



**TELFORD BOROUGH COUNCIL  
REGULAR MEETING AGENDA**

**December 11, 2023**

**7:30 PM**

**I. CALL TO ORDER**

**II. INVOCATION (COUNCIL MEMBER ROBERT JACOBUS) AND PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

- ☐ MAYOR JERRY GURETSE
- ☐ COUNCIL PRESIDENT WILLIAM ASHLEY
- ☐ COUNCIL VICE PRESIDENT EMILINE WEISS
- ☐ COUNCIL MEMBER CAROLYN CROUTHAMEL
- ☐ COUNCIL MEMBER ROBERT JACOBUS
- ☐ COUNCIL MEMBER ERIC KRATZ
- ☐ COUNCIL MEMBER SPENCER KULHANJIAN
- ☐ COUNCIL MEMBER JOHN TAYLOR

***Council President- Inquire if any attendee will be audio or video recording and/or live streaming the meeting.***

**IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY**

***Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.***

*Please state your name and address for the record. Public comment on agenda items shall not exceed three (3) minutes per Telford Borough resident per agenda item. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.*

## **V. MINUTES OF PREVIOUS MEETING(S)**

- *November 13, 2023- motion to enter into the record.*

## **VI. TREASURERS REPORT- Blaine Bergey**

- *Motion For Approval – 2024 Telford Borough Budget*

## **VII. MAYOR’S REPORT- Jerry Guretse**

## **VIII. POLICE DEPARTMENT REPORT- Chief Randall Floyd**

- *Resolution No. 2023-05 – Police Department Records Disposal*

## **IX. FIRE DEPARTMENT REPORT**

## **X. EMS REPORT**

## **XI. LIBRARY REPORT**

## **XII. BOROUGH STAFF REPORTS**

### **A. Public Works Department- Gary Yoder**

### **B. Manager’s Report- Kyle Detweiler**

- *Authorization to Proceed – Altek Conference Room Upgrade Proposal*

## **XIII. PROFESSIONAL CONSULTANTS’ REPORTS**

### **A. Solicitor’s Report- James Jacquette, Timoney Knox LLP**

### **B. Engineer’s Report- CKS Engineers**

#### **XIV. COUNCIL COMMITTEE REPORTS:**

**A. Finance and Administrative Committee- Emiline Weiss**

- *Motion to approve bills from November 2023 in the amount of \$358,080.58.*
- *Motion – Revised Public Meeting & Attendance Policy*

**B. Planning and Zoning Committee- Carolyn Crouthamel**

**C. Environmental Committee- Spencer Kulhanjian**

**D. Public Works/Buildings & Plant Committee- Robert Jacobus**

- *Item For Discussion – Fowl & Small Animals Zoning Ordinance Change*

**E. Public Safety Committee- William Ashley**

- *Items from Indian Valley Regional Planning Committee's November 28<sup>th</sup> Meeting*

**F. Development & Culture Committee- John Taylor**

- *Telford Happenings, Inc. Updates*
- *Resolution No. 2023-06 – Junior Council Person Program*

#### **XV. OTHER BUSINESS**

#### **XVI. CITIZENS' COMMENTS**

***Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.***

*Please state your name and address for the record. Public comment on non- agenda items shall not exceed three (3) minutes per Telford Borough resident. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.*

#### **XVII. EXECUTIVE SESSION – REAL ESTATE MATTERS**

#### **XVIII. ADJOURNMENT**

**TELFORD BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
November 13, 2023  
7:30 PM**

**I. CALL TO ORDER**

Vice-President Emiline Weiss called the Telford Borough Council meeting of November 13, 2023, to order at 7:30 p.m.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was given by Council Member John Taylor, followed by the pledge of allegiance.

**III. ROLL CALL**

Present at the meeting was President William Ashley via video chat, Vice President Emiline Weiss, and council members, Carolyn Crouthamel, Spencer Kulhanjian, John Taylor, Eric Kratz and Robert Jacobus. Also in attendance were Mayor Jerry Guretse, Manager Kyle Detweiler, Public Works Director Gary Yoder, Borough Solicitor Jim Jacquette, Finance Director Blaine Bergey, Chief of Police Randall Floyd, and Recording Secretary Diane Windfelder. In the audience was Dale Nice, John Harrell and his wife, John Waldenberger, Claudio Sanchez and his wife, and Wendy Leshinskie.

Prior to citizens' comments, Vice-Council President Weiss inquired if anyone in attendance would be audio or video recording tonight's meeting, or live streaming. John Worthington will be audio taping.

**IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY**

**V. MINUTES OF PREVIOUS MEETING**

Council member Taylor made a motion to enter into the record the minutes of the October 9, 2023, Meeting. Council Member Crouthamel seconded the motion. The motion passed with a 7-0 vote.

**VI. TREASURERS REPORT**

A written report was submitted for the record.

## **VII. MAYOR'S REPORT**

- 1) There was a formal report submitted for the record. Mayor Guretsse reported that he went to several meetings and indicated that the Fire Company did a boot drive, and it was a success.

## **VIII. POLICE DEPARTMENT REPORT**

Chief Floyd submitted a written report for the record. Chief Floyd reported that Officer Heffernan resigned after 11 years of service to take a position with a department closer to his residents. Mr. Floyd requested that the council approve the hiring of our Parttime Officer Christopher Hough to fulltime at the tier pay rate of \$31.31 per hour beginning November 16, 2023.

Council member Kulhanjian made a motion to hire Christopher Hough as a fulltime Officer starting November 16, 2023. A second by Council member Jacobus. The motion passed with a 7-0 vote.

## **IX. FIRE REPORT**

A report was submitted.

## **X. EMS REPORT**

A written report was submitted for the record.

## **XI. LIBRARY REPORT**

Wendy Leshinskie submitted the library report for the record.

## **XII. BOROUGH STAFF REPORTS**

### **A. Public Works Department- Gary Yoder**

Mr. Yoder submitted the Public Works report.

### **B. Manager's Report- Manager Kyle Detweiler**

Mr. Detweiler submitted a written report. Mr. Detweiler answered questions regarding the report.

Council member Taylor made a motion to advertise the 2024 Budget as presented. A second by Council member Kulhanjian. The motion passed with a 7-0 vote.

Manager also presented a public meeting and attendance policy revision which was tabled for the next meeting.

### **XIII. PROFESSIONAL CONSULTANTS' REPORTS**

#### **A. Solicitor's Report- James Jacquette, Timoney Knox LLP**

There was no report submitted.

#### **B. Engineer's Report- CKS Engineers**

A written report was submitted for the record.

### **XIV. COUNCIL COMMITTEE REPORTS**

#### **A. Finance and Administrative Committee- Emiline Weiss**

1. Council member Taylor made a motion to approve bills from October 2023 in the amount of \$575,268.78. Council Member Crouthamel seconded the motion and the motion passed with a 7-0 vote.

#### **B. Planning and Zoning Committee- Carolyn Crouthamel**

There was no report submitted.

#### **C. Environmental Committee- Spencer Kulhanjian**

Council Member Kulhanjian advised that the Northern Montgomery County Recycling Commission that he will no longer be on Council after December 31, 2023.

#### **D. Public Works/Buildings & Plant Committee- Robert Jacobus**

Council Member Jacobus presented the cost to relocate the flagpole that is currently in the municipal parking lot.

#### **E. Public Safety Committee- William Ashley**

Council Member Ashley shared minutes and notes from the November Public Safety Committee Meeting.

#### **F. Development & Culture Committee- John Taylor**

Council Member Taylor reported that Telford Happenings donated \$3,500.00 for the Christmas tree that will be displayed on Friday, December 9<sup>th</sup>.

#### **XV. OTHER BUSINESS**

Council President William Ashley indicated that he received a letter from the counties indicated that they made a mistake on putting him on the ballot for the November election.

#### **XVI. CITIZENS' COMMENTS**

No comment from the audience.

#### **XVII. EXECUTIVE SESSION**

The council suspended the regular meeting and entered Executive Session at 8:35 PM to discuss matters of real estate. After the matter of real estate was discussed, Council concluded Executive Session at 8:42 PM.

#### **XVIII. ADJOURNMENT**

Council member Crouthamel motioned for adjournment and Council Member Kratz seconded the motion. The motion passed with a 7-0 vote and the meeting was adjourned at 8:42 PM.

# **Telford Borough**

## **Financial Reports**

### **November 2023**

P.1 - Financial Summary

P.5 - Expenditure Listing

P.6 - General Fund Balance Sheet

P.7 - General Fund Profit & Loss Statement



# Telford Borough

## Financial Summary

### November 2023

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#### Overview

Significant November expenditures:

- 32,448 to First Natl Bank of Newtown on the Borough building loan.
- 25,804 to First Quakertown Bank on the SEPTA properties loan.
- 13,177 to Asphalt Maintenance Solutions for Novachip & fog seal
- 6,345 to Holiday Outdoor Décor for the Christmas tree
- 75,000 to WEX to fund the Police Health Reimbursement Account (all but 7,000 of this had been set aside in previous years).

Significant upcoming expenditures:

- 345,850 in December to PMRS (this is partially offset by the 180,665 received from PA last month for a total cost of 165,185, or about 7,000 per employee).
- 75,000 +- general liability insurance payment.
- 39,751 workers comp insurance payment.

The General Fund balance at 11/30 is 788,121, or 2.94 months worth of expenses. It is generally recommended that municipalities have a fund balance of between 2-4 months of expenses.

#### Cash Basis Net Gain (Loss) Summary

	2023		2022	
	November	YTD	November	YTD
General Fund	(90,377)	428,257	(111,164)	337,736
Recreation Fund	(5,374)	(15,216)	22	(2,694)
Fire Tax Fund	-	427	55	2,869
Library Tax Fund	-	5	55	2,869
Escrow Fund	2,922	14,776	274	2,187
DCED Grants Fund	-	-	-	-
Capital Reserve Fund	1,946	6,064	186	1,446
Highway Aid Fund	6,211	(17,754)	30	124,481
	(84,672)	416,559	(110,542)	468,894

#### Cash Balances

	11/30/23		11/30/22
	PLGIT	Univest	Univest
General Fund	462,027	90,334	272,409
Cash - QNB	-	2,204	25,563
Grant Fund	-	125,226	513,514
Petty Cash	-	100	100
Petty Cash - PD	-	100	100

Money Market	closed	closed	226,656
Payroll	-	25,734	1,125
PD HRA	transferred to HRA plan		64,449
TBPD Donation Fd	-	4,202	6,797
<b>Total General Fund</b>	<b>462,027</b>	<b>247,900</b>	<b>1,110,713</b>

<b>Other Funds</b>	<b>PLGIT</b>	<b>Univest</b>	<b>Univest</b>
Holiday Fund	closed	closed	25
Recreation Fund	25,398	10,467	60,373
Fire Company Tax	-	5	5
Library Tax	-	5	5
DCED	-	8	8
Cash - UNB (Cap Res)	454,669	17,338	40,326
Money Market	closed	closed	349,952
MMt 2.17% (Cap Res)	closed	closed	111,714
Highway Aid Fund	279,767	33,379	188,142
<b>Total Cash at 10/31/23</b>	<b>1,221,861</b>	<b>309,102</b>	<b>1,861,263</b>
		<b>1,530,963</b>	
Cash Balance at 10/31/23		1,762,830	
Increase (Decrease)		(231,867)	
	<b>PLGIT</b>	<b>Univest</b>	<b>Univest</b>
<b>Borough Escrow Fund</b>	685,746	8,308	740,749

## Revenue Summary

<b>General Fund:</b>	<b>2023</b>		<b>2022</b>	
<b>Taxes:</b>	<b>November</b>	<b>YTD</b>	<b>November</b>	<b>YTD</b>
Real Estate	600	1,372,478	1,129	1,271,853
Per Capita	6	17	11	28
Local Services	17,649	70,760	16,102	64,115
Transfer	6,092	93,657	7,530	123,808
Earned Income	111,873	696,917	85,873	644,134
Public Utility Realty Tax	-	1,990	-	2,031
Alcoholic Beverages Tax	200	200	400	400
<b>Total Taxes</b>	<b>136,420</b>	<b>2,236,019</b>	<b>111,045</b>	<b>2,106,369</b>
PILOT	-	140,099	-	134,793
Cable Franchise Fees	19,103	78,821	19,662	82,160
Fines	827	15,879	999	12,660
Interest	2,644	22,412	265	2,121
Rent	4,005	36,420	2,755	34,095
ARPA *	-	412,168	-	257,745

Certification Fees	500	5,000	250	6,550
Variance Fees	-	-	-	2,000
Police Reports	105	800	90	780
Police Services Reimb	-	7,982	-	1,565
Permits	2,501	50,707	2,145	87,349
Recycling Grant	-	-	-	9,912
W/C Reimbursement	-	21,692	2,466	17,393
State Pension Aid	-	180,665	-	170,955
State Fire Aid	-	29,761	-	29,873
Non-Revenue Receipts	10,700	11,730	-	11,271
Authority Pension Reimb	-	-	-	81,260
Debt Proceeds	-	-	-	49,551
Refunds - PY Expenditures	-	-	-	7,605
Interfund Transfers	-	-	-	25
<b>Total General Fund</b>	<b>176,805</b>	<b>3,250,155</b>	<b>139,677</b>	<b>3,106,032</b>

\* The 2022 ARPA amounts should have been in deferred income and were moved there during the year end audit.

**Recreation Fund:**

Interest	121	734	22	180
Contributions	-	3,500		
Rent	850	5,600	-	4,900

**Fire Tax Fund:**

Real Estate Taxes	-	59,197	45	59,722
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**Library Tax Fund:**

Real Estate Taxes	-	5	55	59,722
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**Borough Escrow Fund:**

Interest	2,922	14,776	274	2,187
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**Capital Reserve Fund:**

Interest	1,946	6,124	185	1,446
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**Highway Aid Fund:**

Interest	1,206	6,017	30	190
Liquid Fuels	7,105	133,232	-	122,011
Turnback Payment	-	2,280	-	2,280

**Escrow Account Activity**

Starting balance, 11/1/23	695,760
Interest	2,922

Deposits	-
Engineering fees	(4,627)
Legal fees	-
<b>Ending balance, 11/30/23</b>	<b>694,054</b>

## Debt Summary

### Quakertown National Bank loan

Original balance	600,000
Outstanding balance	133,268
Interest rate	2.95% until 3/1/24, then floating between 3.6% and 5.0% based on Prime
Purpose	SEPTA property renovations. This is a refi of a 2007 note.

Principal and interest due semiannually.

Schedule of remaining payments (interest and principal):

2023	47,417	23,614 already paid
2024	49,679	
2025	50,132	
2026	18,689	
	<b>165,917</b>	

### First National Bank of Newton

Original balance	1,030,000
Outstanding balance	967,000
Interest rate	3.45% until 11/30/29, then a floating rate of 75% of Prime with a ceiling of 4.95%
Purpose	Borough building acquisition and renovations

Interest is paid twice a year, principal once in December.

Schedule of remaining payments:

2023	-	49,402 paid in 2023
2024	47,062	
2025	46,589	
2026	78,116	
2027 - 2038	1,068,914	
	<b>1,240,681</b>	

### Quakertown National Bank Police car loan

Paid off in 2023.

**Telford Borough**  
**Expenditure Listing**  
**November 2023**

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**GENERAL FUND:**

ADVANCED COLOR & GRIND, LLC	1,771.00
ALTEK BUSINESS SYSTEMS INC.	975.87
AMERICAN LEGAL PUBLISHING CORP	1,647.21
ARRO CONSULTING, INC.	2,691.84
ASPHALT MAINT SOLUTIONS, LLC	13,177.48
AT&T MOBILITY	40.89
B & D COMMERCIAL CLEANING	3,118.50
BERGEYS ELECTRIC	62.48
BOSTON MUTUAL LIFE INS CO	57.00
BUCKS COUNTY BOROUGH ASSOC	35.00
Christopher Hough	137.95
CLEMENS UNIFORM RENTAL	57.03
COMMONWEALTH OF PA	35.00
DAVIDHEISERS INC	20.00
DVHT	34,372.29
Elan Financial Services	665.25
ENNIS-FLINT, INC.	1,147.03
ESTECH SYSTEMS INC	314.84
FIRST NATIONAL BANK OF NEWTOWN	32,448.11
GALLS INCORPORATED	173.44
GEIGER MIDLANTIC PA	377.94
HOME DEPOT DEPT 322502699469	117.34
INDIAN VALLEY APPRAISAL CO	750.00
KEYSTONE MUNICIPAL SVCS, INC.	3,120.00
LOGAN KIRIPOSKI, INC	1,435.00
MAGLOCLEN	400.00
MINUTEMAN PRESS OF QUAKERTOWN	428.79
MISSIONSQUARE-301626	1,195.24
MONTGOMERY COUNTY BOROS ASSOC	150.00
MOYER & SON INC	1,894.56
NORTHERN LIGHTS DISPLAY	986.00
PA CHIEFS OF POLICE ASSOC	224.95

PA MERS	6,661.29
PA STATE ASSOCIATION OF BOROUGH	685.00
PPL UTILITIES	5,626.65
QUAKERTOWN NATIONAL BANK	23,801.66
Rahn-Lawn & Landscape Inc.	267.80
RAIFSNIDER EXTERMINATING	95.00
REPUBLIC SERVICES #320	275.49
SCATTONS HEATING & COOLING	150.00
SECURITY ON-LINE SYSTEMS, INC.	1,020.00
SHERWIN WILLIAMS CO	78.57
SIANA LAW, LLP	302.50
STANDARD INSURANCE CO	1,498.72
TELFORD RECYCLING & MATLS LLC	140.00
The Chamber of Commerce for Gr	555.00
TIMONEY KNOX, LLP	814.50
T-MOBILE	430.47
TORI M. ADAMS	1,341.66
TROUT BROS.	4,752.00
VERIZON	421.64
VERIZON WIRELESS	120.05
WELLS FARGO VENDOR FIN SERV	579.98
WEX	75,000.00
	<b>228,646.01</b>

**RECREATION FUND:**

HOLIDAY OUTDOOR DÉCOR	6,345.09
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**PD DONTATION FUND:**

ORTHODONTIC SPECIALISTS	500.00
PAYROLL	112,934.75
PAYROLL TAX	9,654.73
<b>TOTAL EXPENDITURES</b>	<b>358,080.58</b>

# Telford Borough

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## Balance Sheet

12/05/2023

9:54 AM

Period: 11 Year: 2022

Fund	Account Number	Debits	Credits
<b>01</b>	<b>GENERAL FUND</b>		
01-100-000	CASH IN BANK-CHECKING	\$272,409.11	
01-103-000	CASH - QNB	\$25,563.25	
01-104-000	GRANT FUND	\$513,514.25	
01-105-000	PETTY CASH	\$100.00	
01-106-000	PETTY CASH - POLICE DEPT	\$100.00	
01-107-000	MONEY MARKET	\$226,656.42	
01-112-000	PAYROLL CLEARING	\$1,124.97	
01-113-000	TELFORD BORO-PD HEALTH SVG	\$64,448.80	
01-114-000	TBPD DONATION FUND	\$6,796.83	
01-120-000	AUTHORITY PAYROLL	\$13,663.16	
01-130-060	DUE FROM AUTHORITY	\$34,571.13	
01-130-070	DUE FROM ESCROW FUND	\$133.65	
	<b>Asset Total:</b>	<b>\$1,159,081.57</b>	
01-213-000	DUE TO LIBRARY FUND		\$3,040.81
01-215-000	DUE TO FIRE COMPANY TAXATION		\$3,040.81
01-217-000	DUE TO TB AUTHORITY		\$122.73
01-224-000	PA STATE UNEMPLOYMENT INS		\$224.36
01-225-000	EARNED INCOME TAX		\$4,693.07
01-226-000	MERS-NONUNIFORMED		\$4,326.96
01-227-000	I.C.M.A. RETIREMENT		\$976.94
01-228-000	METLIFE DEFERRED COMP		\$7,743.86
01-231-000	INSURANCE		\$157.00
01-233-000	HOSPITALIZATION WITHHOLDING		\$64.56
01-234-000	MERS - POLICE		\$2,036.70
01-236-000	PD HEALTH SAVINGS ACCT		\$63,000.00
01-238-000	PA TAP PAYROLL DEDUCTION		\$400.00
01-239-000	LOCAL SERVICES TAX		\$210.00
01-240-000	ACCOUNTS PAYABLE		\$1,563.77
01-242-000	ACCRUED EXPENSES		\$23,233.72
01-244-000	DEFERRED REVENUE		\$256,125.56
01-279-000	FUND OPERATING BALANCE		\$450,384.31
01-279-100	REVENUE CONTROL ACCOUNT		\$3,106,031.72
01-279-200	EXPENSE CONTROL ACCOUNT	\$2,768,295.31	
	<b>Liability Total:</b>	<b>\$2,768,295.31</b>	<b>\$3,927,376.88</b>
	<b>Fund Total:</b>	<b>\$3,927,376.88</b>	<b>\$3,927,376.88</b>

**Telford Borough**  
**Statement of Revenues and Expenditures - Compared to Budget**  
**Year ( 2023 ) Period ( 11 )**

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12/05/2023

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
<b>01 GENERAL FUND</b>						
<b>Revenue</b>						
<b>REAL PROPERTY TAXES</b>						
01-301-100	REAL ESTATE TAXES - CURRENT	\$1,342,970.00	\$599.59	\$1,366,563.03	101.76%	(\$23,593.03)
01-301-300	REAL ESTATE TAXES - DELINQUE	\$21,925.00	\$0.00	\$2,662.57	12.14%	\$19,262.43
01-301-500	REAL ESTATE TAXES - LIENED	\$9,000.00	\$0.00	\$3,252.79	36.14%	\$5,747.21
01-301-600	REAL ESTATE TAXES - INTERIM	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
	<b>Subtotal</b>	<b>\$1,375,895.00</b>	<b>\$599.59</b>	<b>\$1,372,478.39</b>	<b>99.75%</b>	<b>\$3,416.61</b>
<b>LOCAL TAX ENABLING ACT 511</b>						
01-310-030	PER CAPITA TAXES - DELINQUEN	\$20.00	\$5.00	\$15.50	77.50%	\$4.50
01-310-050	LOCAL SERVICES TAX	\$63,500.00	\$17,649.33	\$70,759.78	111.43%	(\$7,259.78)
01-310-100	REAL ESTATE TRANSFER TAXES	\$110,000.00	\$6,091.57	\$93,656.52	85.14%	\$16,343.48
01-310-210	EARNED INCOME TAXES - CURRE	\$650,000.00	\$111,872.62	\$696,917.18	107.22%	(\$46,917.18)
	<b>Subtotal</b>	<b>\$823,520.00</b>	<b>\$135,618.52</b>	<b>\$861,348.98</b>	<b>104.59%</b>	<b>(\$37,828.98)</b>
<b>PENALTY &amp; INTEREST-DELIN ACCTS</b>						
01-319-010	REAL ESTATE TAX - PENALTIES &	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
01-319-100	PER CAPITA TAX - PENALTIES & I	\$0.00	\$0.50	\$1.00	0.00%	(\$1.00)
	<b>Subtotal</b>	<b>\$3,500.00</b>	<b>\$0.50</b>	<b>\$1.00</b>	<b>0.03%</b>	<b>\$3,499.00</b>
<b>BUSINESS LICENSES &amp; PERMITS</b>						
01-321-610	PEDDLERS	\$200.00	\$0.00	\$285.00	142.50%	(\$85.00)
01-321-800	CABLE TELEVISION FRANCHISE	\$82,800.00	\$19,102.65	\$78,820.54	95.19%	\$3,979.46
	<b>Subtotal</b>	<b>\$83,000.00</b>	<b>\$19,102.65</b>	<b>\$79,105.54</b>	<b>95.31%</b>	<b>\$3,894.46</b>
<b>FINES</b>						
01-331-110	VEHICLE CODE VIOLATIONS	\$1,600.00	\$0.00	\$1,925.05	120.32%	(\$325.05)
01-331-120	VIOLATIONS, ORDINANCES & RES	\$3,200.00	\$0.00	\$2,214.36	69.20%	\$985.64
01-331-130	DISTRICT JUSTICE	\$8,000.00	\$826.97	\$11,739.68	146.75%	(\$3,739.68)
	<b>Subtotal</b>	<b>\$12,800.00</b>	<b>\$826.97</b>	<b>\$15,879.09</b>	<b>124.06%</b>	<b>(\$3,079.09)</b>
<b>INTEREST EARNINGS</b>						
01-341-000	INTEREST EARNINGS	\$3,300.00	\$2,644.44	\$22,411.67	679.14%	(\$19,111.67)
	<b>Subtotal</b>	<b>\$3,300.00</b>	<b>\$2,644.44</b>	<b>\$22,411.67</b>	<b>679.14%</b>	<b>(\$19,111.67)</b>
<b>RENTS AND ROYALTIES</b>						
01-342-100	RENT OF LAND	\$2,100.00	\$0.00	\$800.00	38.10%	\$1,300.00
01-342-200	RENT OF BUILDINGS	\$34,060.00	\$4,005.00	\$35,620.00	104.58%	(\$1,560.00)
	<b>Subtotal</b>	<b>\$36,160.00</b>	<b>\$4,005.00</b>	<b>\$36,420.00</b>	<b>100.72%</b>	<b>(\$260.00)</b>
<b>Department 352</b>						
01-352-530	AMERICAN RESCUE ACT GRANT	\$0.00	\$0.00	\$412,167.75	0.00%	(\$412,167.75)
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$412,167.75</b>	<b>0.00%</b>	<b>(\$412,167.75)</b>
<b>ST CAPITAL &amp; OPERATING GRANTS</b>						
01-354-030	STREET & HIGHWAY GRANTS	\$6,250.00	\$0.00	\$0.00	0.00%	\$6,250.00
	<b>Subtotal</b>	<b>\$6,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$6,250.00</b>

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<b>ST SHRED REV &amp; ENTITLEMENTS</b>						
01-355-010	PUBLIC UTILITY REALTY TAX	\$2,000.00	\$0.00	\$1,990.32	99.52%	\$9.68
01-355-080	ALCOHOLIC BEVERAGES TAXES	\$400.00	\$200.00	\$200.00	50.00%	\$200.00
01-355-120	FOREIGN CASUALTY INS. PREMIU	\$170,955.00	\$0.00	\$180,664.53	105.68%	(\$9,709.53)
01-355-140	FOREIGN CASUALTY INS PREMIU	\$29,900.00	\$0.00	\$29,761.28	99.54%	\$138.72
	<b>Subtotal</b>	<b>\$203,255.00</b>	<b>\$200.00</b>	<b>\$212,616.13</b>	<b>104.61%</b>	<b>(\$9,361.13)</b>
<b>LOCAL GOV UNIT SHARED REV/ENT</b>						
01-358-030	OTHER GRANTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-358-080	RECYCLING GRANT PROCEEDS	\$9,000.00	\$0.00	\$0.00	0.00%	\$9,000.00
	<b>Subtotal</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$9,000.00</b>
<b>PAYMENT IN LIEU OF TAXES</b>						
01-359-000	PAYMENTS IN LIEU OF TAXES	\$134,790.00	\$0.00	\$140,098.60	103.94%	(\$5,308.60)
	<b>Subtotal</b>	<b>\$134,790.00</b>	<b>\$0.00</b>	<b>\$140,098.60</b>	<b>103.94%</b>	<b>(\$5,308.60)</b>
<b>GENERAL GOVERNMENT</b>						
01-361-310	SUBDIVISION FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-361-330	VARIANCE FEES	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-361-400	CERTIFICATION FEES	\$8,000.00	\$500.00	\$5,000.00	62.50%	\$3,000.00
01-361-540	MAPS & ORDINANCES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$9,000.00</b>	<b>\$500.00</b>	<b>\$5,000.00</b>	<b>55.56%</b>	<b>\$4,000.00</b>
<b>PUBLIC SAFETY</b>						
01-362-110	POLICE REPORTS	\$700.00	\$105.00	\$800.00	114.29%	(\$100.00)
01-362-111	POLICE SERVICES REIMBURSEME	\$1,200.00	\$0.00	\$7,788.39	649.03%	(\$6,588.39)
01-362-150	POLICE SERVICES	\$250.00	\$0.00	\$195.00	78.00%	\$55.00
01-362-410	BUILDING PERMITS	\$24,000.00	\$647.00	\$26,703.00	111.26%	(\$2,703.00)
01-362-430	PLUMBING PERMITS	\$3,350.00	\$0.00	\$0.00	0.00%	\$3,350.00
01-362-460	OTHER PERMITS AND FEES	\$17,300.00	\$1,855.00	\$23,718.75	137.10%	(\$6,418.75)
01-362-470	W/C REIMBURSEMEN	\$18,260.00	\$0.00	\$21,692.00	118.80%	(\$3,432.00)
	<b>Subtotal</b>	<b>\$65,060.00</b>	<b>\$2,607.00</b>	<b>\$80,897.14</b>	<b>124.34%</b>	<b>(\$15,837.14)</b>
<b>NON-REVENUE RECEIPTS</b>						
01-381-000	NON-REVENUE RECEIPTS	\$1,000.00	\$10,700.25	\$11,730.25	1173.03%	(\$10,730.25)
	<b>Subtotal</b>	<b>\$1,000.00</b>	<b>\$10,700.25</b>	<b>\$11,730.25</b>	<b>1173.03%</b>	<b>(\$10,730.25)</b>
<b>OTHER FINANCING SERVICES</b>						
01-391-000	MATERIALS & SERVICES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-391-200	AUTHORITY PENSION REIM	\$89,575.00	\$0.00	\$0.00	0.00%	\$89,575.00
01-391-300	ESCROW FUND TRANSFER	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-391-350	HIGHWAY AID TRANSFER	\$246,095.00	\$0.00	\$0.00	0.00%	\$246,095.00
01-391-930	RECREATION FUND TRANSFER	\$18,500.00	\$0.00	\$0.00	0.00%	\$18,500.00
01-391-940	CAP RESERVE TRANSFER	\$75,800.00	\$0.00	\$0.00	0.00%	\$75,800.00
	<b>Subtotal</b>	<b>\$430,970.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$430,970.00</b>
<b>TRANSFERS</b>						
01-392-010	Transfer from Liquid Fuels	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>PROCEEDS OF LONG-TERM DEBT</b>						



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01-393-010	PROCEED - GEN LONG TERM DEB	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-393-020	PROCEED- GEN SHORT TERM DE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>PROCEEDS OF SHORT-TERM DEBT</b>						
01-394-000	REFUNDS - PRIOR YEAR EXPENDI	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
	<b>Subtotal</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$500.00</b>
<b>CASH BALANCE FORWARDED</b>						
01-399-000	UNAPPROPRIATED BALANCE FRO	\$32,000.00	\$0.00	\$0.00	0.00%	\$32,000.00
	<b>Subtotal</b>	<b>\$32,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$32,000.00</b>
<b>Total GENERAL FUND Revenues:</b>		<b>\$3,230,000.00</b>	<b>\$176,804.92</b>	<b>\$3,250,154.54</b>	<b>100.62%</b>	<b>(\$20,154.54)</b>
<b>Total GENERAL FUND Revenues:</b>		<b>\$3,230,000.00</b>	<b>\$176,804.92</b>	<b>\$3,250,154.54</b>		<b>(\$20,154.54)</b>
<b>Total GENERAL FUND Expenditures:</b>		<b>\$3,228,860.00</b>	<b>\$267,182.02</b>	<b>\$2,821,897.24</b>		<b>\$406,962.76</b>
<b>Total GENERAL FUND Fund Balance:</b>		<b>\$1,140.00</b>	<b>(\$90,377.10)</b>	<b>\$428,257.30</b>		<b>(\$427,117.30)</b>

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<b>Expenditure</b>						
<b>LEGISLATIVE BODY</b>						
01-400-240	MATERIALS & SUPPLIES	\$100.00	\$0.00	\$0.00	0.00%	\$100.00
01-400-340	ADVERTISING, PRINTING, AND BIN	\$3,700.00	\$0.00	\$5,543.34	149.82%	(\$1,843.34)
01-400-420	DUES, SUBSCRIPTIONS, AND MEM	\$1,040.00	\$685.00	\$1,820.00	175.00%	(\$780.00)
01-400-460	MEETINGS & CONFERENCES	\$4,520.00	\$185.00	\$1,250.15	27.66%	\$3,269.85
01-400-490	OTHER	\$300.00	\$750.00	\$750.00	250.00%	(\$450.00)
01-400-510	EXPENSE CONTRIBUTION	\$600.00	\$0.00	\$0.00	0.00%	\$600.00
	<b>Subtotal</b>	<b>\$10,260.00</b>	<b>\$1,620.00</b>	<b>\$9,363.49</b>	<b>91.26%</b>	<b>\$896.51</b>
<b>ADMINISTRATION</b>						
01-401-121	WAGES - BOROUGH MANAGER	\$62,550.00	\$4,823.04	\$67,814.68	108.42%	(\$5,264.68)
01-401-140	WAGES - OFFICE	\$98,435.00	\$4,071.38	\$94,586.20	96.09%	\$3,848.80
01-401-210	OFFICE SUPPLIES	\$2,825.00	\$70.28	\$3,119.94	110.44%	(\$294.94)
01-401-240	MATERIALS & SUPPLIES	\$2,000.00	\$0.00	\$530.84	26.54%	\$1,469.16
01-401-260	MINOR EQUIPMENT	\$500.00	\$0.00	\$45.57	9.11%	\$454.43
01-401-310	PROFESSIONAL SERVICES	\$0.00	\$202.50	(\$8,994.13)	0.00%	\$8,994.13
01-401-313	ENGINEERING	\$1,500.00	\$0.00	\$492.15	32.81%	\$1,007.85
01-401-321	TELEPHONE	\$4,360.00	\$794.00	\$7,582.21	173.90%	(\$3,222.21)
01-401-325	POSTAGE, PRINTING & ADV	\$4,025.00	\$0.00	\$1,178.94	29.29%	\$2,846.06
01-401-350	INSURANCE & BONDING	\$4,750.00	\$0.00	\$4,028.00	84.80%	\$722.00
01-401-374	MACHINERY & EQUIPMENT REPAIR	\$3,090.00	\$618.92	\$3,692.44	119.50%	(\$602.44)
01-401-375	VEHICLE EQUIP & REPAIR	\$0.00	\$0.00	\$413.82	0.00%	(\$413.82)
01-401-380	SOFTWARE LEASE	\$2,590.00	\$63.59	\$2,920.90	112.78%	(\$330.90)
01-401-381	OFFICE EQUIPMENT LEASE	\$3,475.00	\$0.00	\$1,752.85	50.44%	\$1,722.15
01-401-420	DUES, SUBSCRIPTIONS	\$2,500.00	\$555.00	\$2,530.00	101.20%	(\$30.00)
01-401-460	MEETINGS & CONFERENCES	\$1,595.00	\$458.80	\$2,661.35	166.86%	(\$1,066.35)
01-401-490	OTHER OPERATING SUPPLIES	\$1,265.00	\$19.74	\$451.29	35.68%	\$813.71
01-401-700	WEBSITE DESIGN	\$750.00	\$1,647.21	\$5,287.41	704.99%	(\$4,537.41)
01-401-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$2,729.00	0.00%	(\$2,729.00)
	<b>Subtotal</b>	<b>\$196,210.00</b>	<b>\$13,324.46</b>	<b>\$192,823.46</b>	<b>98.27%</b>	<b>\$3,386.54</b>
<b>FINANCIAL ADMINISTRATION</b>						
01-402-311	ACCOUNTING & AUDITING	\$10,650.00	\$0.00	\$10,580.00	99.34%	\$70.00
	<b>Subtotal</b>	<b>\$10,650.00</b>	<b>\$0.00</b>	<b>\$10,580.00</b>	<b>99.34%</b>	<b>\$70.00</b>
<b>TAX COLLECTION</b>						
01-403-114	WAGES - TAX COLLECTION	\$8,400.00	\$700.00	\$7,700.00	91.67%	\$700.00
01-403-240	MATERIALS & SUPPLIES	\$850.00	\$0.00	\$0.00	0.00%	\$850.00
01-403-316	EARNED INCOME TAX COLLECTO	\$7,150.00	\$0.00	\$5,967.64	83.46%	\$1,182.36
01-403-317	LOCAL SERVICES TAX COLLECTO	\$1,115.00	\$0.00	\$1,906.45	170.98%	(\$791.45)
01-403-350	INSURANCE & BONDING	\$295.00	\$0.00	\$295.00	100.00%	\$0.00
01-403-460	MEETINGS & CONFERENCES	\$175.00	\$0.00	\$0.00	0.00%	\$175.00
	<b>Subtotal</b>	<b>\$17,985.00</b>	<b>\$700.00</b>	<b>\$15,869.09</b>	<b>88.24%</b>	<b>\$2,115.91</b>
<b>LAW</b>						
01-404-314	PROFESSIONAL & LEGAL SERVIC	\$17,500.00	\$814.50	\$28,444.35	162.54%	(\$10,944.35)
01-404-460	MEETINGS & CONFERENCES	\$20.00	\$0.00	\$0.00	0.00%	\$20.00
	<b>Subtotal</b>	<b>\$17,520.00</b>	<b>\$814.50</b>	<b>\$28,444.35</b>	<b>162.35%</b>	<b>(\$10,924.35)</b>
<b>GENL GOVT BUILDINGS &amp; PLANT</b>						

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01-409-140	WAGES - MAINTENANCE	\$17,000.00	\$78.54	\$25,265.33	148.62%	(\$8,265.33)
01-409-226	CLEANING SUPPLIES	\$450.00	\$0.00	\$0.00	0.00%	\$450.00
01-409-240	MATERIAL & SUPPLIES	\$500.00	\$0.00	\$635.33	127.07%	(\$135.33)
01-409-310	OTHER PROFESSIONAL SERVICE	\$6,775.00	\$95.00	\$5,455.75	80.53%	\$1,319.25
01-409-361	ELECTRICITY	\$17,300.00	\$864.65	\$13,703.85	79.21%	\$3,596.15
01-409-365	SOLID WASTE	\$3,000.00	\$0.00	\$2,566.34	85.54%	\$433.66
01-409-371	LAND MAINTENANCE	\$250.00	\$267.80	\$2,532.52	1013.01%	(\$2,282.52)
01-409-372	COMMUNITY BLDG.	\$3,750.00	\$4,773.98	\$5,534.24	147.58%	(\$1,784.24)
01-409-373	BUILDING REPAIR	\$1,000.00	\$42.98	\$2,742.66	274.27%	(\$1,742.66)
01-409-374	MACHINERY & EQUIPMENT REPAI	\$3,900.00	\$0.00	\$1,958.21	50.21%	\$1,941.79
01-409-376	TRAIN STATION BLDG	\$9,900.00	\$150.00	\$7,920.48	80.00%	\$1,979.52
01-409-452	JANITORIAL SERVICE	\$16,380.00	\$3,118.50	\$10,860.50	66.30%	\$5,519.50
01-409-610	CAPITAL EXP. (OFFICE IMP)	\$54,300.00	\$20,419.69	\$444,469.81	818.54%	(\$390,169.81)
01-409-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$134,505.00</b>	<b>\$29,811.14</b>	<b>\$523,645.02</b>	<b>389.31%</b>	<b>(\$389,140.02)</b>
<b>POLICE</b>						
01-410-122	WAGES - POLICE CHIEF	\$129,820.00	\$9,805.32	\$117,512.51	90.52%	\$12,307.49
01-410-130	CONTRA-WAGE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-133	WAGES - DETECTIVE	\$138,295.00	\$9,643.13	\$120,717.32	87.29%	\$17,577.68
01-410-134	WAGES - PATROLMEN	\$486,340.00	\$53,565.52	\$426,549.47	87.71%	\$59,790.53
01-410-135	WAGES - PATROLMEN PART-TIME	\$64,325.00	\$4,570.15	\$100,075.03	155.58%	(\$35,750.03)
01-410-140	WAGES - SECRETARY	\$87,475.00	\$4,425.54	\$48,719.63	55.70%	\$38,755.37
01-410-156	HEALTH/HOSPITALIZATION INSUR	\$215,620.00	\$11,756.94	\$146,618.14	68.00%	\$69,001.86
01-410-159	LIFE & DISABILITY INSURANCE	\$8,855.00	\$853.22	\$8,316.89	93.92%	\$538.11
01-410-160	PENSION	\$63,482.00	\$0.00	(\$11.67)	-0.02%	\$63,493.67
01-410-161	SOCIAL SECURITY	\$60,515.00	\$7,403.84	\$61,476.05	101.59%	(\$961.05)
01-410-163	POLICE HEALTH SAVINGS ACCT	\$6,000.00	\$7,000.00	\$7,000.00	116.67%	(\$1,000.00)
01-410-164	WORKERS COMP INS.	\$56,970.00	\$0.00	\$0.00	0.00%	\$56,970.00
01-410-210	OFFICE SUPPLIES	\$1,800.00	\$499.07	\$1,932.65	107.37%	(\$132.65)
01-410-231	GASOLINE	\$14,000.00	\$1,160.31	\$12,440.14	88.86%	\$1,559.86
01-410-238	UNIFORMS	\$5,000.00	\$611.68	\$3,965.21	79.30%	\$1,034.79
01-410-240	MATERIALS & SUPPLIES/OPERATI	\$6,000.00	\$0.00	\$4,254.62	70.91%	\$1,745.38
01-410-260	MINOR EQUIPMENT	\$1,500.00	\$20.00	\$3,307.95	220.53%	(\$1,807.95)
01-410-321	TELEPHONE	\$7,220.00	\$808.79	\$8,348.75	115.63%	(\$1,128.75)
01-410-326	OFFICE EQUIP & REPAIR	\$14,355.00	\$917.01	\$11,192.72	77.97%	\$3,162.28
01-410-327	RADIO EQUIP	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-375	VEHICLE MAINT & SUPPLIES	\$12,800.00	\$0.00	\$19,454.55	151.99%	(\$6,654.55)
01-410-420	DUES, SUBSCRIPTIONS, MEMBER	\$5,615.00	\$550.00	\$5,985.00	106.59%	(\$370.00)
01-410-440	LAUNDRY & DRY CLEANING	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
01-410-460	MEETINGS, CONF. & SCHOOLING	\$13,800.00	\$1,341.66	\$9,941.67	72.04%	\$3,858.33
01-410-490	OTHER SERVICES	\$15,055.00	\$1,975.10	\$13,091.08	86.96%	\$1,963.92
01-410-521	S.P.C.A.	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-410-522	NORTH PENN TACTICAL RESISTA	\$3,500.00	\$0.00	\$4,000.00	114.29%	(\$500.00)
01-410-700	WEBSITE DESIGN/MAINT	\$400.00	\$0.00	\$529.08	132.27%	(\$129.08)
01-410-740	MACHINERY & EQUIPMENT	\$2,200.00	\$0.00	\$1,239.27	56.33%	\$960.73
	<b>Subtotal</b>	<b>\$1,421,692.00</b>	<b>\$116,907.28</b>	<b>\$1,136,656.06</b>	<b>79.95%</b>	<b>\$285,035.94</b>
<b>FIRE</b>						
01-411-140	RELIEF ASSOCIATION	\$29,900.00	\$0.00	\$29,761.28	99.54%	\$138.72
01-411-164	WORKER'S COMP. INS.	\$33,640.00	\$0.00	\$0.00	0.00%	\$33,640.00
01-411-521	NORTH PENN GOODWILL	\$500.00	\$0.00	\$0.00	0.00%	\$500.00

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	<b>Subtotal</b>	<b>\$64,040.00</b>	<b>\$0.00</b>	<b>\$29,761.28</b>	<b>46.47%</b>	<b>\$34,278.72</b>
<b>PROTECTIVE INSPECTION</b>						
01-413-310	PROFESSIONAL SERVICES	\$27,500.00	\$3,120.00	\$21,180.00	77.02%	\$6,320.00
	<b>Subtotal</b>	<b>\$27,500.00</b>	<b>\$3,120.00</b>	<b>\$21,180.00</b>	<b>77.02%</b>	<b>\$6,320.00</b>
<b>PLANNING AND ZONING</b>						
01-414-310	PROFESSIONAL SERVICES	\$2,000.00	\$0.00	\$227.50	11.38%	\$1,772.50
01-414-325	POSTAGE & SUPPLIES	\$50.00	\$0.00	\$0.00	0.00%	\$50.00
01-414-342	ADVERTISING & PRINTING	\$1,000.00	\$0.00	\$3,753.44	375.34%	(\$2,753.44)
01-414-460	OTHER SERVICES	\$3,000.00	\$0.00	\$3,000.00	100.00%	\$0.00
	<b>Subtotal</b>	<b>\$6,050.00</b>	<b>\$0.00</b>	<b>\$6,980.94</b>	<b>115.39%</b>	<b>(\$930.94)</b>
<b>HEALTH</b>						
01-421-164	WORKER'S COMP. INS.	\$1,310.00	\$0.00	\$0.00	0.00%	\$1,310.00
01-421-523	AMBULANCE	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
	<b>Subtotal</b>	<b>\$3,810.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$3,810.00</b>
<b>HIWAY - GENERAL SERVICES</b>						
01-430-140	WAGES - MAINTENANCE	\$24,750.00	\$1,544.60	\$22,235.66	89.84%	\$2,514.34
01-430-141	WAGES - PUBLIC WORKS DIRECT	\$38,920.00	\$2,919.20	\$37,103.55	95.33%	\$1,816.45
01-430-231	GASOLINE	\$7,000.00	\$407.39	\$8,157.42	116.53%	(\$1,157.42)
01-430-238	UNIFORMS	\$2,150.00	\$57.03	\$1,265.42	58.86%	\$884.58
01-430-240	MATERIALS & SUPPLIES	\$300.00	\$0.00	\$1,821.69	607.23%	(\$1,521.69)
01-430-260	SMALL TOOLS & MINOR EQUIPME	\$500.00	\$0.00	\$219.70	43.94%	\$280.30
01-430-313	ENGINEERING SERVICES	\$7,500.00	(\$17,930.35)	\$4,096.19	54.62%	\$3,403.81
01-430-327	RADIO EQUIPMENT	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-430-374	MACHINERY & EQUIPMENT REPAI	\$500.00	\$0.00	\$649.53	129.91%	(\$149.53)
01-430-375	VEHICLE MAINT & EXP	\$2,000.00	\$0.00	\$1,618.37	80.92%	\$381.63
01-430-420	DUES, SUBSCRIPTIONS, MEMBER	\$275.00	\$0.00	\$233.50	84.91%	\$41.50
01-430-460	MEETINGS & CONFERENCES	\$600.00	\$0.00	(\$399.76)	-66.63%	\$999.76
01-430-490	OTHER	\$870.00	\$0.00	\$100.00	11.49%	\$770.00
01-430-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$85,615.00</b>	<b>(\$13,002.13)</b>	<b>\$77,101.27</b>	<b>90.06%</b>	<b>\$8,513.73</b>
<b>CLEANING OF STREETS &amp; GUTTERS</b>						
01-431-140	WAGES - STREET & GUTTER CLE	\$22,000.00	\$13,271.32	\$19,275.47	87.62%	\$2,724.53
01-431-374	MACHINERY & EQUIPMENT REPAI	\$4,000.00	\$260.14	\$1,427.40	35.69%	\$2,572.60
	<b>Subtotal</b>	<b>\$26,000.00</b>	<b>\$13,531.46</b>	<b>\$20,702.87</b>	<b>79.63%</b>	<b>\$5,297.13</b>
<b>HIWAY - SNOW &amp; ICE REMOVAL</b>						
01-432-140	WAGES - SNOW REMOVAL	\$20,500.00	\$0.00	\$154.54	0.75%	\$20,345.46
01-432-245	HIGHWAY SUPPLIES	\$20,000.00	\$0.00	\$4,951.14	24.76%	\$15,048.86
01-432-374	MACHINERY & EQUIPMENT REPAI	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
01-432-740	MCHINERY & EQUIPMENT PUR	\$12,500.00	\$0.00	\$9,985.00	79.88%	\$2,515.00
	<b>Subtotal</b>	<b>\$54,500.00</b>	<b>\$0.00</b>	<b>\$15,090.68</b>	<b>27.69%</b>	<b>\$39,409.32</b>
<b>TRAFFIC SIGNALS &amp; STREET SIGNS</b>						
01-433-140	WAGES - STREET SIGNS & TRAF S	\$6,000.00	\$0.00	\$8,345.76	139.10%	(\$2,345.76)
01-433-240	MATERIALS & SUPPLIES	\$2,000.00	\$95.15	\$4,642.26	232.11%	(\$2,642.26)
01-433-361	ELECTRICITY - TRAF SIG	\$1,100.00	\$72.66	\$150.06	13.64%	\$949.94

**Telford Borough**  
**Statement of Revenues and Expenditures - Compared to Budget**  
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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01-433-374	MACHINERY & EQUIPMENT REPAIR	\$1,000.00	\$0.00	\$3,516.24	351.62%	(\$2,516.24)
	<b>Subtotal</b>	<b>\$10,100.00</b>	<b>\$167.81</b>	<b>\$16,654.32</b>	<b>164.89%</b>	<b>(\$6,554.32)</b>
<b>HIWAY - STREET LIGHTING</b>						
01-434-361	ELECTRICITY - ST LIGHTING	\$46,500.00	\$4,478.62	\$48,607.85	104.53%	(\$2,107.85)
	<b>Subtotal</b>	<b>\$46,500.00</b>	<b>\$4,478.62</b>	<b>\$48,607.85</b>	<b>104.53%</b>	<b>(\$2,107.85)</b>
<b>SIDEWALKS AND CROSSWALKS</b>						
01-435-140	WAGES - SIDEWALK & CROSSWALKS	\$5,500.00	\$0.00	\$736.92	13.40%	\$4,763.08
01-435-240	MATERIALS & SUPPLIES	\$7,000.00	\$0.00	\$182.55	2.61%	\$6,817.45
	<b>Subtotal</b>	<b>\$12,500.00</b>	<b>\$0.00</b>	<b>\$919.47</b>	<b>7.36%</b>	<b>\$11,580.53</b>
<b>STORM SEWERS AND DRAINS</b>						
01-436-140	WAGES - MAINT. STORM DRAINS	\$15,000.00	\$0.00	\$11,651.05	77.67%	\$3,348.95
01-436-240	MATERIALS & SUPPLIES	\$5,000.00	\$0.00	\$5,557.53	111.15%	(\$557.53)
	<b>Subtotal</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$17,208.58</b>	<b>86.04%</b>	<b>\$2,791.42</b>
<b>MAINT/REPAIR TO HWAY &amp; BRIDGES</b>						
01-438-140	WAGES - MAINT. STREETS & BRIDGES	\$22,000.00	\$0.00	\$24,533.82	111.52%	(\$2,533.82)
01-438-240	MATERIALS & SUPPLIES	\$36,410.00	\$14,324.51	\$22,178.37	60.91%	\$14,231.63
01-438-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-438-619	HANDICAP RAMPS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$58,410.00</b>	<b>\$14,324.51</b>	<b>\$46,712.19</b>	<b>79.97%</b>	<b>\$11,697.81</b>
<b>CONSTRUCTION AND REBUILDING</b>						
01-439-140	WAGES - CONST. STREETS & BRIDGES	\$2,500.00	\$0.00	\$70.90	2.84%	\$2,429.10
01-439-240	MATERIALS & SUPPLIES	\$150,495.00	\$0.00	\$0.00	0.00%	\$150,495.00
	<b>Subtotal</b>	<b>\$152,995.00</b>	<b>\$0.00</b>	<b>\$70.90</b>	<b>0.05%</b>	<b>\$152,924.10</b>
<b>PARKING FACILITIES</b>						
01-445-140	WAGES - PARKING FACILITIES	\$3,500.00	\$106.35	\$2,427.82	69.37%	\$1,072.18
01-445-240	MATERIALS & SUPPLIES	\$8,500.00	\$0.00	\$202.72	2.38%	\$8,297.28
01-445-361	ELECTRICITY	\$2,050.00	\$57.63	\$2,571.39	125.43%	(\$521.39)
	<b>Subtotal</b>	<b>\$14,050.00</b>	<b>\$163.98</b>	<b>\$5,201.93</b>	<b>37.02%</b>	<b>\$8,848.07</b>
<b>STORM SEWER &amp; FLOOD CONTROL</b>						
01-446-140	WAGES - STORM WATER MANAG.	\$3,500.00	\$0.00	\$4,822.57	137.79%	(\$1,322.57)
01-446-240	MATERIALS & SUPPLIES	\$500.00	\$17.24	\$5,128.94	1025.79%	(\$4,628.94)
01-446-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$4,000.00</b>	<b>\$17.24</b>	<b>\$9,951.51</b>	<b>248.79%</b>	<b>(\$5,951.51)</b>
<b>PARKS</b>						
01-454-140	WAGES - MAINT. PARKS	\$55,000.00	\$2,202.91	\$54,350.86	98.82%	\$649.14
01-454-231	GASOLINE	\$1,800.00	\$66.72	\$990.94	55.05%	\$809.06
01-454-240	MATERIALS & SUPPLIES	\$11,000.00	\$1,926.88	\$8,696.92	79.06%	\$2,303.08
01-454-260	SMALL TOOLS & MINOR EQUIPMENT	\$1,895.00	\$0.00	\$1,206.54	63.67%	\$688.46
01-454-361	ELECTRICITY	\$3,835.00	\$647.43	\$2,387.93	62.27%	\$1,447.07
01-454-374	MACHINERY & EQUIPMENT REPAIR	\$3,000.00	\$0.00	\$3,003.73	100.12%	(\$3.73)
01-454-380	EQUIPMENT RENTALS	\$9,600.00	\$1,435.00	\$14,360.00	149.58%	(\$4,760.00)
01-454-740	MACHINE & EQUIP. PURCHASE	\$0.00	\$0.00	\$5,391.54	0.00%	(\$5,391.54)

**Telford Borough**  
**Statement of Revenues and Expenditures - Compared to Budget**  
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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
	<b>Subtotal</b>	<b>\$86,130.00</b>	<b>\$6,278.94</b>	<b>\$90,388.46</b>	<b>104.94%</b>	<b>(\$4,258.46)</b>
<b>CIVIL &amp; MILITARY CELEBRATIONS</b>						
01-457-140	WAGES	\$5,000.00	\$1,207.75	\$2,636.76	52.74%	\$2,363.24
01-457-240	MATERIALS & SUPPLIES	\$350.00	\$0.00	\$0.00	0.00%	\$350.00
01-457-326	DECORATIONS	\$2,000.00	\$986.00	\$1,157.50	57.88%	\$842.50
01-457-361	ELECTRICITY	\$600.00	\$0.00	\$0.00	0.00%	\$600.00
	<b>Subtotal</b>	<b>\$7,950.00</b>	<b>\$2,193.75</b>	<b>\$3,794.26</b>	<b>47.73%</b>	<b>\$4,155.74</b>
<b>CONSERVATION &amp; DEVELOPMENT</b>						
01-460-310	PROFESSIONAL SERVICES	\$60,000.00	\$0.00	\$56,250.00	93.75%	\$3,750.00
	<b>Subtotal</b>	<b>\$60,000.00</b>	<b>\$0.00</b>	<b>\$56,250.00</b>	<b>93.75%</b>	<b>\$3,750.00</b>
<b>DEBT PRINCIPAL</b>						
01-471-100	GENERAL OBLIGATION PRINCIPAL	\$68,595.00	\$37,345.00	\$98,325.80	143.34%	(\$29,730.80)
01-471-200	GEN OBLIGATION INTEREST	\$39,315.00	\$24,838.86	\$45,383.30	115.44%	(\$6,068.30)
	<b>Subtotal</b>	<b>\$107,910.00</b>	<b>\$62,183.86</b>	<b>\$143,709.10</b>	<b>133.17%</b>	<b>(\$35,799.10)</b>
<b>WATER OTHER</b>						
01-473-100	FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>INSURANCE</b>						
01-486-352	LIABILITY & PROPERTY	\$93,475.00	\$0.00	\$55,938.00	59.84%	\$37,537.00
01-486-353	W/C INS	\$23,370.00	\$0.00	\$720.00	3.08%	\$22,650.00
	<b>Subtotal</b>	<b>\$116,845.00</b>	<b>\$0.00</b>	<b>\$56,658.00</b>	<b>48.49%</b>	<b>\$60,187.00</b>
<b>EMPLOYEE BENEFITS</b>						
01-487-155	PA UNEMPLOY COMP	\$0.00	\$0.00	\$1,758.30	0.00%	(\$1,758.30)
01-487-156	MEDICAL & DENTAL	\$136,780.00	\$7,650.21	\$199,690.42	145.99%	(\$62,910.42)
01-487-158	EMPLOYEE ASSISTANCE PROGRA	\$975.00	\$0.00	\$957.00	98.15%	\$18.00
01-487-159	LIFE & DISABILITY INSURANCE	\$5,925.00	\$645.50	\$7,482.02	126.28%	(\$1,557.02)
01-487-160	PENSION	\$281,308.00	\$0.00	\$0.00	0.00%	\$281,308.00
01-487-161	S/S EMPLOYER'S SHARE	\$30,145.00	\$2,250.89	\$27,684.42	91.84%	\$2,460.58
01-487-163	POLICE HEALTH SAVINGS ACCT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$455,133.00</b>	<b>\$10,546.60</b>	<b>\$237,572.16</b>	<b>52.20%</b>	<b>\$217,560.84</b>
<b>TRANSFERS</b>						
01-492-100	TRANSFER TO LIBRARY FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-492-300	TRANSFER TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Total GENERAL FUND Expenditures:</b>		<b>\$3,228,860.00</b>	<b>\$267,182.02</b>	<b>\$2,821,897.24</b>	<b>87.40%</b>	<b>\$406,962.76</b>
<b>Total GENERAL FUND Revenues:</b>						
		<b>\$3,230,000.00</b>	<b>\$176,804.92</b>	<b>\$3,250,154.54</b>		<b>(\$20,154.54)</b>
<b>Total GENERAL FUND Expenditures:</b>		<b>\$3,228,860.00</b>	<b>\$267,182.02</b>	<b>\$2,821,897.24</b>		<b>\$406,962.76</b>
<b>Total GENERAL FUND Fund Balance:</b>		<b>\$1,140.00</b>	<b>(\$90,377.10)</b>	<b>\$428,257.30</b>		<b>(\$427,117.30)</b>

# Telford Borough

## 2024 Budget Proposal

### GENERAL FUND

#### Revenue

#### REAL PROPERTY TAXES

01-301-100	REAL ESTATE TAXES - CURRENT YE	1,258,752	1,342,970	1,365,000
01-301-300	REAL ESTATE TAXES - DELINQUENT	16,560	21,925	15,000
01-301-500	REAL ESTATE TAXES - LIENED	4,915	9,000	6,000
01-301-600	REAL ESTATE TAXES - INTERIM	1,337	2,000	750
		1,281,564	1,375,895	1,386,750

#### LOCAL TAX ENABLING ACT 511

01-310-030	PER CAPITA TAXES - DELINQUENT	35	20	-
01-310-050	LOCAL SERVICES TAX	64,943	63,500	70,000
01-310-100	REAL ESTATE TRANSFER TAXES	143,649	110,000	85,000
01-310-210	EARNED INCOME TAXES - CURRENT	732,240	650,000	780,000
		940,867	823,520	935,000

#### PENALTY & INTEREST-DELIN ACCTS

01-319-010	REAL ESTATE TAX - PENALTIES &	2,596	3,500	2,500
01-319-100	PER CAPITA TAX - PENALTIES & I	4	-	-
		2,599	3,500	2,500

#### BUSINESS LICENSES & PERMITS

01-321-610	PEDDLERS	165	200	200
01-321-800	CABLE TELEVISION FRANCHISE	82,160	82,800	80,000
		82,325	83,000	80,200

#### FINES

01-331-110	VEHICLE CODE VIOLATIONS	1,696	1,600	2,500
01-331-120	VIOLATIONS, ORDINANCES & RESTI	3,508	3,200	3,000
01-331-130	DISTRICT JUSTICE	9,971	8,000	12,000
		15,175	12,800	17,500

#### INTEREST EARNINGS

01-341-000	INTEREST EARNINGS	2,510	3,300	100,000
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#### RENTS AND ROYALTIES

01-342-100	RENT OF LAND	1,850	2,100	5,750
01-342-200	RENT OF BUILDINGS	34,980	34,060	43,000
	Rent of parking spaces			14,400
		36,830	36,160	63,150

#### Department 352

01-352-530	AMERICAN RESCUE ACT GRANT	257,745	-	-
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#### ST CAPITAL & OPERATING GRANTS

01-354-030	STREET & HIGHWAY GRANTS	6,111	6,250	7,100
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#### ST SHRED REV & ENTITLEMENTS

01-355-010	PUBLIC UTILITY REALTY TAX	2,031	2,000	2,000
01-355-080	ALCOHOLIC BEVERAGES TAXES	400	400	400
01-355-120	FOREIGN CASUALTY INS. PREMIUM	170,955	170,955	180,660

		2022 Actual	2023 Budget	2024 Budget Proposal
01-355-140	FOREIGN CASUALTY INS PREMIUM	29,873	29,900	29,760
		203,260	203,255	212,820
LOCAL GOV UNIT SHARED REV/ENT				
01-358-030	OTHER GRANTS	-	-	-
01-358-080	RECYCLING GRANT PROCEEDS	9,913	9,000	9,000
PAYMENT IN LIEU OF TAXES				
01-359-000	PAYMENTS IN LIEU OF TAXES	134,793	134,790	140,100
GENERAL GOVERNMENT				
01-361-310	SUBDIVISION FEES	-	-	-
01-361-330	VARIANCE FEES	2,000	1,000	1,000
01-361-400	CERTIFICATION FEES	7,300	8,000	5,300
01-361-540	MAPS & ORDINANCES SOLD	-	-	-
		9,300	9,000	6,300
PUBLIC SAFETY				
01-362-110	POLICE REPORTS	900	700	700
01-362-111	POLICE SERVICES REIMBURSEMENTS	2,737	1,200	8,150
01-362-150	POLICE SERVICES	-	250	300
01-362-410	BUILDING PERMITS	46,670	24,000	37,700
01-362-430	PLUMBING PERMITS	2,900	3,350	-
01-362-460	OTHER PERMITS AND FEES	38,875	17,300	28,500
01-362-470	W/C REIMBURSEMENT	17,393	18,260	21,690
		109,475	65,060	97,040
NON-REVENUE RECEIPTS				
01-381-000	NON-REVENUE RECEIPTS	12,881	1,000	1,030
OTHER FINANCING SERVICES				
01-391-010	TRANSFER FROM HOLIDAY DÉCOR FD	25	-	-
01-391-200	AUTHORITY PENSION REIM	81,260	89,575	64,570
01-391-300	ESCROW FUND TRANSFER	2,320	1,000	35,000
01-391-350	HIGHWAY AID TRANSFER	-	246,095	-
01-391-900	CAP RESERVE TRANS-POLICE CAR	-	-	-
01-391-930	RECREATION FUND TRANSFER	-	18,500	-
01-391-940	CAP RESERVE TRANSFER	-	75,800	-
	Sale of old Borough building			300,000
	Open space grant for Trinity UCC property purchase			196,000
		83,605	430,970	595,570
TRANSFERS				
01-392-010	TRANSFER FROM LIQUID FUELS	-	-	-
PROCEEDS OF LONG-TERM DEBT				
01-393-010	PROCEED - GEN LONG TERM DEBT	39,641	-	-
01-393-020	PROCEED- GEN SHORT TERM DEBT	9,910	-	-
		49,551	-	-
PROCEEDS OF SHORT-TERM DEBT				
01-394-000	REFUNDS - PRIOR YEAR EXPENDITU	7,645	500	-



		2022 Actual	2023 Budget	2024 Budget Proposal
CASH BALANCE FORWARDED				
01-399-000	UNAPPROPRIATED BALANCE FROM PR	-	32,000	105,000
<b>Total General Fund Revenues</b>		<b>3,246,148</b>	<b>3,230,000</b>	<b>3,759,060</b>
Expenditure				
LEGISLATIVE BODY				
01-400-240	MATERIALS & SUPPLIES	193	100	-
01-400-340	ADVERTISING, PRINTING, AND BIN	3,693	3,700	4,000
01-400-420	DUES, SUBSCRIPTIONS, AND MEMBE	960	1,040	1,550
01-400-460	MEETINGS & CONFERENCES	1,928	4,520	1,550
01-400-490	OTHER	4,981	300	-
01-400-510	EXPENSE CONTRIBUTION	600	600	-
		12,355	10,260	7,100
ADMINISTRATION				
01-401-121	WAGES - BOROUGH MANAGER	83,014	62,550	64,620
01-401-140	WAGES - OFFICE	92,705	98,435	57,600
01-401-210	OFFICE SUPPLIES	2,835	2,825	4,200
01-401-240	MATERIALS & SUPPLIES	932	2,000	720
01-401-260	MINOR EQUIPMENT	-	500	80
01-401-270	Computer Hardware/Software			4,000
01-401-310	PROFESSIONAL SERVICES	14,678	-	5,000
01-401-313	ENGINEERING	3,098	1,500	680
01-401-321	TELEPHONE	3,984	4,360	8,500
01-401-325	POSTAGE, PRINTING & ADV	2,109	4,025	1,620
01-401-350	INSURANCE & BONDING	3,632	4,750	4,500
01-401-374	MACHINERY & EQUIPMENT REPAIR	2,667	3,090	100
01-401-375	VEHICLE EQUIP & REPAIR	1,600	-	1,000
01-401-380	SOFTWARE LEASE	2,462	2,590	3,800
01-401-381	OFFICE EQUIPMENT LEASE	2,325	3,475	2,350
01-401-420	DUES, SUBSCRIPTIONS	2,778	2,500	2,700
01-401-460	MEETINGS & CONFERENCES	785	1,595	3,000
01-401-490	OTHER OPERATING SUPPLIES	2,486	1,265	620
01-401-700	WEBSITE DESIGN	629	750	2,000
01-401-740	MACHINERY & EQUIPMENT	3,344	-	3,750
		226,064	196,210	170,840
FINANCIAL ADMINISTRATION				
01-402-311	ACCOUNTING & AUDITING	10,205	10,650	11,100
TAX COLLECTION				
01-403-114	WAGES - TAX COLLECTION	8,350	8,400	8,400
01-403-240	MATERIALS & SUPPLIES	851	850	500
01-403-316	EARNED INCOME TAX COLLECTOR	7,901	7,150	7,800
01-403-317	LOCAL SERVICES TAX COLLECTOR	1,122	1,115	1,600
01-403-350	INSURANCE & BONDING	295	295	410
01-403-460	MEETINGS & CONFERENCES	105	175	-
		18,624	17,985	18,710
LAW				
01-404-314	PROFESSIONAL & LEGAL SERVICES	43,154	17,500	30,000

		2022 Actual	2023 Budget	2024 Budget Proposal
01-404-460	MEETINGS & CONFERENCES	20	20	-
		43,174	17,520	30,000
GENL GOVT BUILDINGS & PLANT				
01-409-140	WAGES - MAINTENANCE	9,909	17,000	20,000
01-409-226	CLEANING SUPPLIES	679	450	500
01-409-240	MATERIAL & SUPPLIES	156	500	900
01-409-310	OTHER PROFESSIONAL SERVICES	6,036	6,775	6,400
01-409-361	ELECTRICITY	17,456	17,300	15,750
01-409-365	SOLID WASTE	2,668	3,000	3,150
01-409-371	LAND MAINTENANCE	-	250	1,000
01-409-372	COMMUNITY BLDG.	6,614	3,750	1,000
01-409-373	BUILDING REPAIR	4,738	1,000	2,500
01-409-374	MACHINERY & EQUIPMENT REPAIR	8,778	3,900	2,700
01-409-376	TRAIN STATION BLDG	10,689	9,900	1,500
01-409-452	JANITORIAL SERVICE	12,150	16,380	10,700
01-409-610	CAPITAL EXP. (OFFICE IMP)	8,600	54,300	5,000
01-409-740	MACHINERY & EQUIPMENT	20,785	-	-
	Council buidling improvements			10,000
	Contribution towards fire siren			16,000
		109,257	134,505	97,100
POLICE				
01-410-122	WAGES - POLICE CHIEF	124,917	129,820	132,572
01-410-133	WAGES - DETECTIVE	127,590	138,295	126,520
01-410-134	WAGES - PATROLMEN	405,486	486,340	556,520
01-410-135	WAGES - PATROLMEN PART-TIME	112,668	64,325	-
01-410-140	WAGES - SECRETARY	79,749	87,475	61,237
01-410-156	HEALTH/HOSPITALIZATION INSURAN	-	215,620	170,000
01-410-159	LIFE & DISABILITY INSURANCE	-	8,855	9,130
01-410-160	PENSION	-	63,482	90,170
01-410-161	SOCIAL SECURITY	-	60,515	67,080
01-410-163	POLICE HEALTH SAVINGS ACCT	-	6,000	7,000
01-410-164	WORKERS COMP INS.	-	56,970	47,400
01-410-210	OFFICE SUPPLIES	1,576	1,800	1,100
01-410-231	GASOLINE	16,219	14,000	13,000
01-410-238	UNIFORMS	4,108	5,000	2,550
01-410-240	MATERIALS & SUPPLIES/OPERATING	8,321	6,000	5,800
01-410-260	MINOR EQUIPMENT	4,617	1,500	7,500
01-410-270	Computer Hardware/Software			3,000
01-410-321	TELEPHONE	6,926	7,220	9,600
01-410-326	OFFICE EQUIP & REPAIR	11,277	14,355	10,000
01-410-375	VEHICLE MAINT & SUPPLIES	9,015	12,800	22,000
01-410-420	DUES, SUBSCRIPTIONS, MEMBERSHI	4,171	5,615	7,500
01-410-440	LAUNDRY & DRY CLEANING	775	500	500
01-410-460	MEETINGS, CONF. & SCHOOLING	8,270	13,800	11,800
01-410-490	OTHER SERVICES	9,955	15,055	15,000
01-410-521	S.P.C.A.	250	250	250
01-410-522	NORTH PENN TACTICAL RESISTANCE	-	3,500	3,500
01-410-700	WEBSITE DESIGN/MAINT	182	400	1,030

		2022 Actual	2023 Budget	2024 Budget Proposal
01-410-740	MACHINERY & EQUIPMENT	54,831	2,200	1,700
		990,902	1,421,692	1,383,459
FIRE				
01-411-140	RELIEF ASSOCIATION	29,873	29,900	29,760
01-411-164	WORKER'S COMP. INS.	26,866	33,640	32,100
01-411-521	NORTH PENN GOODWILL	500	500	500
		57,239	64,040	62,360
PROTECTIVE INSPECTION				
01-413-310	PROFESSIONAL SERVICES	26,380	27,500	22,000
PLANNING AND ZONING				
01-414-310	PROFESSIONAL SERVICES	826	2,000	2,000
01-414-325	POSTAGE & SUPPLIES	22	50	100
01-414-342	ADVERTISING & PRINTING	449	1,000	2,350
01-414-460	OTHER SERVICES	3,000	3,000	1,000
		4,297	6,050	5,450
HEALTH				
01-421-164	WORKER'S COMP. INS.	-	1,310	-
01-421-523	AMBULANCE	2,500	2,500	2,500
		2,500	3,810	2,500
HIWAY - GENERAL SERVICES				
01-430-140	WAGES - MAINTENANCE	21,785	24,750	24,550
01-430-141	WAGES - PUBLIC WORKS DIRECTOR	42,086	38,920	40,400
01-430-231	GASOLINE	12,377	7,000	9,400
01-430-238	UNIFORMS	1,875	2,150	1,550
01-430-240	MATERIALS & SUPPLIES	358	300	2,500
01-430-260	SMALL TOOLS & MINOR EQUIPMENT	771	500	310
01-430-313	ENGINEERING SERVICES	5,748	7,500	26,400
01-430-327	RADIO EQUIPMENT	-	250	250
01-430-374	MACHINERY & EQUIPMENT REPAIRS	838	500	1,000
01-430-375	VEHICLE MAINT & EXP	1,392	2,000	2,300
01-430-420	DUES, SUBSCRIPTIONS, MEMBERSHI	243	275	300
01-430-460	MEETINGS & CONFERENCES	280	600	500
01-430-490	OTHER	352	870	150
		88,105	85,615	109,610
CLEANING OF STREETS & GUTTERS				
01-431-140	WAGES - STREET & GUTTER CLEANI	23,715	22,000	27,000
01-431-374	MACHINERY & EQUIPMENT REPAIR	5,793	4,000	1,650
		29,508	26,000	28,650
HIWAY - SNOW & ICE REMOVAL				
01-432-140	WAGES - SNOW REMOVAL	9,719	20,500	15,000
01-432-245	HIGHWAY SUPPLIES	18,684	20,000	17,500
01-432-374	MACHINERY & EQUIPMENT REPAIR	1,117	1,500	1,500
01-432-740	MCHINERY & EQUIPMENT PUR	-	12,500	500
		29,520	54,500	34,500
TRAFFIC SIGNALS & STREET SIGNS				
01-433-140	WAGES - STREET SIGNS & TRAF SI	3,989	6,000	9,900
01-433-240	MATERIALS & SUPPLIES	1,989	2,000	5,250

		2022 Actual	2023 Budget	2024 Budget Proposal
01-433-361	ELECTRICITY - TRAF SIG	972	1,100	120
01-433-374	MACHINERY & EQUIPMENT REPAIRS	955	1,000	1,950
		7,905	10,100	17,220
HIWAY - STREET LIGHTING				
01-434-361	ELECTRICITY - ST LIGHTING	51,535	46,500	54,500
SIDEWALKS AND CROSSWALKS				
01-435-140	WAGES - SIDEWALK & CROSSWALKS	3,557	5,500	290
01-435-240	MATERIALS & SUPPLIES	4,543	7,000	7,500
		8,099	12,500	7,790
STORM SEWER & DRAINS				
01-436-140	WAGES - MAINT. STORM DRAINS	11,755	15,000	12,000
01-436-240	MATERIALS & SUPPLIES	15,614	5,000	4,000
		27,369	20,000	16,000
MAINT/REPAIR TO HWAY & BRIDGES				
01-438-140	WAGES - MAINT. STREETS & BRIDG	26,799	22,000	33,300
01-438-240	MATERIALS & SUPPLIES	67,278	36,410	12,500
01-438-313	ENGINEERING SERVICES	-	-	-
01-438-619	HANDICAP RAMPS	21,627	-	-
		115,704	58,410	45,800
CONSTRUCTION AND REBUILDING				
01-439-140	WAGES - CONST. STREETS & BRIDG	-	2,500	2,500
01-439-240	MATERIALS & SUPPLIES	-	150,495	-
01-439-614	STONEHEARTH LANE - NOVA CHIP	33,371	-	-
01-439-616	WHITFORD CIRCLE - NOVA CHIP	9,244	-	-
01-439-617	COVENTRY CIRCLE - NOVA CHIP	20,624	-	-
01-439-618	PADDOCK CIRCLE - NOVA CHIP	17,640	-	-
		80,879	152,995	2,500
PARKING FACILITIES				
01-445-140	WAGES - PARKING FACILITIES	1,828	3,500	2,250
01-445-240	MATERIALS & SUPPLIES	844	8,500	1,000
01-445-361	ELECTRICITY	1,741	2,050	3,100
		4,414	14,050	6,350
STORM SEWER & FLOOD CONTROL				
01-446-140	WAGES - STORM WATER MANAG. & C	3,776	3,500	4,550
01-446-240	MATERIALS & SUPPLIES	-	500	5,000
01-446-313	ENGINEERING SERVICES	14,867	-	-
		18,643	4,000	9,550
Culture - Recreation				
PARKS				
01-454-140	WAGES - MAINT. PARKS	62,963	55,000	63,440
01-454-231	GASOLINE	2,154	1,800	1,130
01-454-240	MATERIALS & SUPPLIES	6,086	11,000	7,850
01-454-260	SMALL TOOLS & MINOR EQUIPMENT	1,175	1,895	1,550
01-454-361	ELECTRICITY	3,453	3,835	2,000
01-454-374	MACHINERY & EQUIPMENT REPAIR	8,320	3,000	4,120
01-454-380	EQUIPMENT RENTALS	10,250	9,600	16,000
01-454-740	MACHINE & EQUIP. PURCHASE	20,718	-	7,400

		2022 Actual	2023 Budget	2024 Budget Proposal
	Total Parks	115,118	86,130	103,490
01-456-520	Library Contribution	15,000	60,000	60,000
01-459-520	Telford Happenings Contribution			15,000
	Total Culture - Recreation	130,118	146,130	178,490
PARKS				
CIVIL & MILITARY CELEBRATIONS				
01-457-140	WAGES	3,063	5,000	2,000
01-457-240	MATERIALS & SUPPLIES	171	350	250
01-457-326	DECORATIONS	1,089	2,000	300
01-457-361	ELECTRICITY	562	600	-
		4,884	7,950	2,550
CONSERVATION & DEVELOPMENT				
01-460-310	PROFESSIONAL SERVICES	-	-	-
DEBT PRINCIPAL				
01-471-100	GENERAL OBLIGATION PRINCIPAL	61,860	68,595	58,960
01-471-200	GEN OBLIGATION INTEREST	40,145	39,315	37,780
		102,005	107,910	96,740
INSURANCE				
01-486-352	LIABILITY & PROPERTY	91,825	93,475	109,050
01-486-353	W/C INS	78,007	23,370	35,970
		169,832	116,845	145,020
EMPLOYEE BENEFITS				
01-487-155	PA UNEMPLOY COMP	10,904	-	-
01-487-156	MEDICAL & DENTAL	280,811	136,780	219,000
01-487-158	EMPLOYEE ASSISTANCE PROGRAM	957	975	1,000
01-487-159	LIFE & DISABILITY INSURANCE	11,756	5,925	9,950
01-487-160	PENSION	308,435	281,308	281,440
01-487-161	S/S EMPLOYER'S SHARE	94,179	30,145	29,670
01-487-163	POLICE HEALTH SAVINGS ACCT	-	-	-
		707,042	455,133	541,060
TRANSFERS				
01-492-300	TRANSFER TO CAPITAL RESERVE	-	-	-
01-492-400	TRANSFER TO HIGHWAY FUND	4,806	-	-
		4,806	-	-
Use of ARPA funds				
	Franklin Alley swale			105,000
	Acquisition of Trinity UCC field & parking lot			
				105,000
Total General Fund Expenditures		3,081,365	3,228,860	3,211,950
General Fund Net Gain (Loss)		164,783	1,140	547,110

#### RECREATION FUND

##### Revenue

05-341-000	INTEREST	204	180	1,500
05-342-000	SIGN RENTAL	4,900	4,500	4,500

		2022 Actual	2023 Budget	2024 Budget Proposal
05-387-000	CONTRIBUTIONS	-	-	48,400
05-399-000	UNAPPROPRIATED BAL	-	29,180	-
<b>Total Recreation Fund Revenues</b>		<b>5,104</b>	<b>33,860</b>	<b>54,400</b>
Expenditure				
PARKS				
05-454-240	PARK EXP/SIGN PURCHAS	6,930	9,000	-
	Banners for parking lot/night market			5,000
05-454-245	PARK IMPROVEMENTS	9,315	1,500	2,000
	Tree replacement			1,500
	Christmas decorations for streets			20,000
	LED lighting of Community bldg			12,000
	Floor waxing of Community bldg			3,000
05-454-740	MACHINERY & EQUIPMENT PURCH	844	-	-
	Weed wacker			350
	Snow blower for John Deere tractor			6,000
05-454-900	TRANSFER TO GENERAL FUND	-	18,500	-
<b>Total Recreation Fund Expenditures</b>		<b>17,089</b>	<b>29,000</b>	<b>49,850</b>
<b>Recreation Fund Gain (Loss)</b>		<b>(11,986)</b>	<b>4,860</b>	<b>4,550</b>
<b>FIRE CO TAXATION FUND</b>				
Revenue				
07-301-100	REAL ESTATE TAXES	60,178	60,215	60,000
07-319-010	REAL ESTATE TAX PENALTIES	124	225	-
<b>Total Fire Tax Revenues</b>		<b>60,302</b>	<b>60,440</b>	<b>60,000</b>
Expenditure				
07-411-120	REAL ESTATE DISTRIBUTION - FC	60,443	60,440	60,000
<b>Total Fire Tax Expenditures</b>		<b>60,443</b>	<b>60,440</b>	<b>60,000</b>
<b>Fire Tax Gain (Loss)</b>		<b>(142)</b>	<b>-</b>	<b>-</b>
<b>LIBRARY TAXATION FUND</b>				
Revenue				
08-301-100	REAL ESTATE TAX	60,178	350	-
08-319-010	REAL ESTATE TAX PENALTIES	124	50	-
<b>Total Library Tax Revenues</b>		<b>60,302</b>	<b>400</b>	<b>-</b>
Expenditure				
08-411-120	REAL ESTATE TAX DIST-LIBRARY	60,443	400	-
<b>Total Library Tax Expenditures</b>		<b>60,443</b>	<b>400</b>	<b>-</b>
<b>Library Tax Gain (Loss)</b>		<b>(142)</b>	<b>-</b>	<b>-</b>
<b>BOROUGH ESCROW FUND</b>				
Revenue				
09-341-000	INTEREST INCOME	2,320	2,400	35,000
09-399-000	UNAPPROPRIATED BAL	-	250	-
<b>Total Escrow Fund Revenues</b>		<b>2,320</b>	<b>2,650</b>	<b>35,000</b>

		2022 Actual	2023 Budget	2024 Budget Proposal
<b>DCED GRANTS</b>				
Revenue				
18-341-000	DCED INTEREST	0	0	0
	<b>Total DCED Grants Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>
18-399-000	UNAPPROPRIATED BAL	-	-	-
	<b>Total DCED Grants Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Escrow Fund Gain (Loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL RESERVE FUND</b>				
Revenue				
30-341-000	INTEREST EARNINGS	1,637	2,100	25,000
30-380-000	MISCELLANEOUS REVENUES	-	-	-
30-392-010	TRANSFER FROM GENERAL FUND	-	-	-
30-399-000	UNAPPROPRIATED BAL PRIOR YEAR	-	482,165	-
	<b>Total Cap Reserve Fund Revenues</b>	<b>1,637</b>	<b>484,265</b>	<b>25,000</b>
Expenditure				
30-420-375	TRANSFER TO GENL FUND	-	47,800	-
30-492-010	TRANSFER TO GENERAL FUND	-	-	-
30-492-490	OTHER	-	-	-
	Borough sidewalk repairs			7,500
	Handicap ramps			12,500
	Sealcoating Borough Hall parking lot			10,000
	Line striping Borough Hall parking lot			2,500
	Replacement of door at train station			4,500
	AC replacements at rental units			6,500
	Chip Seal - Oxford Alley, Liberty Alley, Fulton Ave			65,000
	Paving - Washington, RR to Church			190,000
	<b>Total Cap Reserve Fund Expenditures</b>	<b>-</b>	<b>47,800</b>	<b>298,500</b>
	<b>Cap Reserve Fund Gain (Loss)</b>	<b>1,637</b>	<b>436,465</b>	<b>(273,500)</b>
<b>HIGHWAY AID</b>				
Revenue				
35-341-000	INTEREST EARNINGS	222	300	7,500
35-355-020	LIQUID FUELS	122,011	125,530	126,130
35-355-030	TURNBACK PAYMENT	2,280	-	2,280
35-392-010	TRANSFER FROM GENL FUND	4,806		
35-399-000	UNAPPROP BAL PRIOR YR	-	138,170	123,820
	<b>Total Highway Aid Fund Revenues</b>	<b>129,319</b>	<b>264,000</b>	<b>259,730</b>
Expenditure				

		2022 Actual	2023 Budget	2024 Budget Proposal
35-430-000	GENERAL HIGHWAY	-	12,500	-
35-431-000	STREET CLEANING	-	5,500	-
35-432-000	SNOW REMOVAL	-	20,000	-
35-433-000	TRAFFIC SIGNALS	-	4,100	-
35-434-000	STREET LIGHTING	-	46,500	-
35-436-000	STORM SEWERS	-	-	-
35-438-000	MAINTENANCE-ST-BRIDGES	-	157,495	
35-492-010	xfer to GF			
	Novachip - Reliance, Main to 3rd			53,600
	Novachip - School Lane, Reliance to Summit			91,130
	Paving - Central - Main to School			45,000
	Paving - Oxford, Station, and Lukens alleys			70,000
	<b>Total Highway Aid Fund Expenditures</b>	-	<b>246,095</b>	<b>259,730</b>
	<b>Highway Aid Fund Gain (Loss)</b>	<b>129,319</b>	<b>17,905</b>	-

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Total Borough Revenues	3,505,132	4,075,615	4,193,190
Total Borough Expenditures	3,221,661	3,613,595	3,880,030
<b>Borough Gain (Loss)</b>	<b>283,471</b>	<b>462,020</b>	<b>313,160</b>



**§ 1307. Preparation of budget.**

Beginning at least 30 days prior to the adoption of the budget, a proposed budget or annual estimate of revenues and expenditures for the ensuing year shall be prepared in a manner designated by the council. The proposed budget shall be kept on file with the borough secretary and be made available for public inspection by the borough secretary for a period of ten days.

**§ 1308. Notice of proposed budget and penalty.**

(a) **Notice.**--Notice that the proposed budget is available for inspection shall be published by the borough secretary in a newspaper of general circulation

**§ 1309. Revision and completion of budget.**

After the expiration of the ten days, council shall make the revision in the budget as deemed advisable. The budget must be as comprehensive and exact as the information available will permit. In addition to expenditures proposed for the current fiscal year, council may include as proposed expenditures a sum sufficient to pay any existing indebtedness and to pay the ordinary operating expenses for the subsequent year until the taxes of the subsequent year are received and may also include a sum to provide, in whole or in part, for any deferred maintenance, depreciation and replacements. Within the tax levy and debt limitations, council may also include, in whole or in part, expenditures for capital investments and purchases. Expenditures of a legislative character must be made, authorized or ratified by ordinance. Other expenditures allowed by law may be made or ratified by motion in council. The expenditures, whether by ordinance or motion, must then be considered as appropriations affecting the budget. A balance of revenues over expenditures may be expended in a subsequent year for a lawful purpose.

**§ 1310. Adoption of budget.**

Upon completion of the budget containing the estimated receipts and expenditures, the council shall adopt the budget by motion of the council, which may not be later than December 31.

**§ 1311. Amending budget and notice.**

During the month of January next following a municipal election, the council of a borough may amend the budget and the levy and tax rate to conform with its amended budget. A period of ten days' public inspection at the office of the borough secretary of the proposed amended budget, after notice by the borough secretary to that effect is published once in a newspaper of general circulation, must intervene between the proposed amended budget and its adoption. An amended budget must be adopted by council on or before the 15th day of February.

**§ 1312. Modification of budget and supplemental appropriations and transfers.**

The council in its reasonable discretion may, in any year, by motion, modify the budget after its final adoption. New appropriations, supplementary appropriations and transfers from one appropriation to another may be made during the fiscal year, either before or after the expenditure is authorized or ratified after the expenditure is made, if it is within the current year's revenues, or the money is promptly made available through borrowing as allowed by law.

# Memo

**TO:** Telford Borough Council  
Honorable Jerry Guretse, Mayor

**FROM:** Chief Randall S. Floyd

*"Do the Right Thing...Always"*

**CC:** File

**DATE:** December 5, 2023

**RE:** Monthly Telford Borough Police Department Activity

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The following is a summary of the Telford Borough Police Department activity for the month of November 2023:

## **Station Lobby Project**

The station lobby project is complete with the exception of a couple of punch list items. While I am happy with the near finished product, the overall project was disappointing. It was disorganized and took far longer to complete than originally stated. However, the lobby is now secure and will provide additional safeguards.

## **No Shave November**

All male officers participated in "No Shave November" to draw attention to men's health. This is always a fun time in the department and the only opportunity for male members to not shave before coming to work. Many other police departments participate in this effort, and it is fun to see the camaraderie that develops. All male members had to be cleanly shaved before duty on December 1<sup>st</sup>.

## **Review of Indian Valley Public Library Policies**

The Indian Valley Public Library's policies on Conduct and Unattended Minors were reviewed. Both contain verbiage that includes contacting the Telford Borough Police Department under certain situations. The language is proper, and all officers have been advised of situations that they could be called upon if the need exists.

## **PLEAC Accreditation**

With the exception of a few minor issues, all proofs of compliance have been collected for the PLEAC Accreditation for the year. The annual accreditation year ends January 15<sup>th</sup> and it is a goal to have all proof documents and materials collected by November. This allows an additional six weeks to evaluate and make certain the files are complete.

**Departmental Meeting / Annual Department Appreciation Event**

On November 9<sup>th</sup> the department enjoyed its annual steak night and appreciation event which was then followed by a departmental meeting. Numerous issues were discussed; particularly matters pertaining to properly complying with department policy and regulations, properly responding, and managing domestic violence and run away / missing juvenile cases, and report writing issues. It was a very fun and productive time. All department members attended.

**School Zone and Crossing Research**

I conducted research with PennDOT and other sources regarding the placement of school zones for the Grace Christian School on North Third Street, as well as the Indian Crest Middle School on Fourth Street. Both areas have unique factors and additional research has to be conducted in order to determine whether special signage is necessary and / or appropriate.

**Review and Consult on Difficult Sexual Child Abuse Case**

The department has received numerous Childline referrals over the past year concerning a six-year-old girl who made comments to her caregiver that she was sexually abused by a known person at a location within the Borough. The child has been unduly influenced by several sources, making the case extremely difficult to decipher and develop true facts. I reviewed the case in its entirety and have made some internal adjustments so that the case will have a fresh and objective investigation. Further suggestions were made to have an independent advocate to look after the sole interest of the child during the investigation. Several agencies, in two counties, are involved in the investigation.

**Operations Continuity Plan**

The development of an Operations Continuity Plan has started in order to provide written guidance in the event of a situation where the headquarters building is affected by fire, hazardous materials, natural disaster, etc. and normal operations cannot take place out of the building. The goal is to be able to continue regular police operations within 24 hours of a negatively affecting event.

**Babbel for Business**

The Montgomery County Chiefs Association has purchased numerous licenses for officers to learn foreign languages through Babbel for Business. Our department has received two licenses and Officers Seville and Robbins are using the service. The use and progress of the service is monitored and both officers are progressing in their use. Both officers are learning the Spanish language which will be a real aid in future police operations.

**Updated and New Policies**

Several policies had to be amended to include changes in the PLEAC Accreditation standards. All of the changes are mostly administrative in nature and do not affect the officer's function and / or administration. One new policy was required that involves Death in Custody Reporting. Officers have had a chance to review the policies and they will be issued / re-issued shortly.

**Neighbor Dispute**

I've been involved in trying to resolve an ongoing dispute between neighbors that, despite warnings, has continued. Though efforts have been made to resolve it in a reasonable manner, one party will be receiving a citation for continuing to act inappropriately.

**Finalized Record Destruction Project**

Over the last couple of months, department records that are identified under the Municipal Records Retention Schedule, as being able to be destroyed, have been separated. Under the Pennsylvania Municipal Records Act, the municipality must through resolution, authorize permission to destroy the records. A separate request is provided with this report, identifying the records listed for destruction.

**Preparation for Detective Daniel Fox's Retirement**

Preparations have been made for Detective Fox's retirement and the transition of Corporal Adams to that position. Furthermore, plans are being made for a retirement event for Detective Fox.

**Mental Health Situations Resolved**

Two situations, involving severely mental ill individuals have been resolved, at least temporarily. Though efforts were made to get both subjects into appropriate treatment solutions, without success, the individuals appeared to relocate to other areas. Mental health continues to be a growing problem and often results in police involvement.

**In-House and In-Service Training for the Month**

Wiretap and Surveillance / Body Worn and In-Car Camera Systems  
Use of Force

**Motor Vehicle Stops / Traffic Citations for the Month**

Motor Vehicle Stops – 120  
Citations -15

**Bus Stop Violations**

14

**Summary of Arrests / Investigations (Not Conclusive)****Attempted Illegal Purchases of Firearms Arrest**

Two subjects, in separate incidents, attempted to purchase firearms from DB Firearms when they were not authorized to do so. Warrants were obtained for both subjects and they were arrested and pending preliminary hearings.

**Fatal Drug Overdose Investigation**

A 36-year-old Borough man died as a result of an opiate overdose (heroin and fentanyl). The investigation revealed no additional links or foul play to the incident.

**Juvenile Theft Arrest**

A 17-year-old Borough juvenile was charged in connection with the theft of a bicycle.

**Protection From Abuse Violation Investigation**

An investigation is being conducted into whether a former Borough man is violating conditions of a Protection From Abuse order. Additional evidence was being sought in order to make an arrest.

**Swatting Investigations**

There were several false reports of serious (Violent) incidents that were reported in Telford Borough and in Franconia Township. The original number that the calls were being made from was listed as a Telford number, however, it was learned that the number was computer altered to appear that way. The FBI assisted and determined that the number originated in Nevada. A link was made to a earlier victim in Franconia Township and the calls were retaliatory for that incident. The FBI are making several arrests. These incidents are called "swatting" because of the nature they are prone to result in SWAT teams being activated.

**Sexual Exploitation Investigation**

An investigation is being conducted in regard to allegations that two juveniles were sexually exploited through various means. The investigation is ongoing.

**Several Domestic Violence Investigations /Arrests**

Officers arrested and / or investigated several individuals in connection with domestic violence incidents during the month.

**Numerous Disturbances**

Officers responded to numerous disturbances during the month.

**Meetings, Training and / or Activities**

11/1 – Attended meeting with the area police chiefs and the administration of the Souderton Area School District

11/6 – Attended the Telford Borough Council Public Safety Committee meeting.

11/9 – Department Meeting / Steak Night

11/13 – Attended HUB meeting at Lansdale Borough Police Department

11/13 – Attended Borough Council Meeting

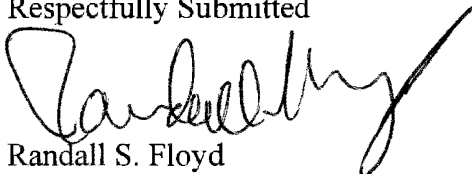
11/14 – Attended Bucks County Chiefs meeting.

11/15 – Spoke, along with Chief Martin from Franconia Township Police, to a parent and youth meeting at Franconia Mennonite Church.

11/16 – Attended the Montgomery County Chiefs meeting.

11/17 -12/1 - Vacation

Respectfully Submitted



Randall S. Floyd  
Chief of Police

**TELFORD POLICE DEPARTMENT**

Agency Activity Report

By CFS Classification

From Date: 11/1/2023 To Date: 11/30/2023

Officer selected: USER, PDADMIN37, SEVILLE, ROBERT F, FLOYD, RANDALL S, FOX, DANIEL S, KIM, JEREMY Y, HEFFERNAN, KYLE, STANZIANO, ALANA M, TELFORD, PD, ADAMS, TORI MICHAEL, GRADEL, GLADYS, SLOAN, RYAN J, CIANCARULO, ALYSA, MILLER, SARA, BUONANNO, ALISA, ROBBINS, ERICA G, HOUGH, CHRISTOPHER N, BERES, BRITTANY,

Report Date: 12/4/2023 8:50:22 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0600	Theft	4	1	2	1
0800	Other Assaults	1	0	1	0
1100	Fraud	1	0	1	0
1700	Sex Offense	1	0	0	1
1800	Narcotics Drug Laws	1	1	0	0
2000	Family Offense	9	3	4	2
2400	Disorderly Conduct	2	2	0	0
2600	All Other Offenses	13	3	5	5
4000	Non Criminal Investigations	25	8	8	9
4100	Fire Related	4	0	4	0
5000	Lost Found Missing Persons	3	0	1	2
5500	Animal Complaints	1	0	0	1
6000	Traffic Accidents	5	0	3	2
6300	Traffic Enforcement	120	24	50	46
6500	Parking Enforcement	10	1	5	4
6600	Traffic Services	4	1	2	1
7000	Public Services	114	35	45	34
7500	Assist other Agency	53	12	16	25
8000	Warrants	5	0	2	3
8100	Warrants Other	1	1	0	0
8500	Departmental Services	1	0	1	0
9000	Administrative	394	120	133	141
	<b>Total:</b>	772	212	283	277

## MONTHLY ACTIVITY REPORT

10/1/2023 to 10/31/2023

Jurisdictions: All - Ticketing Zones: Telford - School Districts: All

Citations Reviewed

14

Citations Approved

13

Approval rate

92.9%

Tickets Mailed

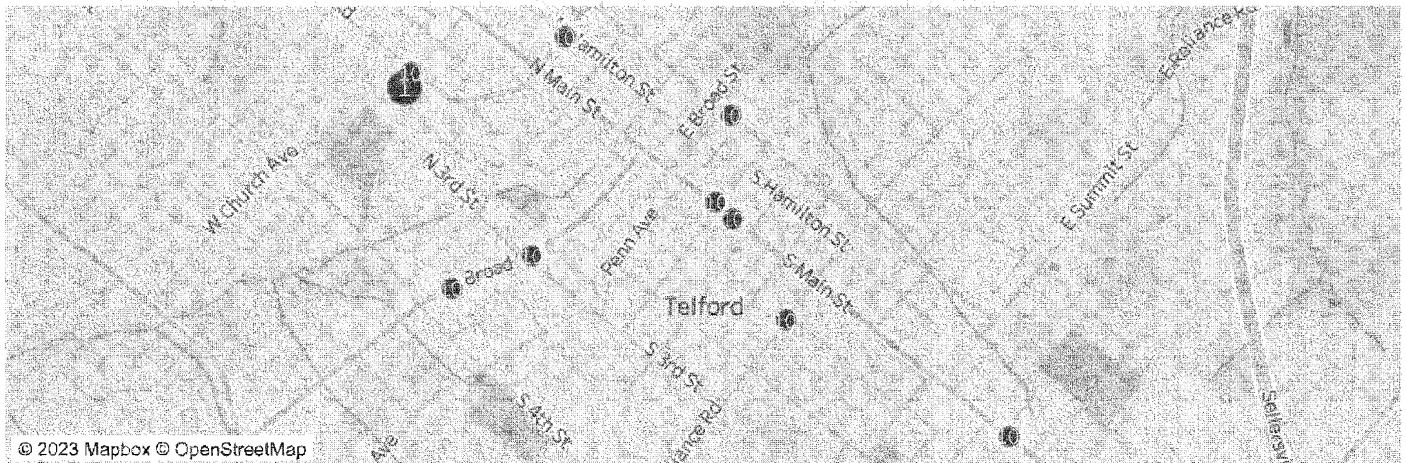
12

In State

100.0%

Hearings requested

### Top 10 Locations for Tickets Mailed



1	100 block of Church Rd in Telford PA 18969	3
10	100 block of E Broad St in Telford PA 18969	1
	100 block of E Church Rd in Telford PA 18969	1
	100 block of E Reliance Rd in Telford PA 18969	1
	100 block of Melvin Rd in Telford PA 18969	1
	100 block of N Main St in Telford PA 18969	1
	100 block of S Main St in Telford PA 18969	1
	200 block of N 3rd St in Telford PA 18969	1
	300 block of W Broad St in Telford PA 18969	1
	600 block of S Main St in Telford PA 18969	1

### Top 5 Disapproval Reasons

1	Outside of jurisdiction	1
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## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

November 16, 2023

[REDACTED]  
[REDACTED]  
Telford, PA 18969

Dear Mrs. [REDACTED]

On October 15<sup>th</sup> I sent you a letter requesting that you be cognizant of blowing your grass and leaves into neighbors' lawns. As I mentioned in that letter, this is not a matter that me and / or the police department should have to concern itself with. It is petty and inconsiderate, and I certainly expect far better from adults.

Due to your repeated actions, which are obviously intended to harass and annoy your neighbors, I will be filing a citation against you for Harassment. This, of course can be mitigated by modifying your conduct to what we would expect from reasonable and courteous residents towards their neighbors.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File





# Memo

## TELFORD BOROUGH POLICE DEPARTMENT

TO: Members of Telford Borough Council

FROM: Chief Randall S. Floyd



*"Do the Right Thing...Always"*

CC: Honorable Mayor  
File

DATE: December 6, 2023

RE: Request to Dispose of Police Department Records

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I kindly request that Telford Borough Council authorize the disposal of certain police department records in compliance with the Municipal Records Retention Schedule. According to the Pennsylvania Municipal Record Act, the governing body must authorize any disposal of records by any sub department of the municipality. **A RESOLUTION IS REQUIRED**

### **Records to be Destroyed**

Criminal History / Investigative Case Files (hard copy only)  
1982-1998

Intelligence Files  
1982-2008

Daily Activity Logs  
2005-2018

Motor Vehicle Crash Reports  
2006-2016

Traffic Citations  
2005-2018

Parking Tickets  
2005-2020

Staffing / Hour Reports  
2016-2019

These records will be properly destroyed, utilizing Richter Drafting and Supply, via mobile shredder at a future date to be determined.

## **RESOLUTION 23-05**

### **A RESOLUTION OF TELFORD BOROUGH BUCKS & MONTGOMERY COUNTIES, PENNSYLVANIA**

#### **A REQUEST TO DISPOSE OF POLICE DEPARTMENT RECORDS**

WHEREAS, Telford Borough Police Department is seeking to maintain its compliance with the Municipal Records Retention Schedule; and

WHEREAS, the Pennsylvania Municipal Record Act states that the governing body must authorize any disposal of records by any sub-department of the municipality; and

WHEREAS, Telford Borough Police Department requires a resolution from its governing body, Telford Borough Council, authorizing the disposal of specific police department records; and

NOW, THEREFORE, BE IT RESOLVED, that Telford Borough Council authorizes Telford Borough Police Department to properly dispose of the following records; Criminal History/Investigative Case Files (1982-1998), Intelligence Files (1982-2008), Daily Activity Logs (2005-2018), Motor Vehicle Crash Reports (2006-2016), Traffic Citations (2005-2018), Parking Tickets (2005-2020), Staffing/Hour Reports (2016-2019).

RESOLVED AND ADOPTED this 11th day of December, 2023.

ATTEST:

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William Ashley, Council President

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Kyle Detweiler, Secretary

# Telford Volunteer Fire Company

Telford, PA

This report was generated on 12/1/2023 8:14:15 AM



## Incidents for Zone for Date Range

Zone(s): All Zones | Start Date: 11/01/2023 | End Date: 11/30/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 30450	520 - Water problem, other	11/02/2023	117 ABBEY LN	DO 75,POV
2023 - 19145	733 - Smoke detector activation due to malfunction	11/02/2023	119 CARILLON HILL LN	L 75
2023 - 30522	746 - Carbon monoxide detector activation, no CO	11/02/2023	27 MELVIN RD	E 75,POV
2023 - 19176	111 - Building fire	11/02/2023	4828 BETHLEHEM PIKE	E 75,L 75
2023 - 19289	743 - Smoke detector activation, no fire - unintentional	11/04/2023	227 WASHINGTON PL	AIR75,DO 75,E 75
2023 - 19451	611 - Dispatched & cancelled en route	11/06/2023	403 WASHINGTON AVE	E 75,SD 75
2023 - 30966	743 - Smoke detector activation, no fire - unintentional	11/07/2023	133 N MAIN ST	CH 75,DO 75,E 75,POV
2023 - 19501	743 - Smoke detector activation, no fire - unintentional	11/07/2023	1008 LURAY CIR	DO 75,E 75,POV
2023 - 19512	111 - Building fire	11/07/2023	359 CANDACE WAY	AIR75,L 75
2023 - 31031	611 - Dispatched & cancelled en route	11/08/2023	207 W SUMMIT ST	E 75
2023 - 31128	322 - Motor vehicle accident with injuries	11/08/2023	COWPATH RD	AIR75,POV,SD 75
2023 - 31232	352 - Extrication of victim(s) from vehicle	11/09/2023	225 W BROAD ST	CH 75,DO 75,POV,UT 75
2023 - 31441	116 - Fuel burner/boiler malfunction, fire confined	11/11/2023	5 CHURCH RD	CH 75,DO 75,E 75,L 75,POV
2023 - 31541	311 - Medical assist, assist EMS crew	11/13/2023	22 ORCHARD CIR	CH 75,DO 75,POV,SD 75
2023 - 31553	611 - Dispatched & cancelled en route	11/13/2023	695 MAIN ST	E 75
2023 - 19974	700 - False alarm or false call, other	11/15/2023	3135 QUARRY RD	DO 75,E 75,POV
2023 - 32076	412 - Gas leak (natural gas or LPG)	11/17/2023	10 BRANCH AVE	CH 75,DO 75,E 75,POV
2023 - 32094	322 - Motor vehicle accident with injuries	11/17/2023	658 GODSHALL RD	DO 75,E 75,POV
2023 - 32156	520 - Water problem, other	11/18/2023	511 S MAIN ST	DO 75,POV
2023 - 20236	611 - Dispatched & cancelled en route	11/19/2023	700 LAWN AVE	L 75
2023 - 20488	322 - Motor vehicle accident with injuries	11/22/2023	STATE RD	DO 75,POV,UT 75
2023 - 32659	735 - Alarm system sounded due to malfunction	11/23/2023	350 BROAD ST	AIR75
2023 - 32705	322 - Motor vehicle accident with injuries	11/23/2023	S 3RD ST	CH 75,DO 75,POV,SD 75
2023 - 32740	111 - Building fire	11/23/2023	741 SOUDER RD	AIR75,E 75,L 75
2023 - 20551	611 - Dispatched & cancelled en route	11/24/2023	111 S WALNUT ST	L 75
2023 - 32848	611 - Dispatched & cancelled en route	11/25/2023	126 ELLEN WAY	L 75

Only REVIEWED incidents included.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 20722	611 - Dispatched & cancelled en route	11/27/2023	28 S 4TH ST	E 75
2023 - 33179	735 - Alarm system sounded due to malfunction	11/28/2023	699 MAIN ST	E 75
2023 - 20801	111 - Building fire	11/29/2023	1420 FAIRHILL RD	AIR75
2023 - 33239	733 - Smoke detector activation due to malfunction	11/29/2023	430 HARLEYSVILLE PIKE	CH 75
2023 - 20895	611 - Dispatched & cancelled en route	11/30/2023	174 KEYSTONE DR	L 75
2023 - 33417	622 - No incident found on arrival at dispatch address	11/30/2023	612 BERGEY RD	DO 75,POV

**Total # Incidents: 32**

Only REVIEWED incidents included.



# Telford Volunteer Fire Company

Telford, PA

This report was generated on 12/1/2023 8:16:08 AM



## Incident Response Detail EXPANDED for Date Range (Landscape)

Zone(s): All Zones | Start Date: 11/01/2023 | End Date: 11/30/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	ALARM TIME	DISPATCH TIME	ARRIVAL TIME	BACK IN SERVICE
<b>ZONE: Franconia Township</b>							
11/02/2023	2023-30450	117 ABBEY LN	520 - Water problem, other	11/2/2023 02:33:31	11/2/2023 02:34:11	11/2/2023 02:45:36	
11/08/2023	2023-31031	207 W SUMMIT ST	611 - Dispatched & cancelled en route	11/8/2023 05:52:17	11/8/2023 05:53:11		
11/08/2023	2023-31128	COWPATH RD	322 - Motor vehicle accident with injuries	11/8/2023 18:23:32	11/8/2023 18:23:43	11/8/2023 18:30:10	
11/17/2023	2023-32094	658 GODSHALL RD	322 - Motor vehicle accident with injuries	11/17/2023 12:58:10	11/17/2023 12:58:28	11/17/2023 13:02:12	
11/23/2023	2023-32740	741 SOUDER RD	111 - Building fire	11/23/2023 21:15:17	11/23/2023 21:17:22	11/23/2023 21:27:52	
11/29/2023	2023-33239	430 HARLEYSVILLE PIKE	733 - Smoke detector activation due to malfunction	11/29/2023 10:59:36	11/29/2023 11:00:52	11/29/2023 11:04:00	
11/30/2023	2023-33417	612 BERGEY RD	622 - No incident found on arrival at dispatch address	11/30/2023 16:58:39	11/30/2023 16:59:12	11/30/2023 17:06:37	

## ZONE: Hilltown Township

11/04/2023	2023-19289	227 WASHINGTON PL	743 - Smoke detector activation, no fire - unintentional	11/4/2023 17:07:49	11/4/2023 17:09:01	11/4/2023 17:16:51	
11/07/2023	2023-19512	359 CANDACE WAY	111 - Building fire	11/7/2023 18:11:47	11/7/2023 18:19:53	11/7/2023 18:30:32	
11/29/2023	2023-20801	1420 FAIRHILL RD	111 - Building fire	11/29/2023 00:09:12	11/29/2023 00:20:22	11/29/2023 00:35:00	

## ZONE: Lower Salford Township

11/13/2023	2023-31553	695 MAIN ST	611 - Dispatched & cancelled en route	11/13/2023 08:37:27	11/13/2023 08:37:42		
11/23/2023	2023-32659	350 BROAD ST	735 - Alarm system sounded due to malfunction	11/23/2023 00:44:05	11/23/2023 00:44:22	11/23/2023 01:04:04	
11/25/2023	2023-32848	126 ELLEN WAY	611 - Dispatched & cancelled en route	11/25/2023 13:37:02	11/25/2023 13:40:37		

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

11/28/2023	2023-33179	699 MAIN ST	735 - Alarm system sounded due to malfunction	11/28/2023 18:10:14	11/28/2023 18:10:30	11/28/2023 18:20:00	
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#### ZONE: Perkasio Borough

11/27/2023	2023-20722	28 S 4TH ST	611 - Dispatched & cancelled en route	11/27/2023 14:38:47	11/27/2023 14:40:00		
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#### ZONE: Sellersville Borough

11/02/2023	2023-19145	119 CARILLON HILL LN	733 - Smoke detector activation due to malfunction	11/2/2023 12:13:53	11/2/2023 12:14:45	11/2/2023 12:26:58	
11/06/2023	2023-19451	403 WASHINGTON AVE	611 - Dispatched & cancelled en route	11/6/2023 20:55:48	11/6/2023 20:58:49		

#### ZONE: Silverdale Borough

11/24/2023	2023-20551	111 S WALNUT ST	611 - Dispatched & cancelled en route	11/24/2023 07:24:55	11/24/2023 07:30:06		
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#### ZONE: Telford Borough

11/02/2023	2023-30522	27 MELVIN RD	746 - Carbon monoxide detector activation, no CO	11/2/2023 14:39:49	11/2/2023 14:40:53	11/2/2023 14:46:29	
11/07/2023	2023-30966	133 N MAIN ST	743 - Smoke detector activation, no fire - unintentional	11/7/2023 10:47:07	11/7/2023 10:47:23	11/7/2023 10:51:31	
11/09/2023	2023-31232	225 W BROAD ST	352 - Extrication of victim(s) from vehicle	11/9/2023 15:58:08	11/9/2023 15:58:38	11/9/2023 16:01:43	
11/11/2023	2023-31441	5 CHURCH RD	116 - Fuel burner/boiler malfunction, fire confined	11/11/2023 18:24:19	11/11/2023 18:25:04	11/11/2023 18:29:06	
11/13/2023	2023-31541	22 ORCHARD CIR	311 - Medical assist, assist EMS crew	11/13/2023 06:59:48	11/13/2023 06:59:57	11/13/2023 07:06:20	
11/17/2023	2023-32076	10 BRANCH AVE	412 - Gas leak (natural gas or LPG)	11/17/2023 10:11:43	11/17/2023 10:11:49	11/17/2023 10:16:58	
11/18/2023	2023-32156	511 S MAIN ST	520 - Water problem, other	11/18/2023 02:42:48	11/18/2023 02:43:04	11/18/2023 02:48:23	
11/23/2023	2023-32705	S 3RD ST	322 - Motor vehicle accident with injuries	11/23/2023 15:48:45	11/23/2023 15:49:03	11/23/2023 15:52:00	

#### ZONE: West Rockhill Township

11/02/2023	2023-19176	4828 BETHLEHEM PIKE	111 - Building fire	11/2/2023 23:44:38	11/2/2023 23:49:53	11/3/2023 00:01:18	
11/07/2023	2023-19501	1008 LURAY CIR	743 - Smoke detector activation, no fire - unintentional	11/7/2023 16:24:10	11/7/2023 16:25:15	11/7/2023 16:30:50	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

11/15/2023	2023-19974	3135 QUARRY RD	700 - False alarm or false call, other	11/15/2023 08:14:11	11/15/2023 08:16:12	11/15/2023 08:21:33	
11/19/2023	2023-20236	700 LAWN AVE	611 - Dispatched & cancelled en route	11/19/2023 17:59:36	11/19/2023 18:01:04		
11/22/2023	2023-20488	STATE RD	322 - Motor vehicle accident with injuries	11/22/2023 20:25:32	11/22/2023 20:27:59	11/22/2023 20:37:00	
11/30/2023	2023-20895	174 KEYSTONE DR	611 - Dispatched & cancelled en route	11/30/2023 06:46:03	11/30/2023 06:47:20		

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus



# Telford Volunteer Fire Company

Telford, PA

This report was generated on 12/1/2023 8:18:40 AM



## Personnel Count per Incident for Date Range

Start Date: 11/01/2023 | End Date: 11/30/2023

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2023-19145	11/2/2023 12:13:53	733 - Smoke detector activation due to malfunction	46167	3	1	4
2023-19176	11/2/2023 23:44:38	111 - Building fire	46167	10	1	11
2023-19289	11/4/2023 17:07:49	743 - Smoke detector activation, no fire - unintentional	46167	9	1	10
2023-19451	11/6/2023 20:55:48	611 - Dispatched & cancelled en route	46167	12	5	17
2023-19501	11/7/2023 16:24:10	743 - Smoke detector activation, no fire - unintentional	46167	7	3	10
2023-19512	11/7/2023 18:11:47	111 - Building fire	46167	12	8	20
2023-19974	11/15/2023 08:14:11	700 - False alarm or false call, other	46167	6	1	7
2023-20236	11/19/2023 17:59:36	611 - Dispatched & cancelled en route	46167	5	5	10
2023-20488	11/22/2023 20:25:32	322 - Motor vehicle accident with injuries	46167	4	1	5
2023-20551	11/24/2023 07:24:55	611 - Dispatched & cancelled en route	46167	0	14	14
2023-20722	11/27/2023 14:38:47	611 - Dispatched & cancelled en route	46167	0	4	4
2023-20801	11/29/2023 00:09:12	111 - Building fire	46167	3	0	3
2023-20895	11/30/2023 06:46:03	611 - Dispatched & cancelled en route	46167	0	6	6
2023-30450	11/2/2023 02:33:31	520 - Water problem, other	46167	2	0	2
2023-30522	11/2/2023 14:39:49	746 - Carbon monoxide detector activation, no CO	46167	5	0	5
2023-30966	11/7/2023 10:47:07	743 - Smoke detector activation, no fire - unintentional	46167	5	0	5
2023-31031	11/8/2023 05:52:17	611 - Dispatched & cancelled en route	46167	3	0	3
2023-31128	11/8/2023 18:23:32	322 - Motor vehicle accident with injuries	46167	11	1	12
2023-31232	11/9/2023 15:58:08	352 - Extrication of victim(s) from vehicle	46167	4	6	10
2023-31441	11/11/2023 18:24:19	116 - Fuel burner/boiler malfunction, fire confined	46167	12	0	12
2023-31541	11/13/2023 06:59:48	311 - Medical assist, assist EMS crew	46167	9	0	9
2023-31553	11/13/2023 08:37:27	611 - Dispatched & cancelled en route	46167	3	1	4
2023-32076	11/17/2023 10:11:43	412 - Gas leak (natural gas or LPG)	46167	8	0	8
2023-32094	11/17/2023 12:58:10	322 - Motor vehicle accident with injuries	46167	7	0	7
2023-32156	11/18/2023 02:42:48	520 - Water problem, other	46167	3	0	3
2023-32659	11/23/2023 00:44:05	735 - Alarm system sounded due to malfunction	46167	5	3	8
2023-32705	11/23/2023 15:48:45	322 - Motor vehicle accident with injuries	46167	10	6	16
2023-32740	11/23/2023 21:15:17	111 - Building fire	46167	14	5	19
2023-32848	11/25/2023 13:37:02	611 - Dispatched & cancelled en route	46167	6	6	12
2023-33179	11/28/2023 18:10:14	735 - Alarm system sounded due to malfunction	46167	5	8	13
2023-33239	11/29/2023 10:59:36	733 - Smoke detector activation due to malfunction	46167	1	6	7
2023-33417	11/30/2023 16:58:39	622 - No incident found on arrival at dispatch address	46167	3	0	3

**TOTAL # OF INCIDENTS: 32**

**AVERAGES:**

**5.8**

**2.9**

**8.7**

Only REVIEWED incidents included



# Telford Borough VMSC EMS Zone Report - November 2023

Total Zone Calls: **71**

Total VMSC 911 Calls: **1,005**

Average Chute Time: **0m:36s**

Average Response Time: **5m:60s**

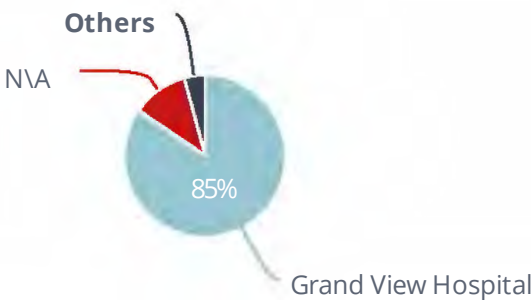
## Top 5 Call Types

Type of Incident	#
Sick Person	25
Falls	11
Breathing Problem	8
No Other Appropriate Choice	3
Convulsions/Seizure	3

## Transport Disposition

Disposition	#
Transported No Lights/Siren	51
Transported Lights/Siren	11
Cancelled (No Patient Contact)	3
Patient Refused Evaluation/Care (Without Transport)	2
Patient Treated, Transferred Care to Another EMS Professional/Unit	2

## Hospital Transport



## Community Response

### VMSC's Level of Service

Unit Level of Service	# of Calls
ALS-Paramedic	49
BLS-AEMT	3
BLS-Basic /EMT	19

### Barriers to Provide Care

Barriers To Care	#
Speech Impaired	3
Developmentally Impaired	1
Obesity	1

# of Overdoses

0

### Additional Agencies on Scene

Additional Agencies	#
No Other Agency On Scene	42
Law Enforcement	28
Fire Department (Non-QRS Related)	4
Non-VMSC EMS Unit	3

## Critical Response Triad

### Cardiac Related Incidents



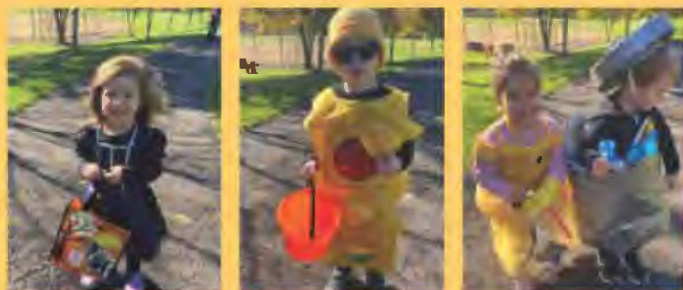
### Stroke Related Incidents



### Trauma Related Incidents



## FALL @ IVPL



Indian Valley Gardeners  
&  
Indian Valley Public Library



Fall  
Clean  
Up

## CUSTOMER REVIEW

I enjoyed my visit to this library. It has an extensive collection of books in all genres. Study rooms available for some privacy and to hold meetings. Access to computers for your personal needs. Library staff are very helpful to answer any questions. It is a very busy library, so do not expect a quiet visit.

Lisa



Had some time before viewing a house for sale, utilized the library for internet services, staff very friendly, thank you.

Michael



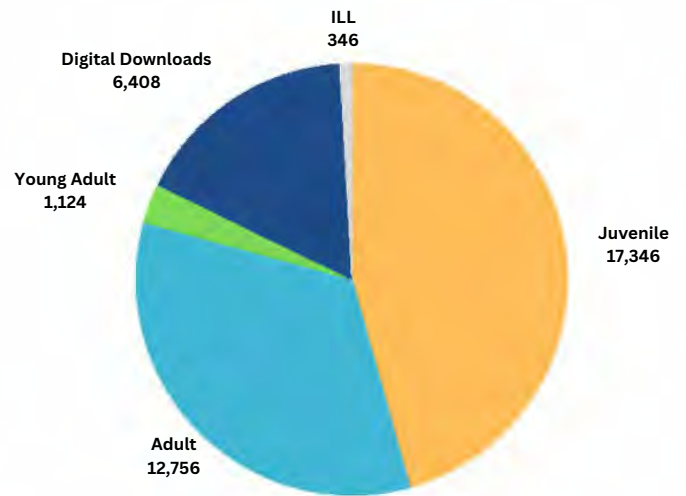


# October Statistics

## 9,394 Visits to IVPL



## 337,980 Items Borrowed



October 2023	PREVIOUS TOTAL		+	-	NEW TOTAL
FRANCONIA TWP	6,896		21	2	6,915
LOWER SALFORD TWP	7,207		29		7,236
SALFORD TWP	1,412		1		1,413
SOUDERTON BORO	5,054		12	3	5,063
TELFORD BORO	3,638		16		3,654
ONLINE IV PATRONS*			13		
TOTAL IV PATRONS	24,207		79	5	24,281
ACCESS BUCKS FL			26	1	
ACCESS MCNPL			29		
ACCESS OTHER			2		
TOTAL ACCESS PATRONS	7,434		57	1	7,490

## — HAPPY — Retirement

It's with a heavy heart that we say goodbye to Mimi Bell, a remarkable individual who's been an integral part of the Indian Valley Public Library for 28 years. Mimi's contributions to the library have been invaluable, from her expertise at the Front Desk to her proficiency in facilitating Inter-Library Loans. Mimi's departure leaves a void that will be felt by all, but we're delighted to see her embark on a well-deserved retirement. Congratulations, Mimi, and thank you for your exceptional service!



## Resignation

Wendy Leshinskie <wleshinskie@yahoo.com>

Mon 11/27/2023 9:17 PM

To:Emiline Weiss <Emilinew@telfordborough.org>;William Ashley <Williama@telfordborough.org>

Cc:Manager <Manager@telfordborough.org>

It is with regret that I tender my resignation effective January 1, 2024, as the Telford Borough Representative to the IVPL Board of Directors.

For over 45 years I have been a member of a study group that meets on the second and fourth Monday of every month. Since the borough changed its meeting date to the second Monday our group has worked around this change to accommodate my commitment to Telford and the library. Now, however, since the question of library support has somewhat been resolved in the last election I am renewing my full commitment to our group and giving you my resignation.

I have strived to serve with honor, patience, and diligence to represent each side's views and thinking to the other for the benefit of our community. May you all continue to do your best for the borough in these changing times.

Thank you for the support you continue to give to our library and have given me personally.

Sincerely,

Wendy Leshinskie

# **PUBLIC WORKS REPORT**

**FOR December 2023**

By Gary Yoder, Public Works Director 12/11/2023

## **BOROUGH Report for the 12/11/2023 Meeting:**

1. **Streets** – We have finished all paving projects for 2023. We are continuing to fill potholes as needed.
2. **Parks** – We continue cleaning the parks up and doing winter maintenance on them.
3. **Trees** – We continue trimming and taking down dying trees in our park system.
4. **Playgrounds** – We have been cleaning and checking the play areas at all the parks and doing numerous repairs on broken equipment.
5. **Maintenance** – The crew has been busy cleaning all inlets in the borough and repairing inlets that are in need.
6. **Decoration-** The crew has been busy installing Christmas decorations around town.
7. **Leaf pickup-** The crews have been out collecting leaves. We have completed pickup for the season.

# BOROUGH OF TELFORD

## MANAGERS REPORT



### ADMINISTRATION

**TO:** Telford Borough Council  
Mayor Jerry Guretske  
Telford Borough Authority Board

**FROM:** Kyle B. Detweiler, MBA  
Borough Manager

**RE:** Manager's Report

**DATE:** December 6, 2023

---

**Real Estate Matters** – Had a great conversation with the DCNR offices and we are proceeding with the grant application and 'Waiver of Retroactivity' for the Trinity UCC land acquisition. This also required the previous appraisal to be revised but we are in receipt of those revisions and can proceed accordingly. Agreement of Sale for 122 Penn Avenue has been finalized, as well as the parking sub-lease agreement, and a settlement date will be scheduled imminently.

**Franklin Alley Swale Project (MS-4)** – We are continuing to follow up on the outstanding Easement Agreements we need returned from the impacted property owners. Josh Gross of CKS Engineers and I met with some of the affected owners on-site last month to address their concerns. The Commonwealth Financing Authority (CFA) has unfortunately punted their Board Meeting down the road yet again, and presently no December meeting has been scheduled.

**Borough Hall Media Improvements** – Included in the December Meeting Packet is the proposal from Altek for the meeting room space. As this amount is under the minimum bid threshold dollar figure, I will be asking Council for authorization to proceed accordingly.

**Operations Manager Hiring** – Gary Yoder and I have finalized all our interviews with candidates both internally and externally. We will bring a recommended candidate to the Authority Board for approval this month. Upon approval, terms will be negotiated, and a start date will be established. Existing Plant Manager Dan Wurst is retiring after 33 years and his last day with the Borough is January 10<sup>th</sup>.

**Administrative Secretary Hiring** – Beginning on December 12<sup>th</sup>, myself and members of the Finance & Administration Committee will conduct in-person interviews to fill our vacant Administrative Secretary position with the Borough. Between our posting on Indeed and the Borough website, I was in receipt of over 60 applications. I pre-screened all applicants for minimum education, background, and experience requirements and conducted 12 phone interviews last month. Final candidates from that pool of 12 will be taking part in the in-person interview process.

**Meeting with Rep. Steve Malagari** – On December 4<sup>th</sup>, I met with Rep. Malagari and a member of his team in Borough Hall. We had a great conversation about various items affecting our Borough and discussed opportunities for assistance for the Borough from his office. This included support at the Harrisburg level for grant funding associated with numerous projects both the Borough and the Borough Authority currently have in the pipeline. We plan to establish a meeting schedule between us for 2024 that will include quarterly updates.

### Right-to-Know Requests –

1. Time Period Referenced: November 9, 2023 – December 6, 2023
2. Number of RTK Requests Received: 2
3. Number of Unique Requesters: 2
  - a. Requester A – One Request – 1 Actionable Item – 1 hour of time spent.
  - b. Requester B – One Request – 1 Actionable Item – 1 hour of time spent.



Telford Borough  
Telford, PA

November 2023

## Conference Room Proposal

Nuvera HDL300 Audio Conferencing Pro System \$ 3,360 each

- Pro AV for large rooms with true full-room pickup
- 12 omnidirectional microphones
- 2 x 20 watt speakers

Yealink UVC84 Video Conferencing Camera \$ 980 each

- True 4K video quality
- Auto framing

Dell Optiplex Micro PC \$ 970 each

- Intel i5 – 13<sup>th</sup> Gen
- 16 GB DDR4 Memory
- M.2 256 GB SSD (Solid State Drive)
- Wireless Keyboard and Mouse
- Windows 11 Professional
- 3 year next business day onsite service

*Quote does not include installation, wiring or optional mounting hardware. Shipping is \$ 60 for Nuvera unit. Altek has a wiring partner that we can recommend. Quote is valid for 10 days. Please contact me at 215-721-9355 x 112 with any questions.*

Sincerely,

Accepted by:

*Wilhelm Rebmann*

Wilhelm Rebmann  
CTO

\_\_\_\_\_  
Signature / Title

\_\_\_\_\_  
Date



# HDL300 system

The HDL300 system is an integrated microphone and speaker bar that provides true full-room microphone coverage and rich, clear playback in large spaces up to 25' x 25' (7.6 x 7.6 m) — including meeting rooms, classrooms and flex and studio spaces.

## True full-room microphone coverage

Like all Nureva® systems, the HDL300 is powered by patented Microphone Mist™ technology, which fills a space with thousands of virtual microphones. Just one HDL300 provides true full-room coverage — compare that to traditional systems that use multiple components and still may leave dead zones where people can't be heard. Continuous autocalibration means your audio is always optimized — no technician required — even if you change the room layout.

## Easy installation

Installing the HDL300 is an easy task that takes about 30 minutes. You hang the unit on the wall with two screws, run one cable to the connect module and then another to a computer. Compare that to traditional multicomponent systems that may include choosing and installing multiple mics, speakers, cables and a DSP — a process that can take days and require outside technicians.

## Manage from anywhere

The HDL300 and all your Nureva devices can be managed from anywhere with Nureva Console — our secure cloud-based platform included with each system. Use it to remotely install firmware updates, check device status, analyze room data, adjust the microphone pickup zone, access developer APIs and more. You also get a 2-year subscription to Nureva Pro, which includes expanded support hours, advance hardware replacement and enhanced Nureva Console features.

## Features

- **Intelligent Sound Targeting** uses adaptive learning algorithms to preemptively ignore persistent unwanted sounds like HVAC
- **Position-based gain control** applies gain separately to each sound, which enables specific optimizations that create a natural listening experience
- **Simultaneous pickup** of all virtual microphones ensures that conversations sound natural even when more than one person is speaking at the same time
- **Voice Amplification Mode** lets presenters use a headset mic to amplify their voice in the room while ensuring remote participants can also clearly hear on-site participants
- **Camera tracking** enables the use of precise sound location data to steer and switch third-party cameras
- **Active Zone Control** allows you to designate a zone where microphone pickup is maintained while pickup in the rest of the space is reduced
- **Integrated processing** requires no separate DSP as all processing is integrated into the system



Powered by  
**Microphone Mist™ technology**



# HDL300 system — for room size up to 25' x 25' (7.6 x 7.6 m)

## HDL300

---

### Technology features

Powerful onboard system processors  
Continuous autocalibration  
Position-based gain control  
Acoustic echo cancellation  
Built-in sound masking  
Ethernet cable to microphone and speaker bar  
Primary audio source for video playback  
Integrated, multicolor status LED

### Microphones

12 low-noise omnidirectional MEMS  
Frequency response at 94 dB SPL  
100 Hz to 7 kHz  
Total harmonic distortion (THD)  
0.25% (typical)

### Speakers

2 x 20 W 4" aluminum cone  
Acoustic output (hardware capable)  
91 dB SPL @ 1 m  
Total harmonic distortion (THD)  
0.25% typical

## Connect module

---

USB 2.0 interface to computer, type B  
Auxiliary out — 3.5 mm single-ended stereo jack  
Auxiliary in — 3.5 mm single-ended stereo jack  
2 connections to microphone and speaker bar RJ45  
Input jack for power supply

## Interoperability

---

Plug and play compatibility with UC&C platforms including Microsoft® Teams, Zoom, Google Meet™, GoTo Meeting, Cisco Webex®, BlueJeans, Lifesize®, RingCentral Meetings™ and more



Easy integration with third-party solutions such as Barco ClickShare, lecture capture systems and headset microphones (for Voice Amplification Mode)

## Operating

---

### System requirements

Windows® 10 and 11  
macOS® 10 and 11  
(Big Sur and Catalina)

### Power

Power rating: universal switching  
100–240 V AC, 50–60 Hz  
Power consumption: standby <2.5 W  
operational <25 W

### Environmental

Operating temperature:  
0° C to 40° C (32° F to 104° F)  
Storage temperature:  
–20° C to 70° C (–4° F to 158° F),  
humidity 5–90% (noncondensing)

## Manageability

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Automatic firmware updates  
Remote management features available through cloud-based Nureva Console

## Certifications and compatibility

---

### Electromagnetic

FCC Part 15, Class A; ICES-003, Class A;  
CISPR 32 (EN 55032), Class A; CISPR 35  
(EN 55035); CISPR 24 (EN 55024)

### Safety

UL 62368; CAN/CSA-C22.2 NO.62368;  
IEC/EN 62368; AS/NZS 62368; UL 60950;  
CAN/CSA-C22.2 NO.60950; IEC/EN 60950;  
AS/NZS 60950

### Compliance

RoHS, REACH, POPs (Persistent Organic Pollutants), WEEE, California Proposition 65,  
EPA (TSCA — Toxic Substances Control Act)  
Restrictions

## Dimensions

---

### HDL300

Width: 60.0" (152.4 cm)  
Height: 5.91" (14.9 cm)  
Depth: 3.5" (9.0 cm)  
Weight: 18.0 lb. (8.2 kg)

### Connect module

Width: 6.5" (16.5 cm)  
Height: 1.41" (3.6 cm)  
Depth: 4.31" (10.9 cm)  
Weight: 1.5 lb. (0.7 kg)

### Shipping

Width: 64.75" (164.4 cm)  
Height: 10.63" (27.0 cm)  
Depth: 9.5" (24.1 cm)  
Weight: 24.0 lb. (10.9 kg)

# HDL300 system — for room size up to 25' x 25' (7.6 x 7.6 m)

## System includes

---

Integrated microphone and speaker bar  
Connect module, white  
Connect module mounting bracket, white  
Country specific, power cable 6' (2.5 m), black  
Ethernet cable, CAT6 SFTP, 50' (15 m), Class 3 rated, black  
USB Type A-B cable, 10' (3 m), VW-1 rated, black  
Infrared remote with 2 AAA batteries  
Documentation

## Warranty

---

Integrated microphone and speaker bar and connect module — standard 2-year limited hardware  
Accessories and cables — 30 days  
Extended warranties are available through Nureva Pro subscriptions

## Part numbers

---

Black: **HDL300-B**  
White: **HDL300-W**  
Nureva Pro extension (1 year): **NP-1Y**  
Nureva Pro extension (2 years): **NP-2Y**  
Nureva Pro extension (3 years): **NP-3Y**



## We are Nureva

We believe that amazing things happen when people come together. They imagine greater possibilities, create better solutions and find greater joy in how they work and learn. It's why we create and support truly original solutions that make it astonishingly easy for our customers to connect and collaborate no matter where they are.

### Connect

Nureva Inc.

[sales@nureva.com](mailto:sales@nureva.com)

1.403.699.9781

[Book a live demo](#)

[Contact sales](#)

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## True 4K camera, bring extreme sharpness to every meeting space

Combined with 4K sensor and revolutionized new ID design, Yealink UVC84 USB camera provides a best ever video experience for your meeting. Featured 12x optical lossless zoom and 3x digital zoom, UVC84 reproduces every single detail in meeting room, which is perfectly fit for medium and large room. Furthermore, UVC84 covers a wide field of view of 80°, with mechanical pan, tilt that can be easily done either by remote control or Yealink camera control plug-in software. Delivering best in class video quality to all participants, Yealink UVC84 is the ideal choice for a truly collaborative, true-to-life communication.



### Key Features and Benefits

#### 4K Ultra HD Video Quality

UVC84 camera delivers 4K video output with excellent sharpness and smoothness, accurately reproducing every detail, color and therefore awarding you a vivid video experience.

#### 36 HD Zoom, 80° Field of View

With 12X optical plus 3X digital zoom and 80° field of view, UVC84 can easily cover a medium or large meeting space. Everyone sitting in the meeting room can be clearly seen by the remote party.

#### Integrated with Audio

UVC84 camera integrates the audio feature in it as well. Perfectly working with the UVC84 camera, VCM34 array microphone or VCM38 ceiling microphone combined with MSpeaker II soundbar is capable of providing a wonderful audio experience.

#### Auto Framing

UVC84 camera aims to provide a better auto framing feature to free your hands from doing PTZ control and make you focus on your meeting.

#### Multiple Installation Options

The complete mounting kits allow you to either put UVC84 on the conference table, or mount it on the top of TV, on the wall, on the ceiling, onto a TV stand or a tripod with great flexibility according to your needs.

- 4K video at 30 frames per second
- 12x optical zoom, 3x digital zoom, presenting crystal-clear video image
- Mechanical Pan, Tilt and Zoom
- Auto Framing feature, more intelligent meeting experience
- Smooth PTZ control by remote control or Yealink camera control plug-in
- Audio integration, perfect work with Yealink audio device

## Specifications

Model	UVC84
Picture	
UVC Protocol	UVC 1.0
Maximum Resolution	4K
Maximum FPS	30FPS
Video Output	4K30, 1080p30, 720p30
Lens Focus Length	f=3.9mm to 46.8mm
Lens Aperture (F#)	F/1.6-F/2.8
Zoom	36X HD Zoom 12X optical plus 3X digital
Field of View (Diagonal)	80°
Field of View (Horizontal)	73°
Field of View (Vertical)	45°
Min, Illumination	0.5 lux (in daylight); 0.1lux (at night)
Signal Noise Ratio(SNR)	>63dB
Exposure	Auto/Manual
Auto Focus	√
White Balance (WB)	ATW/Auto/Manual
Pan Range	±100°
Tilt Range	+40°, -90°
Shutter Speed	1/60~1/10000 seconds
USB	1 x USB2.0 Type B
Audio Ports	1 x Yealink Microphone port (RJ45) 1x Line-out port
Power Adapter	AC 100~240V input DC 48V/0.7A output
System Requirement	Windows 7, Windows 10, macOS 10.10 or higher



#### Package includes:

- UVC84 Camera
- VCR20 remote control
- Power adapter
- Wall bracket and accessories
- 7m USB cable

#### Camera

- 4K sensor
- 80° FoV
- 36X HD Zoom, 12X optical plus 3X digital

- Pan:  $\pm 100^\circ$ , Tilt:  $+40^\circ$ ,  $-90^\circ$
- Camera presets

#### UVC84 Connections

- 1x USB2.0 Type-B port
- 1x Yealink microphone port (RJ-45)
- 1x 3.5mm line-out port
- 1x Power port
- 1x Security lock slot
- 1x Reset slot

#### Product Dimension (W.D.H)

- UVC84 Camera: 155mm x 155mm x 182mm
- N.W/CTN: 1.15 kg

#### Other Physical Features

- External Yealink Power Adapter: AC 100~240V input and DC 48V/0.7A Output
- Operating humidity: 10~95%
- Operating temperature: 0~40°C

## About Yealink

Yealink (Stock Code: 300628) is a global brand that specializes in video conferencing, voice communications and collaboration solutions with best-in-class quality, innovative technology and user-friendly experience. As one of the best providers in more than 140 countries and regions, Yealink ranks No.1 in the global market share of SIP phone shipments (Global IP Desktop Phone Growth Excellence Leadership Award Report, Frost & Sullivan, 2019).

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## Technical Support

Visit Yealink WIKI (<http://support.yealink.com/>) for firmware downloads, product documents, FAQ, and more. For better service, we sincerely recommend you to use Yealink Ticketing system (<https://ticket.yealink.com>) to submit all your technical issues.



YEALINK(XIAMEN) NETWORK TECHNOLOGY CO.,LTD.  
Web: [www.yealink.com](http://www.yealink.com)  
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Huli District, Xiamen, Fujian, P.R.C  
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## **NOTICE**

The Telford Borough Council meeting schedule for 2024 will be as follows in the Municipal Building, 50 Penn Avenue, Telford:

The first Monday of each month for regular meetings, except for January, and September, which shall be the first Tuesday; and the third Monday of each month for workshop meetings, except for February, which shall be the third Tuesday. All meetings are scheduled to begin at 7:30 p.m. prevailing time in the Municipal Building, and workshop meetings may be cancelled for lack of business.

Kyle Detweiler  
Secretary

## **NOTICE**

The Telford Borough Planning Commission meeting schedule for 2024 will be the third Wednesday of each month at 7:30 p.m. prevailing time in the Municipal Building, 50 Penn Avenue, Telford. Meetings may be cancelled for lack of business.

Daniel Wurst  
Secretary

## **NOTICE**

The Telford Borough Authority meeting schedule for 2024 will be as follows at 6:00 p.m. prevailing time in the Telford Borough Public Works Garage, 25 S. Washington Street, Telford:

The third Thursday of each month for regular meetings. Any person with a disability requiring a special accommodation to attend a meeting of the Telford Borough Authority should notify the Borough Manager at (215) 723-5000 as early as possible, but not later than five working days prior to the meeting. The Borough Authority will make every effort to provide a reasonable accommodation.

David Musselman  
Secretary

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED NOVEMBER 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
<b>BOROUGH PROJECTS:</b>				
9400-58	NPDES Phase II - Stormwater Permit	Permit required for municipal separate storm sewer systems which require Borough to implement and enforce a Stormwater Management Program to reduce the discharge of pollutants into their storm sewer system.	<p>Current requirements included: a "Notice of Intent" (NOI-permit renewal application) be submitted by 9/16/17 for the next five-year period; municipalities having a TMDL must apply for an individual permit instead of a general permit; a Pollution Reduction Plan (PRP) must be submitted for reduction of nutrients within the Skippack Creek Watershed and sediment within the Mill Creek Watershed. PADEP also revised their MS4 Requirements Table to include a PRP required for Sediment and Phosphorus within the Indian Creek Watershed, although a TMDL (in litigation) was previously developed.</p> <p>Borough completed public comment periods for TMDL and PRP Plans. CKS completed NOI and TMDL and PRP Plans and submitted the Borough's application to PADEP on September 11, 2017.</p> <p>In an email dated March 10, 2022, CKS submitted a response to PADEP's comments. On March 24, 2022, PADEP replied indicating that the PRP/TMDL Plan is acceptable and to proceed with public participation/30-day comment period. The Plan has been advertised and discussed at the Borough Council meeting on May 2, 2022. The updated (final) PRP/TMDL Plan was submitted to PADEP for approval and permit to be issued. The final permit has been issued and is effective October 1, 2022. The permit expires October 1, 2027.</p> <p>CKS completed the 7/1/21 and 6/30/22 Progress Report for submission to PADEP. The report was sent to the Department on September 15, 2022. CKS to complete the 2022/2023 report.</p> <p>As part of the program requirements, CKS discussed the MS4 program at the Council's (public) meeting on February 6, 2023.</p>	



**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED NOVEMBER 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9452	Police Station Lobby Improvements	Bullet-proof lobby/front entrance to Police Station.	CKS has been asked by the Manager to prepare contract documents for construction bid. CKS has investigated materials to armor lobby of building and completed preparing plans and specifications. CKS has been authorized to bid the project. Bids were accepted February 28, 2023 and the low bidder was Walter Brucker & Co. with a bid of \$64,171. Council awarded the contract to Brucker at their meeting on March 6, 2023. Contract documents have been processed. A preconstruction meeting was held May 25, 2023. Construction commenced mid-September 2023 and is now substantially complete. Minor punch list items are to be performed.	

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED NOVEMBER 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9454	Franklin Alley Drainage Issue	Engineering study to determine scope and cost to improve drainage swale.	<p>Easement areas have been staked out. CKS met with Manager on July 18, 2022 to inspect existing swale and discuss study requirements for improvements to the swale. A concept plan and preliminary cost estimate were presented to Borough Council on August 1, 2022. In a letter dated October 25, 2022, CKS issued a final report to Borough Council. Council considered the recommended improvements at their meeting on November 7, 2022. At that meeting, Council authorized applying for a PA Small Water and Sewer grant to help fund the project. CKS is to prepare the application. A resolution was adopted in conjunction with that application. The application deadline is December 21, 2022.</p> <p>CKS submitted Grant Application for funding the project.</p> <p>At the February 6, 2023 meeting, Council requested CKS to proceed with conducting a meeting with the residents impacted and continue preparing documents for the bid of the project. A meeting with residents was held April 6, 2023. Bids were received October 3, 2023 and the low bidder was KBC Construction, LLC with a bid of \$104,834.00. Council awarded the project to KBC at their meeting on October 9, 2023. Easement documents have been completed and distributed to property owners to execute. A pre-construction meeting is to be scheduled with the contractor.</p>	

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED NOVEMBER 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
<b>DEVELOPMENT PROJECTS:</b>				
9433/ 9441	329 Erie Avenue – Minor Subdivision	<p>Project proposes a 3-lot subdivision creating two new townhomes and one existing twin converted to a townhouse.</p> <p>Developer is now pursuing a different project involving the creation (subdivision) for one single-family home to be constructed.</p>	<p>Borough Council previously approved a townhome proposal for this lot/tract. However, an alternate proposal has now been submitted involving a Minor Subdivision and construction of one new single-family home on the lot created. An existing twin home will remain on the other lot. The new proposal has received the required zoning approval by the Telford ZHB. In addition, a Minor Subdivision Plan has been submitted for the single-family home proposal.</p> <p>The Borough Council considered the plan at their meeting on August 1, 2016 and granted Conditional Final Approval. Revised plans have been submitted addressing CKS's prior letter and the conditions of approval. CKS has reviewed the revised plans dated July 16, 2014, last revised September 13, 2016, and indicated they were acceptable via email. In addition, a proposed construction escrow tabulation has been prepared and issued by CKS. Agreements to be executed and construction to begin.</p> <p>The Applicant's Engineer recently submitted a drawing proposing the relocation of the stormwater management systems discharge. CKS completed a review and issued comments in an email dated October 3, 2023 indicating the revisions to the plans, last dated August 23, 2023, were acceptable; however, the Borough Solicitor must update the Stormwater Management O&amp;M Agreement.</p>	

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED NOVEMBER 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9447	Lutheran Home – Crestview Avenue Extension	Development of former Delbar tract with 66 twin cottage units and a 42-unit apartment building.	<p>Revised Land Development plans dated April 3, 2019, last revised August 28, 2019, have been submitted for review. CKS completed a review of those plans and issued a letter dated September 13, 2019 with comments. Borough Council considered the project at their October 7, 2019 meeting and voted to grant conditional final approval.</p> <p>Revised plans addressing the conditions of approval were recently received. These plans were dated last revised March 16, 2020. CKS completed a review and issued a letter dated April 15, 2020, indicating the plans were acceptable. CKS also completed a review of the legal descriptions for easements and rights-of-way proposed by the project and issued a letter dated April 15, 2020, indicating the legal descriptions were acceptable. A revised escrow tabulation for Phase 1 only was issued by CKS on June 2, 2021. Development agreements have been executed. A stormwater O&amp;M agreement, blanket easement agreement for installation of stormwater facilities on the Borough's property, and trail easement agreements must still be executed. A pre-construction meeting was held November 18, 2021. Construction has started. Home building has begun. Existing portion of Crestview has been final paved. In addition, East Broad Street has also been final paved.</p>	

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED NOVEMBER 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9455	325 W. Reliance Road (TMP No. 22-02-01846-00) Plan of Minor Subdivision proposed by JEM Home Solutions.	The project proposes to subdivide the property into two (2) lots. Lot 1 contains an existing single-family detached home with existing garage and shed to remain and Lot 2 contains an existing tavern to be converted to a single-family detached dwelling.	<p>A Plan of Subdivision dated January 16, 2023, last revised April 5, 2023 has been submitted for review. CKS conducted a review and issued a letter dated April 18, 2023 with comments. The Borough Planning Commission considered the Plan at their meeting on May 17, 2023 and recommended approval to Council.</p> <p>Council granted conditional approval at the June 12, 2023 Council meeting. Plans to be recorded.</p>	



## **Borough of Telford**

50 Penn Avenue  
Telford, PA 18969

215-723-5000  
[www.telfordborough.org](http://www.telfordborough.org)

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### **MOTION**

#### **PUBLIC MEETING ATTENDANCE & PARTICIPATION POLICY**

I move that the Telford Borough ("Borough") Council adopt the revisions, as presented herein, to the existing 'Public Meeting Attendance and Participation Policy' for the Borough of Telford.

**BOROUGH OF TELFORD**  
**PUBLIC MEETING ATTENDANCE AND PARTICIPATION POLICY**

**I. INTENT**

It is the intent of this policy to 1) provide a reasonable opportunity for public attendance and participation at public meetings of the Borough Council, Borough Authority, and all other publicly held meetings of the Borough's Boards and other Committees; 2) promote orderly and efficient public meetings of Borough Council and all other Boards; and 3) otherwise comply with the provisions of the Sunshine Act, 65 P.S. §701 et seq. All references to Council President/Chairperson shall include another designated member of Council/Board, in the event of the President's absence.

**II. ATTENDANCE AND NOTICE**

Residents are welcomed and encouraged to attend all public meetings of the Borough Council. The Borough shall provide notice of all public meetings in compliance with the provisions of the Sunshine Act.

**III. PUBLIC PARTICIPATION:**

**A. Agenda items**

1. Council/Board will provide a reasonable opportunity for residents to comment specific to an agenda item after there has been a motion and a second on such agenda item, and prior to any vote being taken on such motion.
2. Public comment on agenda items shall not exceed three (3) minutes per person per item. Council President/Chair shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes, after taking into consideration the number of agenda items, the number of residents wishing to comment, the complexity or simplicity of the item, the duplicative or original nature of the comments being provided, the reasonable length of the meeting, and any other factors relevant to the orderly and efficient conduct of the meeting.

**B. Non-Agenda items**

1. Council/Board will provide a reasonable opportunity for residents to comment on any non-agenda items after all agenda items have been addressed, but prior to the adjournment of the public meeting.
2. Public comment on non-agenda items shall not exceed three (3) minutes per person per agenda item. Council President/Chair shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes, after taking into consideration the number of agenda items, the number of residents wishing to comment, the complexity of the item, the duplicative or original nature of the comments being provided, the reasonable length of the meeting, and any other factors relevant to the orderly and efficient conduct of the meeting.

**C. Generally**

1. Residents who wish to comment should indicate that intent by raising their hand after the applicable public comment period has been announced.
2. Council President/Chair will then recognize by signal or name that a resident wishing to comment may begin to do so.
3. Each person wishing to comment may put their remark in writing and submit to the Council President prior to the start of the meeting. After the meeting has commenced, upon being recognized, the person commenting shall provide their name, address and group affiliation (if applicable) before addressing Council/Board.
4. Persons wishing to provide written comment or information should bring at least ten (10) copies, one for each Councilperson, one each for the Borough Manager and Borough Solicitor, and one for the record. Additionally, comments may be submitted in advance of the meeting for the Borough Manager's attention via the Borough's website, [telfordborough.org/contact-us](http://telfordborough.org/contact-us).

**D. Video and Live-Streaming**

1. At the beginning of each meeting, the Council President/Chair shall inquire if any attendee will be audio or video recording and/or live streaming the meeting.
2. If the Borough will be audio or video recording the meeting, the Council President or Chair shall announce, at the beginning of the meeting, that the meeting will be recorded and/or live streamed.
3. Notice that the meeting may be recorded and/or live streamed shall also be published on the meeting agenda.
4. Under state law, the official record of a meeting is the adopted, written meeting minutes.



## FOWL AND SMALL ANIMALS ZONING ORDINANCE CHANGE

### PROPOSED ORDINANCE CHANGE:

**§27-415 Use Definitions. Section E - Light Industrial Uses. Paragraph (13) AG1, General Farming or Other Agricultural Use. Section (a)** is hereby amended to add - ... livestock, poultry and the products thereof *“except for use as governed, defined, and/or explained in CHAPTER 2 ANIMALS.”*

Chapter 2 Animals shall be amended to **add**:

### Part 5

#### Small Animals

#### **§2-501. Intent and Purpose.**

The Borough Council of the Borough of Telford seeks to make zoning laws as minimally invasive as possible to protect freedom while maintaining order so we the people may live peaceably with each other. Recognizing that the reduction of municipal waste and the corresponding environmental benefits are in the interest of Telford Borough and recognizing the importance of facilitating the understanding and practice of farming and animal husbandry to successive generations hereby provides for conditional use of SMALL ANIMALS in Telford Borough.

(A) Nothing in this Part 5 Small Animals shall be construed to contradict or limit the application and enforcement of prior parts of Chapter 2 including but not limited to Nuisances, Animal Noise Control, Wild and Exotic Animals, or the Keeping of Pigs.

#### **§2-502. Definitions.**

ENCLOSURE means a pen, cage, coop, loft, stable, shed, structure or enclosure used to house a bird, fowl, or other small animal.

FOWL includes a chicken, turkey, goose, guinea hen, or duck.

SMALL ANIMAL means a small animal kept domestically, including a rabbit, guinea pig, mouse, hamster, or gerbil.

#### **§2-503. - Enclosure Requirements.**

(A) A person may not keep a small animal in an enclosure unless the enclosure is:

- (1) securely built;
- (2) adequately sized for the kind and number of small animals and fowl housed in the structure;
- (3) maintained in a sanitary condition that does not allow flies to breed or cause an odor offensive to an adjacent residence or business; and
- (4) in compliance with the applicable requirements of this chapter.

#### **§2-504. Enclosure for Small Animal**

(A) An enclosure used to keep more than two but fewer than 10 small animals must be located at least 20 feet from an adjacent residence or business structure, excluding the residence or business of the owner or handler of the small animals.

- (B) An enclosure used to keep ten or more small animals must be located at least 50 feet from an adjacent residence or business structure, excluding the residence or business structure of the owner or handler of the small animals.
- (C) This section does not apply to an animal shelter, veterinary clinic, pet store, or institutional or education research facility.

**§2-505. Enclosure for Fowl**

- (A) A person shall keep fowl in an enclosure that meets the requirements of §2-503 (Enclosure Requirements) and has four secure sides with overhead cover.
- (B) A coop, pen, or crate that meets the requirements of Subsection (A) can be used as an enclosure.
- (C) An enclosure cannot exceed the height restrictions of a fence located on the owner or handler's property.
- (D) An enclosure used to keep fowl must be located at least 30 feet from an adjacent residence or business structure, excluding the residence or business of the fowl's owner or handler.
- (E) An enclosure used to keep fowl must be located at least 50 feet from an adjacent residence or business structure if the fowl or the enclosure creates a health hazard.

**§2-506. Limitations and Restrictions**

- (A) No more than twelve hens and pullets per acre shall be kept on the parcel at any time. The keeping of roosters, capons or cockerels shall be prohibited.
- (B) The coop shall be located in the functional rear yard of the lot.
- (C) The coop shall comply with the required front yard setback of the property's zoning, except that on a through lot with a required front yard that functions as a rear yard, a minimum rear setback of 10 feet shall be permitted.
- (D) No FOWL shall be slaughtered on the parcel.
- (E) The on-site public sale of eggs shall be prohibited except as done in accord with non-regular business like a yard sale or in accordance with existing permitted commercial use.
- (F) These regulations do not affect pre-existing deed restrictions or covenants concerning FOWL.

**§2-507. Severability Clause**

If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

~

## Background Information & Commentary:

“Austin, Texas is paying citizens to purchase backyard chicken coops to encourage people to feed household food scraps to backyard chickens rather than putting the household food scraps into the municipal solid waste stream.”

~

The value of backyard chickens was analyzed from comparative use, economic, and environmental perspectives. Each backyard chicken consumed an average of approximately 82.9 pounds of household food scraps per year. A ton of MSW food waste would be consumed by 24 chickens. These 24 chickens would produce approximately half the greenhouse gas produced from the anaerobic decomposition of the food waste they consume.

For all three methods of analysis, the results indicate that backyard chickens are a highly desirable, cost effective, and environmentally positive way to address food waste.

For example, when Austin, Texas’s government pays citizens \$75 to purchase a chicken coop they can expect to gain \$150.90 in present value dollars from that program. These results support backyard chickens in waste reduction programs in municipalities.

Breen, Maureen, "The Value of Backyard Chickens in Reducing Municipal Solid Waste" (2019). *West Chester University Doctoral Projects*. 33.

Online Source: [https://digitalcommons.wcupa.edu/all\\_doctoral/33](https://digitalcommons.wcupa.edu/all_doctoral/33)

Layman’s Magazine - <https://chickenwhisperermagazine.com/the-chicken-movement/whats-the-value-of-chickens-in-reducing-food-waste>

### **Telford Existing Zoning (chptr 27) & Animal (chptr 2) Law -**

[https://codelibrary.amlegal.com/codes/telfordborpa/latest/telfordborpa/chapter\\_27\\_zoning](https://codelibrary.amlegal.com/codes/telfordborpa/latest/telfordborpa/chapter_27_zoning)

- §27-414 Table of Use Regs - page 27-33.
  - AG1 - General farming or other agricultural use.
- §27-415 Use Definitions page 27-51 paragraph 13.
  - (13) AG1, General Farming or Other Agricultural Use.
    - (a) The production of agricultural, horticultural, arboricultural, viticultural and dairy products; the keeping of livestock, poultry and the products thereof; the raising of fur bearing animals and the products thereof, and the products of bee raising. All buildings (barns, sheds, silos, etc.) associated with this use.

[https://codelibrary.amlegal.com/codes/telfordborpa/latest/telfordborpa/chapter\\_2\\_animals](https://codelibrary.amlegal.com/codes/telfordborpa/latest/telfordborpa/chapter_2_animals)

### **Comparative Law - Austin, TX**

Chosen for far greater population density and demographics far more urban and progressive than Telford.

Conclusion - Essentially, if a dense urban population can peaceably maintain small animal regulations while dramatically reducing municipal waste, Telford should logically have even less difficulty with less density and neighboring rural communities – all while allowing small garden coops, 4H, active homeschool communities and lower income residents to benefit.

[https://library.municode.com/tx/austin/codes/code\\_of\\_ordinances?nodeId=TIT3ANRE\\_CH3-2REAN](https://library.municode.com/tx/austin/codes/code_of_ordinances?nodeId=TIT3ANRE_CH3-2REAN)

Layman’s guide to owning FOWL in Austin - <https://www.austintexas.gov/chickenguide>

### **Comparative Law - Hillsborough, FL - Sec. 6.11.129. - Backyard Chickens**

[https://library.municode.com/fl/hillsborough\\_county/codes/land\\_development\\_code?nodeId=ARTIIZODI\\_PT2.02.00USALWIZODI\\_S2.02.02ALUSZODI](https://library.municode.com/fl/hillsborough_county/codes/land_development_code?nodeId=ARTIIZODI_PT2.02.00USALWIZODI_S2.02.02ALUSZODI)

# INDIAN VALLEY REGIONAL PLANNING COMMISSION

171 Ruth Road, Unit B, Harleysville, PA 19438

## NOVEMBER 28, 2023 MEETING FRANCONIA TOWNSHIP BUILDING 7:00 – 9:00 PM

### AGENDA

#### Franconia Township

Steven Barndt  
Steven Hunsberger

#### Lower Salford Township

Keith Bergman  
John Kennedy

#### Salford Township

Barbara McMonagle  
James Myers

#### Souderton Borough

Ed Huber  
Andrew Schlosser

#### Telford Borough

William Ashley  
Eric Kratz

#### Upper Salford Township

John Giannini  
Ted Poatsy

1. Meeting Called to Order
2. Approval of September 2023 meeting minutes
3. Old Business
  - a. Regional Finances and Banking Update
  - b. Comprehensive Plan
    - i. Community Survey – now closed
    - ii. Draft Community Facilities Chapter
4. New Business
  - a. 2024 Budget
  - b. 2024 Meeting Dates
5. Municipal Updates
6. School District Update
7. Public comment
8. Adjournment

## INDIAN VALLEY REGIONAL PLANNING COMMISSION

**Tuesday, September 26, 2023**

The meeting of the Indian Valley Regional Planning Commission, held on this date at the Franconia Township Building, was called to order at 7:02 pm by the Chair, Steven Hunsberger. The following regional representatives were present:

Franconia Township – Steve Barndt; Steven Hunsberger  
Lower Salford Township – Keith Bergman; John Kennedy  
Salford Township – Barbara McMonagle  
Souderton Borough – Ed Huber  
Telford Borough – William Ashley; Eric Kratz  
Upper Salford Township – Ted Poatsy  
Souderton School District Representative – Mike Taylor  
Montgomery County – Eric Jarrell

### **APPROVAL OF MINUTES**

The minutes of the March 28, 2023 and May 23, 2023 meetings were unanimously approved on a motion by Ted Poatsy, seconded by John Kennedy.

### **OLD BUSINESS**

#### Regional Checking Account Management

An EIN was found and confirmed, but it needs to be reactivated through the filing of a federal form. Once the proper form is identified it will be emailed to Upper Salford for completion by their Solicitor. On a separate Treasurer's note, the 2023 invoices were sent out.

#### Comprehensive Plan Update

##### *Community Survey*

Eric noted that community survey is still active and nearly 150 responses have been received. We will leave the survey open until the end of October. Eric went through the results of the survey responses received to date and there was brief discussion of the implications. A full survey summary will be prepared following the closing of the survey.

##### *Natural Environment/Open Space/Greenways Chapter*

Eric summarized what the chapter will involve and said he was still looking for feedback regarding the applicable sections from the 2015 Plan that were previously provided.

**MUNICIPAL UPDATES** – Representatives from each municipality gave the following updates:

#### **Franconia Township** – It was reported:

- The submission of new proposals has slowed down, but current projects (Pulti/Myers) are selling well.
- There have been a number of warehouse proposals in the township's Industrial District. A possible future regional work item may be to conduct a land use study that looks at warehousing needs and ensuring that land will remain available for other industrial uses as well.

#### **Lower Salford** – It was reported:

- Developments that are still progressing and projects under review include 6 twin units in Lederach, and potential trails connecting with the Nationwide site.
- Owners of a 57-acre property zoned MU are looking at development alternatives.

**Souderton Borough** – It was reported:

- The new Manager will be starting on October 2<sup>nd</sup>.
- Starbucks has broken ground on the old High School site.
- Development of the Freight Station is moving along and will be occupied by a brewery.

**Telford Borough** – It was reported:

- The new Manager started May 1<sup>st</sup>.
- The old Borough Hall is being considered for 6 to 9 loft apartments.
- The borough has worked with Civic Plus to develop a new website.
- The borough has acquired 1-acre parcel in the middle of town and will look to develop it as a tot lot.

**Upper Salford** – It was reported:

- The traffic circle at Shelly and Old Skippack Roads is now open, but the landscaping may need to be adjusted to ensure it requires little-to-no maintenance.
- The zoning hearing for a property across from Upper Salford Township Park was denied its requested variances.
- The owner of the Clemens property was denied an appeal of the township's proposed condemnation.

**Salford** – It was reported:

- The Cigar Factory in Tylersport is seeking relief at the Zoning Hearing Board for multiple small business uses.
- The township has concerns regarding a number of wells in the township going dry. Wondering if it is related to the quarry, a larger unknown problem, or just indicative of the area's geology.

**Souderton Area School District** – It was reported:

- Work continues at the Indian Valley Middle School and the project is projected to be completed in time for school opening in the Fall of 2024. The project will allow the existing modular units to be removed.
- The upper level work at Franconia Elementary School is completed and they hope to have the lower level completed by Christmas break.

**Public Comment** – None.

**Adjournment** – There was no further business discussed and the meeting was adjourned at 8:56 PM. The next meeting of the Indian Valley Regional Planning Commission is scheduled for Tuesday, November 28, 2023. There will be no meeting in December.

Respectfully submitted,

Eric Jarrell

INDIAN VALLEY REGIONAL PLANNING COMMISSION  
BUDGET 2024

Expenditure	Total Budget Amount
<b>County Contract Year 3</b> April & October 2024	\$16,222.50
<b>Secretary/Record Minutes</b>	\$0.00
<b>Miscellaneous Expenses</b>	\$200.00
<b>Transfer to Legal Fund</b> 6 x \$200.00	\$1,200.00
<b>Balance General Fund</b>	\$815.87
<b>Totals</b>	<b>\$18,438.37</b>
Revenue	Total Budget Amount
<b>Balance Forward-2023 (estimated)</b>	\$438.37
<b>Member Contribution</b> 6 municipalities x \$3,000.00	\$18,000.00
<b>Misc.</b>	\$0.00
<b>Totals</b>	<b>\$18,438.37</b>

<b>2024 Contributions</b>	
Franconia Township	\$3,000.00
Lower Salford Township	\$3,000.00
Salford Township	\$3,000.00
Upper Salford Township	\$3,000.00
Souderton Borough	\$3,000.00
Telford Borough	\$3,000.00
	<b>\$18,000.00</b>

<b>Legal Fund Balance</b>	
2006 Contribution (6*\$700)	\$4,200.00
2007 Contribution (6*\$900)	\$5,400.00
2008 Contribution (6*\$950)	\$5,700.00
2009 Contribution (6*\$850)	\$5,100.00
2010 Contribution (6*\$600)	\$3,600.00
2011 Contribution (6*\$600)	\$3,600.00
2012 Contribution (6*\$600)	\$3,600.00
2013 Contribution (6*\$600)	\$3,600.00
2014 Contribution (6*\$600)	\$3,600.00
2015 Contribution (6*\$600)	\$3,600.00
2016 Contribution (6*\$600)	\$3,600.00
2017 Contribution (6*\$600)	\$3,600.00
2018 Contribution (6*\$400)	\$2,400.00
2019 Contribution (6*\$400)	\$2,400.00
2020 Contribution (6*\$400)	\$2,400.00
2021 Contribution (6*\$375)	\$2,250.00
2022 Contribution (6*\$300)	\$1,800.00
2023 Contribution (6*\$300)	\$1,800.00
2024 Contribution (6*\$200)	\$1,200.00
	<b>\$63,450.00</b>
Level of guaranteed assistance available to each municipality in 2024 is \$10,575, however, the Regional Planning Commission may approve assistance up to the full amount available (\$63,450).	

# INDIAN VALLEY REGIONAL PLANNING COMMISSION

171 Ruth Road, Unit B, Harleysville, PA 19438

## INDIAN VALLEY REGIONAL PLANNING COMMISSION 2024 MEETING SCHEDULE

The Indian Valley Regional Planning Commission will meet on the following days in 2024. The meetings will take place in-person at the Franconia Township Building. All meetings begin at 7:00 PM.

**Franconia Township**

Steven Barndt  
Steven Hunsberger

**Lower Salford Township**

Keith Bergman  
John Kennedy

JANUARY 23  
MARCH 26  
MAY 28  
JULY 23  
SEPTEMBER 24  
NOVEMBER 26

**Salford Township**

Barbara McMonagle  
James Myers

**Souderton Borough**

Ed Huber  
Andrew Schlosser

**Telford Borough**

Bill Ashley  
Eric Kratz

**Upper Salford Township**

John Giannini  
Ted Poatsy



***All Agenda Items/Submitted Materials to be included in meeting must be provided to Chair not less than 36 hours prior to meeting to allow for distribution to participants.***

**Invited:** J. Guretse (Mayor), S. Kulhanjian (Council), R. Jacobus (Council), W. Ashley (Council), R. Fegley (Fire Marshal), R. Sparks (Emergency Manager), R. Floyd (Chief of Police)

**Not Present:** R. Sparks and R. Fegley

### **Follow up From November 6, 2023 (No December meeting)**

- 1) October 9, 2023 Council Meeting Question by Resident: School Zone/School Crossing markings/signage for Grace Christian School (GCS) on North Third Street.
  - a. North Third Street is a shared boundary between Telford and Franconia.
  - b. GCS is in Franconia Township
  - c. Additionally, Fourth Street by Indian Crest Middle School was suggested by Chief
  - d. *Action Items:*
    - i. Chief will contact Franconia regarding coordinating Third Street for Grace Christian School
    - ii. Chief will contact Souderton regarding coordinating Fourth Street for Indian Crest
    - iii. The Public Safety Committee is requesting Chief/Mr. Detwiler to consult with CKS Engineers/PennDOT (as required) regarding appropriate signage and other road/crosswalk markings for affected areas on both Third and Fourth Streets
1. Reference Police Report for December 11, 2023 Council Meeting

- 2) Neighbor's reports of BB Gun and Bow & Arrow range
  - a. Telford Borough Code of Ordinances Chapter 6 Part 5 "Firearms"
  - b. Is this lawful? (PA and/or Telford?)



Chief has Investigated and spoken with the resident:

- i. Members of the residence (2) shoot archery only here > No BB or pellet guns are used
- ii. One of the residents is a competition archer
- iii. They have an appropriate target and backstop
- iv. Previously, we have had several other residents practice archery in their yards with no issues
- v. No section of the Telford Code of Ordinances addresses "Archery"
- vi. Recommendation: No further action, Chief does not believe it is a problem

- 3) Can/should street lights (PPL LED) be installed on the poles (3) in front of the Trinity UCC cemetery on Broad Street – between Washington and the Lutheran Community?
  - a. This section has no illumination and is really dark at night.
  - b. This section has become a connector between the neighborhood and Lutheran Community cottages.
  - c. Additionally, at Broad and Washington, there is a “No Outlet” sign which will no longer be accurate. Should this be changed to “No Through Traffic” or something similar?
  - d. *Action Items:*
    - i. Installation of lights recommended by Chief Floyd. Mr. Detwiler, would you investigate with PPL? (Include in street lighting contract?)
    - ii. Replacement of “No Outlet” sign (at Broad and Washington) with “No Through Traffic” (or similar) recommended by Chief Floyd. Mr. Detwiler, would you investigate with Public Works?
- 4) Telford Borough Police Website
  - a. Current (New/CivicPlus) Website: <https://www.telfordborough.org/police-department>
  - b. Past /obsolete and still active website-not maintained: <https://telfordpd.org/>
  - c. *Action Items:*
    - i. Chief has reported that one of the officers will be working to remove the past/obsolete website
    - ii. What is the expected timeline for redirect link or removal of the obsolete website? Currently, no timeline to completion

## Ongoing Business:

- 1) Telford Beer and Wine “Level 0” Bar – Update (Code Enforcement)
  - a. Currently not open due to construction required by building code/inspection requirements.
- 2) Emergency Alert Siren – Update (FireCo)
  - a. The “B” location (back of parking lot by railroad tracks) is recommended as the first/best option to install the siren and pole.
  - b. The “C” location (by Well #1) is the alternate if “B” proves difficult due to unknown geology (i.e. hidden boulders)

Agenda – Public Safety Committee  
November 6, 2023 – 7:30 PM – Telford Borough Hall

- c. The “A” location (Between parking lot and Penn Ave) is entirely unsuitable due to the unknown locations of buried electrical wiring for the Borough installed and owned parking lot lights.

*Action Item*

- d. Mr. Detwiler: Does Council need to have and approve a motion to allow the use of the “B” and/or “C” locations for installation of the siren and pole?

3) Indian Valley Public Library (Policy Meeting held August 23, 2023)

- a. Unattended Child Policy (Police)
  - i. *Action Item:*
    - 1. Chief to meet with the Library Executive Director regarding the revised IVPL Unattended Child Policy
      - a. Reference Police Report for December 11, 2023 Council Meeting

4) Police Documents (Appropriate Forms/Policies/Procedures etc.) posted at website (Police)

- a. Anticipated timeline for completion?
- b. Do the Police need clerical assistance to expedite?
- c. *Action Items:*
  - i. Documents/procedures/policies are under review by the Police Department
  - ii. Currently no timeline for completion
  - iii. Clerical assistance is not requested

5) Right To Know Law/RTKL Requests since last Council Meeting

- a. Council is attempting to determine if excess burden to staff – do they need help?
- b. *Action Item:*
  - i. Borough Manager and Chief Floyd have been requested to include in their monthly reports to Council through December 31, 2023.

6) Telford Borough Code of Ordinances - Chapter 15 – Items for Consideration:

*At this point in 2023, it is too late in the year to propose, advertise, and vote on any Ordinance changes (to be completed by December 31, 2023). Included for future consideration.*

Chapter 15 Part 109

When discussing "timing devices," would it be beneficial to have appropriate lines or markings on Borough streets for speed timing of vehicles?

If so, please indicate which streets these should be painted on and any specification for the marks and distance (interval) between marks.

If this would not be beneficial to the Police, please let the Public Safety committee know.

Chapter 15 Part 201

Should any additions, deletions, or modification be made to listed streets and specified speed limits?

Chapter 15 Part 207

Should we be considering the "one way" behind the police station and Borough Hall?

Chapter 15 Part 209

Public Works has recently painted both right and left turn arrows in what appears to be a violation of this section. Should we maintain as written (and change the painting behind Borough Hall) or should this location be stricken?

Chapter 15 Part 211

Wouldn't this be applicable to the entirety of Main Street or is this actually governed by PA State law?

Chapter 15 Part 402

Now that we have an Ordinance in process to modify No Parking on Spring House, Village Green, and Madison, what streets should be removed and which should be added to this section?

Chapter 15 Part 405

Has this ever been enforced?

Yes – Example is Broad Street in the block immediately East of Main St. – 2 hour parking

**7) Telford Commons (Spring House & Village Green) and Madison**

*(Police Chief and Borough Manager)*

- a. The resurfacing of Spring House Lane was completed during the Summer of 2023
- b. The Borough specific "No Parking" requirements were modified on Spring House, Village Green, and Madison October 9, 2023
- c. Additionally, a SASD School Bus Stop has been recently established (August 2023) at the Intersection of Spring House and Village Green
  - Cross-walks painted/identified – two completed at Spring House and Village Green – Will other cross-walks be striped/lined?
  - Will "No Parking" on corners be painted/identified?

- Should pedestrian cross walk cut-outs and curb junctions be painted/identified (No Parking)?
- Should curbs in front of fire hydrants be painted/identified (No Parking)?
- Should paint on West side of Spring House Lane “S-Curve” be removed or painted over?
- When will no longer applicable “No Parking” signs, such as the one in front of 116 Spring House Lane, be removed?
- Will the residents affected by this Ordinance modification be notified that parking is now lawful?
  - Should we publicize Ordinance changes, such as this, on the Borough Website “In the Spotlight” as a courtesy to the residents and users of affected streets?



## RESOLUTION NO. 2023-06

### A RESOLUTION OF TELFORD BOROUGH COUNCIL AUTHORIZING PARTICIPATION IN THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGH'S JUNIOR COUNCIL PERSON PROGRAM

**WHEREAS**, Telford Borough Council seeks to educate and involve the Youth of the Borough in their local government, and to reach out to involve possible future members of Council, to benefit both the youth and all residents of the Borough; and

**WHEREAS**, the Junior Council Person (JCP) Program as established and fostered by the Pennsylvania State Association of Boroughs (PSAB), seeks to encourage Boroughs to have high school or college age Borough residents participate in the workings of their local government by appointing Junior Council Person(s); and

**WHEREAS**, Borough Council intends to seek assistance from High School or College faculty members and guidance counselors to recommend prospective Junior Council candidates to Council, and Council plans to select a student to serve as Junior Council Person during the school year; and

**WHEREAS**, the Council wishes to extend to the youth of Telford Borough a voice in the operation of this Borough and this Council; and

**NOW, THEREFORE, BE IT RESOLVED** that:

- 1) The Council of the Borough of Telford hereby creates the position of "Junior Council Person."
- 2) The term of office shall be during the student's school year.
- 3) Candidates for the office shall submit a written application to Borough Council highlighting the applicant's interest in the position. After considering all submissions, Borough Council shall appoint student(s) at a regularly scheduled meeting.
- 4) The Junior Council Person shall be a Borough resident and a high school or college student.
- 5) The Junior Council Person shall, upon appointment, take a "Junior Council Person Pledge."
- 6) The Junior Council Person shall not receive compensation.
- 7) The Junior Council Person shall be permitted to attend all meetings of Council and all committee meetings and shall be permitted to participate fully in those proceedings, **EXCEPT** that he/she shall not be afforded the right to vote and shall not be permitted to attend executive sessions.

**ADOPTED** this Eleventh day of December , 2023.

**TELFORD BOROUGH COUNCIL**

\_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
Manager/Secretary

\_\_\_\_\_  
Mayor



Telford Happenings:

Suggestion for future Night Markets and other events:



- Photo taken at Souderton “Third Friday’s” October 20, 2023
- Table staffed by Souderton Council Member Donna Rogers
  - Ms. Rogers was greeting residents
- Table has various materials which may be useful to residents
  - Borough & State flyers/brochures and commonly requested forms
  - NO political/campaign materials available
- The suggestion is to do something similar (booth/table) at the Telford Night Market and other Borough events as part of Telford Borough’s community outreach
  - Opportunity to assist community residents
  - “Meet and Greet” for our Mayor, Council members, and Borough staff