

## September 16, 2021 Minutes

The Telford Borough Authority Meeting held this date was called to order at 6:03 p.m. by Chairman John Harrell, with the following members in attendance: Dan Cole, Eric Kratz, David Musselman and Robert Nice. Also present were Manager Mark Fournier, Public Works Director Gary Yoder, Solicitor Jim Jacquette, J.J. Kelso from CKS Engineers, Recording Secretary Megan McShane and Residents Bill Ashley, Dale Nice and John Taylor.

Chairman John Harrell welcomed the guests in attendance.

APPROVAL OF MINUTES: Minutes of the August 19, 2021 Authority meeting were approved unanimously (5-0) by a Musselman/Nice motion.

### DISCUSSION ITEMS:

#### 1. Adoption of Water System Emergency Response Plan

Manager Mark Fournier gave a brief overview of TBA's Water System Emergency Response Plan, which is prepared and updated by staff and CKS Engineers. A Cole/Kratz motion carried unanimously (5-0) adopting TBA's Water System Emergency Response Plan dated August 2021.

TREASURER'S REPORT: Accepted as presented.

WATER DEPARTMENT REPORT: We received a written report for the file.

Mr. Harrell complimented the nice paving job on West Broad Street, adding that it has never been that smooth in 40 years.

COLLECTION REPORT: We received a written report for the file.

Mr. Fournier informed the Board that there was some major streambank erosion caused by Hurricane Ida in TBA territory in Hilltown Township & West Rockhill Township that will need repair.

WASTEWATER TREATMENT REPORT: We received a written report for the file.

Mr. Fournier reported that DEP came to the WWTF after Hurricane Ida for an inspection and everything went well.

PTWA REPORT: We received a written report for the file.

Mr. Fournier reported that PWTA did not do as well with their DEP inspection; a lot of repairs will be needed at their plant, and TBA will share part of that expense.

SOLICITOR'S REPORT: We did not receive a written report for the file.

Solicitor Jim Jacquette updated the Board as to the most recent letter that went out to a customer on the excess users list, and added that TBA has not yet received executed agreements back from U.S. Plastics, along with their payment. Mr. Jacquette then informed the Board that the agreements for the Lutheran Home project should be mailed out to them next week for signature. Board Member Robert Nice asked if we expect them to start their project this year, and Mr. Jacquette confirmed that TBA does expect them to start this year. Mr. Nice then asked if there has been any update from Hall & Associates on the TMDL matter, and Mr. Jacquette and Mr. Fournier provided a brief update.

ENGINEER'S REPORT: We received a written report for the file.

J.J. Kelso from CKS Engineers reported that the contractor has finished addressing punchlist items for the West Broad Street project. Mr. Kelso also reported that the contractor for the Well #3 Electrical Rehabilitation Project has requested a 60-day contract extension and is waiting for VFDs and other equipment to arrive; he hopes to have the VFDs later this month. Unfortunately, the delivery of these items is out of his control.

A Cole/Musselman motion carried unanimously (5-0) approving a 60-day contract extension for the Well #3 Electrical Rehabilitation Project.

MANAGER'S REPORT: We received a written report for the file.

After last month's meeting, as per the Board's request, Mr. Fournier researched the Municipal Authorities Act and found that it does allow authorities to make a monetary donation up to \$1,000 to a non-profit organization of their choosing.

Mr. Fournier then read the following Resolution into the minutes recognizing Timothy Hagey:

**WHEREAS**, Timothy D. Hagey has faithfully and conscientiously served Telford Borough and Telford Borough Authority both as a Borough Councilman and a Telford Borough Authority member for over 32 years; and

**WHEREAS**, Timothy, Acting as Chairman of Telford Borough Authority for 23 years is recognized for his longevity, loyal service and leadership during his 32 years of service; and

**WHEREAS**, Timothy's leadership allowed the Telford Borough/Authority municipal garage to be brought back to Telford Borough with the construction of a new facility on Washington Avenue. Further, through his leadership, the Public Works employees replaced and rehabilitated countless miles of water and sewer lines, renovated wells, sewer pumping stations and the Telford Wastewater Treatment Plant. Timothy was also instrumental in initiating the expansion of the Pennridge Wastewater Treatment Plant to the benefit of Telford Borough Authority as well as constructing a new elevated water storage tank near Route 113 and Route 309; and

**WHEREAS**, the governing body, by this recognition, wishes to express great appreciation to Timothy D. Hagey for his loyalty, dedication and meritorious service to Telford Borough and Telford Borough Authority and the community; and

**WHEREAS**, the citizens of Telford Borough have been most fortunate to have had a person of his profound knowledge and dedication;

**NOW THEREFORE, BE IT RESOLVED** that Telford Borough and Telford Borough Authority extend personal congratulations and best wishes to Timothy D. Hagey for continued success in his future endeavors.

Resolved this 16<sup>th</sup> day of September, 2021.

Mr. Fournier then distributed copies of a letter from Pennridge Wastewater Treatment Authority indicating that Hilltown Township Water and Sewer Authority is interested in purchasing 25 EDUs from PWTA at this time. After some discussion, Mr. Fournier was directed to continue to attempt to contact the new manager at Sellersville Borough to provide her with an overview of PWTA and to discuss an appropriate sale price for the EDUs.

#### OTHER BUSINESS:

Payment of bills and requisitions for the month of August in the amount of \$458,348.25 was approved unanimously (5-0) by a Nice/Kratz motion.

Resident Dale Nice of 364 West Broad Street commented on the West Broad Street project and raised concerns that the contractor has not been paying prevailing wage on this job. Mr. Fournier informed Mr. Nice that he and Mr. Kelso from CKS Engineers will ensure that the certified payrolls for this project are done and verified. Mr. Nice complimented Chris Darrah, the CKS site inspector for this project, and Mr. Fournier thanked Mr. Nice for his sharp eye on this project as well.

#### PENDING ITEMS:

- The Board will continue its discussion about implementing rate structures.
- A letter should be sent to all customers on the excess usage list with an explanation as to why TBA is reviewing accounts and announcing a new rate program being considered by TBA. The Solicitor, Engineer, Manager and Chairman will continue to work on this letter.
- Continue discussions on the potential adjustment of service charges for customers with excess usage.
- Pursue risk assessment of TBA's cyber security.
- Mr. DiGangi to prepare a proposal with recommendations as to how to improve treatment and flow at the WWTF.
- Pursue cost information (lease vs. purchase) for generators at TBA's wells.

The meeting was adjourned at 6:53 pm by a Cole/Nice motion.

Respectfully submitted,

David Musselman

Secretary