

**THE BOROUGH OF TELFORD
MUNICIPAL BUILDING
TELFORD, PA 18969
(215) 723-5000**

TO: THE HONORABLE MAYOR AND BOROUGH COUNCIL
FROM: MARK D. FOURNIER, BOROUGH MANAGER
SUBJECT: 2022 GENERAL FUND BUDGET
DATE: NOVEMBER 1, 2021

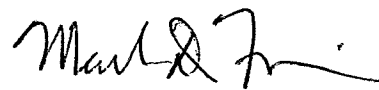
Budget preparation is a tedious procedure which involves analyzing the projected year-end figures for the current year, meeting with department heads to review proposed work schedules and needs for the up-coming year, and then comparing this information to the prior three years to look for particular trends in each budget category. Through this process, minor cuts have been made to the highway department and the police department budgets. Every attempt has been made to maintain the current level of service and still keep taxes as low as possible.

This budget will generate a surplus of \$505. To accomplish our 2022 goals, a tax increase of 4% or .25 mils is included in this budget. The millage rate for 2022 will be 6.99 mils and is broken down as follows:

General Funds	6.39
Library	.30
Fire Company	.30

If there are any particular questions regarding a specific line item, please feel free to contact me at any time.

Respectfully submitted,



Mark D. Fournier
Borough Manager

**BOROUGH OF TELFORD
ANNUAL BUDGET
GENERAL FUND 2022**

REVENUES		11/1/21
ACCOUNT NO.		2022
REAL ESTATE TAXES		<u>BUDGET</u>
301.100	REAL ESTATE TAXES - CURRENT YEAR - Based on the millage rate of 6.39 and the most recent real estate assessed value from Montgomery County Tax Assessor, one mill generates \$204,614; Real Estate Tax revenue is estimated to be	\$1,252,505
301.300	REAL ESTATE TAXES - DELINQUENT FROM TAX COLLECTOR - Real estate taxes, which are paid during the tax penalty period. This revenue is estimated to be	\$23,065
301.500	REAL ESTATE TAXES - LIENED TAXES - Real estate taxes, which are unpaid at the end of the year and are turned over to the county for lien processing. This revenue is estimated to be	\$9,500
301.600	REAL ESTATE TAXES - INTERIM - Real estate taxes, which are collected during the current year from individual billing / status changes (i.e. new construction, additions, etc.). This revenue is estimated to be	\$2,500

REVENUES		11/1/21
ACCOUNT NO.		2022
LOCAL ENABLING (ACT 511 TAXES)		<u>BUDGET</u>
310.030	PER CAPITA TAX - DELINQUENT - This tax revenue is received from Berkheimer Associates after tax collector turns these unpaid taxes over to them for collection.	\$50
310.050	LOCAL SERVICES TAX - Tax Revenue of \$52.00 per individual engaging in an occupation within the Borough who earns more than \$12,000 per year.	\$63,500
310.100	REAL ESTATE TRANSFER TAX - Any person purchasing property within Telford Borough is subject to a 1/2% tax. The revenue generated by the Real Estate Transfer Tax this year will be approximately	\$105,000
310.210	EARNED INCOME TAX - The Earned Income Tax is collected from any Telford Borough resident, who pays 1/2% of their earned wages. This tax is collected by Berkheimer Associates and is estimated to be	\$630,000
PENALTIES & INTEREST		
319.010	REAL ESTATE TAXES / PENALTY & INTEREST - This revenue is penalties and interest accumulated from property owners, who do not pay property taxes by the due date.	\$3,500

REVENUES		11/1/21
ACCOUNT NO.		2022
PENALTIES & INTEREST (CONT.)		<u>BUDGET</u>
319.100	PER CAPITA TAX / PENALTY & INTEREST - This revenue represents the per capita tax penalties and interest and is estimated to be	\$5
BUSINESS LICENSES & PERMITS		
321.610	PEDDLERS PERMITS - This revenue is generated from the sale of permits to various solicitors and is estimated to be	\$0
321.800	CABLE TV FRANCHISE - The franchise fees are based on 5% of the gross receipts of annual cable service. This year the anticipated revenue is	\$77,800
FINES		
331.110	VEHICLE CODE VIOLATIONS - The state police fines are paid to each Pennsylvania municipality resulting from state police arrests and ticketing made throughout the Commonwealth. The ratio used by the state is based on the municipalities mileage and population. The estimated revenue is	\$1,800
331.120	VIOLATIONS, ORDINANCES, & RESTITUTION - These are fines, penalties and restitution collected by Telford Borough from individuals, who violate the law. The anticipated revenue is	\$2,500

REVENUES		11/1/21
ACCOUNT NO.		2022
FINES (CONT.)		<u>BUDGET</u>
331.130	DISTRICT JUSTICE - These are fines collected by the district justice from individuals who violate the law. The anticipated revenue is	\$7,500
INTEREST EARNINGS		
341.000	INTEREST EARNINGS - These revenues are the interest earned on General Fund monies by the cash management system within UNIVEST Bank and Quakertown National Bank.	\$2,000
RENTS & ROYALTIES		
342.100	RENTAL OF LAND - These revenues represent money generated by the renting of the Borough Ballfields and are anticipated to be	\$2,000
342.200	RENTAL OF BUILDINGS - These revenues represent money generated by the renting of Borough buildings including the Community Building, freight house and passenger station.	\$34,285
FEDERAL GRANTS		
352.530	AMERICAN RESCUE ACT GRANT - This represents use of the previously received ARAG funds for stormwater and MS4 work at Wood Alley.	\$25,000
STATE GRANTS		
354.030	STREETS AND HIGHWAY GRANTS - These revenues are money we receive from the Department of Transportation to maintain (plow) several state roadways. The revenue is estimated to be	\$5,975

REVENUES		11/1/21
ACCOUNT NO.		2022
STATE SHARED REVENUE & ENTITLEMENTS		<u>BUDGET</u>
355.010	PUBLIC UTILITY REALTY TAX - The Borough receives money from the Commonwealth of Pennsylvania for those public utilities, who have buildings or land located within the Borough. The revenue is estimated to be	\$2,000
355.080	ALCOHOL BEVERAGE TAX - The Borough receives fees from the Commonwealth of Pennsylvania for establishments located within the Borough that dispense beer and liquor. The revenue is estimated to be	\$400
355.120	FOREIGN CASUALTY INSURANCE PREMIUM TAX - This tax is collected by the Commonwealth of Pennsylvania and is revenue to be used for the Uniformed and Non-Uniformed Pension Plans through the Pennsylvania Municipal Retirement System (PMRS). It is anticipated to be	\$145,000
355.140	FOREIGN CASUALTY INSURANCE TAX - This tax is collected by the Commonwealth of Pennsylvania and is distributed to the Telford Volunteer Fire Company Relief Association.	\$25,000
LOCAL GOVERNMENT UNIT - SHARED REVENUE		
358.030	OTHER GRANTS - This revenue is from the Montgomery County Community Development Block Grant Program.	\$0
358.080	RECYCLING GRANT - This revenue is from the Northern Montgomery County Recycling Program.	\$9,000

REVENUES		11/1/21
ACCOUNT NO.		2022
PAYMENT IN LIEU OF TAXES		<u>BUDGET</u>
359.000	PILOT - This revenue is payment in lieu of taxes received from tax exempt properties. This revenue is estimated to be	\$130,425
GENERAL GOVERNMENT		
361.310	SUBDIVISION FEES - The anticipated revenue from the creation of new subdivisions is estimated to be	\$1,000
361.330	VARIANCE FEES - The anticipated revenue generated by zoning variance & special exception applications is estimated to be	\$1,000
361.400	CERTIFICATION FEES - The anticipated revenue for performing property sale certifications is estimated to be	\$8,000
361.540	MAPS & ORDINANCES SOLD - The revenue generated by selling various Borough ordinances and maps is estimated to be	\$50

REVENUES		11/1/21
ACCOUNT NO.		2022
PUBLIC SAFETY		<u>BUDGET</u>
362.110	POLICE REPORTS - The revenue generated by selling police reports to citizens and insurance companies is estimated to be	\$700
362.111	POLICE SERVICES REIMBURSEMENT - The revenue generated from the police department rendering services through undercover drug enforcement activities	\$1,000
362.150	POLICE SERVICES - The revenue generated from the police department rendering services outside the Borough (i.e. DUI checks & Souderton Area School District activities).	\$250
362.410	BUILDING PERMITS - The revenue generated by the issuance of various building permits is estimated to be	\$34,500
362.430	PLUMBING PERMITS - The revenue generated by the issuance of plumbing permits is estimated to be	\$4,750
362.460	OTHER PERMITS & FEES - These fees are generated by issuance of electrical, mechanical, curb & sidewalk, and use and occupancy permits, etc. The revenue is estimated to be	\$22,760
362.470	WORKERS COMPENSATION REIMBURSEMENT - The revenue generated by reimbursement of Workers Compensation Insurance from West Rockhill Township, Hilltown Township and Franconia Township.	\$15,775
NON REVENUE RECEIPTS		
381.000	NON-REVENUE RECEIPTS - These miscellaneous revenues are income derived from a variety of sources including the sale of the 2011 Chevrolet Tahoe and is estimated to be	\$10,000

REVENUES

11/1/21

ACCOUNT NO.

2022

OTHER FINANCING SOURCES

BUDGET

391.000	MATERIALS & SERVICES SOLD - This is income generated by the sale of used equipment or materials / services owned by Telford Borough and is estimated to be	\$0
391.200	AUTHORITY PENSION REIMBURSEMENT - This revenue is the amount of funding received from the Telford Borough Authority to fund the pension plan for authority employees. This revenue is estimated to be	\$81,260
391.350	TRANSFER FROM THE HIGHWAY AID FUND - This revenue is from the State of Pennsylvania generated by a user tax on gasoline and is to be used on street maintenance, road reconstruction, etc. and is estimated to be	\$171,000
391.900	TRANSFER FROM THE CAPITAL RESERVE FUND - This revenue is a transfer from the Capital Reserve Fund.	\$0
391.930	TRANSFER FROM RECREATION FUND - This revenue is a transfer from the Recreation Fund to be used toward the purchase of park materials and supplies, tennis court fencing at Stover Park, a flail mower and a snow pusher.	\$33,000
391.940	TRANSFER FROM CAPITAL RESERVE FUND - This revenue is a transfer from the Capital Reserve Fund to be used for the renovation of the Police Department lobby and a new phone system for the Police Dept.	\$44,250

REVENUES

11/1/21

**ACCOUNT NO.
PROCEEDS OF SHORT-TERM DEBT**

**2022
BUDGET**

393.010 **PROCEEDS OF LONG-TERM DEBT** - This revenue is the loan balance from First National Bank
of Newtown for the Borough Hall rehabilitation.

\$0

394.000 **REFUNDS PRIOR YEAR EXPENDITURE** - This money represents receipts of prior year
expenditures and is estimated to be

\$500

GRAND TOTAL REVENUES \$2,990,105

**BOROUGH OF TELFORD
ANNUAL BUDGET
GENERAL FUND**

11/1/21

REVENUES

	<u>ACTUAL 9/30/2021</u>	<u>PROJECT YEAR END 2021</u>	<u>BUDGET 2021</u>	<u>BUDGET 2022</u>
REAL ESTATE TAXES				
301.100 REAL ESTATE TAXES - CURRENT YEAR	1,205,148	1,205,148	1,189,535	1,252,505
301.300 REAL ESTATE TAXES - DEL. FROM TAX COLLECTION	13,451	19,951	29,970	23,065
301.500 REAL ESTATE TAXES - LIENED TAXES	7,216	8,516	9,500	9,500
301.600 REAL ESTATE TAXES - INTERIM	807	1,357	2,500	2,500
TOTAL	<u>1,226,622</u>	<u>1,234,972</u>	<u>1,231,505</u>	<u>1,287,570</u>

LOCAL ENABLING (ACT 511 TAXES)

310.030 PER CAPITAL TAX - DELINQUENT	65	95	50	50
310.050 LOCAL SERVICES TAX	47,715	62,815	63,500	63,500
310.100 REAL ESTATE TRANSFER TAX	76,565	111,314	95,000	105,000
310.210 EARNED INCOME TAX	488,906	628,406	610,000	630,000
TOTAL	<u>613,251</u>	<u>802,630</u>	<u>768,550</u>	<u>798,550</u>

11/1/21

REVENUES

	ACTUAL 9/30/2021	PROJECT YEAR END 2021	BUDGET 2021	BUDGET 2022
PENALTIES & INTEREST				
319.010 REAL ESTATE TAXES - PENALTIES & INTEREST				
319.100 PER CAPITA TAX - PENALTIES & INTEREST	3,163 7	3,248 10	4,500 5	3,500 5
TOTAL	<u>3,170</u>	<u>3,258</u>	<u>4,505</u>	<u>3,505</u>
BUSINESS LICENSE & PERMITS				
321.610 PEDDLERS PERMITS	0	0	400	0
321.800 CABLE TV FRANCHISE	62,583	82,908	84,400	77,800
TOTAL	<u>62,583</u>	<u>82,908</u>	<u>84,800</u>	<u>77,800</u>
FINES				
331.110 VEHICLE CODE VIOLATIONS	786	1,566	2,200	1,800
331.120 VIOLATIONS, ORDINANCES & RESTITUTION	896	1,389	4,200	2,500
331.130 DISTRICT JUSTICE	5,170	6,919	8,500	7,500
TOTAL	<u>6,852</u>	<u>9,874</u>	<u>14,900</u>	<u>11,800</u>

11/1/21

REVENUES

	ACTUAL 9/30/2021	PROJECT YEAR END 2021	BUDGET 2021	BUDGET 2022
INTEREST EARNINGS				
341.000 INTEREST EARNINGS	1,504	2,014	2,700	2,000
TOTAL	<u>1,504</u>	<u>2,014</u>	<u>2,700</u>	<u>2,000</u>
RENTS & ROYALTIES				
342.100 RENTAL OF LAND	1,550	1,550	2,300	2,000
342.200 RENTAL OF BUILDINGS	24,070	32,175	33,985	34,285
TOTAL	<u>25,620</u>	<u>33,725</u>	<u>36,285</u>	<u>36,285</u>
FEDERAL GRANTS				
352.530 AMERICAN RESCUE GRANT ACT	0	0	0	25,000
STATE GRANTS				
354.030 STREET & HIGHWAY GRANTS	116	5,916	5,800	5,975
TOTAL	<u>116</u>	<u>5,916</u>	<u>5,800</u>	<u>5,975</u>
STATE SHARED REVENUE & ENTITLEMENTS				
355.010 PUBLIC UTILITY REALTY TAX	0	2,040	2,000	2,000
355.080 ALCOHOL BEVERAGE TAX	0	0	800	400
355.120 FOREIGN CASUALTY INS. PREMIUM TAX	143,918	143,918	148,000	145,000
355.140 FOREIGN CASUALTY INS. TAX	24,231	24,231	27,200	25,000
TOTAL	<u>168,149</u>	<u>170,189</u>	<u>178,000</u>	<u>172,400</u>

11/1/21

REVENUES

LOCAL GOVERNMENT UNIT - SHARED REVENUE

358.030	OTHER/CDBG GRANTS	0	0	0
358.080	RECYCLING GRANT PROCEEDS	8,637	8,637	9,000
	TOTAL	8,637	8,637	9,000

PAYMENT IN LIEU OF TAXES

359.000	PILOT	130,369	130,369	130,425
---------	-------	---------	---------	---------

TOTAL

130,369	130,369	130,425	130,425
---------	---------	---------	---------

GENERAL GOVERNMENT

361.310	SUBDIVISION FEES	400	400	1,000
361.330	VARIANCES FEES	0	0	1,000
361.400	CERTIFICATION FEES	5,650	7,575	8,000
361.540	MAPS & ORDINANCES SOLD	0	0	50

TOTAL

6,050	7,975	9,050	10,050
-------	-------	-------	--------

REVENUES

11/1/21

	<u>ACTUAL 9/30/2021</u>	<u>PROJECT YEAR END 2021</u>	<u>BUDGET 2021</u>	<u>BUDGET 2022</u>
PUBLIC SAFETY				
362.110 POLICE REPORTS	525	735	600	700
362.111 POLICE SERVICES REIMBURSEMENT	730	730	1,000	1,000
362.150 POLICE SERVICES	175	275	300	250
362.410 BUILDING PERMITS	5,523	7,143	74,500	34,500
362.430 PLUMBING PERMITS	805	1,005	3,050	4,750
362.460 OTHER PERMITS & FEES	5,845	7,135	12,000	22,760
362.470 WORKERS COMP INS REIMBURSEMENT	15,714	15,714	14,460	15,775
TOTAL	<u>29,317</u>	<u>32,737</u>	<u>105,910</u>	<u>79,735</u>

NON REVENUE RECEIPTS

381.000 NON-REVENUE RECEIPTS	23,371	102,061	80,490	10,000
TOTAL	<u>23,371</u>	<u>102,061</u>	<u>80,490</u>	<u>10,000</u>

OTHER FINANCING SOURCES

391.000 MATERIALS & SERVICES SOLD	0	0	50	0
391.200 AUTHORITY PENSION REIMBURSEMENT	0	79,405	79,405	81,260
391.350 HIGHWAY AID TRANSFER	125,661	170,661	150,900	171,000
391.900 CAPITAL RESERVE TRANSFER - PARKS TRUCK	0	0	0	0
391.930 RECREATION FUND TRANSFER	0	0	9,500	33,000
391.940 CAPITAL RESERVE TRANSFER	0	38,000	38,000	44,250
TOTAL	<u>125,661</u>	<u>288,066</u>	<u>277,855</u>	<u>329,510</u>

REVENUES		11/1/21			
		ACTUAL 9/30/2021	PROJECT YEAR END 2021	BUDGET 2021	BUDGET 2022
PROCEEDS OF LONG-TERM DEBT					
393.010	PROCEEDS GENERAL LONG-TERM DEBT	0	0	0	0
	TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
PROCEEDS OF SHORT-TERM DEBT					
394.000	REFUND-PRIOR YEAR EXPENDITURES	0	0	1,500	500
	TOTAL	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>500</u>
	GRAND TOTAL REVENUES	<u>2,431,272</u>	<u>2,915,331</u>	<u>2,945,775</u>	<u>2,990,105</u>

**BOROUGH OF TELFORD
ANNUAL BUDGET
GENERAL FUND 2022**

EXPENDITURES		11/1/21
ACCOUNT NO.		2022
LEGISLATIVE BODY		<u>BUDGET</u>
400. 240	<u>MATERIALS & SUPPLIES</u> - Expenditures for materials and supplies used by Council.	\$75
400. 340	<u>ADVERTISING, PRINTING, & POSTAGE</u> - Expenditures for advertising public meetings, legal notices, bidding packets, and newsletters.	\$4,700
400. 420	<u>DUES & SUBSCRIPTIONS</u> - Expenditures for subscriptions and memberships in various organizations.	\$1,010
400. 460	<u>MEETINGS & CONFERENCES</u> - Expenditures for various seminars PSAB Conference, and various meetings attended by Council members.	\$5,230
400. 490	<u>OTHER</u> - Miscellaneous expenditures incurred by the Borough Council.	\$275
400. 510	<u>EXPENSE CONTRIBUTION</u> - This expenditure is the amount of money disbursed to the Mayor and the Council President as an annual stipend.	\$600
ADMINISTRATION		
401. 121	<u>WAGES - BOROUGH MANAGER</u> - This expenditure represents 1/2 of the annual salary of the Borough Manager.	\$61,190

EXPENDITURES

ACCOUNT NO. ADMINISTRATION (CONT.)

11/1/21

2022
BUDGET

401. 140	<u>WAGES - OFFICE PERSONNEL</u> - This expenditure represents 1/2 of the annual salary of the Finance Director and Administrative Secretary, and 1/4 of the annual salary of the Billing Clerk.	\$83,415
401. 210	<u>OFFICE SUPPLIES</u> - The cost of purchasing paper supplies and general office materials.	\$2,300
401. 240	<u>MATERIALS & SUPPLIES</u> - Miscellaneous operating expenses used by the Borough Administration.	\$3,000
401. 260	<u>MINOR EQUIPMENT</u> - This expenditure is for the purchase of miscellaneous minor equipment used by the administration department.	\$500
401. 313	<u>ENGINEERING</u> - Telford Borough retains the engineering company of CKS for review of subdivisions, surveying, meeting attendance and inspections pertaining to Borough Hall renovations.	\$1,000
401. 321	<u>TELEPHONE</u> - Telephone service and monthly phone usage for operation of the borough office.	\$4,660
401. 325	<u>POSTAGE, PRINTING, & ADVERTISING</u> - This expenditures represents the cost of general postage, letterhead, etc. utilized by the general office including mailing of Indian Valley Chamber quarterly newsletter.	\$3,550
401. 350	<u>INSURANCE & BONDING</u> - This expenditure represents the cost of bonding service for the Finance Director and Borough Manager.	\$1,075
401. 374	<u>MACHINERY & EQUIPMENT REPAIR</u> - This expenditure represents the cost of repair of general office equipment and maintenance contracts including computer IT services at Borough Hall.	\$3,090

EXPENDITURES

ACCOUNT NO. ADMINISTRATION (CONT.)

11/1/21

**2022
BUDGET**

401. 375	<u>VEHICLE MAINTENANCE & REPAIRS</u> - This expense is for a stipend disbursed to Borough Manager for vehicle usage.	\$2,400
401. 380	<u>SOFTWARE LEASE</u> - This expenditure represents the cost of the lease for the General Accounting Program.	\$2,590
401. 381	<u>OFFICE EQUIPMENT LEASE</u> - This expenditure represents the cost of the lease for the copier and postage meter.	\$3,510
401. 420	<u>DUES & SUBSCRIPTIONS</u> - This expenditure represents the dues and subscription rates associated with the organizations the Borough Employees are affiliated.	\$2,860
401. 460	<u>MEETINGS & CONFERENCES</u> - This expenditure is for Borough Personnel to attend various training seminars, conferences, and the PSAB annual conference, etc.	\$1,880
401. 490	<u>OTHER</u> - Miscellaneous expenditures for the administration of Telford Borough.	\$685
401. 700	<u>WEBSITE MAINTENANCE</u> - This expense is for 1/2 the cost to maintain the Borough website.	\$750
401. 740	<u>MACHINERY & EQUIPMENT PURCHASES</u> - This expenditure is for the purchase of computer workstations and printer for administration personnel.	\$4,300
FINANCIAL ADMINISTRATION		
402. 311	<u>ACCOUNTING & AUDITING</u> - Telford Borough retains Styer Associates to perform accounting audits for all Borough funds.	\$10,400

EXPENDITURES		11/1/21
ACCOUNT NO.		2022
TAX COLLECTION		<u>BUDGET</u>
403. 114	<u>WAGES - TAX COLLECTOR</u> - The annual salary for the elected real estate tax collector.	\$8,350
403. 240	<u>MATERIALS & SUPPLIES</u> - This expenditure represents the supplies needed to operate the tax collector's office including postage.	\$850
403. 316	<u>EARNED INCOME TAX COLLECTOR</u> - This expenditure represents the costs associated with payment to Berkheimer Associates, who collect the Earned Income Tax for Telford Borough.	\$6,930
403. 317	<u>LOCAL SERVICES TAX COLLECTOR</u> - This expenditure represents the costs associated with payment to Berkheimer Associates, who collects the Local Services Tax for Telford Borough.	\$1,140
403. 350	<u>INSURANCE & BONDING</u> - This expenditure is for the cost of bonding service for the tax collector.	\$210
403. 460	<u>MEETINGS & CONFERENCES</u> - This expenditure is for the tax collector to attend seminars or training sessions.	\$160
LAW		
404. 314	<u>PROFESSIONAL & LEGAL SERVICES</u> - Telford Borough retains the firm of Timoney, Knox, LLP for legal representation at council meetings, court hearings, etc. This expenditure is estimated to be	\$17,500
404. 460	<u>MEETINGS & CONFERENCES</u> - This expenditure is for the solicitor to attend various meetings or conferences.	\$20

EXPENDITURES

ACCOUNT NO. BOROUGH BUILDINGS

11/1/21

2022 BUDGET

409. 140	<u>WAGES - MAINTENANCE</u> - Salaries for work being performed by Borough personnel for the maintenance and upkeep of Borough buildings.	\$17,500
409. 226	<u>CLEANING SUPPLIES</u> - The cost of cleaning supplies for all Borough buildings.	\$450
409. 240	<u>MATERIALS & SUPPLIES</u> - Supplies and materials for miscellaneous work performed on Borough buildings.	\$500
409. 310	<u>OTHER PROFESSIONAL SERVICES</u> - Services provided by outside contractors relating to Borough buildings (i.e. carpet cleaning, systems maintenance, etc.)	\$5,255
409. 361	<u>ELECTRICITY</u> - The cost to provide electrical services to Borough buildings.	\$18,700
409. 365	<u>SOLID WASTE</u> - The cost to provide trash removal service to Borough buildings.	\$2,100
409. 371	<u>LAND MAINTENANCE</u> - This expenditure represents the cost of various maintenance services performed to Borough lands (i.e. planting, etc.).	\$250
409. 372	<u>COMMUNITY BUILDING</u> - This expenditure represents general maintenance expenses.	\$6,450
409. 373	<u>BUILDING REPAIR</u> - General maintenance by outside contractors on Borough buildings.	\$1,000

EXPENDITURES

11/1/21

ACCOUNT NO. BOROUGH BUILDINGS (CONT.)

2022
BUDGET

409. 374	<u>MACHINERY & EQUIPMENT REPAIR</u> - This expenditure is for repair of machinery or equipment associated with Borough buildings (i.e. HVAC maintenance, etc.).	\$4,225
409. 376	<u>TRAIN STATION BUILDING REPAIRS</u> - This expenditure is for repairs associated with the passenger station or freight house building.	\$15,250
409. 452	<u>JANITORIAL SERVICE</u> - This expenditure represents the cost of the cleaning services for all Borough buildings.	\$10,660
409. 610	<u>CAPITAL EXPENDITURE (OFFICE IMPROVEMENTS)</u> - This expenditure is for miscellaneous office improvements including the renovation of the Police Department lobby.	\$33,000
409. 740	<u>MACHINERY & EQUIPMENT PURCHASES</u> - This expenditure is for the cost of a new Police Department phone system and storage shed.	\$13,250
POLICE		
410. 122	<u>WAGES - POLICE CHIEF</u> - The projected annual salary of the Telford Borough Chief of Police is estimated at	\$119,775
410. 130	<u>CONTRA WAGE REIMBURSEMENT</u> - Represents Workers Compensation reimbursement for officers on Heart & Lung.	\$0
410. 133	<u>WAGES - DETECTIVE</u> - The projected annual salary of the Telford Borough Detective is estimated at	\$127,460
410. 134	<u>WAGES - PATROLMEN</u> - Combined annual salaries for the full-time patrolmen are estimated to be	\$394,050

EXPENDITURES**ACCOUNT NO.
POLICE (CONT.)**

11/1/21

**2022
BUDGET**

410. 135	<u>WAGES - PART-TIME PATROLMEN</u> - Combined annual salaries for the part-time patrolmen are estimated to be	\$143,220
410. 140	<u>WAGES - SECRETARY</u> - The projected annual salary of the police department secretary and the civilian police specialist.	\$83,390
410. 210	<u>OFFICE SUPPLIES</u> - Office supplies for the police department are estimated to be	\$1,800
410. 231	<u>GASOLINE</u> - This expenditure is for gasoline to operate the police cars.	\$10,500
410. 238	<u>UNIFORMS</u> - This expenditure is for the cost of police uniforms.	\$5,000
410. 240	<u>MATERIALS & SUPPLIES / OPERATING</u> - This miscellaneous account is used for expenditures such as photography, postage, printing, ammunition, etc.	\$6,000
410. 260	<u>MINOR EQUIPMENT</u> - This expenditure is for miscellaneous minor equipment used by the police department.	\$2,800
410. 321	<u>TELEPHONE</u> - The cost to provide telephone and cellular service to the police department.	\$7,890
410. 326	<u>OFFICE EQUIPMENT & REPAIR</u> - This represents any office equipment purchase or maintenance agreement on existing equipment or software, including internet service.	\$14,140
410. 327	<u>RADIO EQUIPMENT</u> - This expenditure is for the purchase and maintenance of any radio equipment.	\$1,000
410. 375	<u>VEHICLE MAINTENANCE & REPAIRS</u> - This expense is for repairs and maintenance on all police vehicles.	\$15,300

EXPENDITURES

ACCOUNT NO. POLICE (CONT.)

11/1/21

2022 BUDGET

410. 420	<u>DUES & SUBSCRIPTIONS</u> - This expense is for any dues and subscriptions with which the police department is affiliated.	\$4,330
410. 440	<u>LAUNDRY & DRY CLEANING</u> - This expense represents the costs of laundry and dry-cleaning service for police uniforms or clothing.	\$750
410. 460	<u>MEETINGS, CONFERENCES, & SCHOOLING</u> - This expense is for police personnel to attend various meetings, conferences, mandatory schooling or college tuition reimbursement.	\$14,500
410. 490	<u>OTHER SERVICES</u> - Miscellaneous expenditures for services associated with operation of the police department including prisoner expenses, pest control, LIVESCAN, and certifications for fire protection services, etc.	\$16,040
410. 521	<u>S.P.C.A.</u> - This expense is a donation made to the Bucks S.P.C.A. for housing our recovered animals.	\$250
410. 522	<u>M.S.W.A.T.</u> - This expenditure represents the purchase of tactical equipment and ammunition, to be used in conjunction with the Montgomery County SWAT Response Team including vehicle and equipment maintenance.	\$3,500
410. 700	<u>WEBSITE MAINTENANCE</u> - This expense is for the cost to maintain the Telford Borough Police Department website.	\$500
410. 740	<u>MACHINERY & EQUIPMENT PURCHASE</u> - This is a capital expenditure account for equipment needed by the police department including: Vehicle Lease 2 Bullet proof vests Radar speed sign AR-15 rifle	\$11,000 \$2,100 \$4,200 \$1,500 \$18,800

EXPENDITURES		11/1/21
ACCOUNT NO.		2022 <u>BUDGET</u>
FIRE		
411. 140	<u>RELIEF ASSOCIATION</u> - This expense is to be paid to the Telford Volunteer Fire Co. Relief Association in accordance with the Foreign Fire Insurance Tax Distribution law.	\$25,000
411. 164	<u>WORKERS' COMPENSATION INSURANCE</u> - This expense is for the workers' compensation insurance for the Telford Volunteer Fire Company No. 1.	\$28,735
411. 521	<u>NORTH PENN GOODWILL</u> - This expenditure represents the annual donation to the North Penn Goodwill Company.	\$500
PROTECTIVE INSPECTION		
413. 310	<u>PROFESSIONAL SERVICES</u> - This expenditure is for the services of our Building and Zoning official.	\$27,500
PLANNING & ZONING		
414. 310	<u>PROFESSIONAL SERVICES</u> - This expenditure is for the services of the Zoning Hearing Board Solicitor and court reporter and is estimated to be	\$2,125
414. 325	<u>POSTAGE & SUPPLIES</u> - This expense is for the postage and affiliated supplies required for the zoning office and is estimated to be	\$50
414. 342	<u>ADVERTISING & PRINTING</u> - This expense is for the required advertising and printing costs associated with the operation of the zoning office.	\$1,000
414. 450	<u>MEETINGS & CONFERENCES</u> - This expense is for the Planning Commission and Zoning Hearing Boards to attend various meetings or conferences.	\$0

EXPENDITURES

ACCOUNT NO. PLANNING & ZONING (CONT.)

11/1/21

2022
BUDGET

414. 460 OTHER SERVICES - This expense is for payment of operating expenses for the Indian Valley Regional Planning Commission.

\$3,000

HEALTH

421. 164 WORKERS' COMPENSATION INSURANCE - This expense is for the Worker's Compensation Insurance for the Souderton Community Ambulance Association.

\$1,345

421. 523 AMBULANCE - This expense is for the annual contribution to the Souderton Community Ambulance Association.

\$2,500

HIGHWAY - GENERAL SERVICES

430. 140 WAGES - MAINTENANCE - This expense is for the combined salaries of the Public Works Department for miscellaneous maintenance work throughout the borough.

\$24,220

430. 141 WAGES - PUBLIC WORKS DIRECTOR - The projected annual salary of the Telford Borough Public Works Director is estimated at

\$37,110

430. 231 GASOLINE - This expense is for gasoline for the Public Works Vehicles.

\$6,000

430. 238 UNIFORMS - This expense is for uniform service for the Public Works Department.

\$2,250

EXPENDITURES

11/1/21

ACCOUNT NO. HIGHWAY - GENERAL SERVICES (CONT.)

**2022
BUDGET**

430. 240	<u>MATERIALS & SUPPLIES</u> - Miscellaneous operating expenditures within the Public Works Department.	\$300
430. 260	<u>SMALL TOOLS & MINOR EQUIPMENT</u> - This expenditure is for the purchase of small tools and minor equipment needed for the operation of the public works department.	\$500
430. 313	<u>ENGINEERING SERVICES</u> - This expenditure is for engineering services of CKS needed for the preparation of specifications, inspections, general design work and the NPDES Stormwater Permit monitoring.	\$7,500
430. 327	<u>RADIO EQUIPMENT</u> - This expenditure is for the purchase or repair of radio equipment for the public works department.	\$250
430. 374	<u>MACHINERY & EQUIPMENT REPAIR</u> - This expenditure is for general repair of machinery and equipment.	\$500
430. 375	<u>VEHICLE MAINTENANCE EXPENSES</u> - This expenditure is for general vehicle maintenance for all public works department vehicles (i.e. tires, parts, etc.).	\$2,000
430. 420	<u>DUES & SUBSCRIPTIONS</u> - This expenditure is for the cost of dues and subscriptions for which the public works department personnel are affiliated.	\$270
430. 460	<u>MEETINGS & CONFERENCES</u> - This expenditure is for the public works department personnel to attend various seminars, meetings, or conferences.	\$600

EXPENDITURES

11/1/21

ACCOUNT NO. HIGHWAY - GENERAL SERVICES (CONT.)

2022
BUDGET

430. 490 OTHER - This expenditure is for CDL Drivers Drug and Alcohol Testing as required by the federal government. \$600

430. 740 MACHINERY & EQUIPMENT PURCHASE - This expenditure is for the purchase of trucks or equipment necessary to operate the Public Works Department. \$0

HIGHWAY - STREET CLEANING

431. 140 WAGES - This expenditure is for the portion of the public works department salaries used to clean the streets. \$21,600

431. 374 MACHINERY & EQUIPMENT REPAIR - This expenditure is for the repair of street cleaning equipment. \$2,500

431. 740 MACHINERY & EQUIPMENT PURCHASE - This expenditure is for the purchase of equipment necessary to clean roads of leaves and debris. \$0

HIGHWAY - SNOW REMOVAL

432. 140 WAGES - This expenditure is for the portion of the public works department salaries used for snow and ice removal. \$20,100

432. 245 HIGHWAY SUPPLIES - This expenditure is used for de-icing materials. \$17,500

432. 374 MACHINERY & EQUIPMENT REPAIR - This expenditure is used for the repair of snowplows, spreaders, etc. \$1,500

EXPENDITURES

11/1/21

ACCOUNT NO.

HIGHWAY - TRAFFIC SIGNALS & STREET SIGNS

2022
BUDGET

433. 140 WAGES - This expenditure is for the portion of the Public Works Department salaries used to repair traffic signals or erect various street signs. \$6,000

433. 240 MATERIALS & SUPPLIES - Materials and supplies to repair street signs and signals \$2,000

433. 361 ELECTRICITY - TRAFFIC SIGNAL - This expenditure is for the electricity to operate our traffic signals. \$1,080

433. 374 MACHINERY & EQUIPMENT REPAIR - This expenditure is for the repair of our traffic signals and the maintenance contract on our traffic signals. \$1,000

HIGHWAY - STREET LIGHTING

434. 361 ELECTRICITY - STREET LIGHTING - This expense is for the electricity for our streetlights. \$48,500

HIGHWAY - SIDEWALKS & CROSSWALKS

435. 140 WAGES - This expenditure is for the portion of the public works department salaries used to repair sidewalks, painting of lines and crosswalks. \$5,500

435. 240 MATERIALS & SUPPLIES - This expenditure is for materials needed to repair sidewalks and paint for the lines and curbs throughout Telford Borough. \$7,000

HIGHWAY - STORM SEWERS & DRAINS

436. 140 WAGES - This expenditure is the portion of the public works department salaries used for the maintenance and construction of storm sewers and drains. \$13,100

EXPENDITURES

11/1/21

ACCOUNT NO.

2022

HIGHWAY - STORM SEWERS & DRAINS (CONT.)

BUDGET

436. 240

MATERIALS & SUPPLIES - This expenditure is for materials and supplies necessary to maintain storm sewers and drains throughout the Borough including Wood Alley.

\$22,000

HIGHWAY - STREET MAINTENANCE

438. 140

WAGES - This expenditure represents that portion of the public works department salaries for maintenance to the streets.

\$18,000

438. 240

MATERIALS & SUPPLIES - This expenditure is for road materials (stone, blacktop, slurry seal & other sealants) used for maintenance of the streets including chip seal on various streets.

\$56,655

438. 313

ENGINEERING - This expenditure is for engineering services needed for the handicapped ramp design and inspection of ramps.

\$4,500

438. 619

HANDICAPPED RAMPS - This expenditure is for handicapped ramp construction at various locations within Telford Borough.

\$10,000

HIGHWAY - CONSTRUCTION & REBUILDING STREETS

439. 140

WAGES - This expenditure represents that portion of the Public Works Department salaries for reconstruction of Borough streets.

\$2,000

439. 605

EMLEN WAY - Nova chip.

\$0

439. 611

RELANCE ROAD - Nova chip.

\$0

439. 613

RYAN COURT - Nova chip.

\$0

439. 614

STONEHEARTH LANE - Nova chip.

\$30,370

439. 616

WHITFORD CIRCLE - Nova chip.

\$7,115

439. 617

COVENTRY CIRCLE - Nova chip.

\$18,020

439. 618

PADDOCK CIRCLE - Nova chip.

\$14,990

EXPENDITURES		11/1/21
ACCOUNT NO.		2022
PARKING FACILITIES		<u>BUDGET</u>
445. 140	<u>WAGES</u> - This expenditure represents that portion of the public works department salaries for maintenance to Telford Borough parking lots.	\$2,500
445. 240	<u>MATERIALS & SUPPLIES</u> - This expenditure is for materials used (paint, etc.) for maintenance of our parking lots.	\$1,250
445. 361	<u>ELECTRICITY</u> - This expenditure is for electricity to operate the municipal parking lot lights.	\$2,240
STORM WATER MANAGEMENT & FLOOD CONTROL		
446. 140	<u>WAGES</u> - This expenditure represents that portion of the public works department salaries for maintenance work on Borough stormwater management or flood control facilities.	\$3,600
446. 240	<u>MATERIALS & SUPPLIES</u> - This expenditure is for materials used for MS4 improvement work.	\$1,000
446. 313	<u>ENGINEERING SERVICES</u> - This expenditure is for engineering services of CKS needed for MS4 improvement work.	\$5,000
PARKS & RECREATION		
454. 140	<u>WAGES</u> - This expenditure represents that portion of the public works department salaries for maintenance work on Borough parks.	\$54,000
454. 231	<u>GASOLINE</u> - This expenditure is for gasoline to operate Borough park equipment.	\$1,750
454. 240	<u>MATERIALS & SUPPLIES</u> - This expenditure is for the recreation supplies (nets, swings, infield mix, seed, mulch, etc.) used to maintain our parks and ball fields.	\$7,500

EXPENDITURES		11/1/21
ACCOUNT NO.		2022
PARKS & RECREATION (CONT.)		<u>BUDGET</u>
454. 260	<u>SMALL TOOLS & MINOR EQUIPMENT</u> - This expenditure is for small tools required to maintain our park system and ball fields.	\$1,895
454. 361	<u>ELECTRICITY</u> - This expenditure is for electricity necessary to light our ball fields.	\$3,835
454. 374	<u>MACHINERY & EQUIPMENT REPAIR</u> - This expenditure is for the maintenance and repair of the equipment necessary for our park system.	\$4,950
454. 380	<u>EQUIPMENT RENTALS</u> - This expenditure is for rental of equipment and rental of port-a-potties.	\$7,800
454. 740	<u>MACHINERY & EQUIPMENT PURCHASE</u> - This expenditure is for the purchase of equipment necessary to maintain our parks including a flail mower, tennis court fencing at Stover Park and a snow pusher.	\$25,500
CIVIL & MILITARY CELEBRATIONS		
457. 140	<u>WAGES</u> - This expenditure represents that portion of the public works department salaries necessary to erect the town decorations, flags, etc.	\$4,500
457. 240	<u>MATERIALS & SUPPLIES</u> - This expenditure represents the supplies necessary to maintain the flags, decorations, lights, etc.	\$350
457. 326	<u>DECORATIONS</u> - This expenditure is for the replacement of flags & banners.	\$3,500
457. 361	<u>ELECTRICITY</u> - This expenditure is for the electricity needed for our Christmas decorations.	\$550
COMMUNITY DEVELOPMENT		
460. 310	<u>PROFESSIONAL SERVICES</u> - This expenditure is for administration of the Telford Happenings program.	\$15,000

EXPENDITURES		11/1/21
ACCOUNT NO.		2022
DEBT SERVICE		<u>BUDGET</u>
471. 100	<u>GENERAL OBLIGATION PRINCIPAL</u> - This expenditure is for the refinancing principal expenses for the revitalization program loan & Borough Hall rehabilitation.	\$56,905
471. 200	<u>GENERAL OBLIGATION INTEREST</u> - This expenditure is for the refinancing interest expenses for the revitalization program loan & Borough Hall rehabilitation.	\$39,915
INSURANCE		
486. 352	<u>LIABILITY & PROPERTY</u> - This expenditure is for general liability and property insurance coverage for Telford Borough.	\$99,245
486. 353	<u>WORKERS' COMPENSATION INSURANCE</u> - This expenditure is for workers' compensation insurance coverage for Telford Borough employees.	\$78,425
EMPLOYEE BENEFITS		
487. 155	<u>PA UNEMPLOYMENT COMPENSATION</u> - Unemployment compensation paid to Borough employees.	\$0
487. 156	<u>MEDICAL & DENTAL</u> - This expenditure is for medical insurance and dental insurance administered by the Delaware Valley Health Insurance Trust offered to the employees of Telford Borough.	\$289,225
487. 158	<u>EMPLOYEE ASSISTANCE PROGRAM</u> - This expenditure is for the Employee Assistance Program administered by the Penn Foundation.	\$975
487. 159	<u>LIFE INSURANCE & DISABILITY</u> - This expenditure is for life insurance for employees & Borough Council members and long and short term disability insurance for full time employees.	\$13,605

EXPENDITURES		11/1/21
ACCOUNT NO		2022
TRANSFERS		<u>BUDGET</u>
487. 160	<u>PENSION</u> - This expenditure is for the Borough's cost of the employee pension plan payable to the Pennsylvania Municipal Retirement System (PMRS), the Borough's pension administrator, for the uniformed and non-uniformed Pension plans. The obligation for 2022 is	\$308,435
487. 161	<u>SOCIAL SECURITY</u> - This expenditure represents the employer's portion of the employees' social security payable to the Social Security Administration. The borough's share is estimated to be	\$86,475
487. 163	<u>POLICE HEALTH SAVINGS ACCOUNT</u> - Health Reimbursement Arrangement contribution per year for each officer in the bargaining unit.	\$5,000
492. 300	<u>TRANSFER TO CAPITAL RESERVE</u> - This expenditure represents a transfer from the General Fund to the Capital Reserve Fund.	\$0
GRAND TOTAL EXPENDITURES		\$2,989,600

BOROUGH OF TELFORD ANNUAL BUDGET

11/1/21

EXPENDITURES

LEGISLATIVE BODY

400.240	MATERIALS & SUPPLIES	15	90	75	75
400.340	ADVERTISING, PRINTING, & POSTAGE	1,657	3,507	4,700	4,700
400.420	DUES & SUBSCRIPTIONS	780	780	1,040	1,010
400.460	MEETINGS & CONFERENCES	2,994	5,094	5,930	5,230
400.490	OTHER	778	778	3,775	275
400.510	EXPENSE CONTRIBUTION	0	600	600	600
	TOTAL	6,224	10,849	16,120	11,890

ADMINISTRATION

401.121	WAGES - BOROUGH MANAGER	43,647	59,215	59,390	61,190
401.140	WAGES - OFFICE PERSONNEL	60,054	81,409	79,260	83,415
401.210	OFFICE SUPPLIES	2,632	3,265	2,280	2,300
401.240	MATERIALS & SUPPLIES	4,256	4,656	5,475	3,000
401.260	MINOR EQUIPMENT	1,282	1,282	500	500
401.313	ENGINEERING	2,594	2,594	2,000	1,000
401.321	TELEPHONE	2,877	4,032	2,110	4,660
401.325	POSTAGE, PRINTING, & ADVERTISING	2,370	2,645	3,000	3,550
401.350	INSURANCE & BONDING	1,043	1,043	1,075	1,075
401.374	MACHINERY & EQUIPMENT REPAIR	1,383	2,083	2,220	3,090
401.375	VEHICLE MAINTENANCE & REPAIRS	1,800	2,400	2,400	2,400
401.380	SOFTWARE LEASE	2,462	2,462	2,590	2,590
401.381	OFFICE EQUIPMENT LEASE	4,077	4,077	4,090	3,510
401.420	DUES, SUBSCRIPTIONS	2,152	2,152	2,380	2,860
401.460	MEETINGS & CONFERENCES	63	113	1,880	1,880
401.490	OTHER OPERATING SUPPLIES	2,432	2,445	650	685
401.700	WEBSITE DESIGN	545	604	750	750
401.740	MACHINERY & EQUIPMENT PURCHASE	53,268	54,118	64,850	4,300
	TOTAL	188,937	230,595	236,900	182,755

FINANCIAL ADMINISTRATION

402.311	ACCOUNTING & AUDITING	5,700	10,100	13,100	10,400
	TOTAL	5,700	10,100	13,100	10,400

EXPENDITURES

11/1/21

	ACTUAL 9/30/2021	PROJECT YEAR END 2021	BUDGET 2021	BUDGET 2022
TAX COLLECTION				
403.114	6,225	8,300	8,300	8,350
403.240	843	843	850	850
403.316	5,372	6,907	7,930	6,930
403.317	833	1,108	1,115	1,140
403.350	210	210	210	210
403.460	0	0	160	160
TOTAL	13,483	17,368	18,565	17,640
LAW				
404.314	30,363	34,863	15,000	17,500
404.460	0	0	20	20
TOTAL	30,363	34,863	15,020	17,520
BOROUGH BUILDINGS				
409.140	18,732	20,932	15,000	17,500
409.226	364	464	300	450
409.240	488	713	500	500
409.310	16,103	20,487	16,640	5,255
409.361	13,473	17,223	18,400	18,700
409.365	1,456	1,930	1,650	2,100
409.371	0	0	250	250
409.372	3,736	6,361	5,250	6,450
409.373	1,663	2,413	2,500	1,000
409.374	3,229	3,229	3,325	4,225
409.376	564	564	1,425	15,250
409.452	7,635	11,535	13,520	10,660
409.610	0	0	0	33,000
409.740	11,590	18,873	27,420	13,250
TOTAL	79,033	104,724	106,180	128,590

11/1/21

**PROJECT
YEAR END**

BUDGET
2022BUDGET
2022

410.122	WAGES - POLICE CHIEF	85,612	116,356	119,775
410.130	CONTRA WAGE REIMBURSEMENT	(19,931)	(19,931)	0
410.133	WAGES - DETECTIVE	87,608	118,310	127,460
410.134	WAGES - PATROLMEN	300,128	404,323	394,050
410.135	WAGES - PART-TIME PATROL	52,511	71,911	143,220
410.140	WAGES - SECRETARY	53,723	72,603	83,390
410.210	OFFICE SUPPLIES	981	1,681	1,800
410.231	GASOLINE	7,516	10,959	10,500
410.238	UNIFORMS	3,093	5,191	5,000
410.240	MATERIALS & SUPPLIES - OPERATING	1,929	2,359	6,000
410.260	MINOR EQUIPMENT	2,982	2,982	2,800
410.321	TELEPHONE	4,930	6,610	7,890
410.326	OFFICE EQUIPMENT & REPAIR	9,269	11,789	14,140
410.327	RADIO EQUIPMENT	0	0	1,000
410.375	VEHICLE MAINTENANCE & REPAIRS	13,921	18,571	15,300
410.420	DUES & SUBSCRIPTIONS	3,336	3,336	4,330
410.440	LAUNDRY & DRY CLEANING	0	708	750
410.460	MEETINGS, CONFERENCES & SCHOOLING	8,081	9,553	14,500
410.490	OTHER SERVICES	4,851	6,712	16,040
410.521	S.P.C.A.	250	250	250
410.522	M.S.W.A.T.	3,500	3,500	3,500
410.700	WEBSITE MAINTENANCE	0	0	500
410.740	MACHINERY & EQUIPMENT PURCHASE	3,940	45,837	18,800
	TOTAL	628,230	893,610	990,995
			964,480	

)
)
)
)
)
)

411.140	RELIEF ASSOCIATION	0	24,231	27,000	25,000
411.164	WORKERS' COMP. INSURANCE	25,832	25,832	28,805	28,735
411.521	NORTH PENN GOODWILL	500	500	500	500
	TOTAL	<u>26,332</u>	<u>50,563</u>	<u>56,305</u>	<u>54,235</u>

EXPENDITURES		11/1/21			
		ACTUAL 9/30/2021	PROJECT YEAR END 2021	BUDGET 2021	BUDGET 2022
PROTECTIVE INSPECTION					
413.310	PROFESSIONAL SERVICES	18,385	26,705	30,000	27,500
	TOTAL	<u>18,385</u>	<u>26,705</u>	<u>30,000</u>	<u>27,500</u>
PLANNING & ZONING					
414.310	PROFESSIONAL SERVICES	0	0	2,125	2,125
414.325	POSTAGE & SUPPLIES	15	15	50	50
414.342	ADVERTISING & PRINTING	0	0	1,000	1,000
414.450	MEETINGS & CONFERENCES	0	0	0	0
414.460	OTHER SERVICES	3,000	3,000	3,000	3,000
	TOTAL	<u>3,015</u>	<u>3,015</u>	<u>6,175</u>	<u>6,175</u>
HEALTH					
421.164	WORKERS' COMP. INSURANCE	0	1,230	1,230	1,345
421.523	AMBULANCE	2,500	2,500	2,500	2,500
	TOTAL	<u>2,500</u>	<u>3,730</u>	<u>3,730</u>	<u>3,845</u>

EXPENDITURES
11/1/21

HIGHWAY - GENERAL SERVICES

430.140	WAGES - MAINTENANCE	10,837	18,837	23,500	24,227
430.141	WAGES - PUBLIC WORKS DIRECTOR	29,880	40,556	40,560	37,110
430.231	GASOLINE	4,251	5,251	7,000	6,000
430.238	UNIFORMS	1,199	1,604	2,350	2,250
430.240	MATERIALS & SUPPLIES	35	135	300	300
430.260	SMALL TOOLS & MINOR EQUIPMENT	12	12	1,000	500
430.313	ENGINEERING SERVICES	3,426	5,666	7,500	7,500
430.327	RADIO EQUIPMENT	180	180	650	250
430.374	MACHINERY & EQUIPMENT REPAIR	271	621	500	500
430.375	VEHICLE MAINTENANCE EXPENSES	2,879	3,379	2,000	2,000
430.420	DUES & SUBSCRIPTIONS	241	241	270	270
430.460	MEETINGS & CONFERENCES	410	410	800	600
430.490	OTHER (DRUG TEST)	248	248	600	600
430.740	MACHINERY & EQUIPMENT PURCHASE	13,225	13,225	15,000	0
	TOTAL	67,094	90,365	102,030	82,100

HIGHWAY - CLEANING STREETS

431.140	WAGES	4,549	22,549	21,000	21,600
431.374	MACHINERY & EQUIPMENT REPAIRS	2,780	2,955	2,000	2,500
431.740	MACHINERY & EQUIPMENT PURCHASES	0	0	0	0
	TOTAL	<u>7,329</u>	<u>25,504</u>	<u>23,000</u>	<u>24,100</u>

HIGHWAY - SNOW REMOVAL

432.140	WAGES	15,030	17,530	19,500	20,100
432.245	HIGHWAY SUPPLIES	12,538	19,738	17,500	17,500
432.374	MACHINERY & EQUIPMENT REPAIRS	1,270	1,570	1,500	1,500
	TOTAL	28,838	38,838	38,500	39,100

EXPENDITURES

11/1/21

	ACTUAL 9/30/2021	PROJECT YEAR END 2021	BUDGET 2021	BUDGET 2022
HIGHWAY - TRAFFIC SIGNALS & STREET SIGNS				
433.140 WAGES	379	1,429	6,000	6,000
433.240 MATERIALS & SUPPLIES	215	250	2,000	2,000
433.361 ELECTRICITY - TRAFFIC SIGNAL	672	939	1,000	1,080
433.374 MACHINERY & EQUIPMENT REPAIRS	330	330	1,000	1,000
TOTAL	<u>1,596</u>	<u>2,948</u>	<u>10,000</u>	<u>10,080</u>
HIGHWAY - STREET LIGHTING				
434.361 ELECTRICITY - STREET LIGHTING	36,345	48,613	47,500	48,500
TOTAL	<u>36,345</u>	<u>48,613</u>	<u>47,500</u>	<u>48,500</u>
HIGHWAY - SIDEWALKS & CROSSWALKS				
435.140 WAGES	1,593	2,943	5,500	5,500
435.240 MATERIALS & SUPPLIES	260	1,590	3,000	7,000
TOTAL	<u>1,853</u>	<u>4,533</u>	<u>8,500</u>	<u>12,500</u>
HIGHWAY - STORM SEWERS & DRAINS				
436.140 WAGES	9,997	10,397	11,500	13,100
436.240 MATERIALS & SUPPLIES	7,468	7,468	2,000	22,000
TOTAL	<u>17,465</u>	<u>17,865</u>	<u>13,500</u>	<u>35,100</u>
HIGHWAY - STREET MAINTENANCE				
438.140 WAGES	11,819	13,019	17,500	18,000
438.240 MATERIALS & SUPPLIES	37,420	41,240	50,460	56,655

EXPENDITURES

11/1/21

		ACTUAL 9/30/2021	PROJECT YEAR END 2021	BUDGET 2021	BUDGET 2022
HIGHWAY - STREET MAINTENANCE (CONT.)					
438.313	ENGINEERING	0	0	0	4,500
438.619	HANDICAP RAMPS	159	4,991	5,000	10,000
	TOTAL	49,398	59,250	72,960	89,155
HIGHWAY - CONSTRUCTION & REBUILDING STREETS					
439.140	WAGES	0	0	3,000	2,000
439.605	EMLEN WAY - NOVA CHIP	36,114	36,114	27,513	0
439.611	RELANCE ROAD - NOVA CHIP	0	0	18,407	0
439.613	RYAN COURT - NOVA CHIP	18,893	18,893	13,175	0
439.614	STONEHEARTH LANE - NOVA CHIP	0	0	0	30,370
439.616	WHITFORD CIRCLE - NOVA CHIP	0	0	0	7,115
439.617	COVENTRY CIRCLE - NOVA CHIP	0	0	0	18,020
439.618	PADDOCK CIRCLE - NOVA CHIP	0	0	0	14,990
	TOTAL	55,007	55,007	62,095	72,495
PARKING FACILITIES					
445.140	WAGES	1,384	1,534	2,000	2,500
445.240	MATERIALS & SUPPLIES	1,152	1,252	1,250	1,250
445.361	ELECTRICITY	1,539	2,064	2,140	2,240
	TOTAL	4,075	4,850	5,390	5,990
STORM WATER MANAGEMENT & FLOOD CONTROL					
446.140	WAGES	3,703	3,953	3,500	3,600
446.240	MATERIALS & SUPPLIES	0	0	1,000	1,000
446.313	ENGINEERING	0	0	5,000	5,000
	TOTAL	3,703	3,953	9,500	9,600

EXPENDITURES

11/1/21

	ACTUAL 9/30/2021	PROJECT YEAR END 2021	BUDGET 2021	BUDGET 2022
PARKS & RECREATION				
454.140 WAGES	52,196	65,796	51,855	54,000
454.231 GASOLINE	1,729	2,159	1,500	1,750
454.240 MATERIALS & SUPPLIES	5,779	7,529	6,500	7,500
454.260 SMALL TOOLS & MINOR EQUIPMENT	1,172	1,172	1,100	1,895
454.361 ELECTRICITY	2,253	3,453	3,815	3,835
454.374 MACHINERY & EQUIPMENT REPAIR	1,536	2,036	2,000	4,950
454.380 EQUIPMENT RENTALS	5,040	7,290	6,720	7,800
454.740 MACHINERY & EQUIPMENT PURCHASE	5,076	5,076	4,500	25,500
TOTAL	74,781	94,511	77,990	107,230
CIVIL & MILITARY CELEBRATIONS				
457.140 WAGES	1,997	4,097	3,500	4,500
457.240 MATERIALS & SUPPLIES	7	157	350	350
457.326 DECORATIONS	723	723	3,000	3,500
457.361 ELECTRICITY	0	400	525	550
TOTAL	2,727	5,377	7,375	8,900
COMMUNITY DEVELOPMENT				
460.310 PROFESSIONAL SERVICES	11,250	15,000	15,000	15,000
TOTAL	11,250	15,000	15,000	15,000
DEBT SERVICE				
471.100 GENERAL OBLIGATION PRINCIPAL	19,430	54,405	55,120	56,905
471.200 GENERAL OBLIGATION INTEREST	20,955	41,769	41,620	39,915
TOTAL	40,385	96,174	96,740	96,820

EXPENDITURES

EXPENDITURES

		<u>ACTUAL</u> <u>9/30/2021</u>	<u>PROJECT</u> <u>YEAR END</u> <u>2021</u>	<u>BUDGET</u> <u>2021</u>	<u>BUDGET</u> <u>2022</u>
INSURANCE					
486.352	LIABILITY & PROPERTY	15,449	95,449	95,600	99,245
486.353	WORKERS' COMPENSATION INSURANCE	65,197	65,197	68,380	78,425
	TOTAL	<u>80,646</u>	<u>160,646</u>	<u>163,980</u>	<u>177,670</u>
EMPLOYEE BENEFITS					
487.155	PA UNEMPLOYMENT COMPENSATION	0	0	0	0
487.156	MEDICAL & DENTAL	236,338	305,056	318,790	289,225
487.158	EMPLOYEE ASSISTANCE PROGRAM	957	957	950	975
487.159	LIFE & DISABILITY INSURANCE	7,930	10,645	12,655	13,605
487.160	PENSION	0	296,400	296,400	308,435
487.161	SOCIAL SECURITY - EMPLOYER SHARE	60,683	83,683	84,465	86,475
487.163	POLICE HEALTH SAVINGS ACCOUNT	0	4,000	6,000	5,000
	TOTAL	<u>305,908</u>	<u>700,741</u>	<u>719,260</u>	<u>703,715</u>
TRANSFERS					
492.300	TRANSFER TO CAPITAL RESERVE	0	0	0	0
	TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL EXPENDITURES		<u>\$1,790,602</u>	<u>\$2,810,297</u>	<u>\$2,939,895</u>	<u>\$2,989,600</u>

THE BOROUGH OF TELFORD
MUNICIPAL BUILDING
TELFORD, PENNSYLVANIA 18969
(215) 723-5000

TO: THE HONORABLE MAYOR AND BOROUGH COUNCIL
FROM: MARK D. FOURNIER, BOROUGH MANAGER
SUBJECT: 2022 BUDGET (OTHER FUNDS)
DATE: NOVEMBER 1, 2021

The funds in this section are ancillary to the General Fund. A brief explanation of each follows:

- **Holiday Decoration Fund (03)** - The revenues for this fund are generated by contributions from businesses and individual citizens. Expenditures are for utility pole electrification and purchase of decorations.
- **Recreational Fund (05)** - The revenues for this fund are generated by donations from local businesses to purchase advertisement signs to be displayed at Stover Park.
- **Fire Protection Tax Fund (07)** - The revenues from this fund are generated as a set millage rate of property assessment. Expenditures of this fund are all tax revenues paid to the Telford Volunteer Fire Company for the purpose of fire protection within Telford Borough.
- **Library Tax Fund (08)** - The revenues from this fund are generated as a set millage rate of property assessment. Expenditures of this fund are all tax revenues paid to the Indian Valley Public Library for the purpose of providing library services for Telford Borough.
- **Escrow Fund (09)** - The revenues for this fund are generated by developer's contributions to be accumulated for legal and engineering expenses incurred by the Borough during completion of the plan review.
- **Capital Reserve Fund (30)** - The revenues for this fund are generated by Borough allocated monies to be accumulated from the General Fund for the purpose of financing future capital expenditures, and to serve as a backup to the General Fund.
- **Highway Aid Fund (35)** - The revenues for this fund are generated by a user tax on gasoline, collected by the State of Pennsylvania, and forwarded on to Telford Borough. Allowed expenses for street maintenance, construction or equipment purchases in the General Fund are reimbursed through transfers from this fund.

Respectfully submitted,



Mark D. Fournier
Borough Manager

**BOROUGH OF TELFORD
ANNUAL BUDGET 2022
HOLIDAY DECORATIONS FUND-03**

11/1/21

	ACTUAL 9/30/2021	BUDGET 2021	BUDGET 2022
REVENUES			
03.341.000	0	0	0
03.387.000	0	0	0
03.399.000	25	30	30
03.392.010	0	5	5
	<u>25</u>	<u>35</u>	<u>35</u>
TOTAL REVENUES			

EXPENDITURES			
03.457.000	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
PURCHASE & INSTALLATION OF DECORATIONS			
TOTAL EXPENDITURES			
	<u>25</u>	<u>35</u>	<u>35</u>
BALANCE			

**BOROUGH OF TELFORD
ANNUAL BUDGET 2022
RECREATION FUND-05**

11/1/21

REVENUES	ACTUAL 9/30/2021	BUDGET 2021	BUDGET 2021
INTEREST EARNINGS	42	300	150
SIGN RENTAL	3,545	3,000	3,300
CONTRIBUTIONS - PRIVATE SOURCE	0	42,500	11,715
OPENING BALANCE/UNAPPROPRIATED FUNDS	22,919	8,890	65,270
TOTAL REVENUES	26,506	54,690	80,435
EXPENDITURES			
PARK EXPENSES & SIGN PURCHASES	3,758	19,000	12,500
PARK IMPROVEMENTS	0	10,650	16,715
MACHINERY & EQUIPMENT PURCHASE	0	0	2,600
TRANSFER TO GENERAL FUND	0	9,500	33,000
TOTAL EXPENDITURES	3,758	39,150	64,815
BALANCE	22,748	15,540	15,620

**BOROUGH OF TELFORD
ANNUAL BUDGET 2022
FIRE PROTECTION TAX FUND - 07**

11/1/21

REVENUES	ACTUAL 9/30/2021	BUDGET 2021	BUDGET 2022
07.301.100	59,941	60,485	60,155
07.319.010	160	240	225
	<u>60,101</u>	<u>60,725</u>	<u>60,380</u>
TOTAL REVENUES			
EXPENDITURES			
07.411.120	62,425	60,725	60,380
	<u>62,425</u>	<u>60,725</u>	<u>60,380</u>
TOTAL EXPENDITURES			
BALANCE	<u>(2,324)</u>	<u>0</u>	<u>0</u>

**BOROUGH OF TELFORD
ANNUAL BUDGET 2022
LIBRARY TAX FUND - 08**

11/1/21

	<u>ACTUAL 9/30/2021</u>	<u>BUDGET 2021</u>	<u>BUDGET 2022</u>
REVENUES			
08.301.100	59,948	60,485	60,155
08.319.010	162	240	225
	<u>60,110</u>	<u>60,725</u>	<u>60,380</u>
TOTAL REVENUES			
EXPENDITURES			
08.411.120	62,436	60,725	60,380
	<u>62,436</u>	<u>60,725</u>	<u>60,380</u>
TOTAL EXPENDITURES			
BALANCE	<u>(2,326)</u>	<u>0</u>	<u>0</u>

**BOROUGH OF TELFORD
ANNUAL BUDGET 2022
BOROUGH ESCROW FUND - 09**

11/1/21

REVENUES	ACTUAL 9/30/2021	BUDGET 2021	BUDGET 2022
09.341.000	66	120	120
09.399.000	46	10	15
	<u>112</u>	<u>130</u>	<u>135</u>
TOTAL REVENUES			
EXPENDITURES			
09.492.000	0	120	120
	<u>0</u>	<u>120</u>	<u>120</u>
TOTAL EXPENDITURES			
BALANCE	<u>112</u>	<u>10</u>	<u>15</u>

**BOROUGH OF TELFORD
ANNUAL BUDGET 2022
CAPITAL RESERVE FUND - 30**

11/1/21

REVENUES	ACTUAL 9/30/2021	BUDGET 2021	BUDGET 2022
30.341.000 INTEREST EARNINGS	795	1,100	1,100
30.392.010 TRANSFERS FROM GENERAL FUND	0	0	25,000
30.399.000 UNAPPROPRIATED BALANCE FROM PRIOR YEAR	425,335	424,545	425,610
TOTAL REVENUES	<u>426,130</u>	<u>425,645</u>	<u>451,710</u>
EXPENDITURES			
30.420.375 TRANSFER TO GENERAL FUND - PARKS TRUCK	0	0	0
30.492.010 TRANSFER TO GENERAL FUND	0	38,000	44,250
30.492.490 OTHER	0	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>38,000</u>	<u>44,250</u>
BALANCE	<u>426,130</u>	<u>387,645</u>	<u>407,460</u>

**BOROUGH OF TELFORD
ANNUAL BUDGET 2022
HIGHWAY AID FUND - 35**

11/1/21

	<u>ACTUAL 9/30/2021</u>	<u>BUDGET 2021</u>	<u>BUDGET 2022</u>
REVENUES			
35.341.000 INTEREST EARNINGS	66	75	100
35.355.020 STATE LIQUID FUELS TAX	124,492	120,903	122,654
35.392.010 TRANSFER FROM GENERAL FUND	0	0	0
35.399.000 UNAPPROPRIATED BALANCE FROM PRIOR YEAR	97,570	64,873	67,737
TOTAL REVENUES	<u>222,128</u>	<u>185,851</u>	<u>190,491</u>
EXPENDITURES			
35.430.000 GENERAL HIGHWAY	0	15,000	0
35.431.000 STREET CLEANING	0	2,000	2,500
35.432.000 SNOW & ICE	13,804	19,000	19,000
35.433.000 TRAFFIC SIGNALS & STREET SIGNS	1,003	7,000	4,080
35.434.000 STREET LIGHTS	36,345	47,500	48,500
35.436.000 STORM SEWER	0	0	0
35.438.000 MAINTENANCE STREETS & BRIDGES	74,509	80,445	96,995
TOTAL EXPENDITURES	<u>125,661</u>	<u>170,945</u>	<u>171,075</u>
BALANCE	<u>96,467</u>	<u>14,906</u>	<u>19,416</u>

**TELFORD BOROUGH
EQUIPMENT REPLACEMENT SCHEDULE
(SUBJECT TO REVISION ANNUALLY)**

2022	2023	2024	2025
PD Copier Lease 13 Ford Dump Truck (1/2) (A/B) Computer Systems (workstations) (A/B) Copier Lease 22 PD Lease (1/5) 19 PD Used (1/2) PD Phone System	19 PD Vehicle (1/2) 14 Boro Pick-Up Truck (1/2) 13 Ford Dump Truck (1/2) (f) 22 PD Lease (1/5) 19 PD Used (f)	PD Computer System (workstations) 19 PD Vehicle (1/2) (f) 14 Boro Pick-Up Truck (1/2) (f) *13 John Deere Tractor 22 PD Lease (1/5) 16 Chief Vehicle 96 Dynapac Roller (1/2)	PD Computer Server *17 Exmark Mower 96 Dynapac Roller (1/2) (f) 22 PD Lease (1/5)
2026	2027	2028	2029
22 PD Vehicle (1/2) *16 ODB Leaf Machine 22 PD Lease (1/5) (f)	18 Pick-Up Truck w/Plow (1/2) PD Copier Lease (A/B) Copier Lease (A/B) Computer System (workstations) 96 Elgin Street Sweeper (1/2) 23 PD Vehicle (1/2) PD Video Server PD Body Cameras 22 PD Vehicle (1/2) (f)	24 PD Vehicle (1/2) 18 Pick-Up Truck w/Plow (1/2) (f) (A/B) Computer Server 96 Elgin Street Sweeper (1/2) (f) *18 ODB Leaf Machine 23 PD Vehicle (1/2) (f)	24 PD Vehicle (1/2) (f) PD Computer System (workstations)
2030	2031	2032	
PD Detective Vehicle PD Computer Server	21 Parks Dump Truck w/Plow (1/3) 27 PD Vehicle (1/2)	21 Parks Dump Truck w/Plow (1/3) 27 PD Vehicle (1/2) (f) 28 PD Vehicle (1/2) 23 Ford Dump Truck (1/2) (A/B) Computer System (workstations) PD Copier Lease (A/B) Copier Lease	

NOTE: (A/B) Authority-Borough Split
 (f) Final Year
 * Re-evaluate before replacing

equipment not scheduled
 1990 International trailer 6 ton
 2003 top brand trailer 8 ft
 1989 GMC Topkick dump

TELFORD BOROUGH

11/1/21

2022 NON-UNIFORMED EMPLOYEES WAGES & SALARIES

POSITION	BASE RATE	HRS / YEAR	BASE WAGE	LONGEVITY	EST. OT	TOTAL
BOROUGH MANAGER			120,078	2,200		122,278
FINANCE DIRECTOR			80,064	1,000		81,064
ADMINISTRATIVE SECRETARY	26.17	2,080	54,434	1,000	1,999	57,433
UTILITY BILLING CLERK	27.02	2,080	56,202	2,200	1,474	59,876
ADMINISTRATIVE ASSISTANT	24.69	2,080	51,355	0	889	52,244
CIVILIAN POLICE SPECIALIST	21.01	1,480	31,095	0	0	31,095
PUBLIC WORKS DIRECTOR			90,348	2,300		92,648
PUBLIC WORKS FOREMAN	33.76	2,080	70,221	1,600	1,554	73,375
EQUIPMENT OPERATOR	30.02	2,080	62,442	1,500	3,689	67,631
LABORER - SKILLED	24.93	2,080	51,854	700	2,654	55,208
LABORER - SKILLED	23.73	2,080	49,358	500	2,337	52,195
LABORER	20.00	2,080	41,600	0	1,200	42,800
PARKS DEPT FOREMAN	31.69	2,080	65,915	2,000	4,898	72,813
WATER DEPT FOREMAN	33.06	2,080	68,765	2,300	13,328	84,393
WATER SYSTEM OPERATOR	27.58	2,080	57,366	1,500	7,429	66,295
SEWER DEPT FOREMAN	31.23	2,080	64,958	2,000	13,280	80,238
WWTF SUPERINTENDENT	35.29	2,080	73,403	2,300	17,472	93,175
WWTF OPERATOR	30.02	2,080	62,442	2,300	10,274	75,016
WWTF OPERATOR	25.35	2,080	52,728	1,200	8,947	62,875
PART-TIME LABORER - SKILLED	16.50	0	0	0	0	0
PART-TIME LABORER - UNSKILLED	15.00	1,440	21,600	0	0	21,600
					TOTAL	\$1,344,252

11/1/21

TELFORD BOROUGH 2022 POLICE WAGES

POSITION	BASE RATE	HRS / YEAR	BASE WAGE	LONGEVITY	EST. OT	TOTAL
CHIEF OF POLICE			117,426	2,300		119,726
DETECTIVE	51.90	2,080	107,952	0	19,462	127,414
PATROL OFFICER	43.90	2,080	91,312	300	9,909	101,521
PATROL OFFICER	43.90	2,080	91,312	2,000	18,505	111,817
PATROL OFFICER	33.38	2,080	69,430	0	8,762	78,192
PATROL OFFICER	43.90	2,080	91,312	1,000	9,985	102,297
PART-TIME PATROL OFFICER	24.00	1,400	33,600			33,600
PART-TIME PATROL OFFICER	24.00	1,500	36,000			36,000
PART-TIME PATROL OFFICER	24.00	1,500	36,000			36,000
PART-TIME PATROL OFFICER	24.00	280	6,720			6,720
PART-TIME PATROL OFFICER	23.00	350	8,050			8,050
PART-TIME PATROL OFFICER	24.00	950	22,800			22,800
					TOTAL	<u>\$784,137</u>

2022
NON-UNIFORMED EMPLOYEE WAGE SCALE (HOURLY RATE)

DEPARTMENT HEADS	STARTING	AVERAGE	MAXIMUM
W.W.T.F. Superintendent	30.00	33.50	37.00
OTHER FULL-TIME POSITIONS			
Labor Foreman	27.50	31.00	34.50
Equipment Operator	25.00	28.50	32.00
WWTF Operator	24.00	27.50	31.00
Skilled Laborer	22.00	25.50	29.00
Water System Operator	24.00	27.50	31.00
Administrative Assistant	23.00	26.50	30.00
Administrative Secretary	22.00	25.50	29.00
Utility Billing Clerk	22.00	25.50	29.00
Laborer	20.00	23.50	27.00
Civilian Police Specialist	20.00	23.50	27.00
PART-TIME TEMPORARY POSITIONS			
Skilled Labor	16.50		
Unskilled Labor	15.00		

2022 AUTHORIZED MANNING TABLE

ADMINISTRATION

1	BOROUGH MANAGER
1	FINANCE DIRECTOR
1	ADMINISTRATIVE SECRETARY
1	UTILITY BILLING CLERK

PUBLIC SAFETY

1	CHIEF OF POLICE
1	DETECTIVE
4	PATROL OFFICERS
5	PATROL OFFICERS (PART-TIME)
1	ADMINISTRATIVE ASSISTANT
1	CIVILIAN POLICE SPECIALIST

PUBLIC WORKS

1	PUBLIC WORKS DIRECTOR
4	LABOR FOREMEN
1	EQUIPMENT OPERATOR
3	LABORERS
1	WASTEWATER TREATMENT FACILITY SUPERINTENDENT
2	WASTEWATER TREATMENT FACILITY OPERATORS
1	WATER SYSTEM OPERATOR
3	LABORERS (SUMMER)

(24 FULL-TIME, 9 PART-TIME)

TELFORD BOROUGH 10-YEAR CAPITAL PLAN

NOVEMBER 1, 2021

TELFORD BOROUGH
10-YEAR CAPITAL PLAN

CAPITAL EXPENDITURES

ADMINISTRATION	CALENDAR YEAR										
	EQUIPMENT/PROJECT DESCRIPTION	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
	(A/B) Computer Workstations	3,300					5,000				
	(A/B) Computer Server							9,000			
	Security Cameras - Borough Hall		7,175								
	TOTAL	3,300	7,175				5,000	9,000			

**TELFORD BOROUGH
10-YEAR CAPITAL PLAN**

CAPITAL EXPENDITURES

POLICE DEPARTMENT	EQUIPMENT/PROJECT DESCRIPTION	CALENDAR YEAR									
		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
19 Ford Interceptor			25,000	25,000				27,500	27,500		
Computer Work Stations				6,500					7,000		
Video Server							7,000				
Ballistic Vests (2)		2,100	2,100	2,100		2,200	2,200	2,200	2,300	2,300	2,300
Front Lobby Hardening		33,000									
Police Station LED Lights			7,500								
Body Cameras/Car Cameras							12,000				
Replace '10 Chevrolet Tahoe - Lease		11,000	11,000	11,000		11,000					
Replace '22 Leased Vehicle						25,000	25,000				29,000
Replace Tasers (3)						4,000					
Replace '19 PD Used Vehicle		25,000	25,000				27,500	27,500			
Purchase New AR-15		1,500									
Replace Chief's Vehicle				20,000						7,000	
Replace Computer Server					6,000						
Phone System		8,750									
Replace Detective Vehicle										20,000	
Radar Speed Sign		4,200	4,200								
TOTAL		85,550	74,800	64,600	19,100	42,200	73,700	57,200	36,800	29,300	31,300

**TELFORD BOROUGH
10-YEAR CAPITAL PLAN**

CAPITAL EXPENDITURES

PUBLIC WORKS DEPARTMENT	EQUIPMENT/PROJECT DESCRIPTION	CALENDAR YEAR									
		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
	Replace '18 Pick-up Truck w/Plow						32,000	32,000			
	Replace '96 Roller			15,000	15,000		25,000	25,000			
	Replace Street Sweeper										
	Replace '13 Ford Dump Truck w/Plow	40,000	40,000								
	Replace '14 Pick-up Truck w/Plow		31,000	31,000							
	Replace '13 John Deere Tractor			25,000							
	Replace '16 ODB Leaf Vacuum					40,000					
	Replace '18 ODB Leaf Vacuum							42,000			
TOTAL		40,000	71,000	71,000	15,000	40,000	57,000	99,000			

**TELFORD BOROUGH
10-YEAR CAPITAL PLAN**

CAPITAL EXPENDITURES

PUBLIC WORKS DEPARTMENT - PARKS		CALENDAR YEAR									
EQUIPMENT/PROJECT DESCRIPTION		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Replace Parks Dumptruck w/Plow		6,500									35,000
Train Station AC/Heat Pump		5,000									
Train Station Replacement Windows		2,500									
Pavilion Repair			4,000								
Snow Blower			3,000								
Brush Hog			12,000								
Parking Lot Lights - LED				6,500							
Community Building Lights - LED				5,000							
Playground Repairs		5,000									
Sealcoat Walking Trails		11,715									
Sealcoat Stover Park Parking Lot		5,000									
Sealcoat Borough Hall Parking Lot			9,000		10,000						
17 Exmark Mower											
Stover Park Fencing		14,500									
Snow Pusher Backhoe		4,500									
Flail Mower		6,500									
Parks Tree Removal		7,500									
Storage Shed		2500									
TOTAL		71,215	33,000	11,500	10,000						35,000