIBRARY REPORT**

A written report was submitted for the record.

## **XII. BOROUGH STAFF REPORTS**

### **A. Public Works Department- Gary Yoder**

A written report was submitted for the record.

### **B. Manager's Report- Manager Kyle Detweiler**

A written report was submitted for the record.

Council Member Jacobus made a motion to accept the proposal of Altek Business Systems Inc for the Borough Hall Council Chamber media improvements. Council Member Sparks seconded the motion. The motion passed with a 7-0 vote.

### **XIII. PROFESSIONAL CONSULTANTS' REPORTS**

#### **A. Solicitor's Report- James Jacquette, Timoney Knox LLP**

A verbal report was given by the solicitor.

#### **B. Engineer's Report- CKS Engineers**

A written report was submitted for the record.

### **XIV. COUNCIL COMMITTEE REPORTS**

#### **A. Finance and Administrative Committee-**

Council Member Taylor made a motion to approve bills from January 2024 in the amount of \$421,329.53 and Council Member Crouthamel seconded the motion. The motion passed with a 7-0 vote.

#### **B. Planning and Zoning Committee-**

Council Member Torres gave a brief presentation on the Indian Valley Regional Planning commission meeting that she had attended last month.

#### **C. Environmental Committee-**

Council Member Farina gave a presentation on the Council establishing an Environmental Advisory Committee. Ms. Farina would like to set up a committee to promote education and identify environmental problems and recommend a plan or programs, this committee will also give us more opportunities to receive more grant monies. At this time, it was the consensus of the Council to table this item.

#### **D. Public Works/Buildings & Plant Committee-**

Nothing to report.

#### **E. Public Safety Committee-**

Nothing to report.

## **F. Development & Culture Committee- John Taylor**

Representative of Telford Happenings, Inc., Daniel Wurst, gave a report on the past year of the activities of Telford Happenings. Mr. Wurst indicated that it was a good year with a great turn out for event attendance and is looking forward to the coming season.

Council Member Taylor reported that his committee is working on the Hometown Heroes banner project and will be getting information out soon to Borough residents.

There was a brief discussion on making a monument of flags for all branches of the military on the new parcel of ground that was purchased next to the Community Building.

Manager Detweiler reported that there will be a Montgomery County Borough's Association Dinner on February 22 if anyone is interested in attending.

## **XV. OTHER BUSINESS**

There was no other business.

## **XVI. CITIZENS' COMMENTS**

No comments were made.

## **XVIII. ADJOURNMENT**

Council Member Torres motioned for adjournment and Council Member Farina seconded the motion. The motion passed with a 7-0 vote and the meeting was adjourned at 8:40 PM.

# **Telford Borough**

## **Financial Reports**

### **February 2024**

P.1 - Financial Summary

P.5 - Expenditure Listing

P.6 - Balance Sheet

P.8 - P&L - Feb-24 & YTD

P.13 - P&L by Fund - YTD



# Telford Borough

## Financial Summary

### February 2024

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#### Overview

##### Glossary of acronyms:

- DVHT - Delaware Valley Health Trust - our health insurance provider.
- PIRMA - Pennsylvania Intergovernmental Risk Management Association - our general liability insurance provider.
- PLGIT - Pennsylvania Local Government Investment Trust - a banking trust available to PA municipalities that offers high interest rates and no fees.
- PMRS - Pennsylvania Municipal Retirement System - the state pension system to which we belong.

##### Overview and cash update:

- The bottom line is down compared to Feb-23 due to the large expenditures in January (listed again below). The effect of these will be felt less and less throughout the year as more income comes in and similar items were incurred during 2023.
- After going through a lot of cash as detailed on last month's report we gained 97k in February, primarily from the beginning of real estate tax collections.
- The bulk of the collections occur in March (922k last year vs 207 in Feb), so cash should increase significantly next month.

##### Significant January expenditures:

- 50,480 vacation/sick time payout for retiring employees.
- 30,163 to H.A. Thomson for property, equipment, & auto insurance.
- 78,581 to PIRMA for liability insurance.
- 64,171 to Walter Brucker & Co. for PD lobby improvements.

##### Payments were made to the **fire department** and **library** to remit collected taxes:

- 40.39 to the library, composed of payments in 2023 of delinquent 2022 taxes. This should be the final remittance of that tax and as payments to the library going forward are from the General fund budget that separate bank account can be closed.
- 5174.26 to the fire dept, composed primarily of the first collections from 2024 with the balance from 2023.

#### Cash Basis Net Gain (Loss) Summary

	2024		2023	
	February	YTD	February	YTD
General Fund	115,906	(42,475)	190,497	(31,472)
Recreation Fund	114	(298)	20	43
Fire Tax Fund	-	-	9,103	9,103
Library Tax Fund	-	-	-	-
Escrow Fund	2,801	5,817	249	524
DCED Grants Fund	-	-	-	-
Capital Reserve Fund	1,168	(172,187)	32	90
Liquid Fuels Fund	634	1,313	29	61
	120,623	(207,830)	199,930	(21,651)

**Cash Balances**

	2024		2023
	PLGIT	Univest	Univest
<b>General Fund</b>			
General Fund	170,327	80,133	223,087
Cash - QNB	-	2,204	8,158
Grant Fund	-	125,617	513,678
Petty Cash	-	100	100
Petty Cash - PD	-	100	100
Money Market	closed	closed	2,103
Payroll	-	67	49,472
TBPD Donation Fd	-	4,202	5,750
<b>Total General Fund</b>	<b>170,327</b>	<b>212,423</b>	<b>802,448</b>
<b>Other Funds</b>	<b>PLGIT</b>	<b>Univest</b>	<b>Univest</b>
Recreation Fund	25,725	9,964	51,125
Fire Company Tax	-	5	5
Library Tax	-	-	5
DCED	-	8	8
Cash - UNB (Cap Res)	284,448	17,298	351
Money Market	closed	closed	350,086
MMt 2.17% (Cap Res)	closed	closed	111,838
Highway Aid Fund	151,081	33,451	193,042
<b>Total Cash at 1/31</b>	<b>631,581</b>	<b>273,149</b>	<b>1,508,908</b>
		<b>904,730</b>	
Cash Balance at 1/31/24		808,083	
Increase (Decrease) from last month		96,647	
	<b>PLGIT</b>	<b>Univest</b>	<b>Univest</b>
<b>Borough Escrow Fund</b>	691,852	230	726,319
<b>PD HRA</b>	transferred to HRA plan		64,520

**Revenue Summary**

	2024		2023	
<b>General Fund:</b>	<b>February</b>	<b>YTD</b>	<b>February</b>	<b>YTD</b>
<b>Taxes:</b>				
Real Estate	136,655	145,458	206,868	207,558
Per Capita	-	-	5	5
Local Services	15,794	16,458	13,004	15,336
Transfer	9,922	23,569	15,790	15,790
Earned Income	127,501	147,912	97,405	118,804
Public Utility Realty Tax	-	-	-	-
Alcoholic Beverages Tax	-	-	-	-
<b>Total Taxes</b>	<b>289,872</b>	<b>333,397</b>	<b>333,072</b>	<b>357,493</b>

PILOT	-	-	-	-
Cable Franchise Fees	18,714	18,714	6,701	6,701
Fines	1,946	2,799	1,783	2,243
Interest	294	1,001	258	609
Rent	2,925	6,175	3,555	7,820
Certification Fees	400	700	200	750
Variance Fees	-	-	-	-
Police Reports	15	427	75	113
Police Services Reimb	-	1,256	4,130	4,130
Permits	1,678	21,675	708	1,387
Recycling Grant	-	-	-	-
Street & Highway Grant	-	-	-	-
W/C Reimbursement	-	-	-	-
State Pension Aid	-	-	-	-
State Fire Aid	-	-	-	-
Non-Revenue Receipts	(198)	500	180	809
Materials & Services Sold	-	-	-	-
Authority Pension Reimb	-	-	-	-
Debt Proceeds	-	-	-	-
Refunds - PY Expenditures	-	-	-	-
Interfund Transfers	-	175,000	-	-
<b>Total General Fund</b>	<b>315,646</b>	<b>561,644</b>	<b>350,662</b>	<b>382,055</b>
<b>Recreation Fund:</b>				
Interest	114	237	20	43
Contributions	-	-	-	-
Rent	-	-	-	-
<b>Fire Tax Fund:</b>				
Real Estate Taxes	5,174	5,174	9,103	9,103
<b>Library Tax Fund:</b>				
Real Estate Taxes	40	40	-	-
<b>Borough Escrow Fund:</b>				
Interest	2,811	5,827	249	524
<b>Capital Reserve Fund:</b>				
Interest	1,168	2,813	32	90
<b>Highway Aid Fund:</b>				
Interest	634	1,313	29	61
Liquid Fuels	-	-	-	-
Turnback Payment	-	-	-	-
Transfer from General Fund	-	-	-	-
<b>Total Borough Revenue</b>	<b>325,587</b>	<b>577,048</b>	<b>360,095</b>	<b>391,876</b>

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**Escrow Account Activity**

Starting balance, 2/1/24	691,757
Interest	2,811
Deposits	-
Engineering fees	(2,486)
Legal fees	-
<b>Ending balance, 2/29/24</b>	<b>692,082</b>

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**Debt Summary****Quakertown National Bank loan**

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Original balance	600,000
Outstanding balance	133,268
Interest rate	2.95% until 3/1/24, then floating between 3.6% and 5.0% based on Prime
Purpose	SEPTA property renovations. This is a refi of a 2007 note.

Principal and interest due semiannually.

Schedule of remaining payments (interest and principal):

2024	49,679
2025	50,132
2026	18,689
	<b>118,500</b>

**First National Bank of Newton**

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Original balance	1,030,000
Outstanding balance	967,000
Interest rate	3.45% until 11/30/29, then a floating rate of 75% of Prime with a ceiling of 4.95%
Purpose	Borough building acquisition and renovations

Interest is paid twice a year, principal once in December.

Schedule of remaining payments:

2024	47,062
2025	46,589
2026	78,116
2027 - 2038	1,068,914
	<b>1,240,681</b>

**Quakertown National Bank Police car loan**

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Paid off in 2023.

**Telford Borough**  
**Expenditure List**  
**February 2024**

<b>Name</b>	<b>Amount</b>		
<b>General Fund</b>			
A.M. Goshow & Son, Inc.	127.68	Perkiomen Watershed Conservancy	1,000.00
Advance Auto Parts	228.78	PMRS	8,139.28
Alderfer Glass Co.	171.60	PowerDMS, Inc.	550.00
Altek Business Systems Inc	993.69	PPL Utilities	67.77
American Legal Publishing Corp	325.00	PPL Utilities	4,332.62
Arkansas Flag and Banner, Inc.	428.36	Quill LLC	84.98
Armour & Sons Electric, Inc	1,815.00	Raifsnider's Exterminating LLC	95.00
ARRO Consulting, Inc.	738.26	Republic Services #320	268.09
AT&T Mobility	40.89	Richter Total Office	400.00
Boston Mutual Life Ins Co - W	71.25	Rising Sun Inn	1,720.00
Cargill, Incorporated	1,686.91	Sara Miller	129.64
Carpet Care Services, LLC	234.77	St. Lukes Hospital	294.00
Clemens Uniform Rental	78.08	Standard Insurance Co	3,172.98
Comcast Cable	274.90	SynaTek	477.75
Cope's Garage and Collisions Solutions	217.10	Timoney Knox	5,954.70
D.L. Beardsley, Ltd	73.30	T-Mobile	390.31
Davidheiser's Inc.	78.75	United States Treasury	494.32
Display And Sign Center, Inc.	296.00	Univest Bank & Trust Co.	19.76
DVHT	40,702.53	Verizon	490.62
Elan Financial Services	2,184.74	Verizon Wireless	120.03
Established Traffic Control	210.12	Warehouse Battery Outlet	119.90
Estech Systems Inc	329.91	WEX Health, Inc.	70.00
ExpertPay	657.24		<b>94,126.72</b>
PA Chiefs Of Police Association	150.00		
Fastenal Company	76.20	Payroll	118,212.01
FBI-LEEDA	50.00	Payroll Tax	10,324.18
Galco Business Communications	54.50	<b>Total General Fund</b>	<b>222,662.91</b>
Grand View Hospital	175.00		
Gusto	233.20	<b>Fire Tax Fund</b>	
Hayden Nelson & Yoder, P.C.	790.00	Telford Volunteer Fire Co Relief Assoc	5,174.26
Home Depot Credit Services	346.74		
Intuit	95.40	<b>Library Tax Fund</b>	
Keystone Fire & Security	319.00	Indian Valley Public Library	40.39
Keystone Municipal Services, Inc.	2,340.00		
Logan Kiriposki, Inc	375.00	<b>Escrow Fund</b>	
MetLife	4,880.69	ARRO Consulting, Inc.	2,485.99
Michalak's Auto Repair	300.00	Univest Bank & Trust Co.	10.00
Missionsquare-301626	1,041.57	Timoney Knox	179.50
Montgomery County Borough's Associator	150.00	ARRO Consulting, Inc.	2,554.70
Moyer Automated Fueling Center	2,139.34	<b>Total Escrow Fund</b>	<b>5,230.19</b>
NAPA Auto Parts	13.47		
North Wales Borough	80.00	<b>Total Borough Expenditures</b>	<b>233,107.75</b>
PA State Association of Boroughs	160.00		

Telford Borough  
Statement of Financial Position  
As of February 29, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
01-100 General Fund bank accounts	
01-100-000 GF Operating Account	80,132.65
01-100-100 PLGIT - General Fund	170,326.66
01-105-000 Payroll Account	67.00
01-106-000 QNB	2,203.52
01-106-100 TBPB Donation Fund	4,201.80
01-108-000 Grant Fund	125,616.89
01-110-000 Petty Cash	200.00
<b>Total 01-100 General Fund bank accounts</b>	<b>382,748.52</b>
05-100 Recreation Fund bank accounts	
05-100-000 Recreation Fund	9,964.03
05-100-100 Recreation Fund - PLGIT	25,725.44
<b>Total 05-100 Recreation Fund bank accounts</b>	<b>35,689.47</b>
07-100-000 Fire Company Tax account	5.00
08-100-000 Library Tax account	0.00
09-100 Escrow bank accounts	
09-100-000 Escrow Account	229.70
09-100-100 Escrow - PLGIT	691,851.77
<b>Total 09-100 Escrow bank accounts</b>	<b>692,081.47</b>
18-100-000 DCED account	8.32
30-100 Capital Reserve bank accounts	
30-100-000 Capital Reserve	17,298.09
30-100-100 Capital Reserve - PLGIT	284,447.92
<b>Total 30-100 Capital Reserve bank accounts</b>	<b>301,746.01</b>
35-100 Liquid Fuels	
35-100-000 Liquid Fuels	33,450.66
35-100-100 Liquid Fuels - PLGIT	151,081.27
<b>Total 35-100 Liquid Fuels</b>	<b>184,531.93</b>
<b>Total Bank Accounts</b>	<b>\$1,596,810.72</b>

Telford Borough  
Statement of Financial Position  
As of February 29, 2024

	TOTAL
Other Current Assets	
01-300 Due From Other Funds	
01-130-000 Due From Authority for Payroll	17,212.93
<b>Total 01-300 Due From Other Funds</b>	<b>17,212.93</b>
07-130-000 Due from General Fund	0.00
08-130-000 Due from General Fd	0.00
<b>Total Other Current Assets</b>	<b>\$17,212.93</b>
<b>Total Current Assets</b>	<b>\$1,614,023.65</b>
<b>TOTAL ASSETS</b>	<b>\$1,614,023.65</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
01-200-000 Credit Card	796.51
<b>Total Credit Cards</b>	<b>\$796.51</b>
Other Current Liabilities	
01-220-100 Payroll withholdings	22,797.85
01-230 Due To Other Funds	
01-230-100 Due To Library Fund	0.00
01-230-200 Due To Fire Company Taxation	0.00
<b>Total 01-230 Due To Other Funds</b>	<b>0.00</b>
01-248-000 Escrow Activity	-9,514.42
01-252-000 Deferred Revenue	104,927.53
<b>Total Other Current Liabilities</b>	<b>\$118,210.96</b>
<b>Total Current Liabilities</b>	<b>\$119,007.47</b>
<b>Total Liabilities</b>	<b>\$119,007.47</b>
Equity	
Opening balance equity	1,702,847.02
Retained Earnings	
Net Revenue	-207,830.84
<b>Total Equity</b>	<b>\$1,495,016.18</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,614,023.65</b>

# Telford Borough

## Statement of Activity by Class

February 2024

	TOTAL	
	FEB 2024	JAN - FEB, 2024 (YTD)
Revenue		
01-301 Real Estate Taxes		
01-301-100 Current Year	92,655.44	101,458.83
01-301-300 Delinquent	101.54	101.54
01-391-400 Payments In Lieu Of Taxes (PILOT)	49,112.65	49,112.65
<b>Total 01-301 Real Estate Taxes</b>	<b>141,869.63</b>	<b>150,673.02</b>
01-310 Act 511 Taxes		
01-310-050 Local Services	15,794.10	16,457.75
01-310-100 Real Estate Transfer	9,922.50	23,569.00
01-310-210 Earned Income - Current	127,500.18	147,911.63
<b>Total 01-310 Act 511 Taxes</b>	<b>153,216.78</b>	<b>187,938.38</b>
01-331 Fines		
01-331-110 Vehicle Code Violations		50.00
01-331-130 District Justice	1,945.93	2,748.63
<b>Total 01-331 Fines</b>	<b>1,945.93</b>	<b>2,798.63</b>
01-342 Rents		
01-342-200 Buildings	2,925.00	6,175.00
<b>Total 01-342 Rents</b>	<b>2,925.00</b>	<b>6,175.00</b>
01-361 General Government		
01-361-400 Certification Fees	400.00	700.00
<b>Total 01-361 General Government</b>	<b>400.00</b>	<b>700.00</b>
01-362 Public Safety		
01-362-110 Police Reports & Services	15.00	426.63
01-362-111 Police Services Reimbursements		1,256.24
01-362-410 Building Permits	1,355.50	20,021.00
01-362-460 Other Permits And Fees	125.00	1,655.00
<b>Total 01-362 Public Safety</b>	<b>1,495.50</b>	<b>23,358.87</b>
01-391 Other Revenue		
01-391-100 Cable TV Franchise	18,713.88	18,713.88
01-391-150 Interest Earnings	5,020.61	11,190.57
01-391-300 Non-Revenue Receipts		500.00
<b>Total 01-391 Other Revenue</b>	<b>23,734.49</b>	<b>30,404.45</b>
01-392 Interfund Transfers from		
01-392-000 Transfer from Capital Reserve		175,000.00
<b>Total 01-392 Interfund Transfers from</b>		<b>175,000.00</b>
<b>Total Revenue</b>	<b>\$325,587.33</b>	<b>\$577,048.35</b>
<b>GROSS PROFIT</b>	<b>\$325,587.33</b>	<b>\$577,048.35</b>



# Telford Borough

## Statement of Activity by Class

February 2024

	TOTAL	
	FEB 2024	JAN - FEB, 2024 (YTD)
<b>Expenditures</b>		
01-400 Legislative Body		
01-400-340 Advertising, Printing, And Bin	14.00	547.39
01-400-420 Dues, Subscriptions, And Membe	435.00	983.00
01-400-460 Meetings & Conferences	80.00	280.00
<b>Total 01-400 Legislative Body</b>	<b>529.00</b>	<b>1,810.39</b>
01-401 Administration		
01-401-100 Wages - Borough Manager	6,242.35	10,998.07
01-401-110 Wages - Office	8,317.75	12,823.22
01-401-240 Materials & Supplies	1,600.68	2,746.70
01-401-310 Professional Services	790.00	809.75
01-401-330 Legal Services	5,954.70	8,511.30
01-401-350 Insurance & Bonding		4,575.00
01-401-390 Bank fees	29.76	29.76
01-401-400 Telephone	837.22	1,624.06
01-401-410 Software & IT Equip Lease	893.58	1,106.16
01-401-500 Repairs & Maintenance	69.20	245.71
01-401-510 Minor Equip Purchase		150.00
01-401-520 Website Design	325.00	325.00
01-401-610 Dues & Subscriptions	70.00	719.60
<b>Total 01-401 Administration</b>	<b>25,130.24</b>	<b>44,664.33</b>
01-403 Tax Collection		
01-403-100 Wages - Tax Collection	807.70	1,453.86
01-403-110 Earned Income Tax Collector		293.01
01-403-120 Local Services Tax Collector		61.02
<b>Total 01-403 Tax Collection</b>	<b>807.70</b>	<b>1,807.89</b>
01-409 Buildings & Plant		
01-409-100 Wages - Maintenance	992.46	1,802.06
01-409-240 Material & Supplies	485.69	485.69
01-409-300 Other Professional Services	2,340.00	4,777.50
01-409-550 Electricity	898.06	3,393.58
01-409-700 Borough Hall	976.41	2,614.48
01-409-705 Police Building	368.81	1,093.18
01-409-710 Community Bldg.		211.26
01-409-740 Capital Improvements	399.76	69,862.98
<b>Total 01-409 Buildings &amp; Plant</b>	<b>6,461.19</b>	<b>84,240.73</b>
01-410 Police		
01-410-100 Wages - Police Chief	12,746.90	22,434.55
01-410-110 Wages - Detective	9,586.00	50,963.20

# Telford Borough

## Statement of Activity by Class

February 2024

	TOTAL	
	FEB 2024	JAN - FEB, 2024 (YTD)
01-410-120 Wages - Patrolmen	53,393.95	92,578.87
01-410-130 Wages - Secretary	5,452.14	9,562.22
01-410-150 Health Insurance	18,206.02	34,741.38
01-410-155 Life & Disability Insurance	1,889.42	2,736.44
01-410-170 FICA - Employer	6,071.67	13,166.51
01-410-220 Gasoline	957.03	1,898.88
01-410-240 Materials & Supplies	1,121.38	1,331.91
01-410-330 Legal Services - Police		1,432.50
01-410-400 Telephone	589.04	1,130.27
01-410-410 Software & IT Equip Lease	647.06	2,078.53
01-410-490 Other Services	175.00	232.00
01-410-500 Repairs & Maintenance	231.60	460.47
01-410-510 Minor Equip Purchase	18.75	640.15
01-410-530 Vehicle Maint & Supplies	300.00	2,881.97
01-410-600 Meetings & Conferences	2,549.64	2,549.64
01-410-605 Education		1,341.65
01-410-610 Dues & Subscriptions	50.00	370.00
01-410-740 Capital Improvements - Police	196.50	196.50
01-410-820 Payments to Other Orgs.		6,550.00
<b>Total 01-410 Police</b>	<b>114,182.10</b>	<b>249,277.64</b>
01-411 Fire		
01-411-800 Payments to Fire Dept/Library	5,214.65	5,214.65
01-411-820 Ambulance		2,500.00
<b>Total 01-411 Fire</b>	<b>5,214.65</b>	<b>7,714.65</b>
01-430 Highway - General		
01-430-140 Wages - Public Works Director	4,156.03	7,769.60
01-430-145 Wages - Highway	7,709.69	14,374.97
01-430-220 Gasoline		488.66
01-430-240 Materials & Supplies	289.64	344.64
01-430-250 Uniforms	78.08	174.66
01-430-420 Dues & Subscriptions		120.00
01-430-500 Repairs & Maintenance	119.90	125.24
01-430-530 Vehicle Maint & Supplies	216.05	427.05
01-430-740 Capital Improvements - Highway	142.00	142.00
<b>Total 01-430 Highway - General</b>	<b>12,711.39</b>	<b>23,966.82</b>
01-431 Street Cleaning		
01-431-145 Wages - Street Cleaning	1,934.18	2,296.76
01-431-500 Repairs & Maintenance	160.63	602.56
<b>Total 01-431 Street Cleaning</b>	<b>2,094.81</b>	<b>2,899.32</b>

Telford Borough  
Statement of Activity by Class  
February 2024

	TOTAL	
	FEB 2024	JAN - FEB, 2024 (YTD)
01-432 Highway - Snow & Ice		
01-432-145 Wages - Snow Removal	4,431.30	10,414.20
01-432-240 Highway Supplies	2,869.22	2,951.22
01-432-510 Minor Equip Purchase		539.99
<b>Total 01-432 Highway - Snow &amp; Ice</b>	<b>7,300.52</b>	<b>13,905.41</b>
01-433 Traffic Signals & Signs		
01-433-140 Wages - Street Signs & Traf Si	830.49	1,836.92
01-433-240 Materials & Supplies	506.12	506.12
01-433-374 Machinery & Equipment Repairs	1,815.00	2,551.69
01-433-550 Electricity - Traf Sig	40.48	150.79
<b>Total 01-433 Traffic Signals &amp; Signs</b>	<b>3,192.09</b>	<b>5,045.52</b>
01-435 Sidewalks & Crosswalks		
01-435-145 Wages - Sidewalks	86.19	86.19
<b>Total 01-435 Sidewalks &amp; Crosswalks</b>	<b>86.19</b>	<b>86.19</b>
01-436 Storm Sewers		
01-436-145 Wages - Storm Sewers		919.01
01-436-240 Materials & Supplies	1,100.00	1,155.00
<b>Total 01-436 Storm Sewers</b>	<b>1,100.00</b>	<b>2,074.01</b>
01-438 Roads & Bridges		
01-438-145 Wages - Roads & Bridges	354.09	714.90
01-438-550 Street Lighting - Electricity	2,736.32	7,384.14
<b>Total 01-438 Roads &amp; Bridges</b>	<b>3,090.41</b>	<b>8,099.04</b>
01-445 Parking Facilities		
01-445-145 Wages - Parking Facilities	301.06	407.32
01-445-550 Electricity	70.35	144.85
<b>Total 01-445 Parking Facilities</b>	<b>371.41</b>	<b>552.17</b>
01-454 Parks		
01-454-145 Wages - Parks	869.73	1,125.43
01-454-220 Gasoline		63.68
01-454-240 Materials & Supplies	239.94	774.94
01-454-500 Repairs & Maintenance	141.15	249.11
01-454-510 Minor Equip Purchase	73.30	723.14
01-454-540 Equipment Rentals	375.00	1,675.00
01-454-550 Electricity	655.18	1,074.00
<b>Total 01-454 Parks</b>	<b>2,354.30</b>	<b>5,685.30</b>
01-457 Civil Celebrations		
01-457-145 Wages - Civil Celebrations		836.73
01-457-240 Materials & Supplies	-2,504.75	366.90
<b>Total 01-457 Civil Celebrations</b>	<b>-2,504.75</b>	<b>1,203.63</b>

Telford Borough  
Statement of Activity by Class  
February 2024

	TOTAL	
	FEB 2024	JAN - FEB, 2024 (YTD)
01-460 Community Development		
01-460-810 Telford Happenings Contrib		3,750.00
<b>Total 01-460 Community Development</b>		<b>3,750.00</b>
01-486 Insurance		
01-486-355 General Liability Insurance		78,581.00
01-486-356 Insurance - Property, Equip, Auto		30,163.00
<b>Total 01-486 Insurance</b>		<b>108,744.00</b>
01-487 Employee Benefits		
01-487-150 Health Insurance	17,307.47	34,614.90
01-487-152 Employee Assist. Program		782.00
01-487-155 Life & Disability Insurance	1,283.56	1,929.06
01-487-170 FICA - Employer	4,252.51	7,026.19
<b>Total 01-487 Employee Benefits</b>	<b>22,843.54</b>	<b>44,352.15</b>
01-492 Interfund Transfers to		
01-492-300 Transfer to General Fund		175,000.00
<b>Total 01-492 Interfund Transfers to</b>		<b>175,000.00</b>
Unapplied Cash Bill Payment Expenditure	0.00	0.00
<b>Total Expenditures</b>	<b>\$204,964.79</b>	<b>\$784,879.19</b>
NET OPERATING REVENUE	<b>\$120,622.54</b>	<b>\$ -207,830.84</b>
NET REVENUE	<b>\$120,622.54</b>	<b>\$ -207,830.84</b>

# Telford Borough

## Statement of Activity by Class

January - February, 2024

	CAP RES	DCED	ESCROW	FIRE TAX	GENERAL	LIBRARY	LIQ FUELS	REC	NOT SPECIFIED	TOTAL
Revenue										
01-301 Real Estate Taxes										\$0.00
01-301-100 Current Year				5,174.26	96,244.18	40.39				\$101,458.83
01-301-300 Delinquent					101.54					\$101.54
01-391-400 Payments In Lieu Of Taxes (PILOT)					49,112.65					\$49,112.65
<b>Total 01-301 Real Estate Taxes</b>				<b>5,174.26</b>	<b>145,458.37</b>	<b>40.39</b>				<b>\$150,673.02</b>
01-310 Act 511 Taxes										\$0.00
01-310-050 Local Services					16,457.75					\$16,457.75
01-310-100 Real Estate Transfer					23,569.00					\$23,569.00
01-310-210 Earned Income - Current					147,911.63					\$147,911.63
<b>Total 01-310 Act 511 Taxes</b>					<b>187,938.38</b>					<b>\$187,938.38</b>
01-331 Fines										\$0.00
01-331-110 Vehicle Code Violations					50.00					\$50.00
01-331-130 District Justice					2,748.63					\$2,748.63
<b>Total 01-331 Fines</b>					<b>2,798.63</b>					<b>\$2,798.63</b>
01-342 Rents										\$0.00
01-342-200 Buildings					6,175.00					\$6,175.00
<b>Total 01-342 Rents</b>					<b>6,175.00</b>					<b>\$6,175.00</b>
01-361 General Government										\$0.00
01-361-400 Certification Fees					700.00					\$700.00
<b>Total 01-361 General Government</b>					<b>700.00</b>					<b>\$700.00</b>
01-362 Public Safety										\$0.00
01-362-110 Police Reports & Services					426.63					\$426.63
01-362-111 Police Services Reimbursements					1,256.24					\$1,256.24
01-362-410 Building Permits					20,021.00					\$20,021.00
01-362-460 Other Permits And Fees					1,655.00					\$1,655.00
<b>Total 01-362 Public Safety</b>					<b>23,358.87</b>					<b>\$23,358.87</b>
01-391 Other Revenue										\$0.00
01-391-100 Cable TV Franchise					18,713.88					\$18,713.88
01-391-150 Interest Earnings	2,812.68	0.01	5,827.13		1,000.98		1,313.09	236.68		\$11,190.57
01-391-300 Non-Revenue Receipts					500.00					\$500.00
<b>Total 01-391 Other Revenue</b>	<b>2,812.68</b>	<b>0.01</b>	<b>5,827.13</b>		<b>20,214.86</b>		<b>1,313.09</b>	<b>236.68</b>		<b>\$30,404.45</b>

# Telford Borough

## Statement of Activity by Class

January - February, 2024

	CAP RES	DCED	ESCROW	FIRE TAX	GENERAL	LIBRARY	LIQ FUELS	REC	NOT SPECIFIED	TOTAL
01-392 Interfund Transfers from										\$0.00
01-392-000 Transfer from Capital Reserve					175,000.00					\$175,000.00
<b>Total 01-392 Interfund Transfers from</b>					<b>175,000.00</b>					<b>\$175,000.00</b>
<b>Total Revenue</b>	<b>\$2,812.68</b>	<b>\$0.01</b>	<b>\$5,827.13</b>	<b>\$5,174.26</b>	<b>\$561,644.11</b>	<b>\$40.39</b>	<b>\$1,313.09</b>	<b>\$236.68</b>	<b>\$0.00</b>	<b>\$577,048.35</b>
GROSS PROFIT	<b>\$2,812.68</b>	<b>\$0.01</b>	<b>\$5,827.13</b>	<b>\$5,174.26</b>	<b>\$561,644.11</b>	<b>\$40.39</b>	<b>\$1,313.09</b>	<b>\$236.68</b>	<b>\$0.00</b>	<b>\$577,048.35</b>
Expenditures										
01-400 Legislative Body										\$0.00
01-400-340 Advertising, Printing, And Bin					547.39					\$547.39
01-400-420 Dues, Subscriptions, And Membe					983.00					\$983.00
01-400-460 Meetings & Conferences					280.00					\$280.00
<b>Total 01-400 Legislative Body</b>					<b>1,810.39</b>					<b>\$1,810.39</b>
01-401 Administration										\$0.00
01-401-100 Wages - Borough Manager					10,998.07					\$10,998.07
01-401-110 Wages - Office					12,823.22					\$12,823.22
01-401-240 Materials & Supplies					2,746.70					\$2,746.70
01-401-310 Professional Services					809.75					\$809.75
01-401-330 Legal Services					8,511.30					\$8,511.30
01-401-350 Insurance & Bonding					4,575.00					\$4,575.00
01-401-390 Bank fees			10.00		19.76					\$29.76
01-401-400 Telephone					1,624.06					\$1,624.06
01-401-410 Software & IT Equip Lease					1,106.16					\$1,106.16
01-401-500 Repairs & Maintenance					245.71					\$245.71
01-401-510 Minor Equip Purchase					150.00					\$150.00
01-401-520 Website Design					325.00					\$325.00
01-401-610 Dues & Subscriptions					719.60					\$719.60
<b>Total 01-401 Administration</b>			<b>10.00</b>		<b>44,654.33</b>					<b>\$44,664.33</b>
01-403 Tax Collection										\$0.00
01-403-100 Wages - Tax Collection					1,453.86					\$1,453.86
01-403-110 Earned Income Tax Collector					293.01					\$293.01
01-403-120 Local Services Tax Collector					61.02					\$61.02
<b>Total 01-403 Tax Collection</b>					<b>1,807.89</b>					<b>\$1,807.89</b>
01-409 Buildings & Plant										\$0.00
01-409-100 Wages - Maintenance					1,802.06					\$1,802.06
01-409-240 Material & Supplies					485.69					\$485.69

Telford Borough  
Statement of Activity by Class  
January - February, 2024

	CAP RES	DCED	ESCROW	FIRE TAX	GENERAL	LIBRARY	LIQ FUELS	REC	NOT SPECIFIED	TOTAL
01-409-300 Other Professional Services					4,777.50					\$4,777.50
01-409-550 Electricity					3,393.58					\$3,393.58
01-409-700 Borough Hall					2,614.48					\$2,614.48
01-409-705 Police Building					1,093.18					\$1,093.18
01-409-710 Community Bldg.					211.26					\$211.26
01-409-740 Capital Improvements					69,862.98					\$69,862.98
<b>Total 01-409 Buildings &amp; Plant</b>					<b>84,240.73</b>					<b>\$84,240.73</b>
01-410 Police										\$0.00
01-410-100 Wages - Police Chief					22,434.55					\$22,434.55
01-410-110 Wages - Detective					50,963.20					\$50,963.20
01-410-120 Wages - Patrolmen					92,578.87					\$92,578.87
01-410-130 Wages - Secretary					9,562.22					\$9,562.22
01-410-150 Health Insurance					34,741.38					\$34,741.38
01-410-155 Life & Disability Insurance					2,736.44					\$2,736.44
01-410-170 FICA - Employer					13,166.51					\$13,166.51
01-410-220 Gasoline					1,898.88					\$1,898.88
01-410-240 Materials & Supplies					1,331.91					\$1,331.91
01-410-330 Legal Services - Police					1,432.50					\$1,432.50
01-410-400 Telephone					1,130.27					\$1,130.27
01-410-410 Software & IT Equip Lease					2,078.53					\$2,078.53
01-410-490 Other Services					232.00					\$232.00
01-410-500 Repairs & Maintenance					460.47					\$460.47
01-410-510 Minor Equip Purchase					640.15					\$640.15
01-410-530 Vehicle Maint & Supplies					2,881.97					\$2,881.97
01-410-600 Meetings & Conferences					2,549.64					\$2,549.64
01-410-605 Education					1,341.65					\$1,341.65
01-410-610 Dues & Subscriptions					370.00					\$370.00
01-410-740 Capital Improvements - Police					196.50					\$196.50
01-410-820 Payments to Other Orgs.					6,550.00					\$6,550.00
<b>Total 01-410 Police</b>					<b>249,277.64</b>					<b>\$249,277.64</b>
01-411 Fire										\$0.00
01-411-800 Payments to Fire Dept/Library				5,174.26		40.39				\$5,214.65
01-411-820 Ambulance					2,500.00					\$2,500.00
<b>Total 01-411 Fire</b>				<b>5,174.26</b>	<b>2,500.00</b>	<b>40.39</b>				<b>\$7,714.65</b>

# Telford Borough

## Statement of Activity by Class

January - February, 2024

	CAP RES	DCED	ESCROW	FIRE TAX	GENERAL	LIBRARY	LIQ FUELS	REC	NOT SPECIFIED	TOTAL
01-430 Highway - General										\$0.00
01-430-140 Wages - Public Works Director					7,769.60					\$7,769.60
01-430-145 Wages - Highway					14,374.97					\$14,374.97
01-430-220 Gasoline					488.66					\$488.66
01-430-240 Materials & Supplies					344.64					\$344.64
01-430-250 Uniforms					174.66					\$174.66
01-430-420 Dues & Subscriptions					120.00					\$120.00
01-430-500 Repairs & Maintenance					125.24					\$125.24
01-430-530 Vehicle Maint & Supplies					427.05					\$427.05
01-430-740 Capital Improvements - Highway					142.00					\$142.00
<b>Total 01-430 Highway - General</b>					<b>23,966.82</b>					<b>\$23,966.82</b>
01-431 Street Cleaning										\$0.00
01-431-145 Wages - Street Cleaning					2,296.76					\$2,296.76
01-431-500 Repairs & Maintenance					602.56					\$602.56
<b>Total 01-431 Street Cleaning</b>					<b>2,899.32</b>					<b>\$2,899.32</b>
01-432 Highway - Snow & Ice										\$0.00
01-432-145 Wages - Snow Removal					10,414.20					\$10,414.20
01-432-240 Highway Supplies					2,951.22					\$2,951.22
01-432-510 Minor Equip Purchase					539.99					\$539.99
<b>Total 01-432 Highway - Snow &amp; Ice</b>					<b>13,905.41</b>					<b>\$13,905.41</b>
01-433 Traffic Signals & Signs										\$0.00
01-433-140 Wages - Street Signs & Traf Si					1,836.92					\$1,836.92
01-433-240 Materials & Supplies					506.12					\$506.12
01-433-374 Machinery & Equipment Repairs					2,551.69					\$2,551.69
01-433-550 Electricity - Traf Sig					150.79					\$150.79
<b>Total 01-433 Traffic Signals &amp; Signs</b>					<b>5,045.52</b>					<b>\$5,045.52</b>
01-435 Sidewalks & Crosswalks										\$0.00
01-435-145 Wages - Sidewalks					86.19					\$86.19
<b>Total 01-435 Sidewalks &amp; Crosswalks</b>					<b>86.19</b>					<b>\$86.19</b>
01-436 Storm Sewers										\$0.00
01-436-145 Wages - Storm Sewers					919.01					\$919.01
01-436-240 Materials & Supplies					1,155.00					\$1,155.00
<b>Total 01-436 Storm Sewers</b>					<b>2,074.01</b>					<b>\$2,074.01</b>



# Telford Borough

## Statement of Activity by Class

January - February, 2024

	CAP RES	DCED	ESCROW	FIRE TAX	GENERAL	LIBRARY	LIQ FUELS	REC	NOT SPECIFIED	TOTAL
01-438 Roads & Bridges										\$0.00
01-438-145 Wages - Roads & Bridges					714.90					\$714.90
01-438-550 Street Lighting - Electricity					7,384.14					\$7,384.14
<b>Total 01-438 Roads &amp; Bridges</b>					<b>8,099.04</b>					<b>\$8,099.04</b>
01-445 Parking Facilities										\$0.00
01-445-145 Wages - Parking Facilities					407.32					\$407.32
01-445-550 Electricity					144.85					\$144.85
<b>Total 01-445 Parking Facilities</b>					<b>552.17</b>					<b>\$552.17</b>
01-454 Parks										\$0.00
01-454-145 Wages - Parks					1,125.43					\$1,125.43
01-454-220 Gasoline					63.68					\$63.68
01-454-240 Materials & Supplies					239.94			535.00		\$774.94
01-454-500 Repairs & Maintenance					249.11					\$249.11
01-454-510 Minor Equip Purchase					723.14					\$723.14
01-454-540 Equipment Rentals					1,675.00					\$1,675.00
01-454-550 Electricity					1,074.00					\$1,074.00
<b>Total 01-454 Parks</b>					<b>5,150.30</b>			<b>535.00</b>		<b>\$5,685.30</b>
01-457 Civil Celebrations										\$0.00
01-457-145 Wages - Civil Celebrations					836.73					\$836.73
01-457-240 Materials & Supplies					366.90					\$366.90
<b>Total 01-457 Civil Celebrations</b>					<b>1,203.63</b>					<b>\$1,203.63</b>
01-460 Community Development										\$0.00
01-460-810 Telford Happenings Contrib					3,750.00					\$3,750.00
<b>Total 01-460 Community Development</b>					<b>3,750.00</b>					<b>\$3,750.00</b>
01-486 Insurance										\$0.00
01-486-355 General Liability Insurance					78,581.00					\$78,581.00
01-486-356 Insurance - Property, Equip, Auto					30,163.00					\$30,163.00
<b>Total 01-486 Insurance</b>					<b>108,744.00</b>					<b>\$108,744.00</b>
01-487 Employee Benefits										\$0.00
01-487-150 Health Insurance					34,614.90					\$34,614.90
01-487-152 Employee Assist. Program					782.00					\$782.00
01-487-155 Life & Disability Insurance					1,929.06					\$1,929.06
01-487-170 FICA - Employer					7,026.19					\$7,026.19
<b>Total 01-487 Employee Benefits</b>					<b>44,352.15</b>					<b>\$44,352.15</b>

Telford Borough  
Statement of Activity by Class  
January - February, 2024

	CAP RES	DCED	ESCROW	FIRE TAX	GENERAL	LIBRARY	LIQ FUELS	REC	NOT SPECIFIED	TOTAL
01-492 Interfund Transfers to										\$0.00
01-492-300 Transfer to General Fund	175,000.00									\$175,000.00
<b>Total 01-492 Interfund Transfers to</b>	<b>175,000.00</b>									<b>\$175,000.00</b>
Unapplied Cash Bill Payment Expenditure									0.00	\$0.00
<b>Total Expenditures</b>	<b>\$175,000.00</b>	<b>\$0.00</b>	<b>\$10.00</b>	<b>\$5,174.26</b>	<b>\$604,119.54</b>	<b>\$40.39</b>	<b>\$0.00</b>	<b>\$535.00</b>	<b>\$0.00</b>	<b>\$784,879.19</b>
NET OPERATING REVENUE	<b>\$ -172,187.32</b>	<b>\$0.01</b>	<b>\$5,817.13</b>	<b>\$0.00</b>	<b>\$ -42,475.43</b>	<b>\$0.00</b>	<b>\$1,313.09</b>	<b>\$ -298.32</b>	<b>\$0.00</b>	<b>\$ -207,830.84</b>
NET REVENUE	<b>\$ -172,187.32</b>	<b>\$0.01</b>	<b>\$5,817.13</b>	<b>\$0.00</b>	<b>\$ -42,475.43</b>	<b>\$0.00</b>	<b>\$1,313.09</b>	<b>\$ -298.32</b>	<b>\$0.00</b>	<b>\$ -207,830.84</b>

# Memo

**TO:** Telford Borough Council  
Honorable Jerry Guretse, Mayor

**FROM:** Chief Randall S. Floyd

*"Do the Right Thing...Always"*

**CC:** File

**DATE:** March 6, 2024

**RE:** Monthly Telford Borough Police Department Activity

---

The following is a summary of the Telford Borough Police Department activity for the month of February 2024:

## **Meeting with New Magisterial District Judge**

Corporal Adams and I attended a meeting, hosted by Lower Salford Police Department, with the new Montgomery County Magisterial District Judge Adam Katzman. We reviewed filing practices, court scheduling and courtroom procedures. It was very productive, and the information passed down to the officers will make for good, continued court relations.

## **Automated License Plate Reader (ALPR) Grant Research**

After receiving information, I researched grant opportunities for additional ALPRs. However, I learned that the grant opportunities presented were for fixed location ALPRs. Prior to obtaining fixed location ALPRs, the goal is to have them for the other patrol vehicles. I will continue to search for appropriate grants that can be used to purchase these units.

## **2023 Annual Report**

The 2023 Telford Borough Police Department Annual Report was completed in time to be distributed with the Council packet last months. It outlines the administration and operation of the Telford Borough Police Department for the year.

## **Performance Reviews**

While the goal is to have performance reviews in February and November, the process is a little behind for the current. This is due to working with Corporal Adams on the process. It is a learning curve and our schedules have varied making it difficult to work on the evaluations. They should all be complete prior to next month's report.

### **IT Issues**

Upon researching capabilities to digitalize our department forms, it was learned that several of our IT functions were outdated and needing upgrades. Corporal Adams, Brittany Beres and I met with the Borough Manager to discuss the problems and developed a plan to prioritize and upgrade.

### **Bucks County Mini Grant Availability**

The Bucks County Department of Human Services has received state money to provide grants for local police departments to fund community relations events. Grants of up to \$2,400.00 are being awarded. I am preparing the grant application and expect that it will be awarded. Signage, flags, and an event tent are being sought through the grant. These will benefit the department in future Coffee with a Cop, Night Market, and other events.

### **Advanced Leadership School**

Corporal Adams has been registered for the Northwestern School of Staff and Command (NSSC) that is held in Bucks County each year. It is a highly sought after program that prepares attendees for command positions. The NSSC session will begin in December and will go through April. It is two weeks on, two weeks off program. The cost of the program is \$4,500.00. Bucks County Chiefs of Police Association will cover half of the tuition costs. This is a major component of the succession planning for Corporal Adams to replace me after my retirement in 2026.

### **Citizens Police Academy**

The Citizens Police Academy (CPA) was a huge success. (Final session was 3/5) 15 area residents attended and the final surveys were very positive. Additional content will be added to future sessions. This is a program that I would like to do twice a year.

### **Parking Study**

The parking study for Grandview Drive, Acorn Avenue and West Summit Street is complete. On 2/29 I met with the Public Safety Committee to review it and they found it to be favorable. A separate document regarding the study will accompany this report.

### **PLEAC Accreditation**

Proofs of compliance are already being collected for this new accreditation year. I will also be attending the Pennsylvania Chiefs of Police Association Accreditation Conference.

### **In-House and In-Service Training for the Month**

- Autism Awareness
- Emergency Driving
- Weapon / TASER Pulls
- Cover and Concealment with Police SUVs

## **Motor Vehicle Stops / Traffic Citations for the Month**

Motor Vehicle Stops – 110

Citations -37

## **Bus Stop Violations**

6

## **Summary of Arrests / Investigations (Not Conclusive)**

### **Domestic Violence Arrest**

A Borough man was arrested for beating and strangling his ex-girlfriend as well as assaulting a family member who attempted to intervene. Both women suffered concussions and one a broken rib. He was committed to Montgomery County Prison on \$25,000 cash bail.

### **Overdose Investigation / Arrest**

A 61-year-old Borough woman overdosed on what was believed to be cocaine laced with fentanyl. She nearly died. She was also in possession of a significant amount of various drugs and paraphernalia consistent with drug trafficking. As a result, she was charged with possession of drugs. Several other overdoses of cocaine laced with fentanyl were experienced around the region. A very dangerous mix.

### **Bad Check Arrest**

Aman has been charged with issuing a bad check in the amount of \$1,200 to a local business. It was clearly intentional.

### **Stolen Bicycles Investigation**

An investigation into the theft of two bicycles is ongoing.

### **Catalytic Converter Thefts**

An investigation into four catalytic converters from vehicles on two different streets is ongoing. In one incident, the victim heard a noise (3 a.m.) and went out on the porch to investigate. One of the offenders threatened the man with a tool and he returned to his residence and called 911. Officers just missed the offenders.

### **House Burglary Investigation**

A resident reported that his house was burglarized four weeks prior. After that period of time there was virtually no evidence to further investigate.

### **Warrant Arrest / Resisting Arrest**

A 41-year-old man was observed at the Circle K store acting suspicious. The officer learned that there was a warrant for the man's arrest. Upon attempting to take the man into custody, he fought with officers. Officers TASED the man in order to effectively take him into custody.

### **Juvenile Arrest**

A juvenile is being charged with harassing and then assaulting another juvenile. This was a case of bullying.

### **Warrant Arrest**

A Borough man, who is well known to the department, was arrested on a warrant for Aggravated Assault. He was arrested without incident.

### **Suicidal Juvenile Investigation**

Officers investigated a report of a suicidal juvenile. Upon making contact, it was learned that the juvenile was in crisis. The parents sought treatment for him.

**Assault Reported**

A Borough man reported that he was assaulted. Due to a conflict of interest, the matter was turned over to the Montgomery County Detective Bureau for investigation.

**SWATTING Arrest**

A man who reported several false incidents in both Telford Borough and Franconia Township, that resulted in high level responses, was arrested by the FBI in Cincinnati, Ohio. He was also involved in several other crimes.

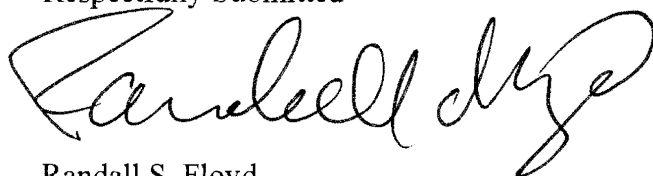
**Accidental Discharge of Firearm**

A customer at DB Firearms accidentally discharged a rifle in the store. An investigation was conducted, and it was discovered that the round disintegrated after striking the floor. There were no other customers in the store and the round never left the building. No charges were filed.

**Meetings, Training and / or Activities**

- 2/1 – Meeting with new Magisterial District Judge
- 2/6 – Attended Grace Inspired Living Board Development Committee Meeting
- 2/13 – Detective Dan Fox's Retirement Luncheon
- 2/15 – Spoke at the Senior Luncheon at Souderton Mennonite Church
- 2/21 – Attended Lunch meeting with area police chiefs
- 2/22 – Attended FBI Civil Rights Training
- 2/29 – Attended Public Safety Committee meeting

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Randall S. Floyd". The signature is fluid and cursive, with a large initial "R" and a stylized "F".

Randall S. Floyd  
Chief of Police

## Parking Change Recommendations

### Grandview Drive

Make NO PARKING, on the inside loop, between West Summit Street on both ends.

Make NO PARKING on the right side between the Borough property (playground) and the corner.

### West Summit Avenue

Extend the NO PARKING, from the corner of Acorn Avenue, back 50 feet towards Main Street.

### Acorn Avenue

Extend the NO PARKING, from the corner of West Summit Street, back 50 feet to handicap parking sign.

## **REASONS**

1. Access by fire and EMS vehicles
2. Improved sight lines
3. Improved turning access by fire and EMS vehicles

Randall S. Floyd  
Chief of Police

No parking  
from Barab line  
to corner

Playground

Grandview Dr.

No parking entire inner loop.  
(inner loop houses have street parking)

Alley

No parking

West Summit St

No parking  
50' back  
from corner  
allow for  
handicap  
space

Alcorn Ave  
No parking  
50' back from  
corner





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

February 8, 2024

Mr. Deepak Bhumbri  
Owner  
Circle K Convenience Store  
403 North Main Street  
Telford, PA 18969

RE: Store Security

Dear Mr. Bhumbri:

Last week, I had the opportunity to work a patrol shift in the evening and nighttime hours. As a regular practice, our officers patrol through the lot of your store on several occasions throughout their shifts. I did the same when I was on patrol. During that time; however, I made some observations that I found to be concerning and I wish to bring them to your attention.

Vision into your store by a patrolling officer is virtually impossible due to the windows being either covered with posters or by being blocked by skill machines or other retail display racks. Crime prevention by environmental design theories suggest that clear vision from the outside, especially of the clerk and the cash register areas, offers greater security. It allows not only the police to observe while on patrol, but it also allows others, who may witness suspicious activity before entering the store, to report it quickly.

I encourage you to make the front of your store more visible, especially the cash register areas, by removing certain posters and rearranging retail displays, etc. This of course is only a suggestion; however, I suspect doing so will result in the Telford Borough Police Department being able to safeguard your store and employees more effectively.

If you have any questions or concerns concerning this matter, please feel free to contact me so that we may be able to further discuss them.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

February 2, 2024

[REDACTED]

[REDACTED]

Telford, PA 18969

### RE: Stationary Vehicle

Dear Mr. [REDACTED]

Your Chrysler PT Cruiser, bearing Pennsylvania registration # [REDACTED] has been parked on Countryside Lane for several weeks and has not moved. The registration on that vehicle expired on October 31, 2023.

Telford Borough Ordinance §15-409 - *Stationary Vehicles*, prohibits vehicles to remain stationary for more than 14 days. Therefore, the vehicle must be moved and relocated within 48 hours of receipt of this letter.

Furthermore, due to its expired registration, the vehicle cannot be legally parked on any Borough street. Therefore, other parking arrangements must be made.

If you need additional time to make these arrangements, please contact me as I am more than willing to work with you on this matter.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

February 2, 2024

[REDACTED]  
[REDACTED]  
Telford, PA 18969

### RE: Stationary Vehicle

Dear Mr. [REDACTED]

Your Nissan Xterra, bearing Pennsylvania registration [REDACTED] has been parked on Countryside Lane for several weeks and has not moved.

Telford Borough Ordinance §15-409 - *Stationary Vehicles*, prohibits vehicles to remain stationary for more than 14 days. Therefore, the vehicle must be moved and relocated within 48 hours of receipt of this letter.

If you need additional time to make these arrangements, please contact me as I am more than willing to work with you on this matter.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

February 29, 2024

Grundy Manor Resident Council  
111 E Lincoln Ave  
Telford, PA 18969

Dear Roberta Ulrich,

The department and I want to thank you and the Grundy Manor Resident Council again, for your generous donation.

As always, we are always happy to serve the residents of our community without acknowledgement. It is nice to receive your expression of gratitude and we want you to know that this gift was a nice surprise and truly appreciated. Thank you so much.

Sincerely,

Randall S. Floyd  
Chief of Police

cc. file





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

February 20, 2024

[REDACTED]  
[REDACTED]  
Telford, PA 18969

Dear [REDACTED]

First of all, please allow me to express my condolences to you and your family on the sudden loss of your [REDACTED] on January 3<sup>rd</sup>. I trust that you have the support of family and close friends that are standing with you during this time.

I truly apologize for the timing of this letter, but there remains an issue that must be resolved. At the time of your husband's death, responding officers discovered the scene to contain blood and other fluids. In situations like that, officers' endeavor to shield family members from its view, and also, to reduce the trauma of having to clean the area that is affected. Typically, officers will recommend Eastern Diversified Services or Moyers Cleaning, two reputable local businesses for this purpose. In your situation, officers contacted Eastern Diversified Services who promptly came and remediated the area.

Eastern Diversified Services have invoiced the Telford Borough Police Department for their services. Typically, these costs are covered by the homeowner's insurance for the family involved. Therefore, I am forwarding you a copy of the invoice to submit to your insurance carrier. If there is an issue with your insurance covering the cost of these services, please contact me so that I can make sure the matter is attended to promptly. Again, I am sorry for having to burden you with this matter at this time.

I wish you and your family the best as you continue to grieve your loss.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File

# Telford Volunteer Fire Company

Telford, PA

This report was generated on 3/2/2024 9:03:12 AM



## Incidents for Zone for Date Range

Zone(s): All Zones | Start Date: 02/01/2024 | End Date: 02/29/2024

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2024 - 03846	322 - Motor vehicle accident with injuries	02/06/2024	HARLEYSVILLE PIKE	AIR75,CH 75,POV,SD 75,UT 75
2024 - 03962	743 - Smoke detector activation, no fire - unintentional	02/07/2024	800 MAPLE AVE	L 75
2024 - 04005	733 - Smoke detector activation due to malfunction	02/08/2024	128 PACKHAM CT	CH 75,E 75
2024 - 04010	412 - Gas leak (natural gas or LPG)	02/08/2024	409 HARLEYSVILLE PIKE	CH 75,E 75
2024 - 03598	140 - Natural vegetation fire, other	02/11/2024	4108 BETHLEHEM PIKE	DO 75,E 75,POV,SD 75
2024 - 04271	322 - Motor vehicle accident with injuries	02/11/2024	COWPATH RD	AIR75,CH 75,DO 75,POV,SD 75
2024 - 04312	611 - Dispatched & cancelled en route	02/11/2024	1660 SCHWENKSVILLE RD	SD 75
2024 - 04315	322 - Motor vehicle accident with injuries	02/11/2024	860 ALLENTOWN RD	POV,SD 75
2024 - 03646	551 - Assist police or other governmental agency	02/12/2024	717 DIAMOND ST	POV,UT 75
2024 - 04406	622 - No incident found on arrival at dispatch address	02/13/2024	800 TECH DR	E 75
2024 - 04622	412 - Gas leak (natural gas or LPG)	02/15/2024	100 EMLIN WAY	CH 75,E 75,POV
2024 - 90001	520 - Water problem, other	02/15/2024	107 Line DR	POV,UT 75
2024 - 04657	571 - Cover assignment, standby, moveup	02/15/2024	125 Ridge RD	POV,SD 75
2024 - 05051	651 - Smoke scare, odor of smoke	02/20/2024	44 W MADISON AVE	CH 75,DO 75,E 75,L 75,POV
2024 - 05212	611 - Dispatched & cancelled en route	02/21/2024	663 ALLENTOWN RD	CH 75,POV,SD 75
2024 - 05236	322 - Motor vehicle accident with injuries	02/21/2024	N 2ND ST	DO 75,POV
2024 - 05337	322 - Motor vehicle accident with injuries	02/22/2024	E RELIANCE RD	AIR75,CH 75,POV,SD 75
2024 - 05342	611 - Dispatched & cancelled en route	02/22/2024	150 MAIN ST	E 75
2024 - 05402	611 - Dispatched & cancelled en route	02/23/2024	78 HILLSIDE AVE	SD 75
2024 - 04405	322 - Motor vehicle accident with injuries	02/24/2024	N RT 309 BYP	SD 75
2024 - 05584	111 - Building fire	02/25/2024	331 MAIN ST	E 75,L 75
2024 - 04515	111 - Building fire	02/26/2024	15 HIGHLAND PARK RD	AIR75,E 75
2024 - 05828	114 - Chimney or flue fire, confined to chimney or flue	02/27/2024	35 N DIETZ MILL RD	L 75
2024 - 05891	745 - Alarm system activation, no fire - unintentional	02/28/2024	18 BRANCH AVE	CH 75,DO 75,E 75,POV
2024 - 05983	551 - Assist police or other governmental agency	02/28/2024	783 COWPATH RD	POV,UT 75
2024 - 04671	611 - Dispatched & cancelled en route	02/29/2024	115 W CLYMER AVE	L 75

Only REVIEWED incidents included.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2024 - 06039	700 - False alarm or false call, other	02/29/2024	267 MORWOOD RD	CH 75

Total # Incidents: 27

Only REVIEWED incidents included.





# Telford Volunteer Fire Company

Telford, PA

This report was generated on 3/2/2024 9:04:24 AM



## Incident Response Detail EXPANDED for Date Range (Landscape)

Zone(s): All Zones | Start Date: 02/01/2024 | End Date: 02/29/2024

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	ALARM TIME	DISPATCH TIME	ARRIVAL TIME	BACK IN SERVICE
ZONE: Franconia Township							
02/06/2024	2024-03846	HARLEYSVILLE PIKE	322 - Motor vehicle accident with injuries	2/6/2024 17:37:43	2/6/2024 17:37:59	2/6/2024 17:40:44	
02/07/2024	2024-03962	800 MAPLE AVE	743 - Smoke detector activation, no fire - unintentional	2/7/2024 23:01:49	2/7/2024 23:02:31	2/7/2024 23:13:30	
02/08/2024	2024-04005	128 PACKHAM CT	733 - Smoke detector activation due to malfunction	2/8/2024 09:51:35	2/8/2024 09:51:49	2/8/2024 09:56:00	
02/08/2024	2024-04010	409 HARLEYSVILLE PIKE	412 - Gas leak (natural gas or LPG)	2/8/2024 10:49:44	2/8/2024 10:50:04	2/8/2024 10:51:50	
02/11/2024	2024-04271	COWPATH RD	322 - Motor vehicle accident with injuries	2/11/2024 14:12:33	2/11/2024 14:12:46	2/11/2024 14:14:59	
02/15/2024	2024-90001	107 Line DR	520 - Water problem, other	2/15/2024 09:30:00	2/15/2024 09:30:01	2/15/2024 09:37:00	
02/28/2024	2024-05983	783 COWPATH RD	551 - Assist police or other governmental agency	2/28/2024 22:54:51	2/28/2024 22:55:18	2/28/2024 23:16:35	
02/29/2024	2024-06039	267 MORWOOD RD	700 - False alarm or false call, other	2/29/2024 10:54:14	2/29/2024 10:54:49	2/29/2024 10:58:22	
ZONE: Hilltown Township							
02/11/2024	2024-03598	4108 BETHLEHEM PIKE	140 - Natural vegetation fire, other	2/11/2024 10:25:54	2/11/2024 10:26:53	2/11/2024 10:31:52	
02/12/2024	2024-03646	717 DIAMOND ST	551 - Assist police or other governmental agency	2/12/2024 13:51:57	2/12/2024 14:09:43	2/12/2024 14:34:17	
02/13/2024	2024-04406	800 TECH DR	622 - No incident found on arrival at dispatch address	2/13/2024 06:11:25	2/13/2024 06:11:37	2/13/2024 06:33:20	
02/26/2024	2024-04515	15 HIGHLAND PARK RD	111 - Building fire	2/26/2024 22:24:55	2/26/2024 22:25:29	2/26/2024 22:36:17	
ZONE: Lower Salford Township							
02/22/2024	2024-05342	150 MAIN ST	611 - Dispatched & cancelled en route	2/22/2024 20:46:42	2/22/2024 20:47:19		

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus



02/25/2024	2024-05584	331 MAIN ST	111 - Building fire	2/25/2024 17:47:22	2/25/2024 17:48:01		
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#### ZONE: Salford Township

02/15/2024	2024-04657	125 Ridge RD	571 - Cover assignment, standby, moveup	2/15/2024 15:39:00	2/15/2024 15:39:24	2/15/2024 16:01:21	
02/27/2024	2024-05828	35 N DIETZ MILL RD	114 - Chimney or flue fire, confined to chimney or flue	2/27/2024 19:12:11	2/27/2024 19:12:54	2/27/2024 19:26:34	

#### ZONE: Sellersville Borough

02/29/2024	2024-04671	115 W CLYMER AVE	611 - Dispatched & cancelled en route	2/29/2024 07:59:38	2/29/2024 08:11:12		
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#### ZONE: Souderton Borough

02/21/2024	2024-05236	N 2ND ST	322 - Motor vehicle accident with injuries	2/21/2024 20:54:18	2/21/2024 20:59:47	2/21/2024 21:09:15	
02/23/2024	2024-05402	78 HILLSIDE AVE	611 - Dispatched & cancelled en route	2/23/2024 09:27:00	2/23/2024 09:27:32		

#### ZONE: Telford Borough

02/15/2024	2024-04622	100 EMLLEN WAY	412 - Gas leak (natural gas or LPG)	2/15/2024 08:46:59	2/15/2024 08:47:56	2/15/2024 08:54:11	
02/20/2024	2024-05051	44 W MADISON AVE	651 - Smoke scare, odor of smoke	2/20/2024 09:04:44	2/20/2024 09:05:34	2/20/2024 09:10:34	
02/22/2024	2024-05337	E RELIANCE RD	322 - Motor vehicle accident with injuries	2/22/2024 19:44:00	2/22/2024 19:44:12	2/22/2024 19:48:22	
02/28/2024	2024-05891	18 BRANCH AVE	745 - Alarm system activation, no fire - unintentional	2/28/2024 10:53:24	2/28/2024 10:54:33	2/28/2024 10:58:58	

#### ZONE: Upper Salford Township

02/11/2024	2024-04312	1660 SCHWENKSVILLE RD	611 - Dispatched & cancelled en route	2/11/2024 22:07:08	2/11/2024 22:11:14		
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#### ZONE: West Rockhill Township

02/11/2024	2024-04315	860 ALLENTOWN RD	322 - Motor vehicle accident with injuries	2/11/2024 23:00:39	2/11/2024 23:01:09	2/11/2024 23:10:00	
02/21/2024	2024-05212	663 ALLENTOWN RD	611 - Dispatched & cancelled en route	2/21/2024 16:00:38	2/21/2024 16:01:31		
02/24/2024	2024-04405	N RT 309 BYP	322 - Motor vehicle accident with injuries	2/24/2024 20:28:50	2/24/2024 20:29:23	2/24/2024 20:48:26	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

# Telford Volunteer Fire Company

Telford, PA

This report was generated on 3/2/2024 9:06:50 AM



## Personnel Count per Incident for Date Range

Start Date: 02/01/2024 | End Date: 02/29/2024

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2024-03598	2/11/2024 10:25:54	140 - Natural vegetation fire, other	46167	12	0	12
2024-03646	2/12/2024 13:51:57	551 - Assist police or other governmental agency	46167	2	0	2
2024-03846	2/6/2024 17:37:43	322 - Motor vehicle accident with injuries	46167	14	3	17
2024-03962	2/7/2024 23:01:49	743 - Smoke detector activation, no fire - unintentional	46167	6	6	12
2024-04005	2/8/2024 09:51:35	733 - Smoke detector activation due to malfunction	46167	6	1	7
2024-04010	2/8/2024 10:49:44	412 - Gas leak (natural gas or LPG)	46167	7	1	8
2024-04271	2/11/2024 14:12:33	322 - Motor vehicle accident with injuries	46167	15	1	16
2024-04312	2/11/2024 22:07:08	611 - Dispatched & cancelled en route	46167	0	11	11
2024-04315	2/11/2024 23:00:39	322 - Motor vehicle accident with injuries	46167	7	8	15
2024-04405	2/24/2024 20:28:50	322 - Motor vehicle accident with injuries	46167	6	7	13
2024-04406	2/13/2024 06:11:25	622 - No incident found on arrival at dispatch address	46167	6	0	6
2024-04515	2/26/2024 22:24:55	111 - Building fire	46167	12	4	16
2024-04622	2/15/2024 08:46:59	412 - Gas leak (natural gas or LPG)	46167	6	1	7
2024-04657	2/15/2024 15:39:00	571 - Cover assignment, standby, moveup	46167	4	0	4
2024-04671	2/29/2024 07:59:38	611 - Dispatched & cancelled en route	46167	5	0	5
2024-05051	2/20/2024 09:04:44	651 - Smoke scare, odor of smoke	46167	11	0	11
2024-05212	2/21/2024 16:00:38	611 - Dispatched & cancelled en route	46167	7	2	9
2024-05236	2/21/2024 20:54:18	322 - Motor vehicle accident with injuries	46167	4	0	4
2024-05337	2/22/2024 19:44:00	322 - Motor vehicle accident with injuries	46167	17	4	21
2024-05342	2/22/2024 20:46:42	611 - Dispatched & cancelled en route	46167	0	11	11
2024-05402	2/23/2024 09:27:00	611 - Dispatched & cancelled en route	46167	0	3	3
2024-05584	2/25/2024 17:47:22	111 - Building fire	46167	12	2	14
2024-05828	2/27/2024 19:12:11	114 - Chimney or flue fire, confined to chimney or flue	46167	6	23	29
2024-05891	2/28/2024 10:53:24	745 - Alarm system activation, no fire - unintentional	46167	6	0	6
2024-05983	2/28/2024 22:54:51	551 - Assist police or other governmental agency	46167	4	0	4
2024-06039	2/29/2024 10:54:14	700 - False alarm or false call, other	46167	1	8	9
2024-90001	2/15/2024 09:30:00	520 - Water problem, other	46167	4	0	4

**TOTAL # OF INCIDENTS: 27**

**AVERAGES:**

**6.7**

**3.6**

**10.2**

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 358

Page # 1 of 1

# Telford Borough VMSC EMS Zone Report - February 2024


Total Zone Calls: **60**

Total VMSC 911 Calls: **1,086**


Average Chute Time: **0m:46s**

Average Response Time: **7m:17s**

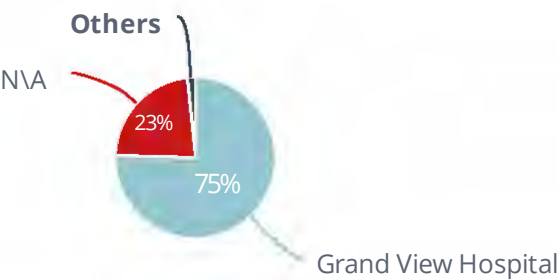
## Top 5 Call Types

Type of Incident	# 
Sick Person	10
Falls	9
Breathing Problem	9
No Other Appropriate Choice	7
Altered Mental Status	4

## Transport Disposition

Disposition	# 
Transported No Lights/Siren	35
Transported Lights/Siren	12
Patient Refused Evaluation/Care (Without Transport)	5
Cancelled (No Patient Contact)	3
Standby - Public Safety, Fire, or EMS Operational Support Provided	2

## Hospital Transport



## Community Response

### VMSC's Level of Service

Unit Level of Service	# of Calls
ALS-Paramedic	43
BLS-AEMT	7
BLS-Basic /EMT	11


### Barriers to Provide Care

Barriers To Care	# 
Physically Impaired	4
Psychologically Impaired	4
Uncooperative	2
Developmentally Impaired	1
Language	1
Obesity	1
Physical Barrier (Unable to Access Patient)	1
Unconscious	1

# of Overdoses

2

### Additional Agencies on Scene

Additional Agencies	# 
Law Enforcement	38
No Other Agency On Scene	20
Non-VMSC EMS Unit	4
Fire Department (Non-QRS Related)	3

## Critical Response Triad

### Cardiac Related Incidents



### Stroke Related Incidents



### Trauma Related Incidents







The Library of Things is an initiative that promotes sustainability by encouraging people to share household items, try before buying and access rarely used items. This initiative supports the library's goal of providing new and popular materials to stimulate imagination and provide new leisure activities and experiences, as well as promoting lifelong learning. These collections offer new resources for customers to explore areas of interest where money, space or other issues may hinder a person's ability to do so.



**Borrow a telescope, projector and screen, lawn games, a drill, a metal detector, cake pans, and more!**

## February is Library Lovers' Month

"Cannot say enough nice things about IVPL. Great selection and super friendly staff. We're lucky to have them in our area!"

Pete

This library is a gem for our community. The librarians and staff are all kind, knowledgeable, and helpful. I'm amazed at all the programs they offer for kids and adults. Follow on FB to easily stay updated on the events!!

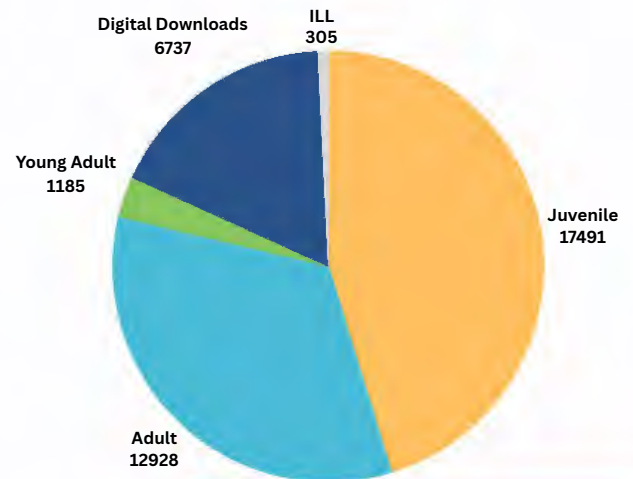
Regan

# January Statistics

## 9,426 Visits to IVPL



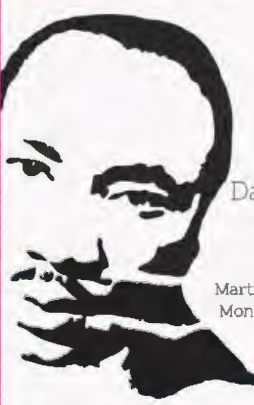
## 38,646 Items Borrowed



January 2024	PREVIOUS TOTAL		+	-	NEW TOTAL
FRANCONIA TWP	6,932		31	2	6,961
LOWER SALFORD TWP	7,253		58		7,311
SALFORD TWP	1,420		8	1	1,427
SOUDERTON BORO	5,072		25	2	5,095
TELFORD BORO	3,658		16	1	3,673
ONLINE IV PATRONS*			52		
TOTAL IV PATRONS	24,335		138	6	24,467
ACCESS BUCKS FL			31	1	
ACCESS MCNPL			30		
ACCESS OTHER			3		
TOTAL ACCESS PATRONS	7,532		64	1	7,595


### Programs Attendance

Children	46	1,337
YA	4	21
Adult	55	578
Total	105	1,936

Crafts for a Cause: MLK Day of Service (All ages)

Martin Luther King Jr Day  
Monday, January 15, 2024  
10:30-12:30



# **PUBLIC WORKS REPORT**

**FOR March 2024**

By Gary Yoder, Public Works Director 3/11/2024

## **BOROUGH Report for the 3/11/2024 Meeting:**

**Streets** – We have started gathering information for upcoming paving projects. Reviewing quotes, timeframe etc.

**Parks** – We continue cleaning up tree branches and debris. This year seems to be a never-ending process with all the wind and dying trees.

•

**Trees** – We recently had several large trees removed that were too large for our crew to handle.

**Playgrounds** – We have been cleaning and checking the play areas at all the parks. We are preparing for the warmer weather.

**Maintenance** – The crew has been busy doing year end maintenance on snow equipment as winter seems to have moved on.

**Snow events** – We had several snow events that had the crew out salting and plowing the streets.

**Street sweeping**- We will be out doing street sweeping to clean up streets from the recent storms.

**Training**- I have been lining up several training classes for the employees. This includes updating our CPR training and several other safety classes.

# BOROUGH OF TELFORD

## MANAGERS REPORT

### ADMINISTRATION

**TO:** Telford Borough Council  
Mayor Jerry Guretske  
Telford Borough Authority Board

**FROM:** Kyle B. Detweiler, MBA  
Borough Manager

**RE:** Manager's Report

**DATE:** March 6, 2024



**Hamlin Ave Update** – On February 29th I met with Joe Ganguzza, Grants Manager, and Kim Johnson, Conservation Acquisition Specialist, from Heritage Conservancy to discuss a plan and potential next steps for how to write and submit the grant application. The Heritage Conservancy team has a tremendous track record of working closely with the DCNR to obtain grant funding for many municipalities. We will begin drafting the grant application paperwork and will have further discussions over the next few weeks before we submit everything prior to the due date later this spring.

**122 Penn Avenue Sale** – The required site plans and prints were received by our office on March 1st. They were subsequently reviewed by our Code Enforcement officer and forwarded to Steven Imms, Solicitor for the Zoning & Hearing Board. The next step in that process is for the Zoning & Hearing Board to meet and formally review and move on an approval to the plans being presented. That meeting should take place later this month.

**Franklin Alley Swale Project** – On February 8<sup>th</sup>, I made another pass knocking on the doors of the homeowners we have yet to hear back from and leaving door hangers with the easement agreements inside. We have a pre-construction meeting with the contractor scheduled for next week, and our hope is construction will begin soon after that, weather-permitting. Both staff from CKS Engineers and I have made multiple contact attempts to the remaining homeowners we still need easement agreements returned by.

**Borough Hall Media Improvements** – We are awaiting word from Altek that the specialty equipment ordered has arrived. Once they have all the necessary hardware, an installation date will be scheduled.

**Police Department IT Upgrades** – On February 27<sup>th</sup> I met with Chief Floyd, Detective Adams, and Ms. Beres of the Police Department to review and discuss an array of IT-related issues that they are looking to address. We formulated a strategy around the most pressing items and will continue to support their plan of action in conjunction with Altek's assistance.

**SEPTA Lease** – We have begun discussions with SEPTA's legal team on renewing the lease agreement for the parking lot across the street from Borough Hall. The existing lease agreement expires in November of this year. We will be meeting with SEPTA on-site here in the next week or two for them to walk the property, review what exists, and develop an appraisal. The appraisal is a requirement of SEPTA for them to begin lease renewal conversations.

**Hometown Heroes Banner Project** – On February 28<sup>th</sup>, we hosted Anne Henning-Scheuring to discuss many of the details associated with getting this project underway. I am working with our website provider on creating a new page for this endeavor that allows for a fillable form with all the pertinent information to be submitted directly to the Borough through our existing site. Our Public Works Director and I asked and fielded questions regarding the pole locations, installation requirements, bracket options, and banner sizing.

**EPA/DEP/Lead Services Line Replacement Accelerator Program** – Telford Borough Authority is underway with an extensive program, in conjunction with EPA and DEP, to prove that no lead water services exist within the TBA's coverage area. This is a pilot program, as the entire process has never been done before, and there is only one other Authority within southeastern PA that is also enrolled in this program. The results and findings from our program, which are due in October of this year, will be put toward the parameters set forth by DEP/EPA when they roll out this formal program for the rest of the Commonwealth to comply with in future years. An insert was provided in the TBA's most recent water/sewer bills with diagrams that explain how to test if your water service is lead or not. If you find that all or some of your service line inside the home is in fact lead, please contact Borough Hall for next action steps.

### Right-to-Know Requests –

1. Time Period Referenced: February 8, 2024 – March 6, 2024
2. Number of RTK Requests Received: 2
3. Number of Unique Requesters: 2
  - a. Requester A – One Request – One Actionable Item – One hour of time spent.
  - b. Requester B – One Request – One Actionable Item – One hour of time spent.



## **Borough of Telford**

50 Penn Avenue  
Telford, PA 18969

215-723-5000  
[www.telfordborough.org](http://www.telfordborough.org)

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### **MOTION**

#### **SUPPORT OF DCNR RESOLUTION**

I move that the Telford Borough ("Borough") Council, as detailed in the following DCNR Resolution Page, support Resolution 2024-03, DCNR Grant Application, for the project titled 'Telford Borough Pocket Park Acquisition'.



DCNR-C2P2

**Applicant Information (\* indicates required information)**

Applicant/Grantee Legal Name: **TELFORD BOROUGH**

Web Application ID: **2010977**

Project Title: **Telford Borough Pocket Park Acquisition**

WHEREAS, **TELFORD BOROUGH** ("Applicant") desires to undertake the project, "**Telford Borough Pocket Park Acquisition**" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

**NOW THEREFORE, it is resolved that:**

1. The grant application may be electronically signed on behalf of the applicant by "**Kyle Detweiler**" who, at the time of signing, has a **TITLE** of "**Manager, Telford Borough**" and the email address of "**Manager@telfordborough.org**" ("Official").
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the

\_\_\_\_\_  
(Identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of this applicant, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(signature of the governing body - cannot be the person with the same title as specified in paragraph 1)

\_\_\_\_\_  
(printed name)

\_\_\_\_\_  
(title)



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### **MOTION**

#### **TRAFFIC ON STREETS CLOSED OR RESTRICTED FOR SPECIAL EVENTS**

I move that the Telford Borough ("Borough") Council, by the power bested in its elected officials, as detailed in the existing Code of the Borough of Telford, Chapter 15, Section 106, have authority to close 4<sup>th</sup> Street from 99 South 4<sup>th</sup> Street (Post Office) to West Broad Street on April 20, 2024, between 9:00 a.m. and 10:00 a.m.

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED MARCH 4, 2024**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
<b>BOROUGH PROJECTS:</b>				
9400-58	NPDES Phase II - Stormwater Permit	Permit required for municipal separate storm sewer systems which require Borough to implement and enforce a Stormwater Management Program to reduce the discharge of pollutants into their storm sewer system.	<p>Current requirements included: a "Notice of Intent" (NOI-permit renewal application) be submitted by 9/16/17 for the next five-year period; municipalities having a TMDL must apply for an individual permit instead of a general permit; a Pollution Reduction Plan (PRP) must be submitted for reduction of nutrients within the Skippack Creek Watershed and sediment within the Mill Creek Watershed. PADEP also revised their MS4 Requirements Table to include a PRP required for Sediment and Phosphorus within the Indian Creek Watershed, although a TMDL (in litigation) was previously developed.</p> <p>Borough completed public comment periods for TMDL and PRP Plans. CKS completed NOI and TMDL and PRP Plans and submitted the Borough's application to PADEP on September 11, 2017.</p> <p>In an email dated March 10, 2022, CKS submitted a response to PADEP's comments. On March 24, 2022, PADEP replied indicating that the PRP/TMDL Plan is acceptable and to proceed with public participation/30-day comment period. The Plan has been advertised and discussed at the Borough Council meeting on May 2, 2022. The updated (final) PRP/TMDL Plan was submitted to PADEP for approval and permit to be issued. The final permit has been issued and is effective October 1, 2022. The permit expires October 1, 2027.</p> <p>CKS completed the 7/1/21 and 6/30/22 Progress Report for submission to PADEP. The report was sent to the Department on September 15, 2022. CKS to complete the 2022/2023 report.</p> <p>As part of the program requirements, CKS discussed the MS4 program at the Council's (public) meeting on February 6, 2023.</p>	

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED MARCH 4, 2024**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9454	Franklin Alley Drainage Issue	Engineering study to determine scope and cost to improve drainage swale.	<p>Easement areas have been staked out. CKS met with Manager on July 18, 2022 to inspect existing swale and discuss study requirements for improvements to the swale. A concept plan and preliminary cost estimate were presented to Borough Council on August 1, 2022. In a letter dated October 25, 2022, CKS issued a final report to Borough Council. Council considered the recommended improvements at their meeting on November 7, 2022. At that meeting, Council authorized applying for a PA Small Water and Sewer grant to help fund the project.</p> <p>CKS submitted Grant Application for funding the project on December 20, 2022. A grant in the amount of \$146,000 was awarded to the Borough on December 19, 2023.</p> <p>At the February 6, 2023 meeting, Council requested CKS to proceed with conducting a meeting with the residents impacted and continue preparing documents for the bid of the project. A meeting with residents was held April 6, 2023. Bids were received October 3, 2023 and the low bidder was KBC Construction, LLC with a bid of \$104,834.00. Council awarded the project to KBC at their meeting on October 9, 2023. Easement documents have been completed and distributed to property owners to execute. All easements have not yet been secured. A pre-construction meeting is to be scheduled with the contractor once we have the necessary easements.</p>	

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED MARCH 4, 2024**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
<b>DEVELOPMENT PROJECTS:</b>				
9433/ 9441	329 Erie Avenue – Minor Subdivision	<p>Project proposes a 3-lot subdivision creating two new townhomes and one existing twin converted to a townhouse.</p> <p>Developer is now pursuing a different project involving the creation (subdivision) for one single-family home to be constructed.</p>	<p>Borough Council previously approved a townhome proposal for this lot/tract. However, an alternate proposal has now been submitted involving a Minor Subdivision and construction of one new single-family home on the lot created. An existing twin home will remain on the other lot. The new proposal has received the required zoning approval by the Telford ZHB. In addition, a Minor Subdivision Plan has been submitted for the single-family home proposal.</p> <p>The Borough Council considered the plan at their meeting on August 1, 2016 and granted Conditional Final Approval. Revised plans have been submitted addressing CKS's prior letter and the conditions of approval. CKS has reviewed the revised plans dated July 16, 2014, last revised September 13, 2016, and indicated they were acceptable via email. In addition, a proposed construction escrow tabulation has been prepared and issued by CKS. Agreements to be executed and construction to begin.</p> <p>The Applicant's Engineer recently submitted a drawing proposing the relocation of the stormwater management systems discharge. CKS completed a review and issued comments in an email dated October 3, 2023 indicating the revisions to the plans, last dated August 23, 2023, were acceptable; however, the Borough Solicitor must update the Stormwater Management O&amp;M Agreement.</p>	

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED MARCH 4, 2024**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9447	Lutheran Home – Crestview Avenue Extension	Development of former Delbar tract with 66 twin cottage units and a 42-unit apartment building.	<p>Revised Land Development plans dated April 3, 2019, last revised August 28, 2019, have been submitted for review. CKS completed a review of those plans and issued a letter dated September 13, 2019 with comments. Borough Council considered the project at their October 7, 2019 meeting and voted to grant conditional final approval.</p> <p>Revised plans addressing the conditions of approval were recently received. These plans were dated last revised March 16, 2020. CKS completed a review and issued a letter dated April 15, 2020, indicating the plans were acceptable. CKS also completed a review of the legal descriptions for easements and rights-of-way proposed by the project and issued a letter dated April 15, 2020, indicating the legal descriptions were acceptable. A revised escrow tabulation for Phase 1 only was issued by CKS on June 2, 2021. Development agreements have been executed. A stormwater O&amp;M agreement, blanket easement agreement for installation of stormwater facilities on the Borough's property, and trail easement agreements must still be executed. A pre-construction meeting was held November 18, 2021. Construction has started. Home building has begun. Existing portion of Crestview has been final paved. In addition, East Broad Street has also been final paved.</p>	



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### **MOTION**

#### **HOMETOWN HEROES BANNER PROGRAM**

I move that the Telford Borough ("Borough") Council, as further detailed in the following program flyer, authorize the Borough's Development & Culture Committee to proceed with creation and implementation of Telford Borough's Hometown Heroes Banner program.

# Telford Borough Hometown Heroes Banners

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The Telford Borough Hometown Heroes Banner Program is a living tribute created for the community to recognize and honor our Telford Borough Veterans who are serving or are veterans who have served our country in the United States Armed Forces.

To qualify, a Veteran, living or deceased, must have had a connection to the Telford Borough (attended local schools, relative, friend, etc...) at some point in his or her life, also those honored-on Telford Borough War Memorials and Veterans recommended by the local VFW and American Legion Posts.



The Banner will be 24" x 48", 18oz., heavy vinyl, printed the same on both sides, and will display the service person's photograph, include their full name, branch of the Military and the era of service (WWI, WWII, Vietnam, etc.) Banners will be displayed from May through Veterans Day in November in observance of all Military Branch birthdays. Banners will be removed and stored until the same period in the following year at which time they will be redisplayed.

Each Banner requires the Hometown Hero Form to be filled out, a photograph of the Hero in uniform and a payment of \$175.00 for each banner and its brackets, payable to: Hometown Heroes™.

For further information please contact Anne Henning Scheuring, 225 South Line Street, Lansdale, PA. 19446 or at E-Mail address: [heroes@verizon.net](mailto:heroes@verizon.net) or call: (215) 855-1743