

**TELFORD BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
December 11, 2023  
7:30 PM**

**I. CALL TO ORDER**

President William Ashley called the Telford Borough Council meeting of December 11, 2023, to order at 7:30 p.m.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was given by Council Member Robert Jacobus, followed by the pledge of allegiance.

**III. ROLL CALL**

Present at the meeting were President William Ashley, Vice President Emiline Weiss, and council members, Carolyn Crouthamel, Spencer Kulhanjian, John Taylor, Eric Kratz and Robert Jacobus. Also in attendance were Mayor Jerry Guretske, Manager Kyle Detweiler, Public Works Gary Yoder, Borough Solicitor Jim Jacquette, Chief of Police Randall Floyd, and Recording Secretary Diane Windfelder. In the audience was Dale Nice, John Harrell and his wife, John Waldenberger, and Wendy Leshinskie.

Prior to citizens' comments, President Ashley inquired if anyone in attendance would be audio or video recording tonight's meeting, or live streaming. John Worthington and John Waldenberger will be audio taping.

**IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY**

**V. MINUTES OF PREVIOUS MEETING**

Council member Crouthamel made a motion to enter into the record the minutes of the November 13, 2023, Meeting. Council Member Taylor seconded the motion. The motion passed with a 7-0 vote.

**VI. TREASURERS REPORT**

A written report was submitted for the record.

Council member Taylor made a motion to pass the 2024 Budget as presented. A second by Council member Kratz. The motion passed with a 7-0 vote.

**VII. MAYOR'S REPORT**

Mayor Guretse reported that he went to several meetings including the Souderton Parade and Telford's Tree Lightning.

#### **VIII. POLICE DEPARTMENT REPORT**

Council member Weiss made a motion to pass Resolution #2023-05 for the disposal of police records. A second by Council member Kulhanjian. The motion passed with a 7-0 vote.

#### **IX. FIRE REPORT**

A report was submitted.

#### **X. EMS REPORT**

A written report was submitted for the record.

#### **XI. LIBRARY REPORT**

Wendy Leshinskie submitted the library report for the record and the library will be passing their budget this Thursday.

#### **XII. BOROUGH STAFF REPORTS**

##### **A. Public Works Department- Gary Yoder**

Mr. Yoder submitted the Public Works report.

##### **B. Manager's Report- Manager Kyle Detweiler**

Mr. Detweiler submitted a written report. Mr. Detweiler requested from Council members to authorize to proceed with the conference room upgrade proposal from Altek in the amount of \$5,310.00. After a brief discussion, it was the consensus of the Council Borough to proceed with the upgrade of the conference room.

#### **XIII. PROFESSIONAL CONSULTANTS' REPORTS**

##### **A. Solicitor's Report- James Jacquette, Timoney Knox LLP**

Mr. Jacquette stated he would address his items for the Council during the Executive Session.

##### **B. Engineer's Report- CKS Engineers**

A written report was submitted for the record.

## **XIV. COUNCIL COMMITTEE REPORTS**

### **A. Finance and Administrative Committee- Emiline Weiss**

1. Council member Weiss made a motion to approve bills from November 2023 in the amount of \$358,080.58. Council Member Taylor seconded the motion and the motion passed with a 7-0 vote.
2. There was a brief discussion on the revised meeting and attendance policy and at this time it was tabled for further review.

### **B. Planning and Zoning Committee- Carolyn Crouthamel**

There was no report.

### **C. Environmental Committee- Spencer Kulhanjian**

There was no report.

### **D. Public Works/Buildings & Plant Committee- Robert Jacobus**

There was a lengthy discussion on the fowl and small animals zoning ordinance, and it was tabled for further review.

### **E. Public Safety Committee- William Ashley**

As presented in the Council packet there was a brief discussion on the Indian Valley Regional Planning meeting.

### **F. Development & Culture Committee- John Taylor**

Council Member Taylor reported that the Telford Tree Lightning was not well attended, partly due to inadequate social media notifications.

Council member Taylor reported that he would like to pass Resolution #2023-06 for the Junior Council Program to start in January 2024, after a brief discussion it was tabled until the January 2024 meeting.

## **XV. OTHER BUSINESS**

Council President William Ashley thanked all members of council and the audience for their support during his time on Council.

## **XVI. CITIZENS' COMMENTS**

No comment from the audience.

## **XVII. EXECUTIVE SESSION**

The council suspended the regular meeting and entered Executive Session at 9:24 PM to discuss matters of real estate and personnel. After the matter of real estate and personnel was discussed, the Council concluded Executive Session at 10:23 PM.

Council member Jacobus made a motion to enter into the record the agreement of sale of the 122 Penn Avenue Building. Council Member Weiss seconded the motion. The motion passed with a 7-0 vote.

## **XVIII. ADJOURNMENT**

Council member Taylor motioned for adjournment and Council Member Kulhanjian, seconded the motion. The motion passed with a 7-0 vote and the meeting was adjourned at 10:04 PM.