



**TELFORD BOROUGH COUNCIL
REGULAR MEETING AGENDA
November 13, 2023
7:30 PM**

I. CALL TO ORDER

II. INVOCATION (COUNCIL MEMBER JOHN TAYLOR) AND PLEDGE OF ALLEGIANCE

III. ROLL CALL

- ☐ MAYOR JERRY GURETSE
- ☐ COUNCIL PRESIDENT WILLIAM ASHLEY
- ☐ COUNCIL VICE PRESIDENT EMILINE WEISS
- ☐ COUNCIL MEMBER CAROLYN CROUTHAMEL
- ☐ COUNCIL MEMBER ROBERT JACOBUS
- ☐ COUNCIL MEMBER ERIC KRATZ
- ☐ COUNCIL MEMBER SPENCER KULHANJIAN
- ☐ COUNCIL MEMBER JOHN TAYLOR

Council President- Inquire if any attendee will be audio or video recording and/or live streaming the meeting.

IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY

Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.

Please state your name and address for the record. Public comment on agenda items shall not exceed three (3) minutes per Telford Borough resident per agenda item. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.

V. MINUTES OF PREVIOUS MEETING(S)

- *October 9, 2023- motion to enter into the record.*

VI. TREASURERS REPORT- Blaine Bergey

VII. MAYOR’S REPORT- Jerry Guretse

VIII. POLICE DEPARTMENT REPORT- Chief Randall Floyd

- *Motion – Consideration of Offer for Full-Time Employment – Officer Christopher Hough*

IX. FIRE DEPARTMENT REPORT

X. EMS REPORT

XI. LIBRARY REPORT

XII. BOROUGH STAFF REPORTS

A. Public Works Department- Gary Yoder

B. Manager’s Report- Kyle Detweiler

- *Motion – Consideration of Approval – 2024 Borough Budget*
- *Motion – Public Meeting & Attendance Policy Revisions*

XIII. PROFESSIONAL CONSULTANTS’ REPORTS

A. Solicitor’s Report- James Jacquette, Timoney Knox LLP

B. Engineer’s Report- CKS Engineers

XIV. COUNCIL COMMITTEE REPORTS:

A. Finance and Administrative Committee- Emiline Weiss

- *Motion to approve bills from October 2023 in the amount of \$575,268.78.*

B. Planning and Zoning Committee- Carolyn Crouthamel

C. Environmental Committee- Spencer Kulhanjian

D. Public Works/Buildings & Plant Committee- Robert Jacobus

- *Consideration of flagpole relocation – Penn Avenue*

E. Public Safety Committee- William Ashley

- *Agenda from November 6, 2023 Meeting*

F. Development & Culture Committee- John Taylor

- *Introduction - Stacy Crandell, Souderton Borough Manager*

XV. OTHER BUSINESS

XVI. CITIZENS' COMMENTS

Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.

Please state your name and address for the record. Public comment on non- agenda items shall not exceed three (3) minutes per Telford Borough resident. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.

XVII. EXECUTIVE SESSION – REAL ESTATE MATTERS

XVIII. ADJOURNMENT

**TELFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
October 9, 2023
7:30 PM**

I. CALL TO ORDER

President William Ashley called the Telford Borough Council meeting of October 9, 2023, to order at 7:30 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Emiline Weiss, followed by the pledge of allegiance.

III. ROLL CALL

Present at the meeting were President William Ashley, Vice President Emiline Weiss, and council members, Carolyn Crouthamel, Spencer Kulhanjian, Eric Kratz and Robert Jacobus. Also in attendance were Mayor Jerry Guretse, Manager Kyle Detweiler, Public Works Gary Yoder, Borough Solicitor Jim Jacquette and Recording Secretary Diane Windfelder. Council Member John Taylor's absence was excused.

Prior to citizens' comments, Council President Ashley inquired if anyone in attendance would be audio or video recording tonight's meeting, or live streaming. John Worthington will be audio taping.

IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY

V. MINUTES OF PREVIOUS MEETING

Council Vice President Weiss made a motion to enter into the record the minutes of the September 11, 2023, Meeting. Council Member Crouthamel seconded the motion. The motion passed with a 6-0 vote.

VI. TREASURERS REPORT

A written report was submitted for the record.

VII. MAYOR'S REPORT

- 1) There was a formal report submitted for the record. Mayor Guretse reported that he did a Saturday evening ride-along with Officer Hough and Officer Kim. There were several calls, and our officers handled all calls in a very professional manner. He also reported that he would like to recognize Officer Hough for his quick life-saving actions as noted in Chief Floyd's report and would also like to note the letter in Chief Floyd's report complimenting Corporal Adams for his service to one of our residents. He also reported that there will be no tax increase for the VMSC Ambulance due to a lot of donations from residents.

VIII. POLICE DEPARTMENT REPORT

Chief Floyd submitted a written report for the record. Chief Floyd was absent from the Council meeting.

IX. FIRE REPORT

A report was submitted.

X. EMS REPORT

A written report was submitted for the record.

XI. LIBRARY REPORT

Wendy Leshinskie submitted the library report for the record.

XII. BOROUGH STAFF REPORTS

A. Public Works Department- Gary Yoder

Mr. Yoder submitted the Public Works report.

B. Manager's Report- Manager Kyle Detweiler

Mr. Detweiler submitted a written report. Mr. Detweiler answered questions regarding the report and discussed the Franklin Alley Swale Project and CFA Grant meeting that will be held in November. Mr. Detweiler also addressed the Borough's response to stormwater issues.

Council Vice President Weiss made a motion to enter into record Resolution No 23-03 PPL LED Streetlight agreement. Council Member Kratz seconded the motion. The motion passed with a 6-0 vote.

Council Member Kratz made a motion to enter into the record the Resolution No 23-04 – An ordinance amending the code of the borough of Telford, chapter 15, 15-402 parking prohibited at all times in certain location, by deleting the south side of Madison Avenue between Main street and School Lane, the west side of Spring House Lane between E. Reliance Road and Telford Hills Association, and the east side of Village Green Lane between E. Reliance Road and Springhouse Lane thus removing the parking prohibition. Council Member Jacobus seconded the motion. The motion passed as a 5-1 vote with Council President Ashley voting ‘no’.

XIII. PROFESSIONAL CONSULTANTS’ REPORTS

A. Solicitor’s Report- James Jacquette, Timoney Knox LLP

Mr. Jacquette addressed the following items with Council and answered questions from those in attendance:

- The finalization of an agreement of sale with Trinity UCC Church for the purchase of real estate.

B. Engineer’s Report- CKS Engineers

A written report was submitted for the record. Mr. Gross of CKS Engineers updated Council on the Franklin Alley Swale Project. After discussion, Council Member Kulhanjian made a motion to accept the lowest bid in the amount of \$104,834.00. Council Vice President Weiss seconded the motion and the motion passed with a 6-0 vote.

XIV. COUNCIL COMMITTEE REPORTS

A. Finance and Administrative Committee- Emiline Weiss

1. Council Vice President Weiss made a motion to approve bills from September 2023 in the amount of \$396,281.54. Council Member Crouthamel seconded the motion and the motion passed with a 6-0 vote.

B. Planning and Zoning Committee- Carolyn Crouthamel

There was no report.

C. Environmental Committee- Spencer Kulhanjian

Council Member Kulhanjian advised that the Northern Montgomery County Recycling Commission appointed Hough Associates as their new Engineering Consultant.

D. Public Works/Buildings & Plant Committee- Robert Jacobus

Council Member Jacobus discussed an ordinance in regard to chickens and a potential allotment of allowable chickens per household.

E. Public Safety Committee- William Ashley

Council President Ashley reported that he did a Saturday evening ride along with Officer Kim.

F. Development & Culture Committee- Carolyn Crouthamel

Council Member Crouthamel made a motion to close 4th street down on October 21, 2023, for the Octoberfest. Council Member Kratz seconded the motion and the motion passed with a 6-0 vote.

XV. OTHER BUSINESS

Council President Ashley indicated that he received a letter from the counties indicated that they made a mistake on putting him on the ballot for the November election.

XVI. CITIZENS' COMMENTS

Council President Ashley advised the audience that they would be afforded three minutes to speak and advised that comments should be limited to Telford Borough residents.

XVII. EXECUTIVE SESSION

The council suspended the regular meeting and entered Executive Session at 9:45 PM to discuss matters of real estate. After the matter of real estate was discussed, Council concluded Executive Session at 9:57 PM.

XVIII. ADJOURNMENT

Council Vice President Weiss motioned for adjournment and Council Member Crouthamel seconded the motion. The motion passed with a 6-0 vote and the meeting was adjourned at 9:57 PM.

Telford Borough

Financial Reports

October 2023

P.1 - Financial Summary

P.5 - Expenditure Listing

P.6 - General Fund Balance Sheet

P.7 - General Fund Profit & Loss Statement

Telford Borough

Financial Summary

October 2023

Overview

Significant upcoming expenditures:

- 345,850 in December to PMRS (this is partially offset by the 180,665 received from PA last month for a total cost of 165,185, or about 7,000 per employee).
- 32,448 to First Natl Bank of Newtown on the Borough building loan.
- 25,804 to First Quakertown Bank on the SEPTA properties loan.
- 75,000 +- general liability insurance payment

Based on the above expenses and last year's Nov & Dec numbers a relatively small cash basis deficit (4%) should be expected for 2023:

surplus at 10/31	518
2022 Nov & Dec revenue	280
expenses listed above	(479)
2022 Nov & Dec expenses	(456)
	(137)

A summary of all outstanding and recently retired Borough debt is at the end of this summary.

A few notes on fund balances:

- It is generally recommended that a fund balance reserve of 2 - 4 months of expenses is maintained; the Borough's current general fund balance of 877,700 is just under 3.5 months worth of next year's expenses per the most recent budget draft.
- Fund balances are not entirely liquid as they include restricted assets, inventories, deferred revenue, etc, so another way of measuring reserves is unrestricted cash on hand; by that measure there is 750,376 available in the general fund, or almost 3 months worth of budgeted expenses.
- Another thing to keep in mind is the capital reserve account; while those funds are earmarked for capital improvements (and currently budgeted for use next year), those restrictions, unlike the liquid fuels fund, are only interally designated. There is currently 451,868 in that fund.

Cash Basis Net Gain (Loss) Summary

	2023		2022	
	October	YTD	October	YTD
General Fund	(140,899)	518,494	289,828	860,973
Recreation Fund	3,625	(9,842)	(3,544)	(2,738)
Fire Tax Fund	-	427	380	2,741
Library Tax Fund	-	5	380	3,741
Escrow Fund	3,000	11,855	297	1,648
DCED Grants Fund	-	-	-	-
Capital Reserve Fund	1,985	4,117	198	1,081
Highway Aid Fund	1,236	(23,965)	32	124,421
	(131,053)	501,091	287,571	991,867

Cash Balances

	10/31/23		10/31/22
General Fund	PLGIT	Univest	Univest
General Fund	659,567	77,556	421,478
Cash - QNB	-	8,138	2,163
Grant Fund	-	125,098	513,430
Petty Cash	-	100	100
Petty Cash - PD	-	100	100
Money Market	-	3,665	226,573
Payroll	-	1,450	1,125
PD HRA	-	70,059	64,425
TBPD Donation Fd	-	4,702	6,797
Total General Fund	659,567	290,868	1,236,191

Other Funds	PLGIT	Univest	Univest
Holiday Fund	closed	closed	25
Recreation Fund	25,290	15,949	60,351
Fire Company Tax	-	5	5
Library Tax	-	5	5
DCED	-	8	8
Cash - UNB (Cap Res)	452,740	1,096	40,311
Money Market	-	94	349,823
MMt 2.17% (Cap Res)	-	12,372	111,673
Highway Aid Fund	278,581	26,255	188,112
Total Cash at 10/31/23	1,416,178	346,652	1,986,504
		1,762,830	
Cash Balance at 9/30/23		2,288,543	
Increase (Decrease)		(525,713)	decrease is due to property purchase
	PLGIT	Univest	Univest
Borough Escrow Fund	682,838	12,922	740,475

Revenue Summary

General Fund:	2023		2022	
Taxes:	October	YTD	October	YTD
Real Estate	10,223	1,371,879	8,020	1,269,168
Per Capita	-	12	-	17
Local Services	1,090	53,110	37	47,208
Transfer	6,554	87,565	19,809	106,360
Earned Income	21,672	585,045	47,182	542,468
Total Taxes	39,539	2,097,611	75,048	1,965,221

PILOT	-	140,099	-	134,793
Cable Franchise Fees	-	59,718	-	62,498
Fines	1,524	15,052	1,179	10,641
Interest	3,456	19,767	342	1,542
Rent	2,805	32,415	3,165	28,625
ARPA *	412,168	412,168	256,935	257,745
Certification Fees	200	4,500	450	6,050
Variance Fees	-	-	-	1,000
Police Reports	75	695	225	820
Police Services Reimb	1,340	7,982	-	1,050
Permits	1,735	48,205	3,351	84,289
W/C Reimbursement	-	21,692	-	-
Public Utility Realty Tax	1,990	1,990		
State Pension Aid	-	180,665	170,955	170,955
State Fire Aid	-	29,761	29,873	29,873
Non-Revenue Receipts	-	1,030	582	11,271
Debt Proceeds	-	-	-	49,551
Refunds - PY Expenditures	-	-	-	7,605
Interfund Transfers	-	-	25	25
Total General Fund	464,832	3,073,350	542,130	2,823,554

* The 2022 ARPA amounts should have been in deferred income and were moved there during the year end audit.

Recreation Fund:

Interest	125	613	25	136
Contributions	3,500	3,500		
Rent	-	4,750	-	4,900

Fire Tax Fund:

Real Estate Taxes	-	59,197	341	59,542
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Library Tax Fund:

Real Estate Taxes	-	5	341	59,542
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Borough Escrow Fund:

Interest	3,000	11,855	297	1,648
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Capital Reserve Fund:

Interest	1,995	4,177	198	1,081
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Highway Aid Fund:

Interest	1,236	4,811	32	130
Liquid Fuels	-	126,127	-	122,011
Turnback Payment	-	2,280	-	2,280

Escrow Account Activity

Starting balance, 10/1/23	698,649
Interest	3,000
Deposits	-
Engineering fees	(5,889)
Legal fees	-
Ending balance, 10/31/23	695,760

Debt Summary**Quakertown National Bank loan**

Original balance	600,000
Outstanding balance	133,268
Interest rate	2.95% until 3/1/24, then floating between 3.6% and 5.0% based on Prime
Purpose	SEPTA property renovations. This is a refi of a 2007 note.

Principal and interest due semiannually.

Schedule of remaining payments (interest and principal):

2023	47,417	23,614 already paid
2024	49,679	
2025	50,132	
2026	18,689	
	165,917	

First National Bank of Newton

Original balance	1,030,000
Outstanding balance	982,500
Interest rate	3.45% until 11/30/29, then a floating rate of 75% of Prime with a ceiling of 4.95%
Purpose	Borough building acquisition and renovations

Interest is paid twice a year, principal once in December.

Schedule of remaining payments:

2023	49,396	16,954 already paid
2024	47,062	
2025	46,589	
2026	78,116	
2027 - 2038	1,068,914	
	1,290,077	

Quakertown National Bank Police car loan

Paid off in 2023.

Telford Borough
Expenditure Listing
October 2023

GENERAL FUND:

21st CENTURY MEDIA-PHILLY CLUS	2,075.52	MISSIONSQUARE-301626	1,443.00
ADVANCED COLOR & GRIND, LLC	828.00	MOYER & SON INC	2,739.73
ALTEK BUSINESS SYSTEMS, INC	756.17	MOYER INDOOR/OUTDOOR	175.05
ARRO CONSULTING, INC.	4,564.50	MSWAT-CR	4,000.00
AT&T MOBILITY	40.89	NAPA AUTO PARTS	6.99
BOSTON MUTUAL LIFE INS CO	57.00	PA MERS	9,295.67
BRITTON INDUSTRIES	97.40	PA TURNPIKE	26.60
BUCKS COUNTY CONSORTIUM	40.00	PPL UTILITIES	5,925.11
CIOCCA FORD	372.93	RAIFSNIDER EXTERMINATING	95.00
CLEMENS UNIFORM RENTAL	101.62	RANDALL S FLOYD	1,456.13
COMCAST CABLE	274.90	REPUBLIC SERVICES #320	276.67
DVHT	39,612.51	SCATTONS HEATING & COOLING	678.00
Elan Financial Services	704.80	STANDARD INSURANCE CO	1,223.69
ESTABLISHED TRAFFIC CONTROL	720.00	THE MORNING CALL	2,622.73
ESTECH SYSTEMS INC	320.23	TIMONEY KNOX, LLP	6,353.10
GALLS INCORPORATED	757.95	T-MOBILE	218.09
GARY YODER	222.93	VERIZON	421.63
GEIGER MIDLANTIC PA	165.14	VERIZON WIRELESS	120.03
H & K MATERIALS	607.73	WELLS FARGO VENDOR FIN SERV	289.99
HOME DEPOT DEPT 322502699469	48.88	Y-PERS	587.66
INDIAN VALLEY REG PLANNING COM	3,000.00		61,567.03
KEYSTONE FIRE PROTECTION CO	590.00		
KEYSTONE MUNICIPAL SVCS, INC.	1,040.00	ARPA GRANT FUND:	392,167.75
L/B WATER SERVICE, INC	267.78		
LOGAN KIRIPOSKI, INC	1,300.00	PAYROLL	113,383.00
MICHALAK SERVICE STATION, INC	3,000.15	PAYROLL TAX	8,151.00
		TOTAL EXPENDITURES	575,268.78

Telford Borough

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Balance Sheet

11/07/2023

10:14 AM

Period: 10 Year: 2023

Fund	Account Number	Debits	Credits
01	GENERAL FUND		
01-100-000	CASH IN BANK-CHECKING	\$77,556.18	
01-101-000	PLGIT - General fund	\$659,567.01	
01-101-003	PLGIT - PD HSA	\$33.88	
01-103-000	CASH - QNB	\$8,137.61	
01-104-000	GRANT FUND	\$125,098.40	
01-105-000	PETTY CASH	\$100.00	
01-106-000	PETTY CASH - POLICE DEPT	\$100.00	
01-107-000	MONEY MARKET	\$3,664.91	
01-112-000	PAYROLL CLEARING	\$1,450.05	
01-113-000	TELFORD BORO-PD HEALTH SVG	\$70,024.57	
01-114-000	TBPD DONATION FUND	\$4,701.80	
01-122-000	ACCOUNTS RECEIVABLE	\$4,025.71	
01-130-060	DUE FROM AUTHORITY	\$82.82	
01-130-075	DUE FROM LIQUID FUELS	\$135,819.91	
01-130-700	DUE FROM SEWER CAPITAL	\$9,945.00	
	Asset Total:	\$1,100,307.85	
01-211-000	DUE TO CAPITAL RESERVE FUND		\$40,000.00
01-213-000	DUE TO LIBRARY FUND		\$35.39
01-215-000	DUE TO FIRE COMPANY TAXATION		\$904.91
01-217-000	DUE TO TB AUTHORITY		\$20,349.43
01-220-000	SOCIAL SECURITY		\$21.35
01-221-000	FEDERAL WITHHOLDING	\$1,254.27	
01-222-000	STATE INCOME TAX	\$25.25	
01-224-000	PA STATE UNEMPLOYMENT INS		\$126.74
01-225-000	EARNED INCOME TAX		\$1,929.63
01-226-000	MERS-NONUNIFORMED		\$5,463.22
01-227-000	I.C.M.A. RETIREMENT		\$1,195.24
01-228-000	METLIFE DEFERRED COMP		\$4,151.43
01-230-000	PAYROLL DEDUCTIONS	\$57.00	
01-230-600	DUE TO WATER CAPITAL	\$39,203.76	
01-231-000	INSURANCE		\$1,189.00
01-232-000	CHILD SUPPORT		\$328.62
01-233-000	HOSPITALIZATION WITHHOLDING		\$18,267.01
01-234-000	MERS - POLICE		\$1,073.68
01-236-000	PD HEALTH SAVINGS ACCT		\$68,000.00
01-239-000	LOCAL SERVICES TAX		\$106.00
01-240-000	ACCOUNTS PAYABLE	\$1,695.09	
01-244-000	DEFERRED REVENUE		\$101,702.97
01-279-000	FUND OPERATING BALANCE		\$359,204.20
01-279-100	REVENUE CONTROL ACCOUNT		\$3,073,349.62
01-279-200	EXPENSE CONTROL ACCOUNT	\$2,554,855.22	
	Liability Total:	\$2,597,090.59	\$3,697,398.44
	Fund Total:	\$3,697,398.44	\$3,697,398.44

Telford Borough
Statement of Revenues and Expenditures - Compared to Budget
Year (2023) Period (10)

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11/07/2023

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01 GENERAL FUND						
Revenue						
REAL PROPERTY TAXES						
01-301-100	REAL ESTATE TAXES - CURRENT	\$1,342,970.00	\$10,222.55	\$1,365,963.44	101.71%	(\$22,993.44)
01-301-300	REAL ESTATE TAXES - DELINQUE	\$21,925.00	\$0.00	\$2,662.57	12.14%	\$19,262.43
01-301-500	REAL ESTATE TAXES - LIENED	\$9,000.00	\$0.00	\$3,252.79	36.14%	\$5,747.21
01-301-600	REAL ESTATE TAXES - INTERIM	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
	Subtotal	\$1,375,895.00	\$10,222.55	\$1,371,878.80	99.71%	\$4,016.20
LOCAL TAX ENABLING ACT 511						
01-310-030	PER CAPITA TAXES - DELINQUEN	\$20.00	\$0.00	\$10.50	52.50%	\$9.50
01-310-050	LOCAL SERVICES TAX	\$63,500.00	\$1,089.82	\$53,110.45	83.64%	\$10,389.55
01-310-100	REAL ESTATE TRANSFER TAXES	\$110,000.00	\$6,553.75	\$87,564.95	79.60%	\$22,435.05
01-310-210	EARNED INCOME TAXES - CURRE	\$650,000.00	\$21,672.04	\$585,044.56	90.01%	\$64,955.44
	Subtotal	\$823,520.00	\$29,315.61	\$725,730.46	88.13%	\$97,789.54
PENALTY & INTEREST-DELIN ACCTS						
01-319-010	REAL ESTATE TAX - PENALTIES &	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
01-319-100	PER CAPITA TAX - PENALTIES & I	\$0.00	\$0.00	\$0.50	0.00%	(\$0.50)
	Subtotal	\$3,500.00	\$0.00	\$0.50	0.01%	\$3,499.50
BUSINESS LICENSES & PERMITS						
01-321-610	PEDDLERS	\$200.00	\$75.00	\$285.00	142.50%	(\$85.00)
01-321-800	CABLE TELEVISION FRANCHISE	\$82,800.00	\$0.00	\$59,717.89	72.12%	\$23,082.11
	Subtotal	\$83,000.00	\$75.00	\$60,002.89	72.29%	\$22,997.11
FINES						
01-331-110	VEHICLE CODE VIOLATIONS	\$1,600.00	\$0.00	\$1,925.05	120.32%	(\$325.05)
01-331-120	VIOLATIONS, ORDINANCES & RES	\$3,200.00	\$60.00	\$2,214.36	69.20%	\$985.64
01-331-130	DISTRICT JUSTICE	\$8,000.00	\$1,463.52	\$10,912.71	136.41%	(\$2,912.71)
	Subtotal	\$12,800.00	\$1,523.52	\$15,052.12	117.59%	(\$2,252.12)
INTEREST EARNINGS						
01-341-000	INTEREST EARNINGS	\$3,300.00	\$3,456.36	\$19,767.23	599.01%	(\$16,467.23)
	Subtotal	\$3,300.00	\$3,456.36	\$19,767.23	599.01%	(\$16,467.23)
RENTS AND ROYALTIES						
01-342-100	RENT OF LAND	\$2,100.00	\$50.00	\$800.00	38.10%	\$1,300.00
01-342-200	RENT OF BUILDINGS	\$34,060.00	\$2,755.00	\$31,615.00	92.82%	\$2,445.00
	Subtotal	\$36,160.00	\$2,805.00	\$32,415.00	89.64%	\$3,745.00
Department 352						
01-352-530	AMERICAN RESCUE ACT GRANT	\$0.00	\$412,167.75	\$412,167.75	0.00%	(\$412,167.75)
	Subtotal	\$0.00	\$412,167.75	\$412,167.75	0.00%	(\$412,167.75)
ST CAPITAL & OPERATING GRANTS						
01-354-030	STREET & HIGHWAY GRANTS	\$6,250.00	\$0.00	\$0.00	0.00%	\$6,250.00
	Subtotal	\$6,250.00	\$0.00	\$0.00	0.00%	\$6,250.00

Telford Borough
Statement of Revenues and Expenditures - Compared to Budget
Year (2023) Period (10)

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11/07/2023

10:18 AM

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
ST SHRED REV & ENTITLEMENTS						
01-355-010	PUBLIC UTILITY REALTY TAX	\$2,000.00	\$1,990.32	\$1,990.32	99.52%	\$9.68
01-355-080	ALCOHOLIC BEVERAGES TAXES	\$400.00	\$0.00	\$0.00	0.00%	\$400.00
01-355-120	FOREIGN CASUALTY INS. PREMIU	\$170,955.00	\$0.00	\$180,664.53	105.68%	(\$9,709.53)
01-355-140	FOREIGN CASUALTY INS PREMIU	\$29,900.00	\$0.00	\$29,761.28	99.54%	\$138.72
	Subtotal	\$203,255.00	\$1,990.32	\$212,416.13	104.51%	(\$9,161.13)
LOCAL GOV UNIT SHARED REV/ENT						
01-358-030	OTHER GRANTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-358-080	RECYCLING GRANT PROCEEDS	\$9,000.00	\$0.00	\$0.00	0.00%	\$9,000.00
	Subtotal	\$9,000.00	\$0.00	\$0.00	0.00%	\$9,000.00
PAYMENT IN LIEU OF TAXES						
01-359-000	PAYMENTS IN LIEU OF TAXES	\$134,790.00	\$0.00	\$140,098.60	103.94%	(\$5,308.60)
	Subtotal	\$134,790.00	\$0.00	\$140,098.60	103.94%	(\$5,308.60)
GENERAL GOVERNMENT						
01-361-310	SUBDIVISION FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-361-330	VARIANCE FEES	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-361-400	CERTIFICATION FEES	\$8,000.00	\$200.00	\$4,500.00	56.25%	\$3,500.00
01-361-540	MAPS & ORDINANCES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$9,000.00	\$200.00	\$4,500.00	50.00%	\$4,500.00
PUBLIC SAFETY						
01-362-110	POLICE REPORTS	\$700.00	\$75.00	\$695.00	99.29%	\$5.00
01-362-111	POLICE SERVICES REIMBURSEME	\$1,200.00	\$1,339.88	\$7,788.39	649.03%	(\$6,588.39)
01-362-150	POLICE SERVICES	\$250.00	\$0.00	\$195.00	78.00%	\$55.00
01-362-410	BUILDING PERMITS	\$24,000.00	\$478.50	\$26,056.00	108.57%	(\$2,056.00)
01-362-430	PLUMBING PERMITS	\$3,350.00	\$0.00	\$0.00	0.00%	\$3,350.00
01-362-460	OTHER PERMITS AND FEES	\$17,300.00	\$1,182.75	\$21,863.75	126.38%	(\$4,563.75)
01-362-470	W/C REIMBURSEMEN	\$18,260.00	\$0.00	\$21,692.00	118.80%	(\$3,432.00)
	Subtotal	\$65,060.00	\$3,076.13	\$78,290.14	120.34%	(\$13,230.14)
NON-REVENUE RECEIPTS						
01-381-000	NON-REVENUE RECEIPTS	\$1,000.00	\$0.00	\$1,030.00	103.00%	(\$30.00)
	Subtotal	\$1,000.00	\$0.00	\$1,030.00	103.00%	(\$30.00)
OTHER FINANCING SERVICES						
01-391-000	MATERIALS & SERVICES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-391-200	AUTHORITY PENSION REIM	\$89,575.00	\$0.00	\$0.00	0.00%	\$89,575.00
01-391-300	ESCROW FUND TRANSFER	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-391-350	HIGHWAY AID TRANSFER	\$246,095.00	\$0.00	\$0.00	0.00%	\$246,095.00
01-391-930	RECREATION FUND TRANSFER	\$18,500.00	\$0.00	\$0.00	0.00%	\$18,500.00
01-391-940	CAP RESERVE TRANSFER	\$75,800.00	\$0.00	\$0.00	0.00%	\$75,800.00
	Subtotal	\$430,970.00	\$0.00	\$0.00	0.00%	\$430,970.00
TRANSFERS						
01-392-010	Transfer from Liquid Fuels	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
PROCEEDS OF LONG-TERM DEBT						

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01-393-010	PROCEED - GEN LONG TERM DEB	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-393-020	PROCEED- GEN SHORT TERM DE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
PROCEEDS OF SHORT-TERM DEBT						
01-394-000	REFUNDS - PRIOR YEAR EXPENDI	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
	Subtotal	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
CASH BALANCE FORWARDED						
01-399-000	UNAPPROPRIATED BALANCE FRO	\$32,000.00	\$0.00	\$0.00	0.00%	\$32,000.00
	Subtotal	\$32,000.00	\$0.00	\$0.00	0.00%	\$32,000.00
Total GENERAL FUND Revenues:		\$3,230,000.00	\$464,832.24	\$3,073,349.62	95.15%	\$156,650.38
Total GENERAL FUND Revenues:		\$3,230,000.00	\$464,832.24	\$3,073,349.62		\$156,650.38
Total GENERAL FUND Expenditures:		\$3,228,860.00	\$605,731.67	\$2,554,855.22		\$674,004.78
Total GENERAL FUND Fund Balance:		\$1,140.00	(\$140,899.43)	\$518,494.40		(\$517,354.40)

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
Expenditure						
LEGISLATIVE BODY						
01-400-240	MATERIALS & SUPPLIES	\$100.00	\$0.00	\$0.00	0.00%	\$100.00
01-400-340	ADVERTISING, PRINTING, AND BIN	\$3,700.00	\$2,622.73	\$5,543.34	149.82%	(\$1,843.34)
01-400-420	DUES, SUBSCRIPTIONS, AND MEM	\$1,040.00	\$0.00	\$1,135.00	109.13%	(\$95.00)
01-400-460	MEETINGS & CONFERENCES	\$4,520.00	\$0.00	\$1,065.15	23.57%	\$3,454.85
01-400-490	OTHER	\$300.00	(\$20,000.00)	\$0.00	0.00%	\$300.00
01-400-510	EXPENSE CONTRIBUTION	\$600.00	\$0.00	\$0.00	0.00%	\$600.00
	Subtotal	\$10,260.00	(\$17,377.27)	\$7,743.49	75.47%	\$2,516.51
ADMINISTRATION						
01-401-121	WAGES - BOROUGH MANAGER	\$62,550.00	\$4,823.04	\$62,991.64	100.71%	(\$441.64)
01-401-140	WAGES - OFFICE	\$98,435.00	\$4,118.88	\$90,514.82	91.95%	\$7,920.18
01-401-210	OFFICE SUPPLIES	\$2,825.00	(\$7.44)	\$3,049.66	107.95%	(\$224.66)
01-401-240	MATERIALS & SUPPLIES	\$2,000.00	\$0.00	\$530.84	26.54%	\$1,469.16
01-401-260	MINOR EQUIPMENT	\$500.00	\$0.00	\$45.57	9.11%	\$454.43
01-401-310	PROFESSIONAL SERVICES	\$0.00	\$0.00	(\$9,196.63)	0.00%	\$9,196.63
01-401-313	ENGINEERING	\$1,500.00	\$0.00	\$492.15	32.81%	\$1,007.85
01-401-321	TELEPHONE	\$4,360.00	\$579.67	\$6,788.21	155.69%	(\$2,428.21)
01-401-325	POSTAGE, PRINTING & ADV	\$4,025.00	\$0.00	\$1,178.94	29.29%	\$2,846.06
01-401-350	INSURANCE & BONDING	\$4,750.00	(\$454.00)	\$4,028.00	84.80%	\$722.00
01-401-374	MACHINERY & EQUIPMENT REPAI	\$3,090.00	\$0.00	\$3,073.52	99.47%	\$16.48
01-401-375	VEHICLE EQUIP & REPAIR	\$0.00	\$0.00	\$413.82	0.00%	(\$413.82)
01-401-380	SOFTWARE LEASE	\$2,590.00	\$15.89	\$2,857.31	110.32%	(\$267.31)
01-401-381	OFFICE EQUIPMENT LEASE	\$3,475.00	\$0.00	\$1,752.85	50.44%	\$1,722.15
01-401-420	DUES, SUBSCRIPTIONS	\$2,500.00	\$0.00	\$1,975.00	79.00%	\$525.00
01-401-460	MEETINGS & CONFERENCES	\$1,595.00	\$40.00	\$2,202.55	138.09%	(\$607.55)
01-401-490	OTHER OPERATING SUPPLIES	\$1,265.00	\$10.00	\$431.55	34.11%	\$833.45
01-401-700	WEBSITE DESIGN	\$750.00	\$0.00	\$3,640.20	485.36%	(\$2,890.20)
01-401-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$2,729.00	0.00%	(\$2,729.00)
	Subtotal	\$196,210.00	\$9,126.04	\$179,499.00	91.48%	\$16,711.00
FINANCIAL ADMINISTRATION						
01-402-311	ACCOUNTING & AUDITING	\$10,650.00	\$0.00	\$10,580.00	99.34%	\$70.00
	Subtotal	\$10,650.00	\$0.00	\$10,580.00	99.34%	\$70.00
TAX COLLECTION						
01-403-114	WAGES - TAX COLLECTION	\$8,400.00	\$700.00	\$7,000.00	83.33%	\$1,400.00
01-403-240	MATERIALS & SUPPLIES	\$850.00	\$0.00	\$0.00	0.00%	\$850.00
01-403-316	EARNED INCOME TAX COLLECTO	\$7,150.00	\$272.90	\$5,967.64	83.46%	\$1,182.36
01-403-317	LOCAL SERVICES TAX COLLECTO	\$1,115.00	\$744.50	\$1,906.45	170.98%	(\$791.45)
01-403-350	INSURANCE & BONDING	\$295.00	\$0.00	\$295.00	100.00%	\$0.00
01-403-460	MEETINGS & CONFERENCES	\$175.00	\$0.00	\$0.00	0.00%	\$175.00
	Subtotal	\$17,985.00	\$1,717.40	\$15,169.09	84.34%	\$2,815.91
LAW						
01-404-314	PROFESSIONAL & LEGAL SERVIC	\$17,500.00	\$6,353.10	\$27,629.85	157.88%	(\$10,129.85)
01-404-460	MEETINGS & CONFERENCES	\$20.00	\$0.00	\$0.00	0.00%	\$20.00
	Subtotal	\$17,520.00	\$6,353.10	\$27,629.85	157.70%	(\$10,109.85)
GENL GOVT BUILDINGS & PLANT						

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01-409-140	WAGES - MAINTENANCE	\$17,000.00	\$10,774.76	\$25,186.79	148.16%	(\$8,186.79)
01-409-226	CLEANING SUPPLIES	\$450.00	\$0.00	\$0.00	0.00%	\$450.00
01-409-240	MATERIAL & SUPPLIES	\$500.00	\$0.00	\$635.33	127.07%	(\$135.33)
01-409-310	OTHER PROFESSIONAL SERVICE	\$6,775.00	\$685.00	\$5,360.75	79.13%	\$1,414.25
01-409-361	ELECTRICITY	\$17,300.00	\$1,370.67	\$12,839.20	74.22%	\$4,460.80
01-409-365	SOLID WASTE	\$3,000.00	\$276.67	\$2,566.34	85.54%	\$433.66
01-409-371	LAND MAINTENANCE	\$250.00	\$0.00	\$2,264.72	905.89%	(\$2,014.72)
01-409-372	COMMUNITY BLDG.	\$3,750.00	\$97.40	\$760.26	20.27%	\$2,989.74
01-409-373	BUILDING REPAIR	\$1,000.00	\$368.87	\$2,699.68	269.97%	(\$1,699.68)
01-409-374	MACHINERY & EQUIPMENT REPAI	\$3,900.00	\$0.00	\$1,958.21	50.21%	\$1,941.79
01-409-376	TRAIN STATION BLDG	\$9,900.00	\$678.00	\$7,770.48	78.49%	\$2,129.52
01-409-452	JANITORIAL SERVICE	\$16,380.00	\$0.00	\$7,742.00	47.26%	\$8,638.00
01-409-610	CAPITAL EXP. (OFFICE IMP)	\$54,300.00	\$412,297.75	\$424,050.12	780.94%	(\$369,750.12)
01-409-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$134,505.00	\$426,549.12	\$493,833.88	367.15%	(\$359,328.88)
POLICE						
01-410-122	WAGES - POLICE CHIEF	\$129,820.00	\$9,805.32	\$107,707.19	82.97%	\$22,112.81
01-410-130	CONTRA-WAGE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-133	WAGES - DETECTIVE	\$138,295.00	\$9,769.83	\$111,074.19	80.32%	\$27,220.81
01-410-134	WAGES - PATROLMEN	\$486,340.00	\$47,539.61	\$372,983.95	76.69%	\$113,356.05
01-410-135	WAGES - PATROLMEN PART-TIME	\$64,325.00	\$4,082.50	\$95,504.88	148.47%	(\$31,179.88)
01-410-140	WAGES - SECRETARY	\$87,475.00	\$4,372.20	\$44,294.09	50.64%	\$43,180.91
01-410-156	HEALTH/HOSPITALIZATION INSUR	\$215,620.00	\$16,250.16	\$134,861.20	62.55%	\$80,758.80
01-410-159	LIFE & DISABILITY INSURANCE	\$8,855.00	\$672.78	\$7,463.67	84.29%	\$1,391.33
01-410-160	PENSION	\$63,482.00	\$0.00	(\$11.67)	-0.02%	\$63,493.67
01-410-161	SOCIAL SECURITY	\$60,515.00	\$5,366.09	\$54,072.21	89.35%	\$6,442.79
01-410-163	POLICE HEALTH SAVINGS ACCT	\$6,000.00	\$0.00	\$0.00	0.00%	\$6,000.00
01-410-164	WORKERS COMP INS.	\$56,970.00	\$0.00	\$0.00	0.00%	\$56,970.00
01-410-210	OFFICE SUPPLIES	\$1,800.00	\$688.91	\$1,433.58	79.64%	\$366.42
01-410-231	GASOLINE	\$14,000.00	\$1,452.97	\$11,279.83	80.57%	\$2,720.17
01-410-238	UNIFORMS	\$5,000.00	\$1,510.75	\$3,353.53	67.07%	\$1,646.47
01-410-240	MATERIALS & SUPPLIES/OPERATI	\$6,000.00	\$0.00	\$4,254.62	70.91%	\$1,745.38
01-410-260	MINOR EQUIPMENT	\$1,500.00	\$0.00	\$3,287.95	219.20%	(\$1,787.95)
01-410-321	TELEPHONE	\$7,220.00	\$541.20	\$7,539.96	104.43%	(\$319.96)
01-410-326	OFFICE EQUIP & REPAIR	\$14,355.00	\$530.39	\$10,275.71	71.58%	\$4,079.29
01-410-327	RADIO EQUIP	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-375	VEHICLE MAINT & SUPPLIES	\$12,800.00	\$3,373.08	\$19,454.55	151.99%	(\$6,654.55)
01-410-420	DUES, SUBSCRIPTIONS, MEMBER	\$5,615.00	\$0.00	\$5,435.00	96.79%	\$180.00
01-410-440	LAUNDRY & DRY CLEANING	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
01-410-460	MEETINGS, CONF. & SCHOOLING	\$13,800.00	\$0.00	\$8,600.01	62.32%	\$5,199.99
01-410-490	OTHER SERVICES	\$15,055.00	\$26.60	\$11,115.98	73.84%	\$3,939.02
01-410-521	S.P.C.A.	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-410-522	NORTH PENN TACTICAL RESISTA	\$3,500.00	\$4,000.00	\$4,000.00	114.29%	(\$500.00)
01-410-700	WEBSITE DESIGN/MAINT	\$400.00	\$0.00	\$529.08	132.27%	(\$129.08)
01-410-740	MACHINERY & EQUIPMENT	\$2,200.00	\$0.00	\$1,239.27	56.33%	\$960.73
	Subtotal	\$1,421,692.00	\$109,982.39	\$1,019,748.78	71.73%	\$401,943.22
FIRE						
01-411-140	RELIEF ASSOCIATION	\$29,900.00	\$0.00	\$29,761.28	99.54%	\$138.72
01-411-164	WORKER'S COMP. INS.	\$33,640.00	\$0.00	\$0.00	0.00%	\$33,640.00
01-411-521	NORTH PENN GOODWILL	\$500.00	\$0.00	\$0.00	0.00%	\$500.00

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	Subtotal	\$64,040.00	\$0.00	\$29,761.28	46.47%	\$34,278.72
PROTECTIVE INSPECTION						
01-413-310	PROFESSIONAL SERVICES	\$27,500.00	\$2,080.00	\$18,060.00	65.67%	\$9,440.00
	Subtotal	\$27,500.00	\$2,080.00	\$18,060.00	65.67%	\$9,440.00
PLANNING AND ZONING						
01-414-310	PROFESSIONAL SERVICES	\$2,000.00	\$0.00	\$227.50	11.38%	\$1,772.50
01-414-325	POSTAGE & SUPPLIES	\$50.00	\$0.00	\$0.00	0.00%	\$50.00
01-414-342	ADVERTISING & PRINTING	\$1,000.00	\$2,075.52	\$3,753.44	375.34%	(\$2,753.44)
01-414-460	OTHER SERVICES	\$3,000.00	\$3,000.00	\$3,000.00	100.00%	\$0.00
	Subtotal	\$6,050.00	\$5,075.52	\$6,980.94	115.39%	(\$930.94)
HEALTH						
01-421-164	WORKER'S COMP. INS.	\$1,310.00	\$0.00	\$0.00	0.00%	\$1,310.00
01-421-523	AMBULANCE	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
	Subtotal	\$3,810.00	\$0.00	\$0.00	0.00%	\$3,810.00
HIWAY - GENERAL SERVICES						
01-430-140	WAGES - MAINTENANCE	\$24,750.00	\$2,978.21	\$20,691.06	83.60%	\$4,058.94
01-430-141	WAGES - PUBLIC WORKS DIRECT	\$38,920.00	\$2,919.20	\$34,184.35	87.83%	\$4,735.65
01-430-231	GASOLINE	\$7,000.00	\$922.31	\$7,750.03	110.71%	(\$750.03)
01-430-238	UNIFORMS	\$2,150.00	\$82.61	\$1,208.39	56.20%	\$941.61
01-430-240	MATERIALS & SUPPLIES	\$300.00	\$0.00	\$1,821.69	607.23%	(\$1,521.69)
01-430-260	SMALL TOOLS & MINOR EQUIPME	\$500.00	\$0.00	\$219.70	43.94%	\$280.30
01-430-313	ENGINEERING SERVICES	\$7,500.00	\$2,814.50	\$22,026.54	293.69%	(\$14,526.54)
01-430-327	RADIO EQUIPMENT	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-430-374	MACHINERY & EQUIPMENT REPAI	\$500.00	\$0.00	\$649.53	129.91%	(\$149.53)
01-430-375	VEHICLE MAINT & EXP	\$2,000.00	\$0.00	\$1,618.37	80.92%	\$381.63
01-430-420	DUES, SUBSCRIPTIONS, MEMBER	\$275.00	\$0.00	\$233.50	84.91%	\$41.50
01-430-460	MEETINGS & CONFERENCES	\$600.00	\$0.00	(\$399.76)	-66.63%	\$999.76
01-430-490	OTHER	\$870.00	\$0.00	\$100.00	11.49%	\$770.00
01-430-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$85,615.00	\$9,716.83	\$90,103.40	105.24%	(\$4,488.40)
CLEANING OF STREETS & GUTTERS						
01-431-140	WAGES - STREET & GUTTER CLE	\$22,000.00	\$1,749.36	\$6,004.15	27.29%	\$15,995.85
01-431-374	MACHINERY & EQUIPMENT REPAI	\$4,000.00	\$0.00	\$1,167.26	29.18%	\$2,832.74
	Subtotal	\$26,000.00	\$1,749.36	\$7,171.41	27.58%	\$18,828.59
HIWAY - SNOW & ICE REMOVAL						
01-432-140	WAGES - SNOW REMOVAL	\$20,500.00	\$0.00	\$154.54	0.75%	\$20,345.46
01-432-245	HIGHWAY SUPPLIES	\$20,000.00	\$0.00	\$4,951.14	24.76%	\$15,048.86
01-432-374	MACHINERY & EQUIPMENT REPAI	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
01-432-740	MCHINERY & EQUIPMENT PUR	\$12,500.00	\$0.00	\$9,985.00	79.88%	\$2,515.00
	Subtotal	\$54,500.00	\$0.00	\$15,090.68	27.69%	\$39,409.32
TRAFFIC SIGNALS & STREET SIGNS						
01-433-140	WAGES - STREET SIGNS & TRAF S	\$6,000.00	\$1,184.43	\$8,345.76	139.10%	(\$2,345.76)
01-433-240	MATERIALS & SUPPLIES	\$2,000.00	\$720.00	\$4,547.11	227.36%	(\$2,547.11)
01-433-361	ELECTRICITY - TRAF SIG	\$1,100.00	\$0.00	\$77.40	7.04%	\$1,022.60

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01-433-374	MACHINERY & EQUIPMENT REPAIR	\$1,000.00	\$2,081.07	\$3,516.24	351.62%	(\$2,516.24)
	Subtotal	\$10,100.00	\$3,985.50	\$16,486.51	163.23%	(\$6,386.51)
HIWAY - STREET LIGHTING						
01-434-361	ELECTRICITY - ST LIGHTING	\$46,500.00	\$4,436.76	\$44,129.23	94.90%	\$2,370.77
	Subtotal	\$46,500.00	\$4,436.76	\$44,129.23	94.90%	\$2,370.77
SIDEWALKS AND CROSSWALKS						
01-435-140	WAGES - SIDEWALK & CROSSWALKS	\$5,500.00	\$526.94	\$736.92	13.40%	\$4,763.08
01-435-240	MATERIALS & SUPPLIES	\$7,000.00	\$280.00	\$322.55	4.61%	\$6,677.45
	Subtotal	\$12,500.00	\$806.94	\$1,059.47	8.48%	\$11,440.53
STORM SEWERS AND DRAINS						
01-436-140	WAGES - MAINT. STORM DRAINS	\$15,000.00	\$41.60	\$11,651.05	77.67%	\$3,348.95
01-436-240	MATERIALS & SUPPLIES	\$5,000.00	\$2,088.99	\$5,557.53	111.15%	(\$557.53)
	Subtotal	\$20,000.00	\$2,130.59	\$17,208.58	86.04%	\$2,791.42
MAINT/REPAIR TO HWAY & BRIDGES						
01-438-140	WAGES - MAINT. STREETS & BRIDGES	\$22,000.00	\$548.39	\$24,533.82	111.52%	(\$2,533.82)
01-438-240	MATERIALS & SUPPLIES	\$36,410.00	\$1,288.11	\$7,853.86	21.57%	\$28,556.14
01-438-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-438-619	HANDICAP RAMPS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$58,410.00	\$1,836.50	\$32,387.68	55.45%	\$26,022.32
CONSTRUCTION AND REBUILDING						
01-439-140	WAGES - CONST. STREETS & BRIDGES	\$2,500.00	\$0.00	\$70.90	2.84%	\$2,429.10
01-439-240	MATERIALS & SUPPLIES	\$150,495.00	\$0.00	\$0.00	0.00%	\$150,495.00
	Subtotal	\$152,995.00	\$0.00	\$70.90	0.05%	\$152,924.10
PARKING FACILITIES						
01-445-140	WAGES - PARKING FACILITIES	\$3,500.00	\$717.17	\$2,321.47	66.33%	\$1,178.53
01-445-240	MATERIALS & SUPPLIES	\$8,500.00	\$22.94	\$202.72	2.38%	\$8,297.28
01-445-361	ELECTRICITY	\$2,050.00	\$293.47	\$2,513.76	122.62%	(\$463.76)
	Subtotal	\$14,050.00	\$1,033.58	\$5,037.95	35.86%	\$9,012.05
STORM SEWER & FLOOD CONTROL						
01-446-140	WAGES - STORM WATER MANAG.	\$3,500.00	\$387.52	\$4,822.57	137.79%	(\$1,322.57)
01-446-240	MATERIALS & SUPPLIES	\$500.00	\$259.48	\$5,111.70	1022.34%	(\$4,611.70)
01-446-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$4,000.00	\$647.00	\$9,934.27	248.36%	(\$5,934.27)
PARKS						
01-454-140	WAGES - MAINT. PARKS	\$55,000.00	\$6,343.98	\$52,147.95	94.81%	\$2,852.05
01-454-231	GASOLINE	\$1,800.00	\$104.97	\$924.22	51.35%	\$875.78
01-454-240	MATERIALS & SUPPLIES	\$11,000.00	\$1,046.24	\$6,770.04	61.55%	\$4,229.96
01-454-260	SMALL TOOLS & MINOR EQUIPMENT	\$1,895.00	\$79.36	\$1,206.54	63.67%	\$688.46
01-454-361	ELECTRICITY	\$3,835.00	\$309.23	\$1,740.50	45.38%	\$2,094.50
01-454-374	MACHINERY & EQUIPMENT REPAIR	\$3,000.00	\$0.00	\$3,003.73	100.12%	(\$3.73)
01-454-380	EQUIPMENT RENTALS	\$9,600.00	\$1,300.00	\$12,925.00	134.64%	(\$3,325.00)
01-454-740	MACHINE & EQUIP. PURCHASE	\$0.00	\$0.00	\$5,391.54	0.00%	(\$5,391.54)

Telford Borough
Statement of Revenues and Expenditures - Compared to Budget
Year (2023) Period (10)

Page 8 of 8

11/07/2023

10:18 AM

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
	Subtotal	\$86,130.00	\$9,183.78	\$84,109.52	97.65%	\$2,020.48
CIVIL & MILITARY CELEBRATIONS						
01-457-140	WAGES	\$5,000.00	\$0.00	\$1,429.01	28.58%	\$3,570.99
01-457-240	MATERIALS & SUPPLIES	\$350.00	\$0.00	\$0.00	0.00%	\$350.00
01-457-326	DECORATIONS	\$2,000.00	\$0.00	\$171.50	8.58%	\$1,828.50
01-457-361	ELECTRICITY	\$600.00	\$0.00	\$0.00	0.00%	\$600.00
	Subtotal	\$7,950.00	\$0.00	\$1,600.51	20.13%	\$6,349.49
CONSERVATION & DEVELOPMENT						
01-460-310	PROFESSIONAL SERVICES	\$60,000.00	\$0.00	\$56,250.00	93.75%	\$3,750.00
	Subtotal	\$60,000.00	\$0.00	\$56,250.00	93.75%	\$3,750.00
DEBT PRINCIPAL						
01-471-100	GENERAL OBLIGATION PRINCIPAL	\$68,595.00	\$0.00	\$60,980.80	88.90%	\$7,614.20
01-471-200	GEN OBLIGATION INTEREST	\$39,315.00	\$0.00	\$20,544.44	52.26%	\$18,770.56
	Subtotal	\$107,910.00	\$0.00	\$81,525.24	75.55%	\$26,384.76
WATER OTHER						
01-473-100	FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
INSURANCE						
01-486-352	LIABILITY & PROPERTY	\$93,475.00	\$0.00	\$55,938.00	59.84%	\$37,537.00
01-486-353	W/C INS	\$23,370.00	\$0.00	\$720.00	3.08%	\$22,650.00
	Subtotal	\$116,845.00	\$0.00	\$56,658.00	48.49%	\$60,187.00
EMPLOYEE BENEFITS						
01-487-155	PA UNEMPLOY COMP	\$0.00	\$0.00	\$1,758.30	0.00%	(\$1,758.30)
01-487-156	MEDICAL & DENTAL	\$136,780.00	\$23,362.35	\$192,040.21	140.40%	(\$55,260.21)
01-487-158	EMPLOYEE ASSISTANCE PROGRA	\$975.00	\$0.00	\$957.00	98.15%	\$18.00
01-487-159	LIFE & DISABILITY INSURANCE	\$5,925.00	\$550.91	\$6,836.52	115.38%	(\$911.52)
01-487-160	PENSION	\$281,308.00	\$0.00	\$0.00	0.00%	\$281,308.00
01-487-161	S/S EMPLOYER'S SHARE	\$30,145.00	\$2,785.27	\$25,433.53	84.37%	\$4,711.47
01-487-163	POLICE HEALTH SAVINGS ACCT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$455,133.00	\$26,698.53	\$227,025.56	49.88%	\$228,107.44
TRANSFERS						
01-492-100	TRANSFER TO LIBRARY FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-492-300	TRANSFER TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Total GENERAL FUND Expenditures:		\$3,228,860.00	\$605,731.67	\$2,554,855.22	79.13%	\$674,004.78
Total GENERAL FUND Revenues:						
		\$3,230,000.00	\$464,832.24	\$3,073,349.62		\$156,650.38
Total GENERAL FUND Expenditures:		\$3,228,860.00	\$605,731.67	\$2,554,855.22		\$674,004.78
Total GENERAL FUND Fund Balance:		\$1,140.00	(\$140,899.43)	\$518,494.40		(\$517,354.40)

Memo

TO: Telford Borough Council
Honorable Jerry Guretse, Mayor

FROM: Chief Randall S. Floyd

“Do the Right Thing...Always”

CC: File

DATE: November 6, 2023

RE: Monthly Telford Borough Police Department Activity

The following is a summary of the Telford Borough Police Department activity for the month of October 2023:

DB Firearms Burglary Arrest

On subject from the Lehigh Valley Area has been arrested and a handful of firearms recovered from the DB Firearms burglary that occurred in August. Detective Fox and Corporal Adams have been working closely with detectives from the Montgomery County Detective Bureau and agents from the Bureau of Alcohol, Tobacco, and Firearms on this investigation. Two search warrants were served in the Bethlehem area, both resulting in crucial evidence to our burglary. One subject is still being sought. Evidence discovered during the searches links the pair to four different gun shop burglaries. The investigation is continuing.

Updated Policies

Several policies have been updated to reflect changes in the PLEAC accreditation program. In most all of the cases the changes are minor (change of wording, etc.) and do not require additional training, etc. One new policy has to be implicated, Death in Custody which basically focuses on the reporting of an incident if it occurs. Since we do not hold prisoners overnight or for long periods at the station, this is pretty much routine.

Records Destruction

Decades of old records have been stored in the police department archive. Records that can be purged under the PA Records Detention law have been sorted and will be available for destruction. A resolution from Borough Council needs to be enacted for the records to be destroyed. A separate request will be made for this resolution.

Right to Know Officer

Administrative Assistant Brittany Beres has been assigned as the police department's Right to Know Officer. She has received both outside and internal training on the tasks that must be done in regard to Right to Know requests and responses.

Right to Know Requests for the Month

The police department has received three Right to Know requests during the month of October. Approximately five hours of administrative time was expended researching and responding to those requests. All three requests were from the same resident.

Station Lobby Project

The lobby renovation project started and then was delayed several weeks due to materials not being available. Once the materials came, work was consistent. The project should be near completed / completed by the time of the Borough Council meeting. It looks very nice and will be a tremendous security improvement from what it replaced.

U-Visa Applicant

I assisted a former resident, who was the victim of a stabbing 25 years ago, by helping to sign off on his application for a U-Visa. The man who is a Honduran citizen, has been in the United States for over 20 years. As a crime victim, he is eligible to obtain a special visa, the U-Visa, which will allow him to stay in the United States legally.

Officer Heffernan's Resignation

Officer Kyle Heffernan, who has been a valued member of the police department for 11 years, resigned to take a position with a department closer to his home. This was a very difficult decision for him, but he felt that it was in his family's best interest. He will be missed tremendously.

Public Safety Committee Preparation

In preparation for the Public Safety Committee meeting (11/6), I spent a significant amount of time researching issues and preparing for discussion. A number of traffic, ordinance and operational issues were on the agenda and preparation was required.

CLEAN Audit

The Pennsylvania State Police required an in-house audit on the department's use of the Commonwealth Law Enforcement Assistance Network (CLEAN). The system, which we access through the Communications Center, as well as online, is very regulated and monitored for misuse. Officer Kim is the department's CLEAN contact. He conducted the audit, and everything cleared without issue. See ATTACHED AUDIT REPORT

Man with Serious Mental Health Issues

All area police department's have been dealing with a 57-year-old man who is homeless and is severely mentally ill. The man has been barred from several businesses due to his loud, boisterous, and intimidating behavior. Recently he was visiting a relative at the Lutheran Community where he caused problems as well. He has now been barred from there as well. We

are working with mental health providers to develop an appropriate solution for this man. He most recently was allowed to stay overnight at the St. Paul's Lutheran Church.

October / Women's Health Month

Officers wore pink colored "Arrest Breast Cancer" pins during the month in support of women's health issues.

In-House and In-Service Training for the Month

Domestic Violence

Motor Vehicle Stops / Traffic Citations for the Month

Motor Vehicle Stops - 93

Citations -12

Bus Stop Violations

13

Summary of Arrests / Investigations (Not Conclusive)

Burglary Arrest

A 22-year-old man was arrested in connection with the DB Firearms Burglary.

DUI Arrests

Several DUI Arrests were made during the month.

Suspicious Unconscious Female Investigation

A female was discovered in the alley unconscious. It appeared at first to be an assault but turned out to be a medical condition.

Attempted Illegal Firearms Purchase Investigations - Two subjects, who are banned from purchasing firearms, attempted to purchase them at DB Firearms. Their arrests are pending.

Assault Arrest

A 62-year-old Borough man was arrested for assaulting his brother, spraying a entire can of pepper spray on him, which also affected the 85 year old father who was present.

Harassment /Stalking Arrest

A Borough man was arrested for harassing / stalking a Borough woman.

Neighbor Dispute Investigation

An investigation and attempt to resolve an ongoing neighbor dispute.

Theft Arrests

Two juveniles are being charged in two separate bicycle theft incidents.

Meetings, Training and / or Activities

10/13 – Attended lobby renovation meeting.

10/16 – Attended Borough budget workshop.

10/19 – Assisted with conducting mock job interviews at Souderton Area High School.

10/19- Attended Indian Valley Education Foundation meeting.

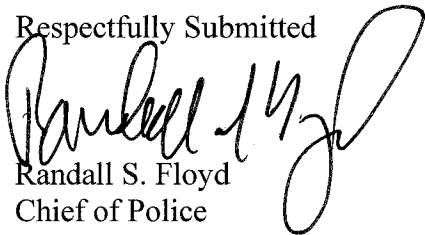
10/19 – Attended Montgomery County Police Chiefs meeting.

10/23 -10/25 - Corporal Adams and Officer Robbins attended a three-day crash investigation training course.

10/25 – Attended Bucks Mont Collaborative Civil Discussion training.

10/31 – Attended Grace Inspired Living board of directors meeting.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Randall S. Floyd', with a large, stylized loop at the end.

Randall S. Floyd
Chief of Police

TELFORD POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 10/1/2023 To Date: 10/31/2023

Officer selected: USER, PDADMIN37, SEVILLE, ROBERT F, FLOYD, RANDALL S, FOX, DANIEL S, KIM, JEREMY Y, HEFFERNAN, KYLE, STANZIANO, ALANA M, TELFORD, PD, ADAMS, TORI MICHAEL, GRADEL, GLADYS, SLOAN, RYAN J, CIANCARULO, ALYSA, MILLER, SARA, BUONANNO, ALISA, ROBBINS, ERICA G, HOUGH, CHRISTOPHER N, BERES, BRITTANY,

Report Date: 11/2/2023 12:58:55 PM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0500	Burglary	1	0	0	1
0600	Theft	6	0	3	3
0800	Other Assaults	1	0	0	1
1100	Fraud	2	0	1	1
1400	Malicious Mischief	1	0	1	0
2000	Family Offense	3	1	0	2
2100	Liquor Laws Drunk Driving	5	1	0	4
2400	Disorderly Conduct	3	2	1	0
2600	All Other Offenses	15	0	8	7
4000	Non Criminal Investigations	37	9	8	20
4100	Fire Related	2	0	1	1
4500	Deaths / Suicides	1	0	1	0
5000	Lost Found Missing Persons	6	0	4	2
5500	Animal Complaints	2	0	0	2
6000	Traffic Accidents	7	1	5	1
6300	Traffic Enforcement	115	19	30	66
6500	Parking Enforcement	3	0	2	1
6600	Traffic Services	4	2	2	0
7000	Public Services	115	30	42	43
7500	Assist other Agency	53	12	14	27
8000	Warrants	3	1	1	1
8100	Warrants Other	5	2	2	1
8500	Departmental Services	3	1	2	0
9000	Administrative	382	75	121	186
	Total:	775	156	249	370

Telford Borough Police Department
Attn: Cory Moyer
100 Penn Avenue
Telford, PA 18969

11/01/2023

Dear Cory,

This correspondence is to inform you of the findings of the JNET Triennial Audit submitted by this agency on 10/27/2023. The JNET Triennial Audit requires agencies accessing JNET to take a moment, once every three years to examine if they are in compliance with JNET's and its Data Providers policies. The audit also requires agencies to review a sampling of their agency's JNET user transactions to determine if JNET's Data Providers information is being used properly.

JNET's security and proper use policies are promulgated to JNET by the PA Office of Administration and JNET's Data Providers such as PennDOT, PA Department of Labor and Industry, PA State Police, USDOJ/FBI CJIS, etc.

JNET's Data Providers, are willing to continue to share their information with the Criminal Justice community, if their policies continue to be followed. Therefore, it is important that agencies accessing JNET stay current with and abide by JNET's and its Data Providers proper use policies.

Audit Findings

After reviewing the submitted audit, JNET has determined that this agency is in compliance with JNET and JNET Data Provider policies. No further actions need to be taken by this agency.

Agency Comments

Agencies may comment on the Audit Findings issued by JNET. These comments must be sent to the JNET Security Administrator within 20 business days after receiving the final report.

The intent of the comment process is to give the agency the opportunity to address any issues that were outside of its control. Comments will not cause any Audit Finding(s) to be modified or removed but they will be filed with the Audit Findings Report so that the agency's concerns are noted.

If you have any questions concerning the findings, please contact me at 717-214-7467 or via email at nreich@pa.gov

Submitted Respectfully,



Nick Reich | Security Administrator/Auditor
PA Office of Administration | Justice Network
5 Technology Park | Harrisburg PA 17110
Phone: 717.214.7467 | Fax: 717.783.6955
nreich@pa.gov

Telford Borough Police Department

Citizen Survey

Please complete the following survey and return in the SASE. Your candid responses are appreciated.

Did the police respond in a timely manner?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If NO, please comment below)
Was the responding officer(s) able to provide you with sufficient information and / or service to resolve the problem?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If NO, please comment below)
Was the responding officer(s) courteous and displaying a professional demeanor?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If NO, please comment below)
How would you describe the service rendered to you by the Telford Borough Police Department relating to this incident?	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Poor (If POOR, please comment below)
How would you describe the overall service provided to the community by the Telford Borough Police Department?	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Poor (If POOR, please comment below)
Would you like a telephone call from the Chief of Police to further discuss your Citizen Survey?	<input type="checkbox"/> No <input type="checkbox"/> Yes (If YES, please provide name and telephone number)

Comments:

(Use back or additional paper if necessary)

I ACCIDENTALLY BACKED MY SUV OVER A CURB
AND WAS STUCK. AFTER I CALLED AAA FOR A TOW TRUCK
THE OFFICER ARRIVED AND WAS SOLICITING AND PLEASANT.
MY CONDITION WAS EXCELLENT AND THE OFFICER DEPARTED
IT WAS A VERY POSITIVE EXPERIENCE.
WHILE I DON'T REQUIRE A PHONE CALL
I DON'T MIND NOTIFYING MYSELF
WILLIAM A FLOCK
325 E CHURCH AVE APT 216
TELFORD PA 18969
215-723-2586

Citizen Survey

Please complete the following survey and return in the SASE. Your candid responses are appreciated.

Did the police respond in a timely manner?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If NO, please comment below)
Was the responding officer(s) able to provide you with sufficient information and / or service to resolve the problem?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If NO, please comment below)
Was the responding officer(s) courteous and displaying a professional demeanor?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If NO, please comment below)
How would you describe the service rendered to you by the Telford Borough Police Department relating to this incident?	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Poor (If POOR, please comment below)
How would you describe the overall service provided to the community by the Telford Borough Police Department?	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Poor (If POOR, please comment below)
Would you like a telephone call from the Chief of Police to further discuss your Citizen Survey?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (If YES, please provide name and telephone number)

Comments:
(Use back or additional paper if necessary)

[illegible]



Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

November 1, 2023

[REDACTED]
[REDACTED]
Telford, PA 18969

RE: Utility Trailer Parked on Street

[REDACTED]

Your utility trailer, [REDACTED] parked on the street is in violation of Telford Borough Code of Ordinances §15-404, *Parking of Trucks, Buses, and Certain Other Vehicles Prohibited in Certain Locations*. While I recognize that the trailer is crucial to your business, it cannot be parked on any Borough street.

I kindly request that, within five days of the receipt of this letter, you make other arrangements for parking your trailer. If you need additional time, please feel free to contact me so that we can further discuss the matter and arrange a time extension.

Your cooperation in this matter is very much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Randall S. Floyd".

Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

October 27, 2023

[REDACTED]
[REDACTED]
Telford, PA 18969

RE: Open Burning

[REDACTED]

On the evening of Thursday, October 26th, members of the Telford Borough Police Department and the Telford Volunteer Fire Company investigated the odor of smoke /fumes in the area of [REDACTED]. After an extensive search it was determined that the source was a smoldering open burn at the rear of your property.

Due to environmental and health concerns, as well as the inconvenience that such a burn can have on area residents, Telford Borough highly discourages open burning with the exception being for cooking and the preparation of food.

I kindly request that you cease from burning in the future unless it is for cooking purposes. Your cooperation in this matter is very much appreciated by, not only me, but for others residing in your neighborhood as well.

Sincerely,

A handwritten signature in cursive script, appearing to read "Randall S. Floyd".

Randall S. Floyd
Chief of Police

Cc: Officer Robert Seville
File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

October 27, 2023

[REDACTED]
[REDACTED]
Telford, PA 18969

RE: Portable Basketball Standard

[REDACTED]

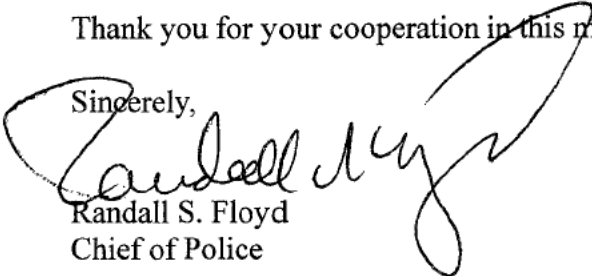
The portable basketball standard that you have at the curb in front of your property is a violation of Telford Borough Code of Ordinances §10-209, *Recreational Equipment within the Street / Road Right-of-Way*. The ordinance, a copy of which I have enclosed, prohibits any recreational equipment on the street or right-of-way, which includes the sidewalk.

Telford Borough maintains six parks and playgrounds for our residents to utilize and, therefore, no one, especially our children, should play in the streets. This is a safety precaution that I take very seriously.

I kindly ask that you immediately remove the basketball standard away from the sidewalk / street and that you cease from placing it there in the future. Any future violations of the ordinance will result in a citation and subsequent fines.

Thank you for your cooperation in this matter.

Sincerely,


Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

October 15, 2023

[REDACTED]
[REDACTED]
Telford, PA 18969

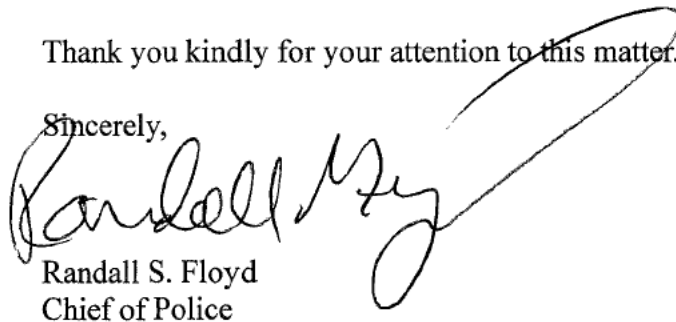
[REDACTED]

The Telford Borough Police Department has received complaints concerning you blowing lawn debris into other neighbors' yards. This is not an issue that I want to be involved in as Police Chief, yet I know that sometimes, if left unaddressed, deeper problems can develop.

Please be mindful when tending your lawn and conducting other property chores that you do not infringe on your neighbors. That way we can maintain harmony in the community and all residents will feel respected.

Thank you kindly for your attention to this matter.

Sincerely,


Randall S. Floyd
Chief of Police

Cc: File



Memo

**TELFORD
BOROUGH POLICE
DEPARTMENT**

TO: Members of Telford Borough Council

FROM: Chief Randall S. Floyd

"Do the Right Thing...Always"

CC: Honorable Mayor
File

DATE: November 8, 2023

RE: Request to Hire Officer Christopher Hough Full-time

I am requesting that Telford Borough Council approve the hiring of Officer Christopher Hough to fulltime police officer's position, at the 13-24 month tier pay rate of \$31.31 per hour, beginning November 16, 2023.

Telford Volunteer Fire Company

Telford, PA

This report was generated on 11/1/2023 5:32:43 PM



Incidents for Zone for Date Range

Zone(s): All Zones | Start Date: 10/01/2023 | End Date: 10/31/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 27090	611 - Dispatched & cancelled en route	10/01/2023	HARLEYSVILLE PIKE	E 75
2023 - 17194	611 - Dispatched & cancelled en route	10/02/2023	419 LONGLEAF DR	E 75
2023 - 27330	622 - No incident found on arrival at dispatch address	10/03/2023	668 COUNTY LINE RD	AIR75,CH 75,E 75,POV,SD 75
2023 - 27471	111 - Building fire	10/05/2023	377 OAK DR	E 75,SD 75
2023 - 27655	700 - False alarm or false call, other	10/06/2023	289 FRANCONIA AVE	E 75,L 75
2023 - 27750	322 - Motor vehicle accident with injuries	10/07/2023	724 RIDGE RD	POV,UT 75
2023 - 27848	412 - Gas leak (natural gas or LPG)	10/09/2023	760 SOUDERTON RD	E 75
2023 - 17852	131 - Passenger vehicle fire	10/12/2023	23.4 N RT 309 BYP	SD 75
2023 - 28444	111 - Building fire	10/13/2023	63 N 5TH ST	E 75,L 75,POV
2023 - 28868	311 - Medical assist, assist EMS crew	10/17/2023	237 TELFORD PIKE	DO 75,SD 75,UT 75
2023 - 18263	700 - False alarm or false call, other	10/18/2023	731 RELIANCE RD	CH 75,DO 75,E 75
2023 - 28953	113 - Cooking fire, confined to container	10/18/2023	236 E SUMMIT ST	E 75,L 75
2023 - 29142	111 - Building fire	10/20/2023	243 NOBLE ST	E 75
2023 - 29216	322 - Motor vehicle accident with injuries	10/20/2023	HARLEYSVILLE PIKE	AIR75,CH 75,DO 75,POV,SD 75
2023 - 29249	132 - Road freight or transport vehicle fire	10/21/2023	26.2 NE EXTENSION PENNSYLVANIA TPKE N	E 75
2023 - 29316	322 - Motor vehicle accident with injuries	10/22/2023	4TH ST	POV,SD 75,UT 75
2023 - 29445	551 - Assist police or other governmental agency	10/23/2023	4TH ST	CH 75,DO 75,POV
2023 - 29607	311 - Medical assist, assist EMS crew	10/25/2023	147 WINDING WAY	UT 75
2023 - 29829	622 - No incident found on arrival at dispatch address	10/26/2023	149 4TH ST	DO 75,E 75,SD 75
2023 - 18779	611 - Dispatched & cancelled en route	10/27/2023	3245 STATE RD	L 75
2023 - 29968	551 - Assist police or other governmental agency	10/28/2023	252 N 3rd ST	AIR75,CH 75,DO 75,L 75,POV
2023 - 29972	324 - Motor vehicle accident with no injuries.	10/28/2023	ALLENTOWN RD	AIR75,DO 75,POV,SD 75,UT 75
2023 - 30037	735 - Alarm system sounded due to malfunction	10/28/2023	228 RIDGE AVE	E 75,L 75
2023 - 30193	700 - False alarm or false call, other	10/30/2023	12 LUTHERAN HOME DR	CH 75,E 75,L 75

Total # Incidents: 24

Only REVIEWED incidents included.

Telford Volunteer Fire Company

Telford, PA

This report was generated on 11/1/2023 5:33:42 PM



Incident Response Detail EXPANDED for Date Range (Landscape)

Zone(s): All Zones | Start Date: 10/01/2023 | End Date: 10/31/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	ALARM TIME	DISPATCH TIME	ARRIVAL TIME	BACK IN SERVICE
ZONE: Franconia Township							
10/01/2023	2023-27090	HARLEYSVILLE PIKE	611 - Dispatched & cancelled en route	10/1/2023 19:50:15	10/1/2023 19:50:52		
10/03/2023	2023-27330	668 COUNTY LINE RD	622 - No incident found on arrival at dispatch address	10/3/2023 18:29:01	10/3/2023 18:29:44	10/3/2023 18:34:47	
10/05/2023	2023-27471	377 OAK DR	111 - Building fire	10/5/2023 05:56:40	10/5/2023 05:57:13	10/5/2023 06:06:50	
10/17/2023	2023-28868	237 TELFORD PIKE	311 - Medical assist, assist EMS crew	10/17/2023 19:35:57	10/17/2023 19:36:34	10/17/2023 19:39:54	
10/20/2023	2023-29216	HARLEYSVILLE PIKE	322 - Motor vehicle accident with injuries	10/20/2023 19:18:50	10/20/2023 19:19:28	10/20/2023 19:26:17	
10/25/2023	2023-29607	147 WINDING WAY	311 - Medical assist, assist EMS crew	10/25/2023 07:06:00	10/25/2023 07:06:16	10/25/2023 07:15:27	
10/28/2023	2023-29972	ALLENTOWN RD	324 - Motor vehicle accident with no injuries.	10/28/2023 01:08:47	10/28/2023 01:09:07	10/28/2023 01:14:00	
ZONE: Hilltown Township							
10/02/2023	2023-17194	419 LONGLEAF DR	611 - Dispatched & cancelled en route	10/2/2023 15:39:34	10/2/2023 15:42:02		
10/09/2023	2023-27848	760 SOUDERTON RD	412 - Gas leak (natural gas or LPG)	10/9/2023 05:43:12	10/9/2023 05:43:39	10/9/2023 05:56:55	
10/18/2023	2023-18263	731 RELIANCE RD	700 - False alarm or false call, other	10/18/2023 10:02:54	10/18/2023 10:05:13	10/18/2023 10:11:18	
ZONE: Souderton Borough							
10/13/2023	2023-28444	63 N 5TH ST	111 - Building fire	10/13/2023 09:41:29	10/13/2023 09:42:11	10/13/2023 09:51:45	
10/18/2023	2023-28953	236 E SUMMIT ST	113 - Cooking fire, confined to container	10/18/2023 13:16:00	10/18/2023 13:16:35	10/18/2023 13:23:33	
10/20/2023	2023-29142	243 NOBLE ST	111 - Building fire	10/20/2023 07:44:43	10/20/2023 07:45:18	10/20/2023 07:56:40	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

10/28/2023	2023-30037	228 RIDGE AVE	735 - Alarm system sounded due to malfunction	10/28/2023 18:53:16	10/28/2023 19:00:26	10/28/2023 19:09:50	
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ZONE: Telford Borough

10/06/2023	2023-27655	289 FRANCONIA AVE	700 - False alarm or false call, other	10/6/2023 19:40:40	10/6/2023 19:40:54	10/6/2023 19:46:32	
10/22/2023	2023-29316	4TH ST	322 - Motor vehicle accident with injuries	10/22/2023 09:26:33	10/22/2023 09:26:42	10/22/2023 09:30:04	
10/23/2023	2023-29445	4TH ST	551 - Assist police or other governmental agency	10/23/2023 14:49:56	10/23/2023 14:50:14	10/23/2023 14:53:09	
10/26/2023	2023-29829	149 4TH ST	622 - No incident found on arrival at dispatch address	10/26/2023 22:06:13	10/26/2023 22:06:31	10/26/2023 22:11:27	
10/28/2023	2023-29968	252 N 3rd ST	551 - Assist police or other governmental agency	10/28/2023 00:01:00	10/28/2023 00:06:17	10/28/2023 00:09:00	
10/30/2023	2023-30193	12 LUTHERAN HOME DR	700 - False alarm or false call, other	10/30/2023 14:21:57	10/30/2023 14:22:35	10/30/2023 14:28:13	

ZONE: West Rockhill Township

10/07/2023	2023-27750	724 RIDGE RD	322 - Motor vehicle accident with injuries	10/7/2023 19:29:40	10/7/2023 19:36:12	10/7/2023 19:46:00	
10/12/2023	2023-17852	23.4 N RT 309 BYP	131 - Passenger vehicle fire	10/12/2023 03:22:26	10/12/2023 03:26:00	10/12/2023 03:37:19	
10/27/2023	2023-18779	3245 STATE RD	611 - Dispatched & cancelled en route	10/27/2023 12:01:38	10/27/2023 12:02:08		

ZONE: Worcester Township

10/21/2023	2023-29249	26.2 NE EXTENSION PENNSYLVANIA TPKE N	132 - Road freight or transport vehicle fire	10/21/2023 10:24:27	10/21/2023 11:24:04	10/21/2023 11:49:00	
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Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

Telford Volunteer Fire Company

Telford, PA

This report was generated on 11/1/2023 5:35:05 PM



Personnel Count per Incident for Date Range

Start Date: 10/01/2023 | End Date: 10/31/2023

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2023-17194	10/2/2023 15:39:34	611 - Dispatched & cancelled en route	46167	5	4	9
2023-17852	10/12/2023 03:22:26	131 - Passenger vehicle fire	46167	6	6	12
2023-18263	10/18/2023 10:02:54	700 - False alarm or false call, other	46167	7	1	8
2023-18779	10/27/2023 12:01:38	611 - Dispatched & cancelled en route	46167	0	6	6
2023-27090	10/1/2023 19:50:15	611 - Dispatched & cancelled en route	46167	0	14	14
2023-27330	10/3/2023 18:29:01	622 - No incident found on arrival at dispatch address	46167	12	1	13
2023-27471	10/5/2023 05:56:40	111 - Building fire	46167	8	2	10
2023-27655	10/6/2023 19:40:40	700 - False alarm or false call, other	46167	9	1	10
2023-27750	10/7/2023 19:29:40	322 - Motor vehicle accident with injuries	46167	2	7	9
2023-27848	10/9/2023 05:43:12	412 - Gas leak (natural gas or LPG)	46167	6	0	6
2023-28444	10/13/2023 09:41:29	111 - Building fire	46167	10	1	11
2023-28868	10/17/2023 19:35:57	311 - Medical assist, assist EMS crew	46167	11	9	20
2023-28953	10/18/2023 13:16:00	113 - Cooking fire, confined to container	46167	7	2	9
2023-29142	10/20/2023 07:44:43	111 - Building fire	46167	6	1	7
2023-29216	10/20/2023 19:18:50	322 - Motor vehicle accident with injuries	46167	12	3	15
2023-29249	10/21/2023 10:24:27	132 - Road freight or transport vehicle fire	46167	6	14	20
2023-29316	10/22/2023 09:26:33	322 - Motor vehicle accident with injuries	46167	5	9	14
2023-29445	10/23/2023 14:49:56	551 - Assist police or other governmental agency	46167	3	0	3
2023-29607	10/25/2023 07:06:00	311 - Medical assist, assist EMS crew	46167	4	4	8
2023-29829	10/26/2023 22:06:13	622 - No incident found on arrival at dispatch address	46167	10	3	13
2023-29968	10/28/2023 00:01:00	551 - Assist police or other governmental agency	46167	15	2	17
2023-29972	10/28/2023 01:08:47	324 - Motor vehicle accident with no injuries.	46167	13	0	13
2023-30037	10/28/2023 18:53:16	735 - Alarm system sounded due to malfunction	46167	10	0	10
2023-30193	10/30/2023 14:21:57	700 - False alarm or false call, other	46167	8	0	8

TOTAL # OF INCIDENTS: 24

AVERAGES:

7.3

3.8

11.0

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 358

Page # 1 of 1

Telford Borough VMSC EMS Zone Report - October 2023

Total Zone Calls: **65**

Total VMSC 911 Calls: **1,106**

Average Chute Time: **0m:46s**

Average Response Time: **6m:24s**

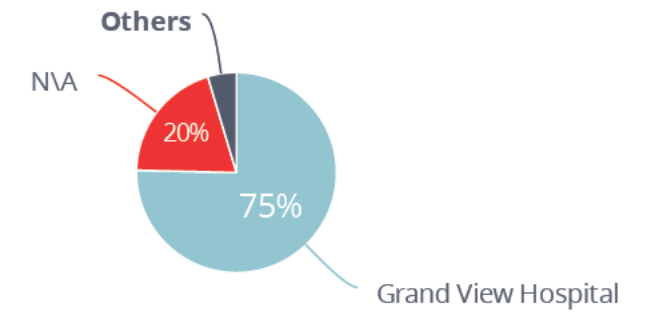
Top 5 Call Types

Type of Incident	# ↓
Falls	15
Breathing Problem	12
Sick Person	10
Chest Pain (Non-Traumatic)	4
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	4

Transport Disposition

Disposition	# ↓
Transported No Lights/Siren	46
Patient Refused Evaluation/Care (Without Transport)	7
Transported Lights/Siren	6
Assist, Unit	3
Cancelled (No Patient Contact)	1

Hospital Transport



Community Response

VMSC's Level of Service

Unit Level of Service	# of Calls
ALS-Paramedic	42
BLS-AEMT	1
BLS-Basic /EMT	22

Barriers to Provide Care

Barriers To Care	# ↓
None Noted	57
Unconscious	2
NVA	2
Obesity	2
State of Emotional Distress	1
Psychologically Impaired	1
Language	1

of Overdoses

1

Additional Agencies on Scene

Additional Agencies	# ↓
No Other Agency On Scene	36
Law Enforcement	26
Non-VMSC EMS Unit	4
Fire Department (Non-QRS Related)	1

Critical Response Triad

Cardiac Related Incidents



Stroke Related Incidents



Trauma Related Incidents



Indian Valley Public Library Value Statement

The Indian Valley Public Library is a valuable community institution where everyone is welcome to access materials, services and programs free of charge. The Library is a vital asset that promotes literacy, fosters community and helps citizens achieve their goals of self-improvement and enrichment. By doing so, the IVPL lifts up the communities it serves.

- The Indian Valley Public Library is a valuable local institution which promotes learning, fosters community and enriches our entire region.
 - The IVPL serves five of the municipalities in the Souderton Area School District: Franconia, Lower Salford, Salford, Souderton and Telford.
- Everyone is welcome in the Library and everyone has access to the Library's materials, services and programs, most of which are free of charge.
 - Currently there are over 30,000 individuals in our community who have an IVPL library card.
- The Library is more than just books!
 - The Library provides internet access, learning activities, social programs, movies, audio books, meeting spaces, museum passes, wireless printing- and so much more!



CUSTOMER REVIEW

The Indian Valley Public Library is a treasure! I've been going there my entire life and now I bring my child.

Stephanie



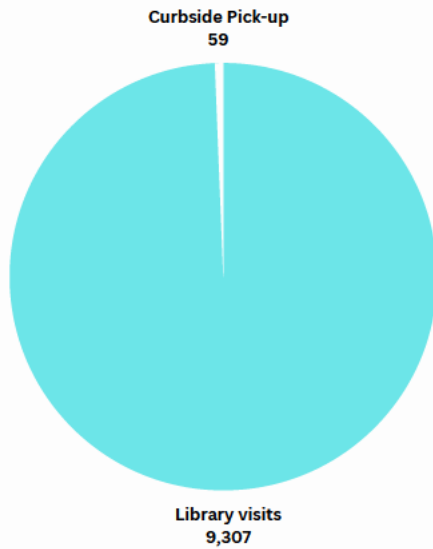
The IVPL is amazing! The staff are helpful and there are so many community outreach opportunities that they offer to the public.

Amanda

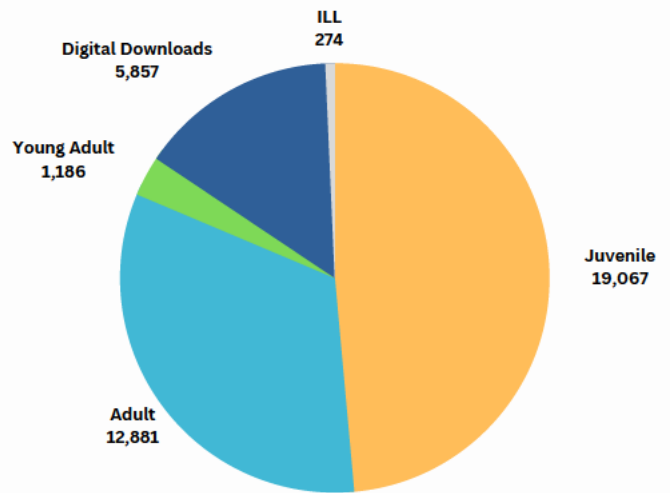


September Statistics

9,366 Visits to IVPL



39,265 Items Borrowed



September 2023	PREVIOUS TOTAL				NEW TOTAL
FRANCONIA TWP	6,869		28	1	6,896
LOWER SALFORD TWP	7,174		33		7,207
SALFORD TWP	1,410		3	1	1,412
SOUDERTON BORO	5,040		15	1	5,054
TELFORD BORO	3,619		20	1	3,638
ONLINE IV PATRONS*			24		
TOTAL IV PATRONS	24,112		99	4	24,207
ACCESS BUCKS FL			24	1	
ACCESS MCNPL			34	1	
ACCESS OTHER			3		
TOTAL ACCESS PATRONS	7,375		61	2	7,434

Congratulations!

Mary Porter, a member of our team, was recently honored with a PA Forward Best Practice award at the annual conference of the Pennsylvania Library Association. Mary won the award in the Information Literacy category for her "Having Ancestors for Lunch" genealogy series, which she has been conducting for many years. We are proud to congratulate Mary on this well-deserved recognition!



BOROUGH OF TELFORD

MANAGERS REPORT



ADMINISTRATION

TO: Telford Borough Council
Mayor Jerry Guretske
Telford Borough Authority Board

FROM: Kyle B. Detweiler, MBA
Borough Manager

RE: Manager's Report

DATE: November 13, 2023

Real Estate Matters – Settlement on the Trinity UCC land acquisition took place on October 12th. I have a virtual meeting scheduled with the DCNR on November 13th to discuss open space designation and grant opportunities. The revised Agreement of Sale for 122 Penn Avenue has been completed and reflects the necessary sub-lease agreement for the necessary parking spaces. At this point, no settlement date has tentatively been scheduled.

Franklin Alley Swale Project – We are continuing to follow up on the outstanding Easement Agreements we need returned from the impacted property owners. They are slowly but sure finding their way into our office. The Commonwealth Financing Authority (CFA) has scheduled their next Board Meeting for November 21st, so we will not learn about our grant application status until that time.

Borough Hall Media Improvements – I took part in a virtual meeting on October 19th with a software provider called AV Capture. They would potentially integrate into our existing website via CivicPlus and offer the ability to live stream, record, playback, and provide transcripts of all publicly held meetings. Additionally, I had Altek do an in-person visit to Borough Hall on October 27th to review the existing meeting space and discuss some potential solutions to which style of camera and microphone, as well as mounting locations, make the most sense given the size of the room. Still under review.

Operations Manager Hiring – Gary Yoder and I have interviewed several candidates with a few more interviews still to take place. Our initial response to the first round of interviews has been overwhelmingly positive so far. The candidates selected all have the licensing and certifications necessary to operate our existing wastewater treatment plant and have a competitive blend of skills, background, and industry experience. Our second round of interviews will be scheduled around the Thanksgiving Holiday. Borough Hall is closed on Thursday, November 23rd, and Friday, November 24th.

TMDL Discussion – On October 31st I met with George Witmeyer of Franconia Township to discuss and review some alternative solutions we have been analyzing with respect to the current TMDL litigation. George and I presented our findings and opinions to the solicitors and counsel involved, including Hall & Associates. We have some additional conversations upcoming and are continuing to work toward an efficient and effective resolution.

WEX Police Department HSA – On November 7th Blaine and I took part in a virtual meeting with WEX to onboard them as the plan administrator for the Police Department's HSA program. WEX is a full-service provider that will assist in annual review and compliance measures while also offering a dynamic participant website and mobile app for detailed information and plan materials. Our previous HSA provider was sold, and we needed to find a new third-party administrator. We are excited to offer this new plan participant experience to the Department.

Right-to-Know Requests –

1. Time Period Referenced: October 5, 2023 – November 8, 2023
2. Number of RTK Requests Received: 8
3. Number of Unique Requesters: 5
 - a. Requester A – One Request – 1 Actionable Item – 1 hour of time spent.
 - b. Requester B – Four Requests – 4 Actionable Items – 6 hours of time spent.
 - c. Requester C – One Request – 1 Actionable Item – 2 hours of time spent.
 - d. Requester D – One Request – 1 Actionable Item – 1 hour of time spent.
 - e. Requester E – One Request – 1 Actionable Item – 2 hours of time spent.

Telford Borough

2024 Budget Worksheet

Summary

Version 4 summary

- The projected surplus of nearly 550k is due to the sale of the old Borough building (300K), the open space grant from the Trinity UCC property (196), and the use of the unappropriated balance relating to the ARPA funds (105). Without those amounts the general fund budget would be 54k in the red.

- Simplified the columns

- Increased revenue sources:

- Line 14: increased LST to 70,000 based on YTD @ 9/30

- Line 35: rent of land 5,000 for starting to rent ballfields

- Line 36: rent of buildings 7,500 for increased railroad properties & community building

- Line 37: 7,200 for parking space rentals

- Line 78: recalculated pension reimb from TBA

- Line 173: increased PD pension cost for 3 PT officers moving to FT

- Lines 171 & 313: adjusted health insurance for new FT officers, no rate stabilization, and employee's portion

- Line 163: added 16,000 contribution towards fire siren

- Line 211: added 2,500 contribution to VMSC

- Line 290: increased library contribution to 60,000 from 45,000

- Lines 251-254 & 274-278: storm sewer expense (25,550) was put back in the budget as the agreements on the transfer to the Authority have not been finalized

- Line 303-305 Debt: corrected per audit report

- Line 337: corrected rec fund pmts from 44,000 to 48,400

- **Wages:**

- Decreased staff raises to 3.2% from 4.0%:

- Line 170: added 5k to Police Secretary line for Specialist (Alysa)

- Budgeted wages are down 6k from 2022 actual; there are 3 primary reasons for this:

- severance payment to former Manager in 2022

- office wages down due to replacing secretary with part-timer

- Police secretary wages down due to fewer hours from specialist

- At the risk of belaboring the point it seems important to stress the unique nature of the 'unappropriated balance from prior year' lines (lines 98 and 429). This is the use of savings from prior years so in the budget year's actual P&L will not show up as income; it is essentially a budgeting tool to show where funds are coming from. It is a not uncommon practice in municipal budgeting and has been used here in the past, but should be understood that it is use of savings and not new revenue.

- These lines were used for the ARPA & Liquid Fuels funds as they were prior year revenues from outside sources that were not used, whereas the Capital Reserve is use of internal savings from the General Fund.

The following chart summarizes the budgeted revenues and expenditures and shows the beginning and budgeted ending cash balance of each fund:

Fund (Beginning balances as of 9/30/23)	Revenue	Expends.	Net Gain (Loss)	Beginning Cash Balance	Ending Cash Balance
General	3,759,060	3,211,950	547,110	1,077,114	1,519,224

Recreation	54,400	49,850	4,550	60,329	64,879
Fire Tax	60,000	60,000	-	5	5
Escrow	35,000	-	35,000	N/A	N/A
DCED Grant	0	-	0	8	8
Capital Reserve	25,000	298,500	(273,500)	501,628	228,128
Highway Aid	259,730	259,730	-	188,082	64,262
ARPA				517,027	-
	4,193,190	3,880,030	313,160	2,344,193	1,876,506

Summary of General Fund Budget

	2022 Actual	2024 Budget
Revenue		
Real Estate Taxes	1,281,564	1,386,750
LST	64,943	70,000
Transfer Tax	143,649	85,000
EIT	732,240	780,000
PILOT	134,793	140,100
Cable TV Franchise	82,160	80,000
Interest	2,510	100,000
Rent	36,830	63,150
State Pension Aid	170,955	180,660
State Fire Aid	29,873	29,760
Permits	88,445	66,200
Wrks Comp Reimb	17,393	21,690
TBA Pension Reimb	81,260	64,570
Escrow Account Int	2,320	35,000
Borough bldg sale	-	300,000
Open Space Grant	-	196,000
Other Revenue	377,213	160,180
Total Revenue	3,246,148	3,759,060
Expenditures		
Wages - Borough	409,013	387,800
Wages - PD	850,409	876,849
Health Insurance	280,811	389,000
WC/GL Insurance	179,305	202,830
ARPA Funds use	-	105,000
Other Expenditures	1,361,828	1,250,470
Total Expenditures	3,081,365	3,211,950
Net	164,783	547,110

Summary of Capital Purchases and Major Expenditures

Fund	\$ Amount	Expenditure
Capital Reserve	7,500	Borough sidewalk repairs
Capital Reserve	12,500	Handicap ramps
Capital Reserve	10,000	Sealcoating Borough Hall parking lot
Capital Reserve	2,500	Line striping Borough Hall parking lot
Capital Reserve	4,500	Replacement of door at train station
Capital Reserve	6,500	AC replacements at rental units

Capital Reserve	65,000	Chip Seal - Liberty Alley, Fulton Ave
Capital Reserve	190,000	Paving - Washington, RR to Church
Liquid Fuels	53,600	Novachip - Reliance, Main to 3rd
Liquid Fuels	91,130	Novachip - School Lane, Reliance to Summit
Liquid Fuels	45,000	Paving - Central - Main to School
Liquid Fuels	70,000	Paving - Oxford, Station, and Lukens alleys
Recreation Fund	5,000	Banners for parking lot/night market
Recreation Fund	1,500	Tree replacement
Recreation Fund	20,000	Christmas decorations for streets
Recreation Fund	12,000	LED lighting of Community bldg
Recreation Fund	3,000	Floor waxing of Community bldg
Recreation Fund	350	Weed wacker
Recreation Fund	6,000	Snow blower for John Deere tractor
	606,080	

Pension summary:

Line 173 (01-410-160), Police	90,170
Line 317 (01-487-160), Borough	281,440
Line 48 (01-355-120), State aid	(180,660)
Line 78 (01-391-200), TBA reimb	(64,570)
Total expense to Borough	126,380

Property, liability, and workers

comp insurance summary:

Workers comp:

Line 170 (01-410-164), Police	43,370
Line 94 (01-411-164), Fire	32,090
Line 70 (01-362-470) reimb from local munis for FDs	(21,692)
Line 306 (01-486-353), Borough	39,523
Total workers comp cost	93,291

Property/Liability:

Line 305 (01-486-352), Borough	109,044
Total prop/liab & wc cost	202,335

	A	B	C	D	E	F	G	H	I	J
1	Telford Borough									
2	2024 Budget Worksheet									
3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
4	GENERAL FUND									
5	Revenue									
6	REAL PROPERTY TAXES									Assumed no tax increase
7	01-301-100	REAL ESTATE TAXES - CURRENT YE				1,258,752	1,342,970	1,355,741	1,365,000	
8	01-301-300	REAL ESTATE TAXES - DELINQUENT				16,560	21,925	2,663	15,000	
9	01-301-500	REAL ESTATE TAXES - LIENED				4,915	9,000	3,253	6,000	
10	01-301-600	REAL ESTATE TAXES - INTERIM				1,337	2,000	-	750	
11						1,281,564	1,375,895	1,361,657	1,386,750	
12	LOCAL TAX ENABLING ACT 511									
13	01-310-030	PER CAPITA TAXES - DELINQUENT				35	20	11	-	
14	01-310-050	LOCAL SERVICES TAX				64,943	63,500	52,021	70,000	
15	01-310-100	REAL ESTATE TRANSFER TAXES				143,649	110,000	81,011	85,000	kept proportional to 9/20/23 YTD
16	01-310-210	EARNED INCOME TAXES - CURRENT				732,240	650,000	563,373	780,000	based on first 3 qtrs of 2023 + 4% inc for COLAs
17						940,867	823,520	696,415	935,000	
18	PENALTY & INTEREST-DELIN ACCTS									
19	01-319-010	REAL ESTATE TAX - PENALTIES &				2,596	3,500	-	2,500	
20	01-319-100	PER CAPITA TAX - PENALTIES & I				4	-	1	-	
21						2,599	3,500	1	2,500	
22	BUSINESS LICENSES & PERMITS									
23	01-321-610	PEDDLERS				165	200	210	200	
24	01-321-800	CABLE TELEVISION FRANCHISE				82,160	82,800	59,718	80,000	
25						82,325	83,000	59,928	80,200	
26	FINES									
27	01-331-110	VEHICLE CODE VIOLATIONS				1,696	1,600	1,925	2,500	
28	01-331-120	VIOLATIONS, ORDINANCES & RESTI				3,508	3,200	2,154	3,000	
29	01-331-130	DISTRICT JUSTICE				9,971	8,000	9,449	12,000	
30						15,175	12,800	13,528	17,500	
31	INTEREST EARNINGS									
32	01-341-000	INTEREST EARNINGS				2,510	3,300	16,311	100,000	
33										
34	RENTS AND ROYALTIES									
35	01-342-100	RENT OF LAND				1,850	2,100	750	5,750	increased for starting to rent ballfields
36	01-342-200	RENT OF BUILDINGS				34,980	34,060	28,860	43,000	railroad properties & comm bldg rent increases
37		Rent of parking spaces							14,400	for old borough bldg tenants, assumed 1/2 year
38						36,830	36,160	29,610	63,150	

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3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
39				Department 352						
40				01-352-530	AMERICAN RESCUE ACT GRANT	257,745	-	-	-	
41										
42				ST CAPITAL & OPERATING GRANTS						
43				01-354-030	STREET & HIGHWAY GRANTS	6,111	6,250	-	7,100	actual 2023 per letter from PennDot
44										
45				ST SHRED REV & ENTITLEMENTS						
46				01-355-010	PUBLIC UTILITY REALTY TAX	2,031	2,000	-	2,000	
47				01-355-080	ALCOHOLIC BEVERAGES TAXES	400	400	-	400	
48				01-355-120	FOREIGN CASUALTY INS. PREMIUM	170,955	170,955	180,665	180,660	State aid; assumed same as 2023; expense on lines 170 & 314, TBA reimb on line 77
49				01-355-140	FOREIGN CASUALTY INS PREMIUM	29,873	29,900	29,761	29,760	State fire dept aid
50						203,260	203,255	210,426	212,820	
51				LOCAL GOV UNIT SHARED REV/ENT						
52				01-358-030	OTHER GRANTS	-	-	-	-	
53				01-358-080	RECYCLING GRANT PROCEEDS	9,913	9,000	-	9,000	
54										
55				PAYMENT IN LIEU OF TAXES						
56				01-359-000	PAYMENTS IN LIEU OF TAXES	134,793	134,790	140,099	140,100	same as 2023; no change until reassessment
57										
58				GENERAL GOVERNMENT						
59				01-361-310	SUBDIVISION FEES	-	-	-	-	
60				01-361-330	VARIANCE FEES	2,000	1,000	-	1,000	
61				01-361-400	CERTIFICATION FEES	7,300	8,000	4,300	5,300	
62				01-361-540	MAPS & ORDINANCES SOLD	-	-	-	-	
63						9,300	9,000	4,300	6,300	
64				PUBLIC SAFETY						
65				01-362-110	POLICE REPORTS	900	700	620	700	
66				01-362-111	POLICE SERVICES REIMBURSEMENTS	2,737	1,200	6,449	8,150	
67				01-362-150	POLICE SERVICES	-	250	195	300	
68				01-362-410	BUILDING PERMITS	46,670	24,000	25,578	37,700	
69				01-362-430	PLUMBING PERMITS	2,900	3,350	-	-	
70				01-362-460	OTHER PERMITS AND FEES	38,875	17,300	20,681	28,500	
71				01-362-470	W/C REIMBURSEMEN	17,393	18,260	21,692	21,690	
72						109,475	65,060	75,214	97,040	
73				NON-REVENUE RECEIPTS						
74				01-381-000	NON-REVENUE RECEIPTS	12,881	1,000	1,030	1,030	
75										

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3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
76				OTHER FINANCING SERVICES						
77				01-391-010	TRANSFER FROM HOLIDAY DÉCOR FD	25	-	-	-	
78				01-391-200	AUTHORITY PENSION REIM	81,260	89,575	-	64,570	State aid on line 47; expense on lines 170 & 314
79				01-391-300	ESCROW FUND TRANSFER	2,320	1,000	-	35,000	transfer of interest from escrow account
80				01-391-350	HIGHWAY AID TRANSFER	-	246,095	-	-	
81				01-391-900	CAP RESERVE TRANS-POLICE CAR	-	-	-	-	
82				01-391-930	RECREATION FUND TRANSFER	-	18,500	-	-	
83				01-391-940	CAP RESERVE TRANSFER	-	75,800	-	-	
84					Sale of old Borough building				300,000	
85					Open space grant for Trinity UCC property purchase				196,000	
86						83,605	430,970	-	595,570	
87				TRANSFERS						
88				01-392-010	TRANSFER FROM LIQUID FUELS	-	-	-	-	
89										
90				PROCEEDS OF LONG-TERM DEBT						
91				01-393-010	PROCEED - GEN LONG TERM DEBT	39,641	-	-	-	
92				01-393-020	PROCEED- GEN SHORT TERM DEBT	9,910	-	-	-	
93						49,551	-	-	-	
94				PROCEEDS OF SHORT-TERM DEBT						
95				01-394-000	REFUNDS - PRIOR YEAR EXPENDITU	7,645	500	-	-	
96										
97				CASH BALANCE FORWARDED						
98				01-399-000	UNAPPROPRIATED BALANCE FROM PR	-	32,000	-	105,000	use of ARPA funds
99					Total General Fund Revenues	3,246,148	3,230,000	2,608,518	3,759,060	
100										
101				Expenditure						
102				LEGISLATIVE BODY						
103				01-400-240	MATERIALS & SUPPLIES	193	100	-	-	
104				01-400-340	ADVERTISING, PRINTING, AND BIN	3,693	3,700	2,921	4,000	
105				01-400-420	DUES, SUBSCRIPTIONS, AND MEMBE	960	1,040	1,135	1,550	
106				01-400-460	MEETINGS & CONFERENCES	1,928	4,520	1,065	1,550	
107				01-400-490	OTHER	4,981	300	20,000	-	20k YTD is UCC deposit moved to ARPA fund use
108				01-400-510	EXPENSE CONTRIBUTION	600	600	-	-	
109						12,355	10,260	25,121	7,100	
110				ADMINISTRATION						
111				01-401-121	WAGES - BOROUGH MANAGER	83,014	62,550	58,169	64,620	see separate schedule
112				01-401-140	WAGES - OFFICE	92,705	98,435	86,396	57,600	see separate schedule
113				01-401-210	OFFICE SUPPLIES	2,835	2,825	3,057	4,200	

	A	B	C	D	E	F	G	H	I	J
3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
114				01-401-240	MATERIALS & SUPPLIES	932	2,000	531	720	
115				01-401-260	MINOR EQUIPMENT	-	500	46	80	
116				01-401-270	Computer Hardware/Software				4,000	set up for Altek & other software exps
117				01-401-310	PROFESSIONAL SERVICES	14,678	-	(9,197)	5,000	
118				01-401-313	ENGINEERING	3,098	1,500	492	680	
119				01-401-321	TELEPHONE	3,984	4,360	6,209	8,500	
120				01-401-325	POSTAGE, PRINTING & ADV	2,109	4,025	1,179	1,620	
121				01-401-350	INSURANCE & BONDING	3,632	4,750	4,482	4,500	bonds & cyber insurance
122				01-401-374	MACHINERY & EQUIPMENT REPAIR	2,667	3,090	3,074	100	moved Altek cost & software to -270
123				01-401-375	VEHICLE EQUIP & REPAIR	1,600	-	414	1,000	
124				01-401-380	SOFTWARE LEASE	2,462	2,590	2,841	3,800	
125				01-401-381	OFFICE EQUIPMENT LEASE	2,325	3,475	1,753	2,350	
126				01-401-420	DUES, SUBSCRIPTIONS	2,778	2,500	1,975	2,700	
127				01-401-460	MEETINGS & CONFERENCES	785	1,595	2,163	3,000	
128				01-401-490	OTHER OPERATING SUPPLIES	2,486	1,265	422	620	
129				01-401-700	WEBSITE DESIGN	629	750	3,640	2,000	maintenance
130				01-401-740	MACHINERY & EQUIPMENT	3,344	-	2,729	3,750	
131						226,064	196,210	170,373	170,840	
132				FINANCIAL ADMINISTRATION						
133				01-402-311	ACCOUNTING & AUDITING	10,205	10,650	10,580	11,100	estimate
134										
135				TAX COLLECTION						
136				01-403-114	WAGES - TAX COLLECTION	8,350	8,400	6,300	8,400	estimate
137				01-403-240	MATERIALS & SUPPLIES	851	850	-	500	
138				01-403-316	EARNED INCOME TAX COLLECTOR	7,901	7,150	5,695	7,800	
139				01-403-317	LOCAL SERVICES TAX COLLECTOR	1,122	1,115	1,162	1,600	
140				01-403-350	INSURANCE & BONDING	295	295	295	410	
141				01-403-460	MEETINGS & CONFERENCES	105	175	-	-	
142						18,624	17,985	13,452	18,710	
143				LAW						
144				01-404-314	PROFESSIONAL & LEGAL SERVICES	43,154	17,500	21,277	30,000	
145				01-404-460	MEETINGS & CONFERENCES	20	20	-	-	
146						43,174	17,520	21,277	30,000	
147				GENL GOVT BUILDINGS & PLANT						
148				01-409-140	WAGES - MAINTENANCE	9,909	17,000	14,412	20,000	3.2% increases
149				01-409-226	CLEANING SUPPLIES	679	450	-	500	
150				01-409-240	MATERIAL & SUPPLIES	156	500	635	900	
151				01-409-310	OTHER PROFESSIONAL SERVICES	6,036	6,775	4,676	6,400	

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3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
152				01-409-361	ELECTRICITY	17,456	17,300	11,469	15,750	
153				01-409-365	SOLID WASTE	2,668	3,000	2,290	3,150	
154				01-409-371	LAND MAINTENANCE	-	250	2,265	1,000	
155				01-409-372	COMMUNITY BLDG.	6,614	3,750	663	1,000	
156				01-409-373	BUILDING REPAIR	4,738	1,000	2,331	2,500	
157				01-409-374	MACHINERY & EQUIPMENT REPAIR	8,778	3,900	1,958	2,700	
158				01-409-376	TRAIN STATION BLDG	10,689	9,900	7,092	1,500	maintenance; 2023 was windows
159				01-409-452	JANITORIAL SERVICE	12,150	16,380	7,742	10,700	
160				01-409-610	CAPITAL EXP. (OFFICE IMP)	8,600	54,300	11,752	5,000	estimate, 2023 is PD bldg lobby
161				01-409-740	MACHINERY & EQUIPMENT	20,785	-	-	-	in APRP fund section, rec fund, or liquid fuels
162					Council buidling improvements				10,000	soundproofing and camera
163					Contribution towards fire siren				16,000	
164						109,257	134,505	67,285	97,100	
165				POLICE						
166				01-410-122	WAGES - POLICE CHIEF	124,917	129,820	97,902	132,572	
167				01-410-133	WAGES - DETECTIVE	127,590	138,295	101,304	126,520	new detective + 10k for prior to finish up cases
168				01-410-134	WAGES - PATROLMEN	405,486	486,340	325,444	556,520	
169				01-410-135	WAGES - PATROLMEN PART-TIME	112,668	64,325	91,422	-	
170				01-410-140	WAGES - SECRETARY	79,749	87,475	39,922	61,237	
171				01-410-156	HEALTH/HOSPITALIZATION INSURAN	-	215,620	118,611	170,000	3 FT officers - 6% savings - no rate stabilization
172				01-410-159	LIFE & DISABILITY INSURANCE	-	8,855	6,791	9,130	most recent invoice x 12
173				01-410-160	PENSION	-	63,482	(12)	90,170	assumed same as 2023; state aid on line 47; expense here & line 314, TBA reimb on line 77
174				01-410-161	SOCIAL SECURITY	-	60,515	48,706	67,080	7.65% of budgeted wages
175				01-410-163	POLICE HEALTH SAVINGS ACCT	-	6,000	-	7,000	1,000 per year per FT officer
176				01-410-164	WORKERS COMP INS.	-	56,970	-	47,400	13% reduction, still being bid w DVHT & FIFS
177				01-410-210	OFFICE SUPPLIES	1,576	1,800	745	1,100	
178				01-410-231	GASOLINE	16,219	14,000	9,827	13,000	
179				01-410-238	UNIFORMS	4,108	5,000	1,843	2,550	
180				01-410-240	MATERIALS & SUPPLIES/OPERATING	8,321	6,000	4,255	5,800	
181				01-410-260	MINOR EQUIPMENT	4,617	1,500	3,288	7,500	inlcudes 3,000 for 3 new rifles
182				01-410-270	Computer Hardware/Software				3,000	set up for Altek & software
183				01-410-321	TELEPHONE	6,926	7,220	6,999	9,600	
184				01-410-326	OFFICE EQUIP & REPAIR	11,277	14,355	9,745	10,000	moved Altek & software to -270
185				01-410-375	VEHICLE MAINT & SUPPLIES	9,015	12,800	16,081	22,000	
186				01-410-420	DUES, SUBSCRIPTIONS, MEMBERSHI	4,171	5,615	5,435	7,500	
187				01-410-440	LAUNDRY & DRY CLEANING	775	500	-	500	
188				01-410-460	MEETINGS, CONF. & SCHOOLING	8,270	13,800	8,600	11,800	
189				01-410-490	OTHER SERVICES	9,955	15,055	11,089	15,000	

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3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
190				01-410-521	S.P.C.A.	250	250	-	250	
191				01-410-522	NORTH PENN TACTICAL RESISTANCE	-	3,500	-	3,500	
192				01-410-700	WEBSITE DESIGN/MAINT	182	400	529	1,030	
193				01-410-740	MACHINERY & EQUIPMENT	54,831	2,200	1,239	1,700	
194						990,902	1,421,692	909,766	1,383,459	
195				FIRE						
196				01-411-140	RELIEF ASSOCIATION	29,873	29,900	29,761	29,760	passthrough from 01-355-140
197				01-411-164	WORKER S COMP. INS.	26,866	33,640	-	32,100	13% reduction, still being bid w DVHT & FIFS
198				01-411-521	NORTH PENN GOODWILL	500	500	-	500	
199						57,239	64,040	29,761	62,360	
200				PROTECTIVE INSPECTION						
201				01-413-310	PROFESSIONAL SERVICES	26,380	27,500	15,980	22,000	
202										
203				PLANNING AND ZONING						
204				01-414-310	PROFESSIONAL SERVICES	826	2,000	228	2,000	
205				01-414-325	POSTAGE & SUPPLIES	22	50	-	100	
206				01-414-342	ADVERTISING & PRINTING	449	1,000	1,678	2,350	
207				01-414-460	OTHER SERVICES	3,000	3,000	-	1,000	
208						4,297	6,050	1,905	5,450	
209				HEALTH						
210				01-421-164	WORKER'S COMP. INS.	-	1,310	-	-	not on our policy since merger
211				01-421-523	AMBULANCE	2,500	2,500	-	2,500	
212						2,500	3,810	-	2,500	
213				HIWAY - GENERAL SERVICES						
214				01-430-140	WAGES - MAINTENANCE	21,785	24,750	17,713	24,550	3.2% increases
215				01-430-141	WAGES - PUBLIC WORKS DIRECTOR	42,086	38,920	31,265	40,400	see separate sheet
216				01-430-231	GASOLINE	12,377	7,000	6,828	9,400	
217				01-430-238	UNIFORMS	1,875	2,150	1,126	1,550	
218				01-430-240	MATERIALS & SUPPLIES	358	300	1,822	2,500	
219				01-430-260	SMALL TOOLS & MINOR EQUIPMENT	771	500	220	310	
220				01-430-313	ENGINEERING SERVICES	5,748	7,500	19,212	26,400	
221				01-430-327	RADIO EQUIPMENT	-	250	-	250	
222				01-430-374	MACHINERY & EQUIPMENT REPAIRS	838	500	650	1,000	
223				01-430-375	VEHICLE MAINT & EXP	1,392	2,000	1,618	2,300	
224				01-430-420	DUES, SUBSCRIPTIONS, MEMBERSHI	243	275	234	300	
225				01-430-460	MEETINGS & CONFERENCES	280	600	(400)	500	
226				01-430-490	OTHER	352	870	100	150	
227						88,105	85,615	80,387	109,610	

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3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
228				CLEANING OF STREETS & GUTTERS						
229				01-431-140	WAGES - STREET & GUTTER CLEANI	23,715	22,000	4,255	27,000	leaf pickup
230				01-431-374	MACHINERY & EQUIPMENT REPAIR	5,793	4,000	1,167	1,650	
231						29,508	26,000	5,422	28,650	
232				HIWAY - SNOW & ICE REMOVAL						
233				01-432-140	WAGES - SNOW REMOVAL	9,719	20,500	155	15,000	estimate
234				01-432-245	HIGHWAY SUPPLIES	18,684	20,000	4,951	17,500	per Gary
235				01-432-374	MACHINERY & EQUIPMENT REPAIR	1,117	1,500	-	1,500	
236				01-432-740	MCHINERY & EQUIPMENT PUR	-	12,500	9,985	500	major purchases in rec fund
237						29,520	54,500	15,091	34,500	
238				TRAFFIC SIGNALS & STREET SIGNS						
239				01-433-140	WAGES - STREET SIGNS & TRAF SI	3,989	6,000	7,161	9,900	3.2% increases
240				01-433-240	MATERIALS & SUPPLIES	1,989	2,000	3,827	5,250	
241				01-433-361	ELECTRICITY - TRAF SIG	972	1,100	77	120	
242				01-433-374	MACHINERY & EQUIPMENT REPAIRS	955	1,000	1,435	1,950	
243						7,905	10,100	12,501	17,220	
244				HIWAY - STREET LIGHTING						
245				01-434-361	ELECTRICITY - ST LIGHTING	51,535	46,500	39,692	54,500	
246										
247				SIDEWALKS AND CROSSWALKS						
248				01-435-140	WAGES - SIDEWALK & CROSSWALKS	3,557	5,500	210	290	
249				01-435-240	MATERIALS & SUPPLIES	4,543	7,000	43	7,500	
250						8,099	12,500	253	7,790	
251				STORM SEWER & DRAINS						
252				01-436-140	WAGES - MAINT. STORM DRAINS	11,755	15,000	11,609	12,000	3.2% increases
253				01-436-240	MATERIALS & SUPPLIES	15,614	5,000	3,469	4,000	
254						27,369	20,000	15,078	16,000	
255				MAINT/REPAIR TO HWAY & BRIDGES						
256				01-438-140	WAGES - MAINT. STREETS & BRIDG	26,799	22,000	23,985	33,300	3.2% increases
257				01-438-240	MATERIALS & SUPPLIES	67,278	36,410	6,566	12,500	
258				01-438-313	ENGINEERING SERVICES	-	-	-	-	
259				01-438-619	HANDICAP RAMPS	21,627	-	-	-	
260						115,704	58,410	30,551	45,800	
261				CONSTRUCTION AND REBUILDING						
262				01-439-140	WAGES - CONST. STREETS & BRIDG	-	2,500	71	2,500	kept same budget amount as 2023
263				01-439-240	MATERIALS & SUPPLIES	-	150,495	-	-	in APRP fund section, rec fund, or liquid fuels
264				01-439-614	STONEHEARTH LANE - NOVA CHIP	33,371	-	-	-	
265				01-439-616	WHITFORD CIRCLE - NOVA CHIP	9,244	-	-	-	

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3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
266			01-439-617	COVENTRY CIRCLE - NOVA CHIP		20,624	-	-	-	
267			01-439-618	PADDOCK CIRCLE - NOVA CHIP		17,640	-	-	-	
268						80,879	152,995	71	2,500	
269				PARKING FACILITIES						
270			01-445-140	WAGES - PARKING FACILITIES		1,828	3,500	1,604	2,250	3.2% increases
271			01-445-240	MATERIALS & SUPPLIES		844	8,500	180	1,000	
272			01-445-361	ELECTRICITY		1,741	2,050	2,220	3,100	
273						4,414	14,050	4,004	6,350	
274				STORM SEWER & FLOOD CONTROL						
275			01-446-140	WAGES - STORM WATER MANAG. & C		3,776	3,500	4,435	4,550	3.2% increases
276			01-446-240	MATERIALS & SUPPLIES		-	500	4,852	5,000	
277			01-446-313	ENGINEERING SERVICES		14,867	-	-	-	
278						18,643	4,000	9,287	9,550	
279				Culture - Recreation						
280				PARKS						
281			01-454-140	WAGES - MAINT. PARKS		62,963	55,000	45,804	63,440	3.2% increases
282			01-454-231	GASOLINE		2,154	1,800	819	1,130	
283			01-454-240	MATERIALS & SUPPLIES		6,086	11,000	5,724	7,850	
284			01-454-260	SMALL TOOLS & MINOR EQUIPMENT		1,175	1,895	1,127	1,550	
285			01-454-361	ELECTRICITY		3,453	3,835	1,431	2,000	
286			01-454-374	MACHINERY & EQUIPMENT REPAIR		8,320	3,000	3,004	4,120	
287			01-454-380	EQUIPMENT RENTALS		10,250	9,600	11,625	16,000	
288			01-454-740	MACHINE & EQUIP. PURCHASE		20,718	-	5,392	7,400	minor purchases
289				Total Parks		115,118	86,130	74,926	103,490	
290			01-456-520	Library Contribution		15,000	60,000	-	60,000	moved here from 01-460-310
291			01-459-520	Telford Happenings Contribution					15,000	moved here from 01-460-310
292				Total Culture - Recreation		130,118	146,130	74,926	178,490	
293				PARKS						
294				CIVIL & MILITARY CELEBRATIONS						
295			01-457-140	WAGES		3,063	5,000	1,429	2,000	3.2% increases
296			01-457-240	MATERIALS & SUPPLIES		171	350	-	250	
297			01-457-326	DECORATIONS		1,089	2,000	172	300	
298			01-457-361	ELECTRICITY		562	600	-	-	
299						4,884	7,950	1,601	2,550	
300				CONSERVATION & DEVELOPMENT						
301			01-460-310	PROFESSIONAL SERVICES		-	-	56,250	-	moved to 01-456-520 & 01-459-520
302										

	A	B	C	D	E	F	G	H	I	J
3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
303				DEBT PRINCIPAL						
304				01-471-100	GENERAL OBLIGATION PRINCIPAL	61,860	68,595	60,981	58,960	QNB 2009 note + Newtown note (PD car paid off)
305				01-471-200	GEN OBLIGATION INTEREST	40,145	39,315	20,544	37,780	assumed 5% for the above principal
306						102,005	107,910	81,525	96,740	
307				INSURANCE						
308				01-486-352	LIABILITY & PROPERTY	91,825	93,475	55,938	109,050	getting quotes from DVHT & FIFS
309				01-486-353	W/C INS	78,007	23,370	720	35,970	13% reduction, still being bid w DVHT & FIFS
310						169,832	116,845	56,658	145,020	
311				EMPLOYEE BENEFITS						
312				01-487-155	PA UNEMPLOY COMP	10,904	-	1,758	-	
313				01-487-156	MEDICAL & DENTAL	280,811	136,780	168,678	219,000	6% savings with new plan - no rate stabilization
314				01-487-158	EMPLOYEE ASSISTANCE PROGRAM	957	975	957	1,000	
315				01-487-159	LIFE & DISABILITY INSURANCE	11,756	5,925	6,286	9,950	most recent invoice x 12
316				01-487-160	PENSION	308,435	281,308	-	281,440	assumed same as 2023; state aid on line 47; expense here & line 170, TBA reimb on line 77
317				01-487-161	S/S EMPLOYER S SHARE	94,179	30,145	22,648	29,670	7.65% of budgeted wages
318				01-487-163	POLICE HEALTH SAVINGS ACCT	-	-	-	-	
319						707,042	455,133	200,327	541,060	
320				TRANSFERS						
321				01-492-300	TRANSFER TO CAPITAL RESERVE	-	-	-	-	
322				01-492-400	TRANSFER TO HIGHWAY FUND	4,806	-	-	-	
323						4,806	-	-	-	
324										
325				Use of ARPA funds						
326					Franklin Alley swale				105,000	construction cost only (not engineering)
327					Acquisition of Trinity UCC field & parking lot					
328									105,000	
329										
330					Total General Fund Expenditures	3,081,365	3,228,860	1,949,123	3,211,950	
331					General Fund Net Gain (Loss)	164,783	1,140	659,395	547,110	
332										
333				RECREATION FUND						
334				Revenue						
335				05-341-000	INTEREST	204	180	488	1,500	
336				05-342-000	SIGN RENTAL	4,900	4,500	4,750	4,500	
337				05-387-000	CONTRIBUTIONS	-	-	-	48,400	40 units at Telford Lutheran Homes x 1,100 per
338				05-399-000	UNAPPROPRIATED BAL	-	29,180	-	-	
339					Total Recreation Fund Revenues	5,104	33,860	5,238	54,400	
340										

	A	B	C	D	E	F	G	H	I	J
3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
341				Expenditure						
342				PARKS						
343				05-454-240	PARK EXP/SIGN PURCHAS	6,930	9,000	6,315	-	
344					Banners for parking lot/night market				5,000	per Gary
345				05-454-245	PARK IMPROVEMENTS	9,315	1,500	12,390	2,000	park repairs per Gary
346					Tree replacement				1,500	per Gary
347					Christmas decorations for streets				20,000	per Gary
348					LED lighting of Community bldg				12,000	per Gary
349					Floor waxing of Community bldg				3,000	per Gary
350				05-454-740	MACHINERY & EQUIPMENT PURCH	844	-	-	-	
351					Weed wacker				350	per Gary
352					Snow blower for John Deere tractor				6,000	per Gary
353				05-454-900	TRANSFER TO GENERAL FUND	-	18,500	-	-	
354					Total Recreation Fund Expenditures	17,089	29,000	18,705	49,850	
355					Recreation Fund Gain (Loss)	(11,986)	4,860	(13,467)	4,550	
356										
357				FIRE CO TAXATION FUND						
358				Revenue						
359				07-301-100	REAL ESTATE TAXES	60,178	60,215	59,197	60,000	
360				07-319-010	REAL ESTATE TAX PENALTIES	124	225	-	-	
361					Total Fire Tax Revenues	60,302	60,440	59,197	60,000	
362										
363				Expenditure						
364				07-411-120	REAL ESTATE DISTRIBUTION - FC	60,443	60,440	58,771	60,000	
365					Total Fire Tax Expenditures	60,443	60,440	58,771	60,000	
366					Fire Tax Gain (Loss)	(142)	-	426	-	
367										
368				LIBRARY TAXATION FUND						
369				Revenue						
370				08-301-100	REAL ESTATE TAX	60,178	350	5	-	
371				08-319-010	REAL ESTATE TAX PENALTIES	124	50	-	-	
372					Total Library Tax Revenues	60,302	400	5	-	
373										
374				Expenditure						
375				08-411-120	REAL ESTATE TAX DIST-LIBRARY	60,443	400	-	-	
376					Total Library Tax Expenditures	60,443	400	-	-	
377					Library Tax Gain (Loss)	(142)	-	5	-	
378										

	A	B	C	D	E	F	G	H	I	J
3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
379	BOROUGH ESCROW FUND									
380	Revenue									
381		09-341-000		INTEREST INCOME		2,320	2,400	8,855	35,000	700k cash balance x 5% interest rate
382		09-399-000		UNAPPROPRIATED BAL		-	250	-	-	
383				Total Escrow Fund Revenues		2,320	2,650	8,855	35,000	
384										
385	Expenditure									
386	TRANSFERS									
387		09-492-000		TRANSFER TO GENERAL FUND		2,320	1,000	-	-	
388				Total Escrow Fund Expenditures		2,320	1,000	-	-	
389				Escrow Fund Gain (Loss)		-	1,650	8,855	35,000	
390										
391	DCED GRANTS									
392	Revenue									
393		18-341-000		DCED INTEREST		0	0	0	0	
394				Total DCED Grants Revenues		0	0	0	0	
395										
396		18-399-000		UNAPPROPRIATED BAL		-	-	-	-	
397				Total DCED Grants Expenditures		-	-	-	-	
398				Escrow Fund Gain (Loss)		0	0	0	0	
399										
400	CAPITAL RESERVE FUND									
401	Revenue									
402		30-341-000		INTEREST EARNINGS		1,637	2,100	2,182	25,000	
403		30-380-000		MISCELLANEOUS REVENUES		-	-	-	-	
404		30-392-010		TRANSFER FROM GENERAL FUND		-	-	-	-	
405		30-399-000		UNAPPROPRIATED BAL PRIOR YEAR		-	482,165	-	-	
406				Total Cap Reserve Fund Revenues		1,637	484,265	2,182	25,000	
407										
408	Expenditure									
409		30-420-375		TRANSFER TO GENL FUND		-	47,800	-	-	
410		30-492-010		TRANSFER TO GENERAL FUND		-	-	-	-	
411		30-492-490		OTHER		-	-	50	-	
412				Borough sidewalk repairs					7,500	per Gary
413				Handicap ramps					12,500	per Gary
414				Sealcoating Borough Hall parking lot					10,000	per Gary
415				Line striping Borough Hall parking lot					2,500	per Gary
416				Replacement of door at train station					4,500	per Gary

	A	B	C	D	E	F	G	H	I	J
3						2022 Actual	2023 Budget	2023 YTD @ 9/30	2024 Budget Proposal	Budget Notes
417					AC replacements at rental units				6,500	per Gary
418					Chip Seal - Oxford Alley, Liberty Alley, Fulton Ave				65,000	per Gary
419					Paving - Washington, RR to Church				190,000	per Gary
420					Total Cap Reserve Fund Expenditures	-	47,800	50	298,500	
421					Cap Reserve Fund Gain (Loss)	1,637	436,465	2,132	(273,500)	
422										
423				HIGHWAY AID						
424				Revenue						
425				35-341-000	INTEREST EARNINGS	222	300	3,575	7,500	
426				35-355-020	LIQUID FUELS	122,011	125,530	126,127	126,130	assumed same as 2023
427				35-355-030	TURNBACK PAYMENT	2,280	-	2,280	2,280	assumed same as 2023
428				35-392-010	TRANSFER FROM GENL FUND	4,806				
429				35-399-000	UNAPPROP BAL PRIOR YR	-	138,170		123,820	use of savings
430					Total Highway Aid Fund Revenues	129,319	264,000	131,982	259,730	
431										
432				Expenditure						
433				35-430-000	GENERAL HIGHWAY	-	12,500	21,363	-	
434				35-431-000	STREET CLEANING	-	5,500	-	-	
435				35-432-000	SNOW REMOVAL	-	20,000	-	-	These amounts were budgeted for 2022 and 2023 but nothing was incurred either year
436				35-433-000	TRAFFIC SIGNALS	-	4,100	-	-	
437				35-434-000	STREET LIGHTING	-	46,500	-	-	
438				35-436-000	STORM SEWERS	-	-	-	-	tranferred to Authority
439				35-438-000	MAINTENANCE-ST-BRIDGES	-	157,495	135,820		
440				35-492-010	xfer to GF					
441					Novachip - Reliance, Main to 3rd				53,600	per Gary
442					Novachip - School Lane, Reliance to Summit				91,130	per Gary
443					Paving - Central - Main to School				45,000	per Gary
444					Paving - Oxford, Station, and Lukens alleys				70,000	per Gary
445					Total Highway Aid Fund Expenditures	-	246,095	157,183	259,730	
446					Highway Aid Fund Gain (Loss)	129,319	17,905	(25,201)	-	
447										
448										
449					Total Borough Revenues	3,505,132	4,075,615	2,815,977	4,193,190	
450					Total Borough Expenditures	3,221,661	3,613,595	2,183,832	3,880,030	
451					Borough Gain (Loss)	283,471	462,020	632,146	313,160	

Telford Borough
2024 Budget Worksheet
Salary Schedule

	K Wind	Detweiler	Bergey	Yoder	Beres	Alysa	Floyd	Adams	Fox	Heffernan	Kim	Seville	Hough	Miller	Robbins	
Salary	16,320	120,000	80,000	97,874	54,080		127,469									
2022 W2								99,750	119,573	96,195	117,204	80,440	22,969	2,004	39,441	
Car stipend		4,800														
Phone stipend		600														
Subtotal	16,320	125,400	80,000	97,874	54,080		127,469	99,750	119,573	96,195	117,204	80,440	22,969	2,004	39,441	
w/ 2023 raise (3.2%)					54,080			103,740	124,356	100,043	121,892	83,658	23,888	2,084	41,019	
2024 raise (3.2% Borough, 4.0% PD)	-	3,840	2,560	3,132	2,163		5,099			4,002	4,876	3,346				
2024 Budgeted	16,320	129,240	82,560	101,006	56,243	5,000	132,568			104,045	126,768	87,004				
2024 Budgeted per PD Staffing Plan								116,520					72,744	82,980	82,980	876,851
2024 Budgeted for Dan to finish up PT								10,000								
Borough																
01-401-121 Manager		64,620														64,620
01-401-140 Office	16,320		41,280													57,600
01-410-122 Police Chief							132,570									132,570
01-410-133 Detective								116,520								116,520
01-410-134 Patrolman FT										104,045	126,768	87,004	72,744	82,980	82,980	556,520
01-410-135 Patrolman PT																-
01-410-140 Secretary					56,240	5,000										61,240
01-430-141 PW Director - Highway				40,402												40,400
Authority																
06-405-121 Manager - Sewer Admin		32,310														32,310
06-440-121 Manager - Water Admin		32,310														32,310
06-405-140 Office - Sewer Admin			20,640													20,640
06-440-140 Office - Water Admin			20,640													20,640
06-427-141 PW Director - Sewer Lines				30,300												30,300
06-448-141 PW Director - Water Lines				30,300												30,300

BOROUGH OF TELFORD
PUBLIC MEETING ATTENDANCE AND PARTICIPATION POLICY

I. INTENT

It is the intent of this policy to 1) provide a reasonable opportunity for public attendance and participation at public meetings of the Borough Council, Borough Authority, and all other publicly held meetings of the Borough's Boards and other Committees; 2) promote orderly and efficient public meetings of Borough Council and all other Boards; and 3) otherwise comply with the provisions of the Sunshine Act, 65 P.S. §701 et seq. All references to Council President/Chairperson shall include another designated member of Council/Board, in the event of the President's absence.

II. ATTENDANCE AND NOTICE

Residents are welcomed and encouraged to attend all public meetings of the Borough Council. The Borough shall provide notice of all public meetings in compliance with the provisions of the Sunshine Act.

III. PUBLIC PARTICIPATION:

A. Agenda items

1. Council/Board will provide a reasonable opportunity for residents to comment specific to an agenda item after there has been a motion and a second on such agenda item, and prior to any vote being taken on such motion.
2. Public comment on agenda items shall not exceed three (3) minutes per person per item. Council President/Chair shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes, after taking into consideration the number of agenda items, the number of residents wishing to comment, the complexity or simplicity of the item, the duplicative or original nature of the comments being provided, the reasonable length of the meeting, and any other factors relevant to the orderly and efficient conduct of the meeting.

B. Non-Agenda items

1. Council/Board will provide a reasonable opportunity for residents to comment on any non-agenda items after all agenda items have been addressed, but prior to the adjournment of the public meeting.
2. Public comment on non-agenda items shall not exceed three (3) minutes per person per agenda item. Council President/Chair shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes, after taking into consideration the number of agenda items, the number of residents wishing to comment, the complexity of the item, the duplicative or original nature of the comments being provided, the reasonable length of the meeting, and any other factors relevant to the orderly and efficient conduct of the meeting.

C. Generally

1. Residents who wish to comment should indicate that intent by raising their hand after the applicable public comment period has been announced.
2. Council President/Chair will then recognize by signal or name that a resident wishing to comment may begin to do so.
3. Each person wishing to comment may put their remark in writing and submit to the Council President prior to the start of the meeting. After the meeting has commenced, upon being recognized, the person commenting shall provide their name, address and group affiliation (if applicable) before addressing Council/Board.
4. Persons wishing to provide written comment or information should bring at least ten (10) copies, one for each Councilperson, one each for the Borough Manager and Borough Solicitor, and one for the record. Additionally, comments may be submitted in advance of the meeting for the Borough Manager's attention via the Borough's website, telfordborough.org/contact-us.

D. Video and Live-Streaming

1. At the beginning of each meeting, the Council President/Chair shall inquire if any attendee will be audio or video recording and/or live streaming the meeting.
2. If the Borough will be audio or video recording the meeting, the Council President or Chair shall announce, at the beginning of the meeting, that the meeting will be recorded and/or live streamed.
3. Notice that the meeting may be recorded and/or live streamed shall also be published on the meeting agenda.
4. If the meeting is to be recorded and/or live streamed, every effort shall be made to position recording equipment in such a location as to capture and record members of Council or the Board, and not members of the public in attendance.
5. Under state law, the official record of a meeting is the adopted, written meeting minutes.

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED NOVEMBER 1, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
BOROUGH PROJECTS:				
9400-58	NPDES Phase II - Stormwater Permit	Permit required for municipal separate storm sewer systems which require Borough to implement and enforce a Stormwater Management Program to reduce the discharge of pollutants into their storm sewer system.	<p>Current requirements included: a "Notice of Intent" (NOI-permit renewal application) be submitted by 9/16/17 for the next five-year period; municipalities having a TMDL must apply for an individual permit instead of a general permit; a Pollution Reduction Plan (PRP) must be submitted for reduction of nutrients within the Skippack Creek Watershed and sediment within the Mill Creek Watershed. PADEP also revised their MS4 Requirements Table to include a PRP required for Sediment and Phosphorus within the Indian Creek Watershed, although a TMDL (in litigation) was previously developed.</p> <p>Borough completed public comment periods for TMDL and PRP Plans. CKS completed NOI and TMDL and PRP Plans and submitted the Borough's application to PADEP on September 11, 2017.</p> <p>In an email dated March 10, 2022, CKS submitted a response to PADEP's comments. On March 24, 2022, PADEP replied indicating that the PRP/TMDL Plan is acceptable and to proceed with public participation/30-day comment period. The Plan has been advertised and discussed at the Borough Council meeting on May 2, 2022. The updated (final) PRP/TMDL Plan was submitted to PADEP for approval and permit to be issued. The final permit has been issued and is effective October 1, 2022. The permit expires October 1, 2027.</p> <p>CKS completed the 7/1/21 and 6/30/22 Progress Report for submission to PADEP. The report was sent to the Department on September 15, 2022. CKS to complete the 2022/2023 report.</p> <p>As part of the program requirements, CKS discussed the MS4 program at the Council's (public) meeting on February 6, 2023.</p>	

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED NOVEMBER 1, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9452	Police Station Lobby Improvements	Bullet-proof lobby/front entrance to Police Station.	CKS has been asked by the Manager to prepare contract documents for construction bid. CKS has investigated materials to armor lobby of building and completed preparing plans and specifications. CKS has been authorized to bid the project. Bids were accepted February 28, 2023 and the low bidder was Walter Brucker & Co. with a bid of \$64,171. Council awarded the contract to Brucker at their meeting on March 6, 2023. Contract documents have been processed. A preconstruction meeting was held May 25, 2023. Shop drawings have been reviewed. Construction is anticipated to begin September 11, 2023.	

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED NOVEMBER 1, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9454	Franklin Alley Drainage Issue	Engineering study to determine scope and cost to improve drainage swale.	<p>Easement areas have been staked out. CKS met with Manager on July 18, 2022 to inspect existing swale and discuss study requirements for improvements to the swale. A concept plan and preliminary cost estimate were presented to Borough Council on August 1, 2022. In a letter dated October 25, 2022, CKS issued a final report to Borough Council. Council considered the recommended improvements at their meeting on November 7, 2022. At that meeting, Council authorized applying for a PA Small Water and Sewer grant to help fund the project. CKS is to prepare the application. A resolution was adopted in conjunction with that application. The application deadline is December 21, 2022.</p> <p>CKS submitted Grant Application for funding the project.</p> <p>At the February 6, 2023 meeting, Council requested CKS to proceed with conducting a meeting with the residents impacted and continue preparing documents for the bid of the project. A meeting with residents was held April 6, 2023. Bids were received October 3, 2023 and the low bidder was KBC Construction, LLC with a bid of \$104,834.00. Council awarded the project to KBC at their meeting on October 9, 2023. Easement documents have been completed and distributed to property owners to execute. A pre-construction meeting is to be scheduled with the contractor.</p>	

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED NOVEMBER 1, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
DEVELOPMENT PROJECTS:				
9433/ 9441	329 Erie Avenue – Minor Subdivision	<p>Project proposes a 3-lot subdivision creating two new townhomes and one existing twin converted to a townhouse.</p> <p>Developer is now pursuing a different project involving the creation (subdivision) for one single-family home to be constructed.</p>	<p>Borough Council previously approved a townhome proposal for this lot/tract. However, an alternate proposal has now been submitted involving a Minor Subdivision and construction of one new single-family home on the lot created. An existing twin home will remain on the other lot. The new proposal has received the required zoning approval by the Telford ZHB. In addition, a Minor Subdivision Plan has been submitted for the single-family home proposal.</p> <p>The Borough Council considered the plan at their meeting on August 1, 2016 and granted Conditional Final Approval. Revised plans have been submitted addressing CKS's prior letter and the conditions of approval. CKS has reviewed the revised plans dated July 16, 2014, last revised September 13, 2016, and indicated they were acceptable via email. In addition, a proposed construction escrow tabulation has been prepared and issued by CKS. Agreements to be executed and construction to begin.</p> <p>The Applicant's Engineer recently submitted a drawing proposing the relocation of the stormwater management systems discharge. CKS completed a review and issued comments in an email dated October 3, 2023 indicating the revisions to the plans, last dated August 23, 2023, were acceptable; however, the Borough Solicitor must update the Stormwater Management O&M Agreement.</p>	

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED NOVEMBER 1, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9447	Lutheran Home – Crestview Avenue Extension	Development of former Delbar tract with 66 twin cottage units and a 42-unit apartment building.	<p>Revised Land Development plans dated April 3, 2019, last revised August 28, 2019, have been submitted for review. CKS completed a review of those plans and issued a letter dated September 13, 2019 with comments. Borough Council considered the project at their October 7, 2019 meeting and voted to grant conditional final approval.</p> <p>Revised plans addressing the conditions of approval were recently received. These plans were dated last revised March 16, 2020. CKS completed a review and issued a letter dated April 15, 2020, indicating the plans were acceptable. CKS also completed a review of the legal descriptions for easements and rights-of-way proposed by the project and issued a letter dated April 15, 2020, indicating the legal descriptions were acceptable. A revised escrow tabulation for Phase 1 only was issued by CKS on June 2, 2021. Development agreements have been executed. A stormwater O&M agreement, blanket easement agreement for installation of stormwater facilities on the Borough's property, and trail easement agreements must still be executed. A pre-construction meeting was held November 18, 2021. Construction has started. Home building has begun. Existing portion of Crestview has been final paved. In addition, East Broad Street has also been final paved.</p>	

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED NOVEMBER 1, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9455	325 W. Reliance Road (TMP No. 22-02-01846-00) Plan of Minor Subdivision proposed by JEM Home Solutions.	The project proposes to subdivide the property into two (2) lots. Lot 1 contains an existing single-family detached home with existing garage and shed to remain and Lot 2 contains an existing tavern to be converted to a single-family detached dwelling.	A Plan of Subdivision dated January 16, 2023, last revised April 5, 2023 has been submitted for review. CKS conducted a review and issued a letter dated April 18, 2023 with comments. The Borough Planning Commission considered the Plan at their meeting on May 17, 2023 and recommended approval to Council. Council granted conditional approval at the June 12, 2023 Council meeting. Plans to be recorded.	

All Agenda Items/Submitted Materials to be included in meeting must be provided to Chair not less than 36 hours prior to meeting to allow for distribution to participants.

Invited: J. Guretse (Mayor), S. Kulhanjian (Council), R. Jacobus (Council), W. Ashley (Council), R. Fegley (Fire Marshal), R. Sparks (Emergency Manager), R. Floyd (Chief of Police)

Not Present: R. Sparks and R. Fegley

New Business

- 1) Officer Kyle Heffernan has submitted his resignation (October 26, 2023) and is taking a position with another department. There is no problem that is causing him to leave after 11 years. We will miss him as he is a valuable member of the department.

Action Items

- i. Chief is requesting that the Council approve (motion) hiring Officer Christopher Hough as a full-time officer at the November 13th meeting. It is requested that he be hired at the 12–24-month tier, the same as Officer Miller and Robbins.
 - ii. We will require another civil service test after the new year (2024), to hire the additional officer budgeted for 2024. – Chief to prepare this motion for the December 11, 2023 Council meeting.
- 2) Review Telford Police Department Strategic Plan (Provided with October 9, 2023 Council Meeting packet) <https://www.telfordborough.org/media/1416>
- 3) October 9, 2023 Council Meeting Question by Resident: School Zone/School Crossing markings/signage for Grace Christian School (GCS) on North Third Street.
 - a. North Third Street is a shared boundary between Telford and Franconia.
 - b. GCS is in Franconia Township
 - c. *Action Items:*
 - i. Additionally, Fourth Street by Indian Crest Middle School was suggested by Chief
 - ii. Chief will contact Franconia regarding coordinating Third Street for Grace Christian School
 - iii. Chief will contact Souderton regarding coordinating Fourth Street for Indian Crest
 - iv. The Public Safety Committee is requesting Mr. Detwiler to consult with CKS Engineers/PennDOT (as required) regarding appropriate signage and other road/crosswalk markings for affected areas on both Third and Fourth Streets

- 4) Neighbor's reports of BB Gun and Bow & Arrow range
 - a. Telford Borough Code of Ordinances Chapter 6 Part 5 "Firearms"
 - b. Is this lawful? (PA and/or Telford?)



Chief: Investigated and spoke with the resident:

- i. Members of the residence (2) shoot archery only here > No BB or pellet guns are used
- ii. One of the residents is a competition archer
- iii. They have an appropriate target and backstop
- iv. Previously, we have had several other residents practice archery in their yards with no issues
- v. No section of the Telford Code of Ordinances addresses "Archery"
- vi. Recommendation: No further action, Chief does not believe it is a problem

5) Tent (Squatter) and trash/debris reported on Franklin Alley:



Mr. Detwiler: Trash/debris:

- a. The Code Enforcement Officer has inspected the area
- b. Letters have been sent to residents with identified nonconformances
- c. If issues are not satisfactorily resolved within the allotted timeframe provided, we will issue citations and fines
- d. On Election Day, multiple favorable reports provided by residents of Broad Street adjoining Franklin Alley concerning the removal of trash and debris from the alley
- e. Code Enforcement won't get involved with trespassing matters or any potential squatter

Chief Floyd: Tent and squatter have been removed

- 6) Can/should street lights (PPL LED) be installed on the poles (3) in front of the Trinity UCC cemetery on Broad Street – between Washington and the Lutheran Community?
- a. This section has no illumination and is really dark at night.
 - b. This section has become a connector between the neighborhood and Lutheran Community cottages.
 - c. Additionally, at Broad and Washington, there is a “No Outlet” sign which will no longer be accurate. Should this be changed to “No Through Traffic” or something similar?
 - d. *Action Items:*
 - i. Installation of lights recommended by Chief Floyd. Mr. Detwiler, would you investigate with PPL? (Include in street lighting contract?)
 - ii. Replacement of “No Outlet” sign (at Broad and Washington) with “No Through Traffic” (or similar) recommended by Chief Floyd. Mr. Detwiler, would you investigate with Public Works?

7) Graphics on Police Cars



Per Black's Law Dictionary: "Borough" >> "Boro" is incorrect

- a. Do we intend to remediate?
- b. *Action Items:*
 - i. Similar graphics were approved by the Borough and applied by a third party vendor on three vehicles
 - ii. Borough has long and favorable experience with this vendor.
 - iii. The present three vehicles will be left as is
 - iv. It was suggested to review any future proposed vehicle graphics with the Council Public Safety Committee for approval prior to application/installation

8) Telford Borough Police Website

- a. Current (New/CivicPlus) Website: <https://www.telfordborough.org/police-department>
- b. Past /obsolete and still active website-not maintained: <https://telfordpd.org/>
- c. What is the expected timeline for redirect link or removal of the obsolete website?
- d. *Action Items:*
 - i. Chief has reported that one of the officers will be working to remove the past/obsolete website
 - ii. No timeline to completion provided

Continuing Business:

- 1) Telford Beer and Wine "Level 0" Bar – Update (Code Enforcement)
 - a. Currently not open due to construction required by building code/inspection requirements.

- 2) Emergency Alert Siren – Update (FireCo)
 - a. Separate attachment
 - b. The “C” location is recommended as the first/best place to install the siren and pole.
 - c. The “B” location is the first alternate if “C” proves difficult due to unknown geology (i.e. hidden boulder)
 - d. The “A” location is entirely unsuitable due to the unknown locations of buried electrical wiring for the Borough installed and owned parking lot lights.
 - e. Does Council need have and approve a motion to allow the use of the “C” and/or “B” locations for installation of the siren and pole?

- 3) Indian Valley Public Library (Policy Meeting held August 23, 2023)
 - a. Unattended Child Policy (Police)
 - i. *Action Item:*
 1. Chief to meet with the Library Executive Director regarding the revised IVPL Unattended Child Policy

 - b. Occupancy Limits – Large Meeting Room (Fire Marshal)
 - i. Analysis, completed/Information provided to IVPL by Mr. Fegley
 - ii. October 19, 2023 Indian Valley Public Library Board of Trustees meeting > Library Policies have been updated to include occupancy limits for large meeting room.

- 4) Police Documents (Appropriate Forms/Policies/Procedures etc.) posted at website (Police)
 - a. Anticipated timeline for completion?
 - b. Do the Police need clerical assistance to expedite?
 - c. *Action Items:*
 - i. Documents/procedures/policies are under review by the Police Department
 - ii. Currently no timeline for completion
 - iii. Clerical assistance is not requested

- 5) RTKL Requests since last Council Meeting (Police)
 - a. Council is attempting to determine if excess burden to staff – do they need help?
 - b. *Action Item:*
 - i. Borough Manager has been including in his Monthly Report
 - ii. Chief Floyd has been requested to include in his monthly report to Council through December 31, 2023.

6) Telford Borough Code of Ordinances - Chapter 15 - Recommendations for Revisions:

At this point in 2023, it is too late in the year to propose, advertise, and vote on any Ordinance changes (to be completed by December 31, 2023). Included for future consideration.

Chapter 15 Part 109

When discussing "timing devices," would it be beneficial to have appropriate lines or markings on Borough streets for speed timing of vehicles?

If so, please indicate which streets these should be painted on and any specification for the marks and distance (interval) between marks.

If this would not be beneficial to the Police, please let the Public Safety committee know.

Chapter 15 Part 201

Should any additions, deletions, or modification be made to listed streets and specified speed limits?

Chapter 15 Part 207

Should we be considering the "one way" behind the police station and Borough Hall?

Chapter 15 Part 209

Public Works has recently painted both right and left turn arrows in what appears to be a violation of this section. Should we maintain as written (and change the painting behind Borough Hall) or should this location be stricken?

Chapter 15 Part 211

Wouldn't this be applicable to the entirety of Main Street or is this actually governed by PA State law?

Chapter 15 Part 402

Now that we have an Ordinance in process to modify No Parking on Spring House, Village Green, and Madison, what streets should be removed and which should be added to this section?

Chapter 15 Part 405

Has this ever been enforced?

Yes – Example is Broad Street in the block immediately East of Main St. – 2 hour parking

7) Telford Commons (Spring House & Village Green) and Madison

(Police Chief and Borough Manager)

- a. The resurfacing of Spring House Lane has been completed
- b. The Borough specific "No Parking" requirements were modified on Spring House, Village Green, and Madison October 9, 2023
- c. Additionally, a SASD School Bus Stop has been recently established at the Intersection of Spring House and Village Green
 - Cross-walks painted/identified – two completed at Spring House and Village Green – Will other cross-walks be striped/lined?
 - Will "No Parking" on corners be painted/identified?

Agenda – Public Safety Committee
November 6, 2023 – 7:30 PM – Telford Borough Hall

- Will pedestrian cross walk cut-outs and curb junctions be painted/identified (No Parking)?
- Will curbs in front of fire hydrants be painted/identified (No Parking)?
- Will paint on West side of Spring House Lane “S-Curve” be removed or painted over?
- Will no longer applicable “No Parking” signs, such as the one in front of 116 Spring House Lane, be removed?
- Will the residents affected by this Ordinance modification be notified that parking is now lawful?
 - Should we publicize Ordinance changes, such as this, on the Borough Website as a courtesy to the residents and users of affected streets?



Telford Volunteer Fire Company

400 West Broad Street
Telford, PA 18969

October 6, 2023

Telford Borough Council – Public Safety Committee
Kyle Detweiler - Telford Borough Manager
50 Penn Ave.
Telford, PA 18969

Subject: Telford Fire Company siren replacement project update

This letter provides current information regarding the progress of the Telford Borough warning siren replacement project as discussed during the Telford Borough Council public safety committee meeting held on October 2nd 2023.

The Telford Fire Company has received the \$50,000 grant funds from the Pennsylvania Community grant program. To date no received grant funds have been expended on this project.

Initial project budget cost estimates were given by both the Federal Signal Corporation and Whelen Engineering Company in 2022 based on equipment that may be required to replace the existing siren devices in use by Telford fire Company. Those estimates ranged from \$35,000 to \$50,000 not including construction and installation costs.

The new system design included expanded public warning and voice warning notification capabilities beyond the traditional wailing siren used to alert the volunteer fire company members of emergencies.

Since the PA grant application and approval process took almost 5 months from January 2023 till May 2023 there was little progress until base funding was obtained through the grant.

At this point it was recommended by Whelen Engineering to work with Precision Communications who was their US leader in planning and design of these types of installations. Working with Premier, it was identified that additional computer based controls were needed to provide the automated public warning functions, (tornadoes, hurricanes, shelter in place, evacuations, etc.) through the NOAA, PEMA, and County EMA systems. This required additional hardware and software from a vendor named CentrAlert. At this point an updated quotation was sent which is attached to this letter.

Currently the recommended installation of the Siren is on a wood utility pole centrally located in area of Penn St. near the Telford Train Station. There are two diagram maps included in this letter, 1. Showing the coverage area of the new siren, and 2. Showing the areas recommended for placement of the utility pole supporting the equipment. The locations are shown as A, B, and C, with A being the preferred location.



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In September of 2023 because of the property being sold, the current Siren located on the old borough hall on Penn St. was deactivated, and electrically disconnected. The radio activation equipment was also removed at that time.

At this time the Telford Fire Company is seeking a donation of an acceptable utility pole from PP&L Corporation, and obtaining a qualified electrical contractor for the installation.

To move the project forward, Telford Fire Company is requesting that Telford Borough officials make a decision, based on the information included with this letter, where the Siren utility pole is approved to be placed and identify that location to Telford Fire Company.

In addition, Telford Fire Company is requesting Telford Boroughs assistance with additional funding for this project to bring it to successful completion.

Sincerely,

Raymond Fegley – Battalion Chief Telford Fire Co.
Telford Borough Fire Marshal

CC: R. Wiszneski – Telford Fire Co. Chief
G. Guretske – Telford Fire Co. President



Telford Volunteer Fire Company

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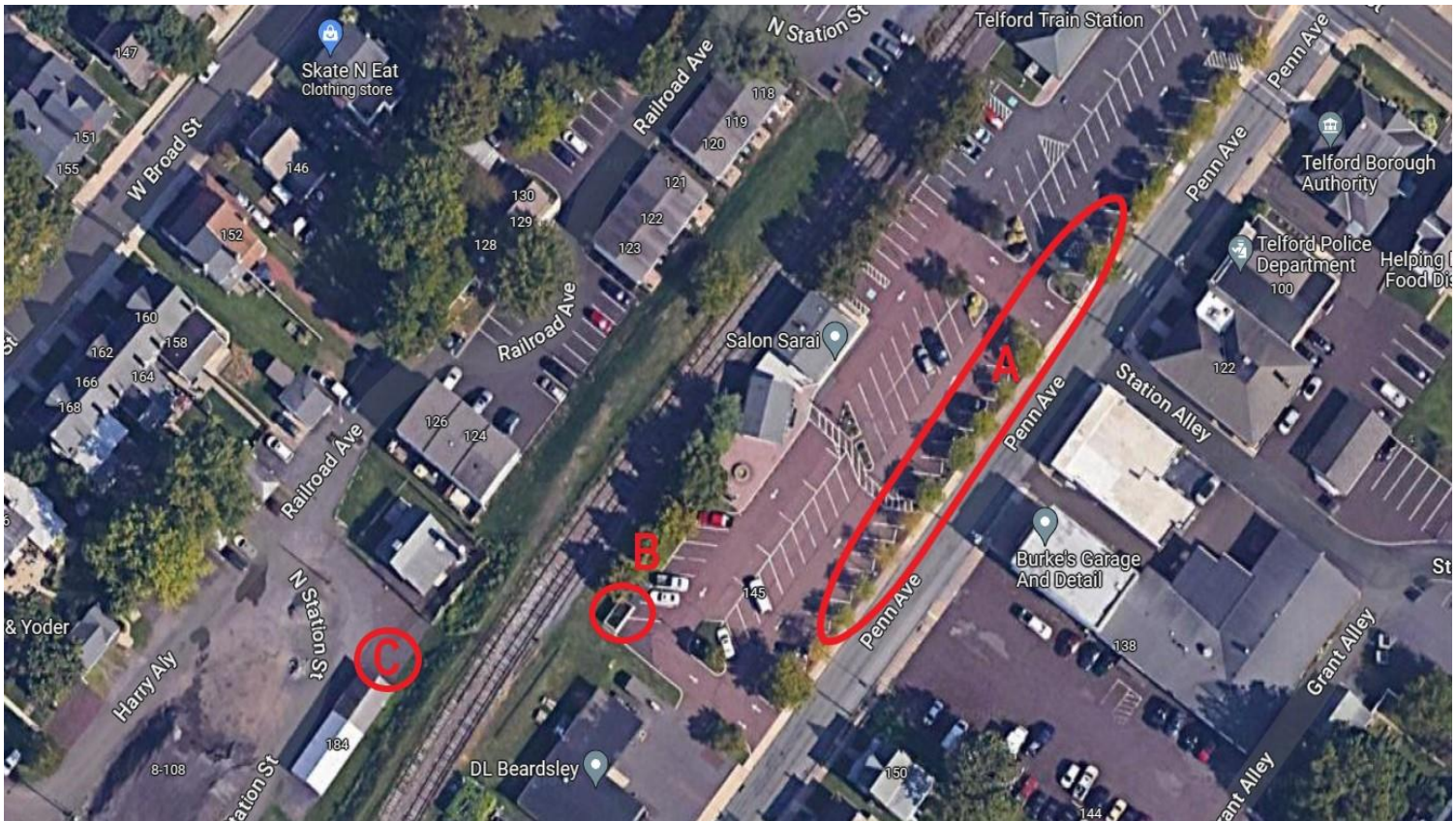
AREA DIAGRAM OF EFFECTIVE AUDIBLE COVERAGE FOR NEW MASS NOTIFICATION DEVICE

FROM CENTERPOINT TELFORD BOROUGH (5,100 Feet in all directions)



Telford Volunteer Fire Company

400 West Broad Street
Telford, PA 18969



AREA MAP OF RECOMMENDED LOCATIONS FOR NEW MASS NOTIFICATION DEVICE AT CENTERPOINT IN TELFORD BOROUGH.

A – BEST LOCATION, B and C ARE ACCEPTABLE ALTERNATE LOCATIONS