



**TELFORD BOROUGH COUNCIL
REGULAR MEETING AGENDA**

**July 10, 2023
7:30 PM**

I. CALL TO ORDER

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. ROLL CALL

- ☐ **MAYOR JERRY GURETSE**
- ☐ **COUNCIL PRESIDENT WILLIAM ASHLEY**
- ☐ **COUNCIL VICE PRESIDENT EMILINE WEISS**
- ☐ **COUNCIL MEMBER CAROLYN CROUTHAMEL**
- ☐ **COUNCIL MEMBER ROBERT JACOBUS**
- ☐ **COUNCIL MEMBER ERIC KRATZ**
- ☐ **COUNCIL MEMBER SPENCER KULHANJIAN**
- ☐ **COUNCIL MEMBER JOHN TAYLOR**

Council President- Inquire if any attendee will be audio or video recording and/or live streaming the meeting.

IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY

Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.

Please state your name and address for the record. Public comment on agenda items shall not exceed three (3) minutes per resident per agenda item. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.

V. MINUTES OF PREVIOUS MEETING(S)

- *June 12, 2023- motion to enter into the record.*

VI. TREASURERS REPORT- Blaine Bergey

VII. MAYOR'S REPORT- Jerry Guretse

VIII. POLICE DEPARTMENT REPORT- Chief Randy Floyd

A. Rule Change Approval – Civil Service Commission

IX. FIRE DEPARTMENT REPORT

X. EMS REPORT

XI. LIBRARY REPORT

XII. BOROUGH STAFF REPORTS

A. Public Works Department- Gary Yoder

B. Manager's Report- Kyle Detweiler

XIII. PROFESSIONAL CONSULTANTS' REPORTS

A. Solicitor's Report- James Jacquette, Timoney Knox LLP

1. Opening of Sealed Bids – 122 Penn Avenue

B. Engineer's Report- CKS Engineers

XIV. COUNCIL COMMITTEE REPORTS:

A. Finance and Administrative Committee- Emiline Weiss

- 1. Motion to approve bills from June 2023 in the amount of \$215,516.04.*

B. Planning and Zoning Committee- Carolyn Crouthamel

C. Environmental Committee- Spencer Kulhanjian

- 1. NMCRC Meeting Minutes – June 15, 2023*

D. Public Works/Buildings & Plant Committee- Robert Jacobus

E. Public Safety Committee- William Ashley

- 1. Presentation – Constituent Concerns*

F. Development & Culture Committee- John Taylor

XV. OTHER BUSINESS

XVI. CITIZENS' COMMENTS

Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.

Please state your name and address for the record. Public comment on non- agenda items shall not exceed three (3) minutes per resident. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.

XVII. EXECUTIVE SESSION

XVIII. ADJOURNMENT

**TELFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
June 12, 2023
7:30 PM**

I. CALL TO ORDER

President William Ashley called the Telford Borough Council meeting of June 12, 2023 to order at 7:32 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council President William Ashley, followed by the pledge of allegiance.

III. ROLL CALL

Present at the meeting were President William Ashley, Vice President Emiline Weiss, and council members John Taylor, Carolyn Crouthamel, Spencer Kulhanjian, and Robert Jacobus. Also in attendance were Mayor Jerry Guretse, Manager Kyle Detweiler, Borough Solicitor Andrew Knox and Recording Secretary Tracey Inman.

Prior to citizens' comments, Council President Ashley inquired if anyone is attendance would be audio or video recording tonight's meeting, or live streaming. Telford resident John Waldenberger of 149 N. 4th Street advised that he would be live streaming the event on Facebook.

IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY

There were no citizens' comments regarding agenda items, however John Waldenberger, resident of 149 N. 4th Street made a statement regarding potential Sunshine Law violations Pertaining to the Public Meeting and Attendance Policy and the recording of meetings.

V. SPECIAL ITEM

Council Member John Taylor introduced Borough Council and meeting attendees to Jessica Cimini, the manager of Souderton Connects.

VI. MINUTES OF PREVIOUS MEETING

Council Vice President Emiline Weiss made a motion to enter into the record the minutes of the May 10, 2023 meeting. Council Member Crouthamel seconded the motion and the motion passed with a 6-0 vote.

VII. TREASURERS REPORT

The finance report was entered into the record. Some attendees at the meeting had questions regarding the report and bills but did not approach the podium.

VIII. MAYOR'S REPORT

A report was submitted for the record. Mayor Guretse also advised that he recently attended a conference in Hershey, and that he has met with residents regarding their concerns.

IX. POLICE DEPARTMENT REPORT

Chief Floyd submitted a written report for the record and answered questions from Council and those in attendance. Additionally, Chief Floyd discussed a new "Blue Envelope" program for drivers to organize their important documents if pulled over at a traffic stop. Chief Floyd answered questions from the audience about the program.

X. FIRE REPORT

Robert Sparks from the Telford Fire Company advised that a written report was submitted for the record. Mayor Guretse added commentary pertaining to fire calls and the amount of time members put in serving and attending classes. Council Member Taylor inquired about the status of the new fire siren.

XI. EMS REPORT

A written report was submitted for the record. It was also noted that there were fifty-seven EMS incidents during the month of May. Of the reports, forty-two incidents required an ALS unit and fifteen required a BLS unit.

XII. LIBRARY REPORT

Wendy Leshinskie submitted the library report for the record. Additionally, Ms. Leshinskie answered questions regarding the report.

XIII. BOROUGH STAFF REPORTS

A. Public Works Department- Gary Yoder

Mr. Detweiler presented the Public Works report. Mr. Detweiler also discussed park maintenance and thanked Public Works for helping at the Telford Night Market.

B. Manager's Report- Manager Kyle Detweiler

Mr. Detweiler submitted a written report. Mr. Detweiler answered questions regarding the report and discussed the new website by Civic Plus.

XIV. PROFESSIONAL CONSULTANTS' REPORTS

A. Solicitor's Report- James Jacquette, Timoney Knox LLP

There was no report.

B. Engineer's Report- CKS Engineers

A report was submitted for the record. Additionally, Borough Council discussed a minor subdivision at 325 W. Reliance Road by JEM Home Solutions, LLC. Council Member Taylor made a motion to consider approval of a plan for a minor subdivision (second review). Council member Kulhanjian seconded the motion and the motion passed with a 6-0 vote.

Mr. Detweiler also announced that there was a recent pre-construction meeting regarding the police station lobby improvements.

XV. COUNCIL COMMITTEE REPORTS

A. Finance and Administrative Committee- Emiline Weiss

1. Council Vice President Weiss made a motion to approve bills from May 2023 in the amount of \$223,308.17. Council Member Crouthamel seconded the motion and the motion passed with a 6-0 vote.

2. Although not formally listed on the meeting agenda, the hiring of an administrative position for the police department was discussed by Council. Council Vice President Weiss made a motion to hire Brittany Beres. Council Member Crouthamel seconded the motion and the motion passed with a 6-0 vote.

B. Planning and Zoning Committee- Carolyn Crouthamel

Council Member Crouthamel introduced the following items:

1. Indian Valley Existing Land Use- May 2023
2. Indian Valley Regional Planning Commissions May 23rd meeting
3. IVRPC Demographics Memo 2023
4. May 23, 2023- IVRPC Agenda

Council President Ashley expanded on each item and answered questions from Council and members of the audience.

C. Environmental Committee- Spencer Kulhanjian

Council Member Kulhanjian advised that the Northern Montgomery County Recycling Commission will meet on June 15th. Council Member Kulhanjian advised that the NMCRC is looking to improve relationships with trash haulers, both commercial and residential.

D. Public Works/Buildings & Plant Committee- Robert Jacobus

Council Member Jacobus stated that he will be discussing streetlights with Public Works Director Gary Yoder in the near future.

E. Public Safety Committee- William Ashley

Council President Ashley advised that a Public Safety Committee Meeting was held on June 5th and that parking and public safety concerns were discussed.

F. Development & Culture Committee- John Taylor

Council Member Taylor discussed the recent Night Market's that were held and advised that while the first one held on May 31st was very well attended, the attendance at the second one on June 7th was affected by smoke from the Canadian wildfires. Council Member Taylor stated that some vendors pulled out due to the smokey conditions.

XVI. OTHER BUSINESS

Council President Ashley announced that there was an Indian Valley Regional Planning Commission meeting held on May 25th.

Council President Ashley presented a slide show to Council and the audience addressing parking on Spring House Lane. He advised that he will come up with a plan for a revised ordinance at the next Public Safety Meeting.

After discussion, there was a consensus among Council to propose a potential change to the ordinance regarding parking on Spring House Lane. Should Council agree to the change, the item would be advertised and put to a vote in August.

XVII. CITIZENS' COMMENTS

Council President Ashley advised the audience that they would be afforded three minutes to speak and advised that comments should be limited to Telford Borough residents.

The following Telford Borough resident's offered commentary during the Citizens' Comments portion of the June 12, 2023 meeting:

Meredith Torres, 206 W. Lincoln Avenue

The following residents offered commentary and asked questions during other portions of the meeting:

John Waldenberger, 149 N. 4th Street

Megan Corbo-Syrellis, 416 S. Main Street

Dale Nice, no address provided.

John Harrell, Branch Avenue

XVIII. ADJOURNMENT

Council Member Taylor motioned for adjournment and Council Member Crouthamel seconded the motion. The motion passed with a 6-0 vote and the meeting was adjourned at 9:45 PM.

Telford Borough

Financial Reports

June 2023

P.1 - Financial Summary

P.4 - Expenditure Listing

P.5 - General Fund Balance Sheet

P.6 - General Fund Profit & Loss Statement

Telford Borough
Financial Summary
June 2023

Overview

The fire tax that has been collected to date has been remitted to the fire company. The check was for \$58,771.

PLGIT has acknowledged the receipt of our forms and is in process of opening the accounts.

A question arose last month as to why real estate collections were 40k behind last year; the 40k in the right-hand column is what is left to collect in the budget. We are actually 85k ahead of last year due to the slight increase in the tax rate.

Notable expenditures:

- \$16,954 - interest only payment on loan for boro bldg acquisition and improvements.
- \$11,250 - second quarter payment to IVPL.
- \$3,750 - second quarter payment to Telford Happenings.

Cash Basis Net Gain (Loss) Summary

	2023		2022	
	June	YTD	June	YTD
General Fund	(103,306)	830,963	(159,805)	735,755
Recreation Fund	54	(1,899)	(136)	457
Fire Tax Fund	(57,114)	-	2,505	2,361
Library Tax Fund	-	-	2,505	2,361
Escrow Fund	777	3,009	130	774
DCED Grants Fund	-	-	-	-
Capital Reserve Fund	113	439	86	500
Highway Aid Fund	281	129,303	8	124,327

Cash Balances

	6/30/23	6/30/22
General Fund		
Operating		
Repurchase	1,057,407	1,016,748
Cash - QNB	8,138	2,163
Grant Fund	515,419	256,247
Petty Cash	100	100
Petty Cash - PD	100	100
Money Market	3,322	226,229
Payroll	62,665	26,153
PD HSA	64,744	64,327
TBPD Donation Fd	4,702	6,797
Total General Fund	1,716,597	1,598,864

Other Funds

Holiday Fund	closed	25
Recreation Fund	49,182	63,524
Fire Company Tax	5	5
Library Tax	5	5
Borough Escrow Fund	710,129	754,223
DCED	8	8
Cash - UNB (Cap Res)	321	40,250
Money Market	350,086	349,293
MMT 2.17% (Cap Res)	112,225	111,504
Highway Aid Fund	322,284	187,988
Repurchase account		
Total Cash at 6/31/23	3,260,842	3,105,689
Cash Balance at 5/31/23	3,491,440	
Increase (Decrease)	(230,598)	(incls. 6,184 decrease in escrow account)

Revenue Summary

General Fund:	2023		2022	
	June	YTD	June	YTD
Taxes:				
Real Estate	42,851	1,346,571	53,346	1,261,146
Per Capita	-	12	-	17
Local Services	580	34,805	1,987	31,421
Transfer	17,241	48,376	12,765	57,782
Earned Income	44,722	378,126	40,484	360,989
Total Taxes	105,394	1,807,890	108,582	1,711,355
PILOT	1,651	140,099	-	134,793
Cable Franchise Fees	-	39,955	-	41,789
Fines	2,249	8,223	2,717	8,129
Interest	2,075	7,003	111	577
Rent	2,885	20,505	2,785	19,290
Certification Fees	400	2,650	1,650	4,100
Variance Fees	-	-	-	1,000
Police Reports	-	335	120	330
Police Services Reimb	195	5,188	-	1,125
Permits	7,378	37,371	1,449	29,673
Non-Revenue Receipts	-	1,030	100	10,213
Debt Proceeds	-	-	-	49,551
Total General Fund	122,227	2,070,249	117,514	2,011,925
Recreation Fund:				
Interest	54	216	11	63
Rent	-	4,200	-	4,600
Fire Tax Fund:				
Real Estate Taxes	1,657	58,771	2,504	59,201
Library Tax Fund:				
Real Estate Taxes	-		2,504	59,201

Borough Escrow Fund:				
Interest	777	3,009	130	774
Capital Reserve Fund:				
Interest	123	479	86	500
Highway Aid Fund:				
Interest	281	896	8	35
Liquid Fuels	-	126,127	-	122,011
Turnback Payment	-	2,280	-	2,280

Escrow Account Activity

Starting balance, 6/1/23	709,352
Interest	777
Deposits	-
Engineering fees	(6,430)
Legal fees	(531)
Ending balance, 6/30/23	703,168

GENERAL FUND EXPENDITURES - JUNE 2023

ALTEK BUSINESS SYSTEMS INC.	730.17	NUCITRUS	59.00
AMTRUST NORTH AMERICA	720.00	PA CHIEFS OF POLICE ASSOC	128.00
ARMOUR & SONS ELECTRIC, INC	296.00	PA MERS	7,504.32
ARRO CONSULTING, INC.	6,572.80	PA STATE ASSOCIATION OF BOROL	100.00
BOSTON MUTUAL LIFE INS CO	71.25	PA TURNPIKE	13.80
CARPET CARE SERVICES, LLC	242.61	PITNEY BOWES GLOBAL FINANCIAL	97.99
CARQUEST AUTO PARTS	283.89	PPL UTILITIES	5,415.54
CLEMENS UNIFORM RENTAL	90.78	RAIFSNIDER EXTERMINATING	190.00
DANIEL L. BEARDSLEY, LTD	189.20	SCATTONS HEATING & COOLING	748.11
DANIEL S. FOX	95.00	ST LUKES HOSPITAL	78.00
DVHT	28,442.88	STAPLES CREDIT PLAN	288.09
ESTABLISHED TRAFFIC CONTROL	455.16	SYNATEK	294.00
ESTECH SYSTEMS INC	115.28	TELESYSTEM	41.75
FASTENAL COMPANY	66.95	TELFORD HAPPENINGS, INC.	3,750.00
FIRE PROTECTION SERVICES INC	51.00	THE MORNING CALL	238.91
FIRST NATIONAL BANK OF NEWTON	16,954.15	TORI M. ADAMS	1,495.88
HIGHWAY MATERIALS, INC.	246.84	UNITED STATES TREASURY	219.00
HOME DEPOT DEPT 322502699469	66.64	VERIZON	421.63
INDIAN VALLEY PUBLIC LIBRARY	11,250.00	VERIZON WIRELESS	120.09
KEELERS SERVICE CENTER	34.00	WELLS FARGO VENDOR FIN SERV	289.99
KEYSTONE FIRE PROTECTION CO	1,184.00		73,778.04
LANSDALE POLICE DEPT	1,050.00		
LOGAN KIRIPOSKI, INC	1,300.00	PAYROLL	132,137.00
MISSIONSQUARE-301626	1,157.62	PAYROLL TAX	9,601.00
MOYER & SON INC	1,738.43		215,516.04
NAPA AUTO PARTS	4.29		
NETWORK CONCEPTS	369.10		

Telford Borough

Balance Sheet

Period: 6 Year: 2023

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Fund	Account Number	Debits	Credits
01	GENERAL FUND		
01-100-000	CASH IN BANK-CHECKING	\$1,057,407.43	
01-103-000	CASH - QNB	\$8,137.61	
01-104-000	GRANT FUND	\$515,419.06	
01-105-000	PETTY CASH	\$100.00	
01-106-000	PETTY CASH - POLICE DEPT	\$100.00	
01-107-000	MONEY MARKET	\$3,321.93	
01-112-000	PAYROLL CLEARING	\$62,665.28	
01-113-000	TELFORD BORO-PD HEALTH SVG	\$64,743.69	
01-114-000	TBPD DONATION FUND	\$4,701.80	
01-120-000	AUTHORITY PAYROLL	\$99,209.80	
01-122-000	ACCOUNTS RECEIVABLE	\$4,025.71	
01-130-060	DUE FROM AUTHORITY		\$4,573.16
01-130-070	DUE FROM ESCROW FUND	\$282.21	
01-130-700	DUE FROM SEWER CAPITAL	\$9,945.00	
	Asset Total:	\$1,830,059.52	\$4,573.16
01-211-000	DUE TO CAPITAL RESERVE FUND		\$40,000.00
01-213-000	DUE TO LIBRARY FUND		\$35.39
01-215-000	DUE TO FIRE COMPANY TAXATION		\$139.88
01-224-000	PA STATE UNEMPLOYMENT INS		\$375.94
01-225-000	EARNED INCOME TAX		\$6,270.08
01-226-000	MERS-NONUNIFORMED		\$10,765.19
01-227-000	I.C.M.A. RETIREMENT		\$1,640.75
01-228-000	METLIFE DEFERRED COMP		\$5,106.46
01-230-600	DUE TO WATER CAPITAL	\$39,203.76	
01-231-000	INSURANCE		\$707.00
01-233-000	HOSPITALIZATION WITHHOLDING		\$30,046.27
01-234-000	MERS - POLICE		\$4,923.39
01-236-000	PD HEALTH SAVINGS ACCT		\$63,000.00
01-239-000	LOCAL SERVICES TAX		\$347.00
01-240-000	ACCOUNTS PAYABLE	\$923.14	
01-244-000	DEFERRED REVENUE		\$256,125.56
01-279-000	FUND OPERATING BALANCE		\$450,384.31
01-279-100	REVENUE CONTROL ACCOUNT		\$5,316,397.66
01-279-200	EXPENSE CONTROL ACCOUNT	\$4,320,651.62	
	Liability Total:	\$4,360,778.52	\$6,186,264.88
	Fund Total:	\$6,190,838.04	\$6,190,838.04

Telford Borough
Statement of Revenues and Expenditures - Compared to Budget
Year (2023) Period (6)

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01 GENERAL FUND						
Revenue						
REAL PROPERTY TAXES						
01-301-100	REAL ESTATE TAXES - CURRENT	\$1,342,970.00	\$40,279.10	\$1,343,139.50	100.01%	(\$169.50)
01-301-300	REAL ESTATE TAXES - DELINQUE	\$21,925.00	\$0.00	\$860.24	3.92%	\$21,064.76
01-301-500	REAL ESTATE TAXES - LIENED	\$9,000.00	\$2,572.14	\$2,572.14	28.58%	\$6,427.86
01-301-600	REAL ESTATE TAXES - INTERIM	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
	Subtotal	\$1,375,895.00	\$42,851.24	\$1,346,571.88	97.87%	\$29,323.12
LOCAL TAX ENABLING ACT 511						
01-310-030	PER CAPITA TAXES - DELINQUEN	\$20.00	\$0.00	\$10.50	52.50%	\$9.50
01-310-050	LOCAL SERVICES TAX	\$63,500.00	\$580.41	\$34,805.12	54.81%	\$28,694.88
01-310-100	REAL ESTATE TRANSFER TAXES	\$110,000.00	\$17,240.88	\$48,375.97	43.98%	\$61,624.03
01-310-210	EARNED INCOME TAXES - CURRE	\$650,000.00	\$44,721.78	\$378,126.25	58.17%	\$271,873.75
	Subtotal	\$823,520.00	\$62,543.07	\$461,317.84	56.02%	\$362,202.16
PENALTY & INTEREST-DELIN ACCTS						
01-319-010	REAL ESTATE TAX - PENALTIES &	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
01-319-100	PER CAPITA TAX - PENALTIES & I	\$0.00	\$0.00	\$0.50	0.00%	(\$0.50)
	Subtotal	\$3,500.00	\$0.00	\$0.50	0.01%	\$3,499.50
BUSINESS LICENSES & PERMITS						
01-321-610	PEDDLERS	\$200.00	\$0.00	\$210.00	105.00%	(\$10.00)
01-321-800	CABLE TELEVISION FRANCHISE	\$82,800.00	\$0.00	\$39,954.99	48.25%	\$42,845.01
	Subtotal	\$83,000.00	\$0.00	\$40,164.99	48.39%	\$42,835.01
FINES						
01-331-110	VEHICLE CODE VIOLATIONS	\$1,600.00	\$758.98	\$758.98	47.44%	\$841.02
01-331-120	VIOLATIONS, ORDINANCES & RES	\$3,200.00	\$25.00	\$2,129.36	66.54%	\$1,070.64
01-331-130	DISTRICT JUSTICE	\$8,000.00	\$1,464.74	\$5,335.14	66.69%	\$2,664.86
	Subtotal	\$12,800.00	\$2,248.72	\$8,223.48	64.25%	\$4,576.52
INTEREST EARNINGS						
01-341-000	INTEREST EARNINGS	\$3,300.00	\$2,075.09	\$7,002.87	212.21%	(\$3,702.87)
	Subtotal	\$3,300.00	\$2,075.09	\$7,002.87	212.21%	(\$3,702.87)
RENTS AND ROYALTIES						
01-342-100	RENT OF LAND	\$2,100.00	\$0.00	\$650.00	30.95%	\$1,450.00
01-342-200	RENT OF BUILDINGS	\$34,060.00	\$2,885.00	\$19,855.00	58.29%	\$14,205.00
	Subtotal	\$36,160.00	\$2,885.00	\$20,505.00	56.71%	\$15,655.00
Department 352						
01-352-530	AMERICAN RESCUE ACT GRANT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
ST CAPITAL & OPERATING GRANTS						
01-354-030	STREET & HIGHWAY GRANTS	\$6,250.00	\$0.00	\$0.00	0.00%	\$6,250.00
	Subtotal	\$6,250.00	\$0.00	\$0.00	0.00%	\$6,250.00

Telford Borough
Statement of Revenues and Expenditures - Compared to Budget
Year (2023) Period (6)

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07/05/2023

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
ST SHRED REV & ENTITLEMENTS						
01-355-010	PUBLIC UTILITY REALTY TAX	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
01-355-080	ALCOHOLIC BEVERAGES TAXES	\$400.00	\$0.00	\$0.00	0.00%	\$400.00
01-355-120	FOREIGN CASUALTY INS. PREMIU	\$170,955.00	\$0.00	\$0.00	0.00%	\$170,955.00
01-355-140	FOREIGN CASUALTY INS PREMIU	\$29,900.00	\$0.00	\$0.00	0.00%	\$29,900.00
	Subtotal	\$203,255.00	\$0.00	\$0.00	0.00%	\$203,255.00
LOCAL GOV UNIT SHARED REV/ENT						
01-358-030	OTHER GRANTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-358-080	RECYCLING GRANT PROCEEDS	\$9,000.00	\$0.00	\$0.00	0.00%	\$9,000.00
	Subtotal	\$9,000.00	\$0.00	\$0.00	0.00%	\$9,000.00
PAYMENT IN LIEU OF TAXES						
01-359-000	PAYMENTS IN LIEU OF TAXES	\$134,790.00	\$1,650.64	\$140,098.60	103.94%	(\$5,308.60)
	Subtotal	\$134,790.00	\$1,650.64	\$140,098.60	103.94%	(\$5,308.60)
GENERAL GOVERNMENT						
01-361-310	SUBDIVISION FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-361-330	VARIANCE FEES	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-361-400	CERTIFICATION FEES	\$8,000.00	\$400.00	\$2,650.00	33.13%	\$5,350.00
01-361-540	MAPS & ORDINANCES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$9,000.00	\$400.00	\$2,650.00	29.44%	\$6,350.00
PUBLIC SAFETY						
01-362-110	POLICE REPORTS	\$700.00	\$0.00	\$335.00	47.86%	\$365.00
01-362-111	POLICE SERVICES REIMBURSEME	\$1,200.00	\$0.00	\$4,993.26	416.11%	(\$3,793.26)
01-362-150	POLICE SERVICES	\$250.00	\$195.00	\$195.00	78.00%	\$55.00
01-362-410	BUILDING PERMITS	\$24,000.00	\$3,963.00	\$21,951.00	91.46%	\$2,049.00
01-362-430	PLUMBING PERMITS	\$3,350.00	\$0.00	\$0.00	0.00%	\$3,350.00
01-362-460	OTHER PERMITS AND FEES	\$17,300.00	\$3,414.75	\$15,209.75	87.92%	\$2,090.25
01-362-470	W/C REIMBURSEMENT	\$18,260.00	\$0.00	\$0.00	0.00%	\$18,260.00
	Subtotal	\$65,060.00	\$7,572.75	\$42,684.01	65.61%	\$22,375.99
NON-REVENUE RECEIPTS						
01-381-000	NON-REVENUE RECEIPTS	\$1,000.00	\$0.00	\$1,030.00	103.00%	(\$30.00)
	Subtotal	\$1,000.00	\$0.00	\$1,030.00	103.00%	(\$30.00)
OTHER FINANCING SERVICES						
01-391-000	MATERIALS & SERVICES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-391-200	AUTHORITY PENSION REIM	\$89,575.00	\$0.00	\$0.00	0.00%	\$89,575.00
01-391-300	ESCROW FUND TRANSFER	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-391-350	HIGHWAY AID TRANSFER	\$246,095.00	\$0.00	\$0.00	0.00%	\$246,095.00
01-391-930	RECREATION FUND TRANSFER	\$18,500.00	\$0.00	\$0.00	0.00%	\$18,500.00
01-391-940	CAP RESERVE TRANSFER	\$75,800.00	\$0.00	\$0.00	0.00%	\$75,800.00
	Subtotal	\$430,970.00	\$0.00	\$0.00	0.00%	\$430,970.00
PROCEEDS OF LONG-TERM DEBT						
01-393-010	PROCEED - GEN LONG TERM DEB	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-393-020	PROCEED- GEN SHORT TERM DE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
PROCEEDS OF SHORT-TERM DEBT						
01-394-000	REFUNDS - PRIOR YEAR EXPENDI	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
	Subtotal	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
CASH BALANCE FORWARDED						
01-399-000	UNAPPROPRIATED BALANCE FRO	\$32,000.00	\$0.00	\$0.00	0.00%	\$32,000.00
	Subtotal	\$32,000.00	\$0.00	\$0.00	0.00%	\$32,000.00
Total GENERAL FUND Revenues:		\$3,230,000.00	\$122,226.51	\$2,070,249.17	64.09%	\$1,159,750.83
<hr/>						
Total GENERAL FUND Revenues:		\$3,230,000.00	\$122,226.51	\$2,070,249.17		\$1,159,750.83
Total GENERAL FUND Expenditures:		\$3,228,860.00	\$225,532.96	\$1,239,285.76		\$1,989,574.24
Total GENERAL FUND Fund Balance:		\$1,140.00	(\$103,306.45)	\$830,963.41		(\$829,823.41)

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
Expenditure						
LEGISLATIVE BODY						
01-400-240	MATERIALS & SUPPLIES	\$100.00	\$0.00	\$0.00	0.00%	\$100.00
01-400-340	ADVERTISING, PRINTING, AND BIN	\$3,700.00	\$238.91	\$2,904.94	78.51%	\$795.06
01-400-420	DUES, SUBSCRIPTIONS, AND MEM	\$1,040.00	\$0.00	\$1,085.00	104.33%	(\$45.00)
01-400-460	MEETINGS & CONFERENCES	\$4,520.00	\$100.00	\$1,215.15	26.88%	\$3,304.85
01-400-490	OTHER	\$300.00	\$0.00	\$0.00	0.00%	\$300.00
01-400-510	EXPENSE CONTRIBUTION	\$600.00	\$0.00	(\$100.00)	-16.67%	\$700.00
	Subtotal	\$10,260.00	\$338.91	\$5,105.09	49.76%	\$5,154.91
ADMINISTRATION						
01-401-121	WAGES - BOROUGH MANAGER	\$62,550.00	\$11,258.76	\$41,348.96	66.11%	\$21,201.04
01-401-140	WAGES - OFFICE	\$98,435.00	\$12,837.30	\$63,283.58	64.29%	\$35,151.42
01-401-210	OFFICE SUPPLIES	\$2,825.00	\$386.08	\$2,433.82	86.15%	\$391.18
01-401-240	MATERIALS & SUPPLIES	\$2,000.00	\$0.00	\$530.84	26.54%	\$1,469.16
01-401-260	MINOR EQUIPMENT	\$500.00	\$0.00	\$45.57	9.11%	\$454.43
01-401-310	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$3,267.50	0.00%	(\$3,267.50)
01-401-313	ENGINEERING	\$1,500.00	\$0.00	\$357.15	23.81%	\$1,142.85
01-401-321	TELEPHONE	\$4,360.00	\$545.26	\$4,415.90	101.28%	(\$55.90)
01-401-325	POSTAGE, PRINTING & ADV	\$4,025.00	\$0.00	\$588.31	14.62%	\$3,436.69
01-401-350	INSURANCE & BONDING	\$4,750.00	\$219.00	\$4,482.00	94.36%	\$268.00
01-401-374	MACHINERY & EQUIPMENT REPAI	\$3,090.00	\$309.46	\$1,865.96	60.39%	\$1,224.04
01-401-375	VEHICLE EQUIP & REPAIR	\$0.00	\$0.00	\$413.82	0.00%	(\$413.82)
01-401-380	SOFTWARE LEASE	\$2,590.00	\$0.00	\$2,708.00	104.56%	(\$118.00)
01-401-381	OFFICE EQUIPMENT LEASE	\$3,475.00	\$0.00	\$1,396.32	40.18%	\$2,078.68
01-401-420	DUES, SUBSCRIPTIONS	\$2,500.00	\$0.00	\$1,615.00	64.60%	\$885.00
01-401-460	MEETINGS & CONFERENCES	\$1,595.00	\$0.00	\$222.07	13.92%	\$1,372.93
01-401-490	OTHER OPERATING SUPPLIES	\$1,265.00	\$97.75	\$213.35	16.87%	\$1,051.65
01-401-700	WEBSITE DESIGN	\$750.00	\$59.00	\$3,482.95	464.39%	(\$2,732.95)
01-401-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$2,213.50	0.00%	(\$2,213.50)
	Subtotal	\$196,210.00	\$25,712.61	\$134,884.60	68.75%	\$61,325.40
FINANCIAL ADMINISTRATION						
01-402-311	ACCOUNTING & AUDITING	\$10,650.00	\$0.00	\$6,200.00	58.22%	\$4,450.00
	Subtotal	\$10,650.00	\$0.00	\$6,200.00	58.22%	\$4,450.00
TAX COLLECTION						
01-403-114	WAGES - TAX COLLECTION	\$8,400.00	\$1,400.00	\$4,200.00	50.00%	\$4,200.00
01-403-240	MATERIALS & SUPPLIES	\$850.00	\$0.00	\$0.00	0.00%	\$850.00
01-403-316	EARNED INCOME TAX COLLECTO	\$7,150.00	\$0.00	\$0.00	0.00%	\$7,150.00
01-403-317	LOCAL SERVICES TAX COLLECTO	\$1,115.00	\$0.00	\$0.00	0.00%	\$1,115.00
01-403-350	INSURANCE & BONDING	\$295.00	\$0.00	\$295.00	100.00%	\$0.00
01-403-460	MEETINGS & CONFERENCES	\$175.00	\$0.00	\$0.00	0.00%	\$175.00
	Subtotal	\$17,985.00	\$1,400.00	\$4,495.00	24.99%	\$13,490.00
LAW						
01-404-314	PROFESSIONAL & LEGAL SERVIC	\$17,500.00	\$0.00	\$10,054.75	57.46%	\$7,445.25
01-404-460	MEETINGS & CONFERENCES	\$20.00	\$0.00	\$0.00	0.00%	\$20.00
	Subtotal	\$17,520.00	\$0.00	\$10,054.75	57.39%	\$7,465.25
GENL GOVT BUILDINGS & PLANT						

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01-409-140	WAGES - MAINTENANCE	\$17,000.00	\$1,326.96	\$6,136.22	36.10%	\$10,863.78
01-409-226	CLEANING SUPPLIES	\$450.00	\$0.00	\$0.00	0.00%	\$450.00
01-409-240	MATERIAL & SUPPLIES	\$500.00	\$20.04	\$499.33	99.87%	\$0.67
01-409-310	OTHER PROFESSIONAL SERVICE	\$6,775.00	\$1,616.61	\$2,446.29	36.11%	\$4,328.71
01-409-361	ELECTRICITY	\$17,300.00	\$603.68	\$8,395.90	48.53%	\$8,904.10
01-409-365	SOLID WASTE	\$3,000.00	\$0.00	\$1,201.44	40.05%	\$1,798.56
01-409-371	LAND MAINTENANCE	\$250.00	\$0.00	\$73.02	29.21%	\$176.98
01-409-372	COMMUNITY BLDG.	\$3,750.00	\$0.00	\$190.86	5.09%	\$3,559.14
01-409-373	BUILDING REPAIR	\$1,000.00	\$240.00	\$1,811.30	181.13%	(\$811.30)
01-409-374	MACHINERY & EQUIPMENT REPAI	\$3,900.00	\$0.00	\$1,263.00	32.38%	\$2,637.00
01-409-376	TRAIN STATION BLDG	\$9,900.00	\$0.00	\$7,085.50	71.57%	\$2,814.50
01-409-452	JANITORIAL SERVICE	\$16,380.00	\$0.00	\$4,929.50	30.09%	\$11,450.50
01-409-610	CAPITAL EXP. (OFFICE IMP)	\$54,300.00	\$595.70	\$6,491.27	11.95%	\$47,808.73
01-409-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$134,505.00	\$4,402.99	\$40,523.63	30.13%	\$93,981.37
POLICE						
01-410-122	WAGES - POLICE CHIEF	\$129,820.00	\$12,256.65	\$66,034.58	50.87%	\$63,785.42
01-410-130	CONTRA-WAGE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-133	WAGES - DETECTIVE	\$138,295.00	\$12,233.41	\$67,841.88	49.06%	\$70,453.12
01-410-134	WAGES - PATROLMEN	\$486,340.00	\$40,705.50	\$218,138.57	44.85%	\$268,201.43
01-410-135	WAGES - PATROLMEN PART-TIME	\$64,325.00	\$10,558.50	\$61,316.51	95.32%	\$3,008.49
01-410-140	WAGES - SECRETARY	\$87,475.00	\$2,621.32	\$25,760.63	29.45%	\$61,714.37
01-410-156	HEALTH/HOSPITALIZATION INSUR	\$215,620.00	\$0.00	\$69,330.62	32.15%	\$146,289.38
01-410-159	LIFE & DISABILITY INSURANCE	\$8,855.00	\$0.00	\$2,882.54	32.55%	\$5,972.46
01-410-160	PENSION	\$63,482.00	\$0.00	\$0.00	0.00%	\$63,482.00
01-410-161	SOCIAL SECURITY	\$60,515.00	\$5,867.55	\$33,433.43	55.25%	\$27,081.57
01-410-163	POLICE HEALTH SAVINGS ACCT	\$6,000.00	\$0.00	\$0.00	0.00%	\$6,000.00
01-410-164	WORKERS COMP INS.	\$56,970.00	\$0.00	\$0.00	0.00%	\$56,970.00
01-410-210	OFFICE SUPPLIES	\$1,800.00	\$0.00	\$523.19	29.07%	\$1,276.81
01-410-231	GASOLINE	\$14,000.00	\$1,211.98	\$5,926.51	42.33%	\$8,073.49
01-410-238	UNIFORMS	\$5,000.00	\$0.00	\$1,083.02	21.66%	\$3,916.98
01-410-240	MATERIALS & SUPPLIES/OPERATI	\$6,000.00	\$13.80	\$2,318.54	38.64%	\$3,681.46
01-410-260	MINOR EQUIPMENT	\$1,500.00	\$146.00	\$492.90	32.86%	\$1,007.10
01-410-321	TELEPHONE	\$7,220.00	\$153.49	\$5,251.48	72.74%	\$1,968.52
01-410-326	OFFICE EQUIP & REPAIR	\$14,355.00	\$789.81	\$6,955.96	48.46%	\$7,399.04
01-410-327	RADIO EQUIP	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-375	VEHICLE MAINT & SUPPLIES	\$12,800.00	\$0.00	\$7,310.21	57.11%	\$5,489.79
01-410-420	DUES, SUBSCRIPTIONS, MEMBER	\$5,615.00	\$128.00	\$5,235.00	93.23%	\$380.00
01-410-440	LAUNDRY & DRY CLEANING	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
01-410-460	MEETINGS, CONF. & SCHOOLING	\$13,800.00	\$1,495.88	\$5,083.06	36.83%	\$8,716.94
01-410-490	OTHER SERVICES	\$15,055.00	\$1,050.00	\$6,363.09	42.27%	\$8,691.91
01-410-521	S.P.C.A.	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-410-522	NORTH PENN TACTICAL RESISTA	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
01-410-700	WEBSITE DESIGN/MAINT	\$400.00	\$0.00	\$529.08	132.27%	(\$129.08)
01-410-740	MACHINERY & EQUIPMENT	\$2,200.00	\$0.00	\$1,239.27	56.33%	\$960.73
	Subtotal	\$1,421,692.00	\$89,231.89	\$593,050.07	41.71%	\$828,641.93
FIRE						
01-411-140	RELIEF ASSOCIATION	\$29,900.00	\$0.00	\$0.00	0.00%	\$29,900.00
01-411-164	WORKER'S COMP. INS.	\$33,640.00	\$0.00	\$0.00	0.00%	\$33,640.00
01-411-521	NORTH PENN GOODWILL	\$500.00	\$0.00	\$0.00	0.00%	\$500.00

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Subtotal		\$64,040.00	\$0.00	\$0.00	0.00%	\$64,040.00
PROTECTIVE INSPECTION						
01-413-310	PROFESSIONAL SERVICES	\$27,500.00	\$1,040.00	\$9,870.00	35.89%	\$17,630.00
Subtotal		\$27,500.00	\$1,040.00	\$9,870.00	35.89%	\$17,630.00
PLANNING AND ZONING						
01-414-310	PROFESSIONAL SERVICES	\$2,000.00	\$0.00	\$227.50	11.38%	\$1,772.50
01-414-325	POSTAGE & SUPPLIES	\$50.00	\$0.00	\$0.00	0.00%	\$50.00
01-414-342	ADVERTISING & PRINTING	\$1,000.00	\$0.00	\$1,677.92	167.79%	(\$677.92)
01-414-460	OTHER SERVICES	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00
Subtotal		\$6,050.00	\$0.00	\$1,905.42	31.49%	\$4,144.58
HEALTH						
01-421-164	WORKER'S COMP. INS.	\$1,310.00	\$0.00	\$0.00	0.00%	\$1,310.00
01-421-523	AMBULANCE	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
Subtotal		\$3,810.00	\$0.00	\$0.00	0.00%	\$3,810.00
HIWAY - GENERAL SERVICES						
01-430-140	WAGES - MAINTENANCE	\$24,750.00	\$873.64	\$10,482.36	42.35%	\$14,267.64
01-430-141	WAGES - PUBLIC WORKS DIRECT	\$38,920.00	\$5,838.42	\$21,777.75	55.96%	\$17,142.25
01-430-231	GASOLINE	\$7,000.00	\$445.13	\$3,908.15	55.83%	\$3,091.85
01-430-238	UNIFORMS	\$2,150.00	\$90.78	\$820.86	38.18%	\$1,329.14
01-430-240	MATERIALS & SUPPLIES	\$300.00	\$582.81	\$1,715.55	571.85%	(\$1,415.55)
01-430-260	SMALL TOOLS & MINOR EQUIPME	\$500.00	\$0.00	\$68.70	13.74%	\$431.30
01-430-313	ENGINEERING SERVICES	\$7,500.00	\$3,158.70	\$16,460.21	219.47%	(\$8,960.21)
01-430-327	RADIO EQUIPMENT	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-430-374	MACHINERY & EQUIPMENT REPAI	\$500.00	\$0.00	\$621.43	124.29%	(\$121.43)
01-430-375	VEHICLE MAINT & EXP	\$2,000.00	\$283.89	\$1,311.47	65.57%	\$688.53
01-430-420	DUES, SUBSCRIPTIONS, MEMBER	\$275.00	\$0.00	\$62.50	22.73%	\$212.50
01-430-460	MEETINGS & CONFERENCES	\$600.00	\$0.00	\$0.00	0.00%	\$600.00
01-430-490	OTHER	\$870.00	\$0.00	\$50.00	5.75%	\$820.00
01-430-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Subtotal		\$85,615.00	\$11,273.37	\$57,278.98	66.90%	\$28,336.02
CLEANING OF STREETS & GUTTERS						
01-431-140	WAGES - STREET & GUTTER CLE	\$22,000.00	\$1,307.39	\$2,822.04	12.83%	\$19,177.96
01-431-374	MACHINERY & EQUIPMENT REPAI	\$4,000.00	\$0.00	\$0.00	0.00%	\$4,000.00
Subtotal		\$26,000.00	\$1,307.39	\$2,822.04	10.85%	\$23,177.96
HIWAY - SNOW & ICE REMOVAL						
01-432-140	WAGES - SNOW REMOVAL	\$20,500.00	\$0.00	\$154.54	0.75%	\$20,345.46
01-432-245	HIGHWAY SUPPLIES	\$20,000.00	\$0.00	\$4,951.14	24.76%	\$15,048.86
01-432-374	MACHINERY & EQUIPMENT REPAI	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
01-432-740	MCHINERY & EQUIPMENT PUR	\$12,500.00	\$0.00	\$9,985.00	79.88%	\$2,515.00
Subtotal		\$54,500.00	\$0.00	\$15,090.68	27.69%	\$39,409.32
TRAFFIC SIGNALS & STREET SIGNS						
01-433-140	WAGES - STREET SIGNS & TRAF S	\$6,000.00	\$457.84	\$4,977.97	82.97%	\$1,022.03
01-433-240	MATERIALS & SUPPLIES	\$2,000.00	\$190.43	\$3,683.11	184.16%	(\$1,683.11)
01-433-361	ELECTRICITY - TRAF SIG	\$1,100.00	\$0.00	\$77.40	7.04%	\$1,022.60

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01-433-374	MACHINERY & EQUIPMENT REPAIR	\$1,000.00	\$296.00	\$1,435.17	143.52%	(\$435.17)
	Subtotal	\$10,100.00	\$944.27	\$10,173.65	100.73%	(\$73.65)
HIWAY - STREET LIGHTING						
01-434-361	ELECTRICITY - ST LIGHTING	\$46,500.00	\$4,343.07	\$26,691.41	57.40%	\$19,808.59
	Subtotal	\$46,500.00	\$4,343.07	\$26,691.41	57.40%	\$19,808.59
SIDEWALKS AND CROSSWALKS						
01-435-140	WAGES - SIDEWALK & CROSSWALKS	\$5,500.00	\$0.00	\$209.98	3.82%	\$5,290.02
01-435-240	MATERIALS & SUPPLIES	\$7,000.00	\$0.00	\$0.00	0.00%	\$7,000.00
	Subtotal	\$12,500.00	\$0.00	\$209.98	1.68%	\$12,290.02
STORM SEWERS AND DRAINS						
01-436-140	WAGES - MAINT. STORM DRAINS	\$15,000.00	\$1,838.15	\$3,288.30	21.92%	\$11,711.70
01-436-240	MATERIALS & SUPPLIES	\$5,000.00	\$1,272.00	\$1,272.00	25.44%	\$3,728.00
	Subtotal	\$20,000.00	\$3,110.15	\$4,560.30	22.80%	\$15,439.70
MAINT/REPAIR TO HWAY & BRIDGES						
01-438-140	WAGES - MAINT. STREETS & BRIDGES	\$22,000.00	\$9,156.22	\$11,415.37	51.89%	\$10,584.63
01-438-240	MATERIALS & SUPPLIES	\$36,410.00	\$0.00	\$0.00	0.00%	\$36,410.00
01-438-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-438-619	HANDICAP RAMPS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$58,410.00	\$9,156.22	\$11,415.37	19.54%	\$46,994.63
CONSTRUCTION AND REBUILDING						
01-439-140	WAGES - CONST. STREETS & BRIDGES	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
01-439-240	MATERIALS & SUPPLIES	\$150,495.00	\$0.00	\$0.00	0.00%	\$150,495.00
	Subtotal	\$152,995.00	\$0.00	\$0.00	0.00%	\$152,995.00
PARKING FACILITIES						
01-445-140	WAGES - PARKING FACILITIES	\$3,500.00	\$66.56	\$850.91	24.31%	\$2,649.09
01-445-240	MATERIALS & SUPPLIES	\$8,500.00	\$0.00	\$12,569.78	147.88%	(\$4,069.78)
01-445-361	ELECTRICITY	\$2,050.00	\$232.04	\$1,354.34	66.07%	\$695.66
	Subtotal	\$14,050.00	\$298.60	\$14,775.03	105.16%	(\$725.03)
STORM SEWER & FLOOD CONTROL						
01-446-140	WAGES - STORM WATER MANAG.	\$3,500.00	\$234.84	\$1,415.77	40.45%	\$2,084.23
01-446-240	MATERIALS & SUPPLIES	\$500.00	(\$1,272.00)	\$0.00	0.00%	\$500.00
01-446-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$4,000.00	(\$1,037.16)	\$1,415.77	35.39%	\$2,584.23
PARKS						
01-454-140	WAGES - MAINT. PARKS	\$55,000.00	\$7,108.92	\$29,234.69	53.15%	\$25,765.31
01-454-231	GASOLINE	\$1,800.00	\$81.32	\$385.19	21.40%	\$1,414.81
01-454-240	MATERIALS & SUPPLIES	\$11,000.00	\$0.00	\$1,345.12	12.23%	\$9,654.88
01-454-260	SMALL TOOLS & MINOR EQUIPMENT	\$1,895.00	\$294.00	\$1,023.38	54.00%	\$871.62
01-454-361	ELECTRICITY	\$3,835.00	\$130.98	\$789.78	20.59%	\$3,045.22
01-454-374	MACHINERY & EQUIPMENT REPAIR	\$3,000.00	\$189.20	\$783.36	26.11%	\$2,216.64
01-454-380	EQUIPMENT RENTALS	\$9,600.00	\$1,300.00	\$6,300.00	65.63%	\$3,300.00
01-454-740	MACHINE & EQUIP. PURCHASE	\$0.00	\$0.00	\$5,391.54	0.00%	(\$5,391.54)

Telford Borough
Statement of Revenues and Expenditures - Compared to Budget
Year (2023) Period (6)

Page 8 of 8

07/05/2023

12:13 PM

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
	Subtotal	\$86,130.00	\$9,104.42	\$45,253.06	52.54%	\$40,876.94
CIVIL & MILITARY CELEBRATIONS						
01-457-140	WAGES	\$5,000.00	\$56.25	\$1,311.13	26.22%	\$3,688.87
01-457-240	MATERIALS & SUPPLIES	\$350.00	\$0.00	\$0.00	0.00%	\$350.00
01-457-326	DECORATIONS	\$2,000.00	\$0.00	\$171.50	8.58%	\$1,828.50
01-457-361	ELECTRICITY	\$600.00	\$0.00	\$0.00	0.00%	\$600.00
	Subtotal	\$7,950.00	\$56.25	\$1,482.63	18.65%	\$6,467.37
CONSERVATION & DEVELOPMENT						
01-460-310	PROFESSIONAL SERVICES	\$60,000.00	\$15,000.00	\$30,000.00	50.00%	\$30,000.00
	Subtotal	\$60,000.00	\$15,000.00	\$30,000.00	50.00%	\$30,000.00
DEBT PRINCIPAL						
01-471-100	GENERAL OBLIGATION PRINCIPAL	\$68,595.00	\$0.00	\$21,340.00	31.11%	\$47,255.00
01-471-200	GEN OBLIGATION INTEREST	\$39,315.00	\$16,954.15	\$19,227.32	48.91%	\$20,087.68
	Subtotal	\$107,910.00	\$16,954.15	\$40,567.32	37.59%	\$67,342.68
WATER OTHER						
01-473-100	FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
INSURANCE						
01-486-352	LIABILITY & PROPERTY	\$93,475.00	\$0.00	\$55,938.00	59.84%	\$37,537.00
01-486-353	W/C INS	\$23,370.00	\$720.00	\$720.00	3.08%	\$22,650.00
	Subtotal	\$116,845.00	\$720.00	\$56,658.00	48.49%	\$60,187.00
EMPLOYEE BENEFITS						
01-487-155	PA UNEMPLOY COMP	\$0.00	\$0.00	\$1,758.30	0.00%	(\$1,758.30)
01-487-156	MEDICAL & DENTAL	\$136,780.00	\$28,442.88	\$95,524.77	69.84%	\$41,255.23
01-487-158	EMPLOYEE ASSISTANCE PROGRA	\$975.00	\$0.00	\$957.00	98.15%	\$18.00
01-487-159	LIFE & DISABILITY INSURANCE	\$5,925.00	\$0.00	\$2,005.76	33.85%	\$3,919.24
01-487-160	PENSION	\$281,308.00	\$0.00	\$0.00	0.00%	\$281,308.00
01-487-161	S/S EMPLOYER'S SHARE	\$30,145.00	\$3,732.95	\$14,557.15	48.29%	\$15,587.85
01-487-163	POLICE HEALTH SAVINGS ACCT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$455,133.00	\$32,175.83	\$114,802.98	25.22%	\$340,330.02
TRANSFERS						
01-492-100	TRANSFER TO LIBRARY FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-492-300	TRANSFER TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Total GENERAL FUND Expenditures:		\$3,228,860.00	\$225,532.96	\$1,239,285.76	38.38%	\$1,989,574.24
Total GENERAL FUND Revenues:						
		\$3,230,000.00	\$122,226.51	\$2,070,249.17		\$1,159,750.83
Total GENERAL FUND Expenditures:		\$3,228,860.00	\$225,532.96	\$1,239,285.76		\$1,989,574.24
Total GENERAL FUND Fund Balance:		\$1,140.00	(\$103,306.45)	\$830,963.41		(\$829,823.41)

Memo

TO: Telford Borough Council
Honorable Jerry Gureitse, Mayor

FROM: Chief Randall S. Floyd

"Do the Right Thing...Always"

CC: File

DATE: July 5, 2023

RE: Monthly Telford Borough Police Department Activity

The following is a summary of the Telford Borough Police Department activity for the month of June 2023:

Hiring of Administrative Assistant

Brittany Beres was hired to replace Alana Stanziano as the police department's Administrative Assistant. She received some instruction and orientation from Alana and started her first full day on Monday, July 3rd. Brittany fits in nicely and will do a great job. There is a learning curve which she should overcome quickly. This is a very important job in the police department, and it is good to have someone back in the position.

Telford Beer and Wine

This has become a very problematic business. They opened a bar in the basement without the proper inspections and permits. They have been advised by Code Enforcement Officer Jesse Hill to get the necessary work done, prior to getting a use and occupancy permit, yet they continue to operate without the changes. They had to be told to close by officers, under my instruction, and they were hesitant. I will continue to coordinate with Jesse Hill on this matter.

51 Central Avenue

After meeting with the Public Safety Committee and receiving authorization to take some action, progress was made with the owner. I was able to inspect the interior of the property, without the need for a search warrant. The outside of the property is in total disarray and attempts will be made to allow for the cleanup. We continue to receive reports about the unusual behaviors of the man and are working towards a solution with mental health providers.

Right to Know Abuse

The Borough resident that has inundated the police department with Right to Know requests has slowed down considerably. It is my understanding that he is out of the area for the summer, which may be part of the reason. Appeals and older requests are still being fulfilled.

Gracie Jiu-Jitsu Course

The police department, for the second year in a row, has sponsored a Jiu-Jitsu course that is specific to police officers. Officer Robert Seville, jiu-jitsu instructor and enthusiast, coordinated the arrangements. The Souderton Area School District provided the facilities for the 51 students who participated in the weeklong course. By sponsoring the course, three officers (Cp. Tori Adams., Officer Erika Robbins and Officer Christopher Hough) were able to participate free of charge. We now have five officers who have completed this course and the remaining are expected to complete it next year. By learning these valuable defensive skills, the officers have yet another less lethal tool when dealing with combative suspects.

Overhanging Trees and Shrubs

There are several residences that have trees and / or shrubs overhanging the sidewalk. Due to the number, officers have been assigned to distribute warnings. This will eliminate the time and cost associated with sending letters. Anyone who does not comply with the warnings will be cited.

Preparing to Enter Deferred Retirement Option Program (DROP)

With my 62nd birthday occurring on July 23rd, I am planning to enter the DROP at that time. With that in mind, I am anticipating retiring on July 23rd, 2026. I am continuing to mentor Corporal Tori Adams so that he will be able to succeed me after retirement.

Ordinance Violations

Several letters have been sent out to residents regarding various Borough ordinance violations. In most cases, residents take heed and correct the issue. Follow-up citations are issued if necessary.

Complaints Concerning Parking at the Night Market

The police department has fielded numerous complaints, mostly from one resident of Penn Avenue, who is inconvenienced by not being able to park in front of her residence on the evenings that the Night Market is in session. She has been informed that the Night Market is a Borough sanctioned activity, on Borough property, and is for four hours one day a week for three months. She was not happy with the answers provided to her and has threatened to appeal to the Borough Council.

Civil Service Rule Change

The Telford Borough Civil Service Commission is seeking a rule change that will require a passing score on the entry level police applicant exam to be 75% overall, rather than a passing score of 75% in all four individual categories. SEE SEPARATE LETTER FROM CIVIL SERVICE COMMISSION. A written examination and physical agility test will be giving on July 18th.

Accreditation Process

We are midway through our accreditation year. There has been a little delay due to the absence of an administrative assistant for three weeks, but the process of collecting proofs continues. The goal of the department is to have all proofs of compliance collected by November. This is two and a half months early. That gives time if there are any last-minute issues that need to be resolved.

Summary of Arrests / Investigations (Not Conclusive)

Burglary Arrests

One individual has been arrested and a warrant for a second obtained in connection with a commercial burglary earlier in the year. The second arrest is expected in the near future.

Drug Arrest

A Borough man has been arrested in connection with possessing and using heroin. The arrest occurred after he was discovered during a disturbance.

Fraud Investigation

An investigation is continuing into the attempted fraud of a Borough woman by unknown suspects utilizing Lyft drivers to pick up money at a local bank. The operation was foiled after Telford officers, along with assisting officers from nearby department's apprehended the Lyft driver. The Lyft driver was not charged because he was innocently thrust into a matter that he did know about.

Juvenile Rape Cases

Two juvenile rape cases have been closed as a result of poor cooperation by the victims. The Montgomery County District Attorney's Office refused to prosecute under the circumstances. A tremendous amount of time and work went into these investigations.

Fentanyl Investigation

A resident of Grundy Manner was investigated for the possession of fentanyl after he was discovered in a overdose situation. After further investigation, it was learned that he fabricated statements to officers.

Allegations of Sexual Abuse / Child Pornography

Allegations of child rape and child pornography were made by a woman. The allegations involved her 17-year-old daughter. Further investigation determined that the woman was severely mentally ill. She was involuntarily committed by officers as a result.

Burglary Arrests

Warrants are being obtained on two subjects in connection with the burglary of a storage shed in which several power tools, etc. were stolen.

Serious Mental Health Incidents

Officers were involved with six different residents during the months that have serious mental health issues. In some incidents there were disturbances and or suspicious incidents. In others, the subjects reported incidents and / or came to police headquarters to rant about different issues. Individuals with serious mental health issues are becoming a serious problem in the Borough.

Multiple Disturbances / Suspicious Incidents

Officers investigated multiple disturbances and suspicious incidents during the month.

Respectfully Submitted

Randall S. Floyd
Chief of Police



Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

July 14, 2023

Mr. and Mrs. Christopher Michalak
27 West Central Avenue
Telford, PA 18969

*Letter sent
to neighbors*

RE: 51 West Central Avenue

Dear Mr. and Mrs. Michalak:

Over the last several months, there has been a serious increase in the number of complaints by neighbors and others concerning the condition of the property and the state of wellbeing of the resident living at 51 West Central Avenue. I recognize that the property is an eyesore, and that the resident has been a nuisance and annoyance to many of you as neighbors.

Both the Telford Borough Police Department, as well as the Telford Borough Code Enforcement Officer, have issued numerous notices and warnings to the resident to clean up and to bring the property into compliance with borough ordinances and safety standards. He has failed to respond appropriately to any of those notices, most likely due to his decline in mental competence.

The police department, along with the borough code enforcement and the fire marshal, are working together jointly to resolve the property issues. This matter has also been addressed by Telford Borough Council who are supporting all efforts to rectify the problem.

As far as the resident in question, I am asking for your assistance in reporting to the police department if you witness any bizarre or unusual behavior on his part. I've learned that there have been suspicious incidents between him and neighbors. That information, if reported, could be helpful in seeking a course of much needed treatment for him. Therefore, I kindly ask for your assistance in reporting any future suspicious incident or observation concerning him.

It is my goal to restore your neighborhood to one of peace and safety. I appreciate both your patience, as well as your assistance in making that happen.

Sincerely,

Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

June 12, 2023

Mr. Floyd Yothers
630 Deer Run Road
Perkasie, PA 18944

RE: Trailer

Dear Mr. Yothers:

A trailer, bearing registration #XFT-6366, last registered to you, has been parked in the area of 208 Penn Avenue, Telford Borough, for several weeks. In addition to the trailer's registration being expired, The Telford Borough Code of Ordinances prohibits trailers from being parked in the street.

Please remove / have removed this trailer, immediately, to avoid citations and potential impoundment. Your cooperation in this matter is greatly appreciated.

Sincerely,

Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

June 7, 2023

Mr. Brett Rissmiller
560 Paddock Circle
Telford, PA 18969

RE: Play Devices in the Street

Dear Mr. Rissmiller:

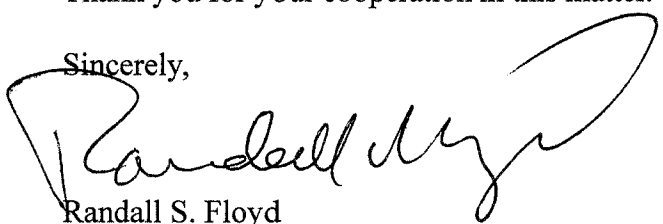
The Telford Borough Code of Ordinances §10-209- *Recreational Equipment Within the Street /Road Right Away*, prohibits any play devices etc. at or in the street or roadway. You have a portable basketball standard that I is in violation of this ordinance.

Please promptly remove the device and refrain from replacing it in the future. Continued placement and / or use of the device will result in fines and costs, as well as the risk of having it confiscated.

Telford Borough maintains six parks and playgrounds for the use of our residents. Therefore, there is no reason for any individual to play in the street. Incidents over the years have demonstrated that the practice of playing in the street creates an inconvenience for drivers, as well as posing a significant hazard for children.

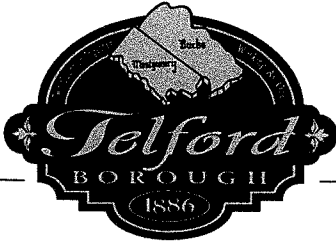
Thank you for your cooperation in this matter.

Sincerely,



Randall S. Floyd
Chief of Police

CC: File



Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

June 7, 2023

Mr. Ngoc Kim Lam
1313 Grey Fox Circle
Quakertown, PA 18951

RE: 300 Erie Avenue, Telford Borough

Dear Mr. Lam:

The above-mentioned property is in violation of Telford Borough Ordinance §10-101-*Responsibility for Cutting Grass and Weeds*. It appears as though the grass has not been cut since the beginning of the season. The unmaintained condition greatly detracts from the other well-kept properties in the neighborhood.

You have been warned on various occasions concerning the need to keep your grass and weeds in compliance with the Borough ordinance. You need to immediately cut your grass and then properly maintain it. Failure to do so will result in a weekly citation with fines and costs that can exceed \$300.00 for each issue.

This is your last and final warning concerning this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Randall S. Floyd", written over a large, stylized, handwritten "N" or "G" that spans across the signature line.

Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

June 5, 2023

Mr. Brian C. Boyd
86 Stony Brook Circle
Telford, PA 18969

RE: Vehicles on Property

Dear Mr. Boyd:

The Telford Borough Police Department continues to receive complaints concerning the array of motor vehicles, boats etc. accumulated on your property. Telford Borough Ordinance §15-410 - *Parking on Unapproved Surfaces*, specifies that any motor vehicle, subject to state registration, shall not be parked on an unapproved surface, or surface not designed to support a motor vehicle. This would include grass surfaces, lawns, etc.

While there are residents who have multiple vehicles, care must be taken to ensure that they are parked and stored within the guidelines of borough and state law. It is also recommended that residents concern themselves with the appearance of their property and how it effects the surrounding neighborhood. Therefore, I kindly request that you give considerations to these factors.

If you have any questions concerning this matter, please feel free to contact me so that we may discuss it further.

Thank you.

Sincerely,

Randall S. Floyd
Chief of Police

Enc.





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

June 5, 2023

Mr. Jeffrey E. Michael
31 Heatherwood Circle
Telford, PA 18969

RE: Kia / PA Registration #FDX-4792

Dear Mr. Michael:

The above referenced vehicle that is parked in the street near your residence has an expired registration (5/21). Because the vehicle is not legally operatable, it cannot be parked on the street.

Please immediately remove the vehicle from the street and / or have it legally immediately registered, inspected, and insured. Failure to do so will result in fines and costs, as well as the potential of having the vehicle towed as abandoned.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Randall S. Floyd".

Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

June 5, 2023

CERTIFIED MAIL

Mr. Zachary T. Maybin
51 West Central Avenue
Telford, PA 18969

RE: Condition of Property

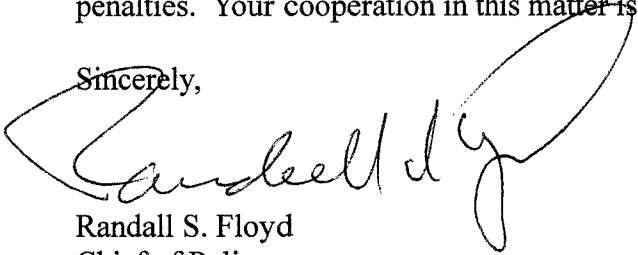
Dear Mr. Maybin:

The Telford Borough Police Department continues to get complaints concerning the condition of your property. Your grass and weeds are in violation of Telford Borough Ordinance §10-101-Responsibility for Cutting Grass and Weeds. The grass and weeds need to be brought into compliance with the ordinance immediately (within 24 hours of the receipt of this letter) and then further maintained on a regular basis as needed. I have enclosed a copy of the ordinance for your review.

Furthermore, the overall condition of your property, which has furniture, trash and other assorted items strewn about, is both a hazard, as well as an eyesore. This, too, needs to be cleaned up immediately.

I am giving you the benefit of a doubt by providing this warning; however, failure to promptly respond to and rectify the issues will result in citations and potential other civil and criminal penalties. Your cooperation in this matter is greatly appreciated.

Sincerely,


Randall S. Floyd
Chief of Police

Enc.





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

May 31, 2023

Pennsylvania State Police
Bureau of Liquor Control Enforcement
975 Hausman Road
Allentown, PA 18104

**RE: Telford Beer and Wine
141 North Main Street
Telford, PA (Bucks County) 18969
Liquor License # R-19371**

Good Morning:

The above referenced entity opened in late 2022 as a takeout beer and wine business. In their negotiation with Telford Borough, the owners attested that they would not operate as a bar, but simply a business where food could be purchased along with wine and beer to take out or eat in. It is believed that this is a condition of their liquor license.

In recent weeks, it has come to the attention of the Telford Borough Police Department that the Telford Beer and Wine opened an illegal bar facility in their basement. As a result, numerous arrests have been made at or near the business for public drunkenness and other related crimes. On one occasion, an underage intoxicated patron of the bar, became disorderly outside and upon arrest, assaulted two police officers.

Upon investigation into the wine and beer business' practices, it was learned that they offer various liquors (scotch, bourbon, tequila, etc.) by the shot for \$5.00 each. They have also served intoxicated patrons and have gaming machines where illegal payouts are suspected. The basement bar is believed to be totally illegal altogether.

The owners of the business are facing charges for various code enforcement violations. Despite warnings, they continue to operate as an illegal and nuisance business. Therefore, I am requesting your agency's assistance with further investigating the practices of the business. I would appreciate that the investigator assigned to this complaint contact me as soon as possible so that the Telford Borough Police Department can coordinate the investigation.

Sincerely,

Randall S. Floyd
Chief of Police

Cc: Jesse Hill, Code Enforcement Officer
File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

June 30, 2023

Ms. Kristine M. Fallows
89 Stony Brook Circle
Telford, PA 18969

RE: Portable Basketball Standard

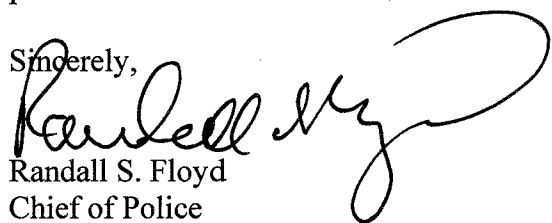
Dear Ms. Fallows:

The portable basketball standard in front of your residence is in violation of **Telford Borough Ordinance §10-209 – Recreational Equipment Within the Street / Road Right-of-Way**. It must be removed immediately and not placed at or on the street in the future. A copy of the ordinance is attached for your reference.

Telford Borough has six parks and playgrounds for residents to use for recreation and play. Playing in the street is not acceptable and, therefore, this ordinance is enforced diligently.

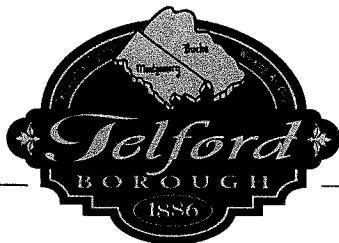
Violations of this ordinance will result in a citation being filed. I would like to avoid that if possible.

Sincerely,


Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

June 30, 2023

Mr. Thomas C. Speaker
85 Stony Brook Circle
Telford, PA 18969

RE: Portable Basketball Standard

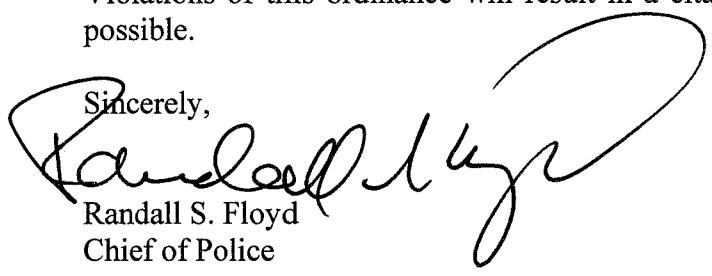
Dear Mr. Speaker:

The portable basketball standard in front of your residence is in violation of **Telford Borough Ordinance §10-209 – Recreational Equipment Within the Street / Road Right-of-Way**. It must be removed immediately and not placed at or on the street in the future. A copy of the ordinance is attached for your reference.

Telford Borough has six parks and playgrounds for residents to use for recreation and play. Playing in the street is not acceptable and, therefore, this ordinance is enforced diligently.

Violations of this ordinance will result in a citation being filed. I would like to avoid that if possible.

Sincerely,


Randall S. Floyd
Chief of Police

Cc: File



Telford Civil Service Commission (CCC)
100 Penn Avenue
Telford, PA 18969

July 5, 2023

Telford Borough Council
50 Penn Avenue
Telford, PA 18969

Re: Request Changes to Civil Service Rules and Regulations

Dear President Ashley,

Recents failures on two (2) separate testing occasions to find eligible officers for employment in the Telford Police Department resulted in the CCC's re-evaluation of its Rules and Regulations. After thoughtful discussions at its March 24, 2023 meeting it was decided to seek Borough Council's approval for the following recommended changes to its Rules and Regulations. (Changes are in **Bold** below.)

1. Change paragraph 3 of Article 4.1 General Examination Requirements for the Position of Patrol Officer to: *The sequence for the above examinations/investigations shall be as follows: (1) **physical agility**; (2) **written examination**; (3) oral examination; (4) polygraph examination; (5) background investigation.*
2. Change paragraph 4.4 Written Examination as follows: *The written examination shall be graded on a one hundred (100) point scale and an applicant must have an **overall score of 75% or higher** on the written examination in order to continue in the application process.*

The CCC would appreciate Borough Council's prompt action on this request so it can proceed once again with the hiring process for new police officers.

Sincerely,



Wendy Leshinskie
Secretary, Telford Civil Service

Telford Volunteer Fire Company

Telford, PA

This report was generated on 7/1/2023 7:15:24 AM



Incidents for Zone for Date Range

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 13914	732 - Extinguishing system activation due to malfunction	06/01/2023	12 LUTHERAN HOME DR	DO 75,E 75,POV
2023 - 14023	611 - Dispatched & cancelled en route	06/02/2023	800 MAPLE AVE	E 75
2023 - 14114	113 - Cooking fire, confined to container	06/02/2023	668 NORTHFIELD LN	E 75
2023 - 14310	700 - False alarm or false call, other	06/05/2023	12 LUTHERAN HOME DR	CH 75,POV
2023 - 14501	651 - Smoke scare, odor of smoke	06/06/2023	50 HARVEY LN	DO 75
2023 - 9399	410 - Combustible/flammable gas/liquid condition, other	06/08/2023	3255 STATE RD	L 75
2023 - 15056	743 - Smoke detector activation, no fire - unintentional	06/11/2023	423 ERIE AVE	E 75,L 75,POV
2023 - 15189	551 - Assist police or other governmental agency	06/12/2023	E CHURCH AVE	UT 75
2023 - 15352	700 - False alarm or false call, other	06/14/2023	557 PADDOCK CIR	CH 75,DO 75,E 75
2023 - 15394	412 - Gas leak (natural gas or LPG)	06/14/2023	702 SOUDERTON RD	E 75
2023 - 15553	413 - Oil or other combustible liquid spill	06/16/2023	314 HARLEYSVILLE PIKE	AIR75,POV
2023 - 15580	733 - Smoke detector activation due to malfunction	06/16/2023	290 COUNTRY CLUB DR	DO 75,E 75
2023 - 15711	462 - Aircraft standby	06/17/2023	135 GREEN HILL RD	AIR75,DO 75,L 75,POV,SD 75
2023 - 15721	611 - Dispatched & cancelled en route	06/18/2023	223 MORWOOD RD	E 75
2023 - 239995	111 - Building fire	06/18/2023	1805 BETHLEHEM PIKE	E 75,L 75,POV
2023 - 15757	611 - Dispatched & cancelled en route	06/18/2023	432 LOWER RD	SD 75
2023 - 10025	311 - Medical assist, assist EMS crew	06/19/2023	127 RELIANCE PL	DO 75,POV,UT 75
2023 - 15937	322 - Motor vehicle accident with injuries	06/20/2023	N 2ND ST	POV
2023 - 15954	444 - Power line down	06/20/2023	MAIN ST	UT 75
2023 - 16072	733 - Smoke detector activation due to malfunction	06/21/2023	700 EMLIN WAY	E 75,L 75
2023 - 16132	111 - Building fire	06/22/2023	1631 SCHOOL RD	E 75
2023 - 16150	622 - No incident found on arrival at dispatch address	06/22/2023	409 HARLEYSVILLE PIKE	E 75,POV
2023 - 10289	735 - Alarm system sounded due to malfunction	06/23/2023	3005 STATE RD	CH 75,DO 75,E 75
2023 - 16470	322 - Motor vehicle accident with injuries	06/24/2023	BETHLEHEM PIKE	POV,UT 75
2023 - 16512	322 - Motor vehicle accident with injuries	06/25/2023	ALLENTOWN RD	AIR75,POV,SD 75
2023 - 10583	743 - Smoke detector activation, no fire - unintentional	06/27/2023	1008 LURAY CIR	CH 75,E 75,POV,SD 75

Only REVIEWED incidents included.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 10609	743 - Smoke detector activation, no fire - unintentional	06/27/2023	1008 LURAY CIR	CH 75,DO 75,E 75,POV
2023 - 17168	700 - False alarm or false call, other	06/29/2023	873 RISING SUN RD	CH 75,DO 75,E 75

Total # Incidents: 28

Only REVIEWED incidents included.



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Telford Volunteer Fire Company

Telford, PA

This report was generated on 7/1/2023 7:17:47 AM



Incident Response Detail EXPANDED for Date Range (Landscape)

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	ALARM TIME	DISPATCH TIME	ARRIVAL TIME	BACK IN SERVICE
ZONE: Franconia Township							
06/02/2023	2023-14023	800 MAPLE AVE	611 - Dispatched & cancelled en route	6/2/2023 07:57:56	6/2/2023 07:58:22		
06/06/2023	2023-14501	50 HARVEY LN	651 - Smoke scare, odor of smoke	6/6/2023 18:57:12	6/6/2023 18:57:33	6/6/2023 19:02:34	
06/16/2023	2023-15553	314 HARLEYSVILLE PIKE	413 - Oil or other combustible liquid spill	6/16/2023 07:59:00	6/16/2023 08:04:45	6/16/2023 08:10:00	
06/16/2023	2023-15580	290 COUNTRY CLUB DR	733 - Smoke detector activation due to malfunction	6/16/2023 12:21:50	6/16/2023 12:22:02	6/16/2023 12:28:17	
06/17/2023	2023-15711	135 GREEN HILL RD	462 - Aircraft standby	6/17/2023 20:37:41	6/17/2023 20:38:00	6/17/2023 20:42:55	
06/18/2023	2023-15757	432 LOWER RD	611 - Dispatched & cancelled en route	6/18/2023 15:00:18	6/18/2023 15:08:39		
06/22/2023	2023-16150	409 HARLEYSVILLE PIKE	622 - No incident found on arrival at dispatch address	6/22/2023 10:19:06	6/22/2023 10:19:42	6/22/2023 10:28:17	
06/25/2023	2023-16512	ALLENTOWN RD	322 - Motor vehicle accident with injuries	6/25/2023 13:06:49	6/25/2023 13:07:04	6/25/2023 13:10:50	
06/29/2023	2023-17168	873 RISING SUN RD	700 - False alarm or false call, other	6/29/2023 16:06:59	6/29/2023 16:07:41	6/29/2023 16:13:42	

ZONE: Hatfield Township

06/22/2023	2023-16132	1631 SCHOOL RD	111 - Building fire	6/22/2023 08:14:40	6/22/2023 08:19:31	6/22/2023 08:35:27	
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ZONE: Hilltown Township

06/14/2023	2023-15394	702 SOUDERTON RD	412 - Gas leak (natural gas or LPG)	6/14/2023 12:41:57	6/14/2023 12:42:21	6/14/2023 12:51:52	
06/18/2023	2023-239995	1805 BETHLEHEM PIKE	111 - Building fire	6/18/2023 14:56:02	6/18/2023 15:03:12	6/18/2023 15:14:29	
06/19/2023	2023-10025	127 RELIANCE PL	311 - Medical assist, assist EMS crew	6/19/2023 00:37:13	6/19/2023 00:38:08	6/19/2023 00:46:28	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

06/24/2023	2023-16470	BETHLEHEM PIKE	322 - Motor vehicle accident with injuries	6/24/2023 22:15:12	6/24/2023 22:21:39	6/24/2023 22:32:09	
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ZONE: Lower Salford Township

06/02/2023	2023-14114	668 NORTHFIELD LN	113 - Cooking fire, confined to container	6/2/2023 17:13:03	6/2/2023 17:14:09	6/2/2023 17:25:00	
06/18/2023	2023-15721	223 MORWOOD RD	611 - Dispatched & cancelled en route	6/18/2023 00:50:15	6/18/2023 00:53:05		

ZONE: Souderton Borough

06/20/2023	2023-15937	N 2ND ST	322 - Motor vehicle accident with injuries	6/20/2023 10:49:27	6/20/2023 11:03:19	6/20/2023 11:12:06	
06/20/2023	2023-15954	MAIN ST	444 - Power line down	6/20/2023 14:20:32	6/20/2023 14:29:10	6/20/2023 14:36:00	

ZONE: Telford Borough

06/01/2023	2023-13914	12 LUTHERAN HOME DR	732 - Extinguishing system activation due to malfunction	6/1/2023 10:57:43	6/1/2023 10:57:59	6/1/2023 11:03:41	
06/05/2023	2023-14310	12 LUTHERAN HOME DR	700 - False alarm or false call, other	6/5/2023 08:55:39	6/5/2023 08:55:53	6/5/2023 09:01:00	
06/11/2023	2023-15056	423 ERIE AVE	743 - Smoke detector activation, no fire - unintentional	6/11/2023 14:18:02	6/11/2023 14:18:25	6/11/2023 14:25:00	
06/12/2023	2023-15189	E CHURCH AVE	551 - Assist police or other governmental agency	6/12/2023 17:34:47	6/12/2023 17:35:01	6/12/2023 17:44:00	
06/14/2023	2023-15352	557 PADDOCK CIR	700 - False alarm or false call, other	6/14/2023 06:15:44	6/14/2023 06:15:52	6/14/2023 06:22:16	
06/21/2023	2023-16072	700 EMLLEN WAY	733 - Smoke detector activation due to malfunction	6/21/2023 15:07:13	6/21/2023 15:07:28	6/21/2023 15:15:10	

ZONE: West Rockhill Township

06/08/2023	2023-9399	3255 STATE RD	410 - Combustible/flammable gas/liquid condition, other	6/8/2023 16:43:30	6/8/2023 16:44:37	6/8/2023 16:55:08	
06/23/2023	2023-10289	3005 STATE RD	735 - Alarm system sounded due to malfunction	6/23/2023 15:21:38	6/23/2023 15:22:54	6/23/2023 15:28:33	
06/27/2023	2023-10583	1008 LURAY CIR	743 - Smoke detector activation, no fire - unintentional	6/27/2023 11:33:25	6/27/2023 11:35:14	6/27/2023 11:42:03	
06/27/2023	2023-10609	1008 LURAY CIR	743 - Smoke detector activation, no fire - unintentional	6/27/2023 16:18:32	6/27/2023 16:25:40	6/27/2023 16:30:51	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

Telford Volunteer Fire Company

Telford, PA

This report was generated on 7/1/2023 7:19:42 AM



Personnel Count per Incident for Date Range

Start Date: 06/01/2023 | End Date: 06/30/2023

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2023-9399	6/8/2023 16:43:30	410 - Combustible/flammable gas/liquid condition, other	46167	6	3	9
2023-10025	6/19/2023 00:37:13	311 - Medical assist, assist EMS crew	46167	4	0	4
2023-10289	6/23/2023 15:21:38	735 - Alarm system sounded due to malfunction	46167	8	2	10
2023-10583	6/27/2023 11:33:25	743 - Smoke detector activation, no fire - unintentional	46167	8	0	8
2023-10609	6/27/2023 16:18:32	743 - Smoke detector activation, no fire - unintentional	46167	8	2	10
2023-13914	6/1/2023 10:57:43	732 - Extinguishing system activation due to malfunction	46167	7	0	7
2023-14023	6/2/2023 07:57:56	611 - Dispatched & cancelled en route	46167	3	2	5
2023-14114	6/2/2023 17:13:03	113 - Cooking fire, confined to container	46167	6	5	11
2023-14310	6/5/2023 08:55:39	700 - False alarm or false call, other	46167	2	8	10
2023-14501	6/6/2023 18:57:12	651 - Smoke scare, odor of smoke	46167	2	19	21
2023-15056	6/11/2023 14:18:02	743 - Smoke detector activation, no fire - unintentional	46167	9	2	11
2023-15189	6/12/2023 17:34:47	551 - Assist police or other governmental agency	46167	1	0	1
2023-15352	6/14/2023 06:15:44	700 - False alarm or false call, other	46167	6	1	7
2023-15394	6/14/2023 12:41:57	412 - Gas leak (natural gas or LPG)	46167	5	0	5
2023-15553	6/16/2023 07:59:00	413 - Oil or other combustible liquid spill	46167	6	3	9
2023-15580	6/16/2023 12:21:50	733 - Smoke detector activation due to malfunction	46167	5	2	7
2023-15711	6/17/2023 20:37:41	462 - Aircraft standby	46167	19	0	19
2023-15721	6/18/2023 00:50:15	611 - Dispatched & cancelled en route	46167	6	5	11
2023-15757	6/18/2023 15:00:18	611 - Dispatched & cancelled en route	46167	3	14	17
2023-15937	6/20/2023 10:49:27	322 - Motor vehicle accident with injuries	46167	3	0	3
2023-15954	6/20/2023 14:20:32	444 - Power line down	46167	1	0	1
2023-16072	6/21/2023 15:07:13	733 - Smoke detector activation due to malfunction	46167	9	1	10
2023-16132	6/22/2023 08:14:40	111 - Building fire	46167	4	2	6
2023-16150	6/22/2023 10:19:06	622 - No incident found on arrival at dispatch address	46167	5	3	8
2023-16470	6/24/2023 22:15:12	322 - Motor vehicle accident with injuries	46167	2	0	2
2023-16512	6/25/2023 13:06:49	322 - Motor vehicle accident with injuries	46167	14	3	17
2023-17168	6/29/2023 16:06:59	700 - False alarm or false call, other	46167	7	0	7
2023-239995	6/18/2023 14:56:02	111 - Building fire	46167	13	4	17

TOTAL # OF INCIDENTS: 28

AVERAGES:

6.1

2.9

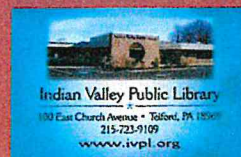
9.0

Only REVIEWED incidents included



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Library Cards



Percentage of cardholders for each municipality. (2020 Census figures)

Franconia Twp.	51%
Lower Salford Twp.	44%
Salford Twp.	46%
Souderton Borough	69%
Telford Borough	72%
Total IVPL Patrons	54%

May 2023	PREVIOUS TOTAL	+	-	NEW TOTAL
FRANCONIA TWP	6,708	23	1	6,730
LOWER SALFORD TWP	6,986	44	1	7,029
SALFORD TWP	1,381	5		1,386
SOUDERTON BORO	4,961	20	4	4,977
TELFORD BORO	3,551	8	2	3,557
ONLINE IV PATRONS*		36		
TOTAL IV PATRONS	23,587	100	8	23,679
ACCESS BUCKS FL		24		
ACCESS MCNPL		20		
ACCESS OTHER		2		
TOTAL ACCESS PATRONS	7,080	46		7,126

IVPL issues cards to any resident of Franconia, Lower Salford, Salford, Souderton, and Telford free of charge. Proof of residency is required. Cards are active for three years and are easily renewed with proper identification. We also issue IVPL barcodes to any Pennsylvania resident with a valid Access PA card.

Anyone 16 and older who lives in the Souderton Area School District, can join the library by completing an application and showing proof of current address. Anyone under age 16 requires a parent or guardian to sign the application.

As a parent here is how we can help you monitor your child's library card:

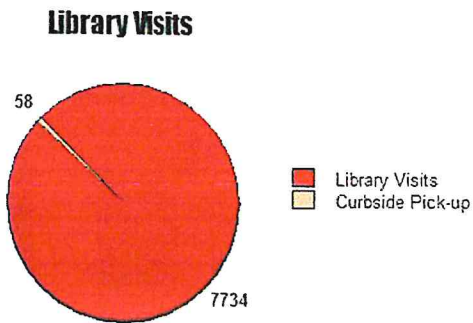
- Monitor library notices sent to the home address via US mail or email.
- Use the child's library card and PIN to monitor their library records through their online account.
- Place a note to your child's account to restrict items.

If you live outside the Souderton Area School District, you may borrow materials from IVPL by using a valid library card with a blue ACCESS-PA sticker (the statewide library card program).

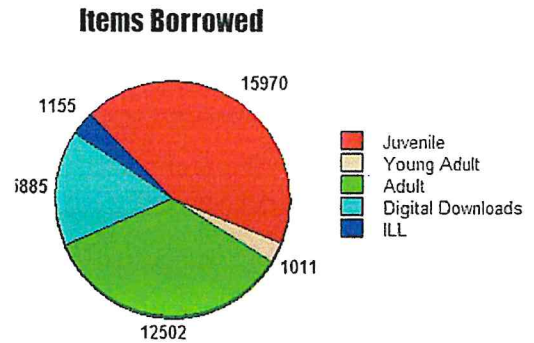
IVPL cards are honored in all Pennsylvania libraries participating in the ACCESS-PA program.

May Statistics

7,792 Visits to IVPL



35,758 Items Borrowed



Book Groups May Attendance



**Monday Morning Book Group discussing
Longwood Garden's Community Read title
Black Food by Bryant Terry**

It's a Mystery Book Club	12
Monday Morning Book Club	19
Thursday Night Book Club	10
Chick Lit Book Club	6

<https://www.ivpl.org/book-clubs>

Homeschool Science Fair



PUBLIC WORKS REPORT

FOR July 2023

By Gary Yoder, Public Works Director 7/10/2023

BOROUGH Report for the 7/10/2023 Meeting:

Streets – We continue to be out fixing potholes as needed. We have started our yearly maintenance of streets throughout town. This will consist of chip sealing and nova chipping of various roads in need of repair.

Parks – We removed several sick trees recently. We also trimmed up the remaining trees. We continue to mow and maintain all borough and authority properties.

Trees – We continue trimming and taking down dying trees in our park system.

Playgrounds – We have been cleaning and checking the play areas at all parks. As this time of year vandalism seems to be on the rise.

Maintenance – the crew has been busy installing new storm sewer inlets and piping in some troubled areas.

Community building- we will be replacing the sewer lateral that goes to this property. Hopefully this way we take care of the problems we are having there.

Street Signs – We have been doing routine sign replacement throughout town.

Inlets- the crew has been out cleaning inlets and clogged storm drains.

Training- we continue to have monthly meetings on upcoming projects and employee concerns.

BOROUGH OF TELFORD

MANAGERS REPORT



ADMINISTRATION

TO: Borough Council
Mayor Jerry Guretse
John Harrell, Authority Chair

FROM: Kyle B. Detweiler, MBA
Borough Manager

RE: Manager's Report

DATE: July 5, 2023

Civic Plus Re-Design – The new Borough website is officially launched and running. We are continuing to monitor and inspect all information and links, as well as adding content that has not yet been published. Very pleased with the aesthetic and appearance but will properly fine-tune over the coming weeks. Formal launch of new Authority site is imminent.

122 Penn Avenue – One sealed bid was received during the 30-day advertisement window. All sealed bids received will be opened at the July Council Meeting.

Franklin Alley Swale Project – Delivery of easement agreements from our solicitor's office to the homeowners impacted is expected shortly. We anticipate a determination as to whether we will be in receipt of the grant funding that was previously applied for by the end of this month.

Swift 911/Rave Transition – Swift911, previously used by the Borough to mass communicate urgent information with affected residents, has been acquired by Rave Mobile Safety. We recently completed a transition meeting to migrate all our Swift data to Rave and efficiently prepare to launch the new Rave site on August 1st.

Personnel Manual – I forwarded a draft personnel policy manual that I had previously done extensive work on to our Solicitor for his review. In further examining all existing personnel policies and employee handbooks, there are opportunities for further clarification and firming up explanations and definitions as they pertain to expectations and benefits.

Training Resources – Targeting a date in September for our first of several in-person trainings for all Borough employees. Working through content options with our representative at Media Partners to determine the topic for the first training and the plan to build from there.

Finance Updates – Working closely with Blaine on several items now. First and foremost, exploring potential alternative solutions to our existing accounting software, as issues continue to exist and we heavily have to rely on uninspired IT support. Also, in preparation for the 2023 budget, we have begun reviewing and seeking quotes on all insurances, including but not limited to, health, property, casualty, liability, and workers compensation.

Lease Renewals – In recent conversations regarding Borough real estate, it was brought to light that both lease agreements the Borough has in place with the proprietors on Penn Avenue have expired and have operated on a month-to-month basis for some time now. We are working with the solicitor's office to have new agreements drafted and reviewed to establish a new term.

Partnership TMA of Montgomery County – Jacqui Baxter-Rollins, Executive Director of the Partnership TMA, recently visited our offices recently to present Telford Borough with a plaque recognizing 23 years of membership and support of the Transportation Authority's initiatives in Montgomery County. This new plaque is on display in the lobby of our Hall.

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED JUNE 27, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
BOROUGH PROJECTS:				
9400-58	NPDES Phase II - Stormwater Permit	Permit required for municipal separate storm sewer systems which require Borough to implement and enforce a Stormwater Management Program to reduce the discharge of pollutants into their storm sewer system.	<p>Current requirements included: a "Notice of Intent" (NOI-permit renewal application) be submitted by 9/16/17 for the next five-year period; municipalities having a TMDL must apply for an individual permit instead of a general permit; a Pollution Reduction Plan (PRP) must be submitted for reduction of nutrients within the Skippack Creek Watershed and sediment within the Mill Creek Watershed. PADEP also revised their MS4 Requirements Table to include a PRP required for Sediment and Phosphorus within the Indian Creek Watershed, although a TMDL (in litigation) was previously developed.</p> <p>Borough completed public comment periods for TMDL and PRP Plans. CKS completed NOI and TMDL and PRP Plans and submitted the Borough's application to PADEP on September 11, 2017.</p> <p>In an email dated March 10, 2022, CKS submitted a response to PADEP's comments. On March 24, 2022, PADEP replied indicating that the PRP/TMDL Plan is acceptable and to proceed with public participation/30-day comment period. The Plan has been advertised and discussed at the Borough Council meeting on May 2, 2022. The updated (final) PRP/TMDL Plan was submitted to PADEP for approval and permit to be issued. The final permit has been issued and is effective October 1, 2022. The permit expires October 1, 2027.</p> <p>CKS completed the 7/1/21 and 6/30/22 Progress Report for submission to PADEP. The report was sent to the Department on September 15, 2022.</p> <p>As part of the program requirements, CKS discussed the MS4 program at the Council's (public) meeting on February 6, 2023.</p>	

TELFORD BOROUGH PROJECTS (9400) ENGINEER'S STATUS REPORT LAST UPDATED JUNE 27, 2023				
REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9452	Police Station Lobby Improvements	Bullet-proof lobby/front entrance to Police Station.	CKS has been asked by the Manager to prepare contract documents for construction bid. CKS has investigated materials to armor lobby of building and completed preparing plans and specifications. CKS has been authorized to bid the project. Bids were accepted February 28, 2023 and the low bidder was Walter Brucker & Co. with a bid of \$64,171. Council awarded the contract to Brucker at their meeting on March 6, 2023. Contract documents have been processed. A preconstruction meeting was held May 25, 2023. Shop drawings are currently being reviewed and construction to commence shortly.	

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED JUNE 27, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9454	Franklin Alley Drainage Issue	Engineering study to determine scope and cost to improve drainage swale.	<p>Easement areas have been staked out. CKS met with Manager on July 18, 2022 to inspect existing swale and discuss study requirements for improvements to the swale. A concept plan and preliminary cost estimate were presented to Borough Council on August 1, 2022. In a letter dated October 25, 2022, CKS issued a final report to Borough Council. Council considered the recommended improvements at their meeting on November 7, 2022. At that meeting, Council authorized applying for a PA Small Water and Sewer grant to help fund the project. CKS is to prepare the application. A resolution was adopted in conjunction with that application. The application deadline is December 21, 2022.</p> <p>CKS submitted Grant Application for funding the project.</p> <p>At the February 6, 2023 meeting, Council requested CKS to proceed with conducting a meeting with the residents impacted and continue preparing documents for the bid of the project. The meeting with residents was held April 6, 2023. Easement documents to be completed and distributed to property owners to execute.</p>	

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED JUNE 27, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
DEVELOPMENT PROJECTS:				
9433/ 9441	329 Erie Avenue – Minor Subdivision	<p>Project proposes a 3-lot subdivision creating two new townhomes and one existing twin converted to a townhouse.</p> <p>Developer is now pursuing a different project involving the creation (subdivision) for one single-family home to be constructed.</p>	<p>Borough Council previously approved a townhome proposal for this lot/tract. However, an alternate proposal has now been submitted involving a Minor Subdivision and construction of one new single-family home on the lot created. An existing twin home will remain on the other lot. The new proposal has received the required zoning approval by the Telford ZHB. In addition, a Minor Subdivision Plan has been submitted for the single-family home proposal.</p> <p>The Borough Council considered the plan at their meeting on August 1, 2016 and granted Conditional Final Approval. Revised plans have been submitted addressing CKS's prior letter and the conditions of approval. CKS has reviewed the revised plans dated July 16, 2014, last revised September 13, 2016, and indicated they were acceptable via email. In addition, a proposed construction escrow tabulation has been prepared and issued by CKS. Agreements to be executed and construction to begin.</p> <p>The Applicant's Engineer recently submitted a drawing proposing the relocation of the stormwater management systems discharge. CKS completed a second review and issued comments in an email dated May 24, 2023.</p>	

TELFORD BOROUGH PROJECTS (9400)
ENGINEER'S STATUS REPORT
LAST UPDATED JUNE 27, 2023

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9447	Lutheran Home – Crestview Avenue Extension	Development of former Delbar tract with 66 twin cottage units and a 42-unit apartment building.	<p>Revised Land Development plans dated April 3, 2019, last revised August 28, 2019, have been submitted for review. CKS completed a review of those plans and issued a letter dated September 13, 2019 with comments. Borough Council considered the project at their October 7, 2019 meeting and voted to grant conditional final approval.</p> <p>Revised plans addressing the conditions of approval were recently received. These plans were dated last revised March 16, 2020. CKS completed a review and issued a letter dated April 15, 2020, indicating the plans were acceptable. CKS also completed a review of the legal descriptions for easements and rights-of-way proposed by the project and issued a letter dated April 15, 2020, indicating the legal descriptions were acceptable. A revised escrow tabulation for Phase 1 only was issued by CKS on June 2, 2021. Development agreements have been executed. A stormwater O&M agreement, blanket easement agreement for installation of stormwater facilities on the Borough's property, and trail easement agreements must still be executed. A pre-construction meeting was held November 18, 2021. Construction has started. Home building has begun. Existing portion of Crestview has recently been final paved.</p>	

TELFORD BOROUGH PROJECTS (9400) ENGINEER'S STATUS REPORT LAST UPDATED JUNE 27, 2023				
REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9455	325 W. Reliance Road (TMP No. 22-02-01846-00) Plan of Minor Subdivision proposed by JEM Home Solutions.	The project proposes to subdivide the property into two (2) lots. Lot 1 contains an existing single-family detached home with existing garage and shed to remain and Lot 2 contains an existing tavern to be converted to a single-family detached dwelling.	A Plan of Subdivision dated January 16, 2023, last revised April 5, 2023 has been submitted for review. CKS conducted a review and issued a letter dated April 18, 2023 with comments. The Borough Planning Commission considered the Plan at their meeting on May 17, 2023 and recommended approval to Council.	
9456	23 East Central Avenue (Romanowski Field) – Waiver of Land Development Request (Souderton Braves Fieldhouse)	Project involves the removal of two sheds and the construction of a new field house. The field house is proposed to be used for equipment storage (first floor) and team meetings (second floor)	CKS issued a letter dated November 4, 2022 indicating that the Waiver of Land Development may be issued by Council and outlining comments on the proposed plan. Council granted a Waiver of Land Development at their November 7, 2022 meeting, conditioned upon the applicant satisfactorily addressing the comments in CKS's letter and providing a letter from the property owner indicating they are in agreement with the proposed improvements. A revised plan and letter from property owner have been provided to the Borough addressing conditions of approval. CKS issued a letter dated May 8, 2023 indicating conditions have been met and the plan is now acceptable. The applicant has been advised that a building permit will be needed.	

**NORTH MONTGOMERY COUNTY
RECYCLING COMMISSION
(NMCRC)**

MINUTES-JUNE 15, 2023

A meeting of the NMCRC was held on Thursday, June 15, 2023 in Souderton Borough Hall located at 31 Summit Street, Souderton, PA 18964

In Attendance:

Jamie Woman, Lower Gwynedd
Mary Anne Girard, Hatfield Boro
Christine Hart, North Wales
Richard Halbom, Souderton

Spencer Kulhanjian, Telford
Joyce Snyder, Towamencin
Richard Prescott, Lower Salford

Also in Attendance:

Mark Hosterman, Esq., Commission Solicitor
Dr. Frank X. Browne, Bogia Engineering, Commission Consultant

Mr. Halbom called the meeting to order at 3:31pm

The Commission immediately went to Executive Session to interview candidates for the Recycling Consultant position.

Executive Session ended at 04:51pm and regular meeting resumed

Motion to approve Minutes from April 20, 2023 made. Seconded. All aye. Carried.

Treasurer's Report:

Invoice dated 05/02/23 from Wisler Pearlstine in the amount of \$2,962.00 was paid in May. New invoice dated 06/05/23 presented for payment in the amount of \$2,304.00.

Invoice from Selective Insurance for \$509.00 paid

Invoice from Bogia Engineering in the amount of \$6,300.00 was paid in May.

Balance in PLIGIT account at 15 June: \$66,766.54 (includes April interest income of \$311.28 and May Interest income of \$305.67)

Balance in TD Bank account at 31 May, 2023 \$2,856.58

Motion to accept Treasurer's Report and approval for payment of bills. Seconded. All aye. Carried.

Solicitor's Report:

A) Bill presented for payment

B) Solicitor reviewed Act 101 and the following were the results of research conducted:

- 1) Condos, apartments, and complexes were required to be classified as residential establishments so tonnage should be reported as residential; this was confirmed by the Montgomery County Recycling Coordinator. NMCRC is within its rights to require that recyclables from apartments be correctly classified in the residential category.
- 2) No penalties for misreporting are specified in Act 101; however, enforcement for unlawful conduct is allowed. While incorrect reporting of tonnage isn't directly specified as unlawful

conduct under Act 101, local ordinances of member municipalities do contain procedures and penalties that can be enforced in order to allow the purpose of Act 101 to be served; the NMCRC has the power to adopt these rules. It was noted that none of the local ordinances address a proper procedure for reporting tonnage. Solicitor recommends including this topic if ordinances are revised.

3) There is a procedure in place to allow for a revision of the formula used by the Commission to calculate the distribution of grant funds. Any changes must be voted on by each municipality before the formula can be amended. NMCRC currently disburses funds according to population/recycling rate; should distribution be according to tonnage collected, a combination of population/tonnage or should other factors be considered? Members requested examples of grant allocation under the different methodologies being considered. LST Commissioner requested to see the impact on each municipality when apartment tonnages are classified into the correct category. Bogia Engineering will provide all information requested by Commissioners. Solicitor recommends not revising the formula for grant calculation at this time until consideration is given to all factors.

4) Would it be easier to enforce ordinances if NMCRC were an Authority vs. a Commission? Only the Governing Body of a municipality not a Commission or Authority has legislative powers. Municipalities can delegate or share enforcement powers with a Commission or an Authority but both entities would ultimately be subjected to Act 101 and local ordinances. Solicitor sees no advantage in the NMCRC becoming an Authority.

C) Draft of First Written Notice of Violation letter presented for review by Commission. Solicitor will send this Letter to all haulers that operate in the Commission's area. Motion made for Solicitor to mail to respective haulers a First Written Notice letter. Seconded. All aye. Carried.

Engineer's Report:

Written report presented by Dr. Browne but no discussion of report was conducted.

Adjournment: There being no further business, the meeting was adjourned at 05:07pm and immediately reopened in order to revise the date for the next meeting. Next Meeting is now scheduled for September 21, 2023 (and not October 19th.) Earlier date chosen in order to accommodate volume of Commission Business that must be concluded by EOY. Motion made to change date of next meeting to. Seconded. All aye. Accepted.
Meeting adjourned at 05:10pm.

NMCRC will be held on **September 21, 2023** at at 3:30 pm.

Respectfully submitted,
Mary Anne Girard