



**TELFORD BOROUGH COUNCIL
REGULAR MEETING AGENDA**

October 9, 2023

7:30 PM

I. CALL TO ORDER

II. INVOCATION (COUNCIL VICE PRESIDENT EMILINE WEISS) AND PLEDGE OF ALLEGIANCE

III. ROLL CALL

- ☐ MAYOR JERRY GURETSE
- ☐ COUNCIL PRESIDENT WILLIAM ASHLEY
- ☐ COUNCIL VICE PRESIDENT EMILINE WEISS
- ☐ COUNCIL MEMBER CAROLYN CROUTHAMEL
- ☐ COUNCIL MEMBER ROBERT JACOBUS
- ☐ COUNCIL MEMBER ERIC KRATZ
- ☐ COUNCIL MEMBER SPENCER KULHANJIAN
- ☐ COUNCIL MEMBER JOHN TAYLOR

Council President- Inquire if any attendee will be audio or video recording and/or live streaming the meeting.

IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY

Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.

Please state your name and address for the record. Public comment on agenda items shall not exceed three (3) minutes per Telford Borough resident per agenda item. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.

V. MINUTES OF PREVIOUS MEETING(S)

- *September 11, 2023- motion to enter into the record.*

VI. TREASURERS REPORT- Blaine Bergey**VII. MAYOR'S REPORT- Jerry Guretse****VIII. POLICE DEPARTMENT REPORT- Chief Randall Floyd****IX. FIRE DEPARTMENT REPORT****X. EMS REPORT****XI. LIBRARY REPORT****XII. BOROUGH STAFF REPORTS****A. Public Works Department- Gary Yoder****B. Manager's Report- Kyle Detweiler**

- 1. Resolution No. 23-03 – PPL LED Streetlight Agreement*
- 2. Resolution No. 23-04 – Ordinance #426*

XIII. PROFESSIONAL CONSULTANTS' REPORTS**A. Solicitor's Report- James Jacquette, Timoney Knox LLP****B. Engineer's Report- CKS Engineers**

- 1. Motion – Notice of Intent to Award – Franklin Alley Swale Project Bid*

XIV. COUNCIL COMMITTEE REPORTS:

A. Finance and Administrative Committee- Emiline Weiss

1. *Motion to approve bills from September 2023 in the amount of \$396,281.54.*

2. Planning and Zoning Committee- Carolyn Crouthamel

3. Environmental Committee- Spencer Kulhanjian

4. Public Works/Buildings & Plant Committee- Robert Jacobus

5. Public Safety Committee- William Ashley

6. Development & Culture Committee- John Taylor

1. *Motion – Authorization for Street Closure*

XV. OTHER BUSINESS

A. Constituent Correspondence

B. Council Member Correspondence

XVI. CITIZENS' COMMENTS

Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.

Please state your name and address for the record. Public comment on non- agenda items shall not exceed three (3) minutes per Telford Borough resident. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.

XVII. EXECUTIVE SESSION – REAL ESTATE MATTERS

XVIII. ADJOURNMENT

**TELFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
September 11, 2023
7:30 PM**

I. CALL TO ORDER

President William Ashley called the Telford Borough Council meeting of September 11, 2023 to order at 7:32 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Mayor Jerry Guretske, followed by the pledge of allegiance.

Prior to roll call, Council President Ashley held a moment of silence in remembrance of 9/11 and the lives that were lost on that day.

Council President Ashley also called into question the noted absence of an agenda item specifically addressing a planned moment of silence for victims of 9/11.

III. ROLL CALL

Present at the meeting were President William Ashley, Vice President Emiline Weiss, and council members John Taylor, Carolyn Crouthamel, Spencer Kulhanjian, Eric Kratz and Robert Jacobus. Also in attendance were Mayor Jerry Guretske, Manager Kyle Detweiler, and Recording Secretary Tracey Inman.

Prior to citizens' comments, Council President Ashley inquired if anyone in attendance would be audio or video recording tonight's meeting, or live streaming. Telford resident John Waldenberger of 149 N. 4th Street advised that he would be live streaming the event on Facebook.

IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY

John Waldenberger, 149 N. 4th Street

Mr. Waldenberger had questions and concerns regarding the Executive Session held during the July 10, 2023 meeting. Mr. Waldenberger also had questions regarding the purchase of land from **Trinity UCC Church**.

V. MINUTES OF PREVIOUS MEETING

Prior to approval of the minutes from the August 14, 2023 regular meeting, Council President Ashley questioned why there was a difference in the citizens comments section that listed the names of citizens who spoke versus a letter that was submitted by a resident. He specifically asked why there was more content listed for the name of the resident who submitted the letter versus the residents who spoke in person and advised that he “likes things the same”.

Council also advised that there was an error in the minutes and that “Trinity UCC” was listed as “Trinity Lutheran” in the August 14th minutes. After discussion it was agreed that the minutes would be approved after a correction to this matter.

Council Vice President Weiss made a motion to approve the minutes of the August 14, 2023 meeting with the stipulation that the minutes be corrected. Council Member Taylor seconded the motion and the motion passed with a 7-0 vote.

VI. TREASURERS REPORT

A written report was submitted for the record.

After discussion, Council agreed to hold a budget meeting on October 16th and asked that it be noted on the Telford Borough website.

VII. MAYOR’S REPORT

There was no formal report submitted for the record. Mayor Gureitse advised that he recently took many phone calls, met with Council, Police Chief Floyd and many residents.

VIII. POLICE DEPARTMENT REPORT

Chief Floyd submitted a written report for the record. Chief Floyd provided an update on the Citizens Academy and answered questions regarding the gun shop in Telford was burglarized on August 11, 2023.

IX. FIRE REPORT

A report was submitted for the record. Bob Sparks from the Telford Fire Company also advised that the Junior Cadet Program was successful, but the adult program was cancelled due to low enrollment. Mr. Sparks stated that the Saturday “Fill-The-Bucket” event was cancelled.

Council Member Kratz inquired about the new siren and Mr. Sparks provided an update.

X. EMS REPORT

Mayor Guretse advised that there were fifty-three calls during the month of August 2023. Mr. Guretse also advised that there is still some confusion from residents as they think VMSC is still known as Souderton Ambulance.

XI. LIBRARY REPORT

Wendy Leshinskie advised there was no library report for the record this month. Ms. Leshinskie also discussed the “Dinner In White” event that was a fund raiser for the library. The event was held in August. Ms. Leshinskie advised that the Indian Valley Public Library recently held a public meeting to discuss policy. Ms. Leshinski also advised that the Foundation of Friends meets the second Wednesday of the month.

XII. BOROUGH STAFF REPORTS

A. Public Works Department- Gary Yoder

Mr. Yoder submitted the Public Works report. Mr. Yoder thanked retiring employee Brian Kopp for his years of service to Telford Borough.

Council Member Taylor inquired about the American flag not being lowered to “half-mast” in observance of 9/11 and advised that a resident brought it to his attention. Mr. Detweiler advised that he will take responsibility for the issue and will try to make sure it doesn’t happen again.

B. Manager’s Report- Manager Kyle Detweiler

Mr. Detweiler submitted a written report. Mr. Detweiler answered questions from Council regarding items detailed in the report. Mr. Detweiler advised that the RAVE program is now ready.

XIII. PROFESSIONAL CONSULTANTS’ REPORTS

A. Solicitor’s Report- James Jacquette, Timoney Knox LLP

Mr. Jacquette was not in physical attendance but was available via telephone. Mr. Jacquette advised there was no solicitor’s report.

B. Engineer’s Report- CKS Engineers

A written report was submitted for the record.

XIV. COUNCIL COMMITTEE REPORTS

A. Finance and Administrative Committee- Emiline Weiss

1. Council Vice President Weiss made a motion to approve bills from August 2023 in the amount of \$228,634.01. Council Member Crouthamel seconded the motion and the motion passed with a 7-0 vote.

B. Planning and Zoning Committee- Carolyn Crouthamel

There was no report. Ms. Crouthamel discussed the recent staff appreciation picnic.

C. Environmental Committee- Spencer Kulhanjian

Council Member Kulhanjian advised that the Northern Montgomery County Recycling Commission will meet on September 21, 2023 at North Wales Borough.

D. Public Works/Buildings & Plant Committee- Robert Jacobus

There was no report.

E. Public Safety Committee- William Ashley

Council President Ashley advised that the Public Safety Committee met on September 5th, 2023. Council President Ashley also discussed the potential upgrade to Borough streetlights and shared the different technologies pertaining to the lights. Council President Ashley advised there will be a resolution next month on whether to approve or reject the proposal.

F. Development & Culture Committee- John Taylor

Council Member Taylor advised that the Oktoberfest event will be held on October 21st from 12:00 PM to 4:00 PM at Stover's. Council Member Taylor also advised that there were issues at the Night Market with some food trucks not showing up and that Telford Happenings hopes to have that resolved before next year's Night Market events.

Council Member Taylor discussed a Junior Council Member project that high school students participating in student government may wish to become involved with at Telford Borough.

Mr. Detweiler updated Council on the Hometown Heroes Banner project.

XV. OTHER BUSINESS

There was no other business.

XVI. CITIZENS' COMMENTS

Council President Ashley advised the audience that they would be afforded three minutes to speak and advised that comments should be limited to Telford Borough residents.

The following Telford Borough resident's offered commentary during the September 11, 2023 meeting:

Meredith Torres of 206 W. Lincoln Avenue had questions regarding the police report and wanted to know if drug overdoses were higher than usual.

John Waldenberger of 149 N. 4th Street questioned whether solar lighting could be considered for streetlights. Mr. Waldenberger also inquired about the RAVE program for renters, and whether there would be non-alcoholic beverages offered at Oktoberfest. Mr. Waldenberger also asked for clarification on Council Member Jacobus' vote to approve the payment of bills for the month of August 2023.

Katherine Farina of 620 S. Main Street inquired about adding more streetlights and wanted to know if the item could be budgeted for. Ms. Farina also had questions about the RAVE program and asked about an ordinance that would allow for chickens in the borough.

John Harrell of 31 Branch Avenue discussed the potential lighting upgrade in the Borough and also commented about the length of the time that Council meetings last.

Karen Strauss of 135 N. Washington Street discussed water damage to her property from her neighbor's yard and asked Council to help find a solution.

J. Fairchok of 303 Northview Avenue asked Council for information regarding policy and ordinance changes and advised that he would like things to be solved. Mr. Fairchok did not specifically address what changes he is referring to. Mr. Fairchok also advised that some residents do not like additional street lighting as the lights shine through their windows at night.

Trudy Tilghman of 304 Northview Avenue questioned whether the Borough has a noise ordinance and referred Council to excessive noise near her property during late hours of the evening.

XVII. ADJOURNMENT

Council Member Crouthamel motioned for adjournment and Council Member Kratz seconded the motion. The motion passed with a 7-0 vote and the meeting was adjourned at 9:01 PM.

Telford Borough

Financial Reports

September 2023

P.1 - Financial Summary

P.4 - Expenditure Listing

P.5 - General Fund Balance Sheet

P.6 - General Fund Profit & Loss Statement

Telford Borough
Financial Summary
September 2023

Overview

The large difference from last September to this is due to \$256,935 of ARPA funds being received in September 2022.

State pension aid of 180,665 was received this month (vs 170k last September).

State fire aid of 29,761 was received and passed along to the FD.

Notable expenditures:

- \$135,820 - Asphalt Maintenance Solutions from the Liquid Fuels fund.
- \$64,193 - additional cost in 01-487-156 health insurance from a correction in the bills between the Borough and Authority going back to February (Finance Director error).

Cash Basis Net Gain (Loss) Summary

	2023		2022	
	September	YTD	September	YTD
General Fund	(31,319)	659,294	289,828	860,973
Recreation Fund	669	(13,467)	(3,544)	(2,738)
Fire Tax Fund	427	427	380	2,741
Library Tax Fund	5	5	380	3,741
Escrow Fund	2,890	8,855	297	1,648
DCED Grants Fund	-	-	-	-
Capital Reserve Fund	963	2,132	198	1,081
Highway Aid Fund	(134,629)	(25,201)	32	124,421
	(160,994)	632,045	287,571	991,867

Cash Balances

	9/30/23		9/30/22
	PLGIT	Univest	Univest
General Fund			
General Fund	756,447	122,331	847,134
Cash - QNB	-	8,138	2,163
Grant Fund	-	517,027	513,348
Petty Cash	-	100	100
Petty Cash - PD	-	100	100
Money Market	-	3,665	226,492
Payroll	-	1,061	1,125
PD HRA	-	69,987	64,402
TBPD Donation Fd	-	4,702	6,797
Total General Fund	756,447	727,111	1,661,661

Other Funds	PLGIT	Univest	Univest
Holiday Fund	closed	closed	25
Recreation Fund	25,180	11,871	60,329
Fire Company Tax	-	5	5
Library Tax	-	5	5
DCED	-	8	8
Cash - UNB (Cap Res)	450,763	1,105	40,297
Money Market	-	90	349,698
MMt 2.17% (Cap Res)	-	12,359	111,633
Highway Aid Fund	277,364	26,235	188,082
Total Cash at 8/31/23	1,509,754	778,789	2,411,743
		2,288,543	
Cash Balance at 8/31/23		2,411,203	
Increase (Decrease)		(122,660)	
	PLGIT	Univest	Univest
Borough Escrow Fund	679,856	18,793	740,210

Revenue Summary

General Fund:	2023		2022	
Taxes:	August	YTD	August	YTD
Real Estate	-	1,361,656	8,020	1,269,168
Per Capita	-	12	-	17
Local Services	233	52,021	37	47,208
Transfer	8,935	81,011	19,809	106,360
Earned Income	46,456	563,373	47,182	542,468
Total Taxes	55,624	2,058,073	75,048	1,965,221
PILOT	-	140,099	-	134,793
Cable Franchise Fees	-	59,718	-	62,498
Fines	1,674	13,529	1,179	10,641
Interest	3,564	16,311	342	1,542
Rent	2,775	29,610	3,165	28,625
ARPA	-	-	256,935	257,745
Certification Fees	450	4,300	450	6,050
Variance Fees	-	-	-	1,000
Police Reports	75	620	225	820
Police Services Reimb	-	6,644	-	1,050
Permits	3,528	46,366	3,351	84,289
W/C Reimbursement	-	21,692	-	-
State Pension Aid	180,665	180,665	170,955	170,955
State Fire Aid	29,761	29,761	29,873	29,873
Non-Revenue Receipts	-	1,030	582	11,271
Debt Proceeds	-	-	-	49,551
Refunds - PY Expenditures	-	-	-	7,605
Interfund Transfers	-	-	25	25
Total General Fund	278,116	2,608,418	542,130	2,823,554

Recreation Fund:				
Interest	119	488	25	136
Rent	-	4,750	-	4,900
Fire Tax Fund:				
Real Estate Taxes	427	59,197	341	59,542
Library Tax Fund:				
Real Estate Taxes	5	5	341	59,542
Borough Escrow Fund:				
Interest	2,890	8,855	297	1,648
Capital Reserve Fund:				
Interest	963	2,182	198	1,081
Highway Aid Fund:				
Interest	1,191	3,575	32	130
Liquid Fuels	-	126,127	-	122,011
Turnback Payment	-	2,280	-	2,280

Escrow Account Activity

Starting balance, 9/1/23	704,195
Interest	2,890
Deposits	-
Engineering fees	(8,436)
Legal fees	-
Ending balance, 9/30/23	698,649

Telford Borough
Expenditure Listing
September 2023

GENERAL FUND:

21st CENTURY MEDIA-PHILLY CLUS	204.46	MOYER & SON INC	2,316.71
ADVANCE AUTO PART PROFESSIONAL	49.86	MOYER INDOOR/OUTDOOR	391.73
ADVANCED COLOR & GRIND, LLC	1,656.00	NACEVILLE MATERIALS	505.76
ALTEK BUSINESS SYSTEMS, INC	841.00	NORTH PENN CATERING	1,857.00
ARMOUR & SONS ELECTRIC, INC	2,081.07	NORTH PENN GUN CLUB	315.00
ARRO CONSULTING, INC.	656.33	PA MERS	7,161.25
AT&T MOBILITY	40.89	PA STATE ASSOCIATION OF BOROUG	50.00
B & D COMMERCIAL CLEANING	850.00	PPL UTILITIES	6,030.63
BOSTON MUTUAL LIFE INS CO	71.25	PRI Management Group	438.00
BRITTON INDUSTRIES	97.08	QUILL CORPORATION	221.48
CLEMENS UNIFORM RENTAL	108.90	Rahn-Lawn & Landscape Inc.	2,191.70
COAST TO COAST SOLUTIONS	242.64	RAIFSNIDER EXTERMINATING	95.00
COMCAST CABLE	549.80	RANDALL S FLOYD	672.73
COMMONWEALTH OF PA	500.00	REPUBLIC SERVICES #320	277.19
CRAFCO, INC.	1,777.50	SCATTONS HEATING & COOLING	3,460.00
DANIEL S. FOX	246.97	SECURITY ON-LINE SYSTEMS, INC.	840.00
Dark Horse Associates	249.00	STANDARD INSURANCE CO	1,955.67
Dauphin County Bar Association	25.00	STAPLES CREDIT PLAN	42.39
DAVIDHEISERS INC	40.00	STYER ASSOCIATES	4,589.25
DB FIREARMS	1,703.00	TELFORD HAPPENINGS, INC.	3,750.00
DISPLAY AND SIGN CENTER INC	686.00	TELFORD VOL F C RELIEF ASSOC	29,761.28
DS AUTOMOTIVE, LLC	75.00	THE MORNING CALL	15.67
DVHT	30,534.42	TIMONEY KNOX, LLP	3,782.90
Elan Financial Services	150.54	T-MOBILE	18.98
ENNIS-FLINT, INC.	1,141.77	TORI M. ADAMS	612.10
ESTECH SYSTEMS INC	381.14	TRUMBAUERS LAWN & REC, INC	180.59
GALCO BUSINESS COMMUNICATIONS,	116.90	VERIZON	421.63
HIGHWAY MATERIALS, INC.	680.38	VERIZON WIRELESS	120.03
HOME DEPOT DEPT 322502699469	382.84	WHEELS AUTOMOTIVE	936.72
JOBSITE PRODUCTS, INC.	1,315.45	WILLIAM ASHLEY	100.00
JS STOVER BEVERAGES	80.86	Y-PERS	419.41
KEYSTONE FIRE PROTECTION CO	411.00		129,645.41
KEYSTONE MUNICIPAL SVCS, INC.	2,860.00	LIQUID FUELS FUND:	
LANDIS BLOCK & CONCRETE	64.05	ASPHALT MAINT SOLUTIONS, LLC	135,819.91
LANSDALE POLICE DEPT	150.00		
LOGAN KIRIPOSKI, INC	1,300.00		
MCDONALD UNIFORM CO., INC.	259.48	PAYROLL	122,129.22
MICHALAK SERVICE STATION, INC	2,377.98	PAYROLL TAX	8,687.00
MISSIONSQUARE-301626	1,156.05	TOTAL EXPENDITURES	396,281.54

Telford Borough

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Balance Sheet

10/03/2023

9:39 AM

Period: 9 Year: 2023

Fund	Account Number	Debits	Credits
01	GENERAL FUND		
01-100-000	CASH IN BANK-CHECKING	\$258,151.30	
01-101-000	PLGIT - General fund	\$756,447.40	
01-101-003	PLGIT - PD HSA	\$33.73	
01-103-000	CASH - QNB	\$8,137.61	
01-104-000	GRANT FUND	\$517,027.00	
01-105-000	PETTY CASH	\$100.00	
01-106-000	PETTY CASH - POLICE DEPT	\$100.00	
01-107-000	MONEY MARKET	\$3,664.91	
01-112-000	PAYROLL CLEARING	\$1,060.67	
01-113-000	TELFORD BORO-PD HEALTH SVG	\$69,952.70	
01-114-000	TBPD DONATION FUND	\$4,701.80	
01-120-000	AUTHORITY PAYROLL	\$18,633.20	
01-122-000	ACCOUNTS RECEIVABLE	\$4,025.71	
01-130-700	DUE FROM SEWER CAPITAL	\$9,945.00	
	Asset Total:	\$1,651,981.03	
01-211-000	DUE TO CAPITAL RESERVE FUND		\$40,000.00
01-213-000	DUE TO LIBRARY FUND		\$35.39
01-215-000	DUE TO FIRE COMPANY TAXATION		\$456.55
01-217-000	DUE TO TB AUTHORITY		\$20,349.43
01-220-000	SOCIAL SECURITY		\$21.35
01-221-000	FEDERAL WITHHOLDING	\$975.95	
01-222-000	STATE INCOME TAX	\$21.34	
01-224-000	PA STATE UNEMPLOYMENT INS		\$376.99
01-225-000	EARNED INCOME TAX		\$6,228.04
01-226-000	MERS-NONUNIFORMED		\$6,380.94
01-227-000	I.C.M.A. RETIREMENT		\$1,443.00
01-228-000	METLIFE DEFERRED COMP		\$4,983.39
01-230-600	DUE TO WATER CAPITAL	\$39,203.76	
01-231-000	INSURANCE		\$1,032.00
01-232-000	CHILD SUPPORT		\$328.62
01-233-000	HOSPITALIZATION WITHHOLDING		\$12,603.92
01-234-000	MERS - POLICE		\$2,825.36
01-236-000	PD HEALTH SAVINGS ACCT		\$68,000.00
01-239-000	LOCAL SERVICES TAX		\$357.00
01-240-000	ACCOUNTS PAYABLE	\$5,608.65	
01-244-000	DEFERRED REVENUE		\$513,870.72
01-279-000	FUND OPERATING BALANCE		\$359,204.20
01-279-100	REVENUE CONTROL ACCOUNT		\$2,608,417.38
01-279-200	EXPENSE CONTROL ACCOUNT	\$1,949,123.55	
	Liability Total:	\$1,994,933.25	\$3,646,914.28
	Fund Total:	\$3,646,914.28	\$3,646,914.28

Telford Borough
Statement of Revenues and Expenditures - Compared to Budget
Year (2023) Period (9)

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10/03/2023

9:40 AM

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01 GENERAL FUND						
Revenue						
REAL PROPERTY TAXES						
01-301-100	REAL ESTATE TAXES - CURRENT	\$1,342,970.00	\$0.00	\$1,355,740.89	100.95%	(\$12,770.89)
01-301-300	REAL ESTATE TAXES - DELINQUE	\$21,925.00	\$0.00	\$2,662.57	12.14%	\$19,262.43
01-301-500	REAL ESTATE TAXES - LIENED	\$9,000.00	\$0.00	\$3,252.79	36.14%	\$5,747.21
01-301-600	REAL ESTATE TAXES - INTERIM	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
	Subtotal	\$1,375,895.00	\$0.00	\$1,361,656.25	98.97%	\$14,238.75
LOCAL TAX ENABLING ACT 511						
01-310-030	PER CAPITA TAXES - DELINQUEN	\$20.00	\$0.00	\$10.50	52.50%	\$9.50
01-310-050	LOCAL SERVICES TAX	\$63,500.00	\$232.52	\$52,020.63	81.92%	\$11,479.37
01-310-100	REAL ESTATE TRANSFER TAXES	\$110,000.00	\$8,935.15	\$81,011.20	73.65%	\$28,988.80
01-310-210	EARNED INCOME TAXES - CURRE	\$650,000.00	\$46,456.36	\$563,372.52	86.67%	\$86,627.48
	Subtotal	\$823,520.00	\$55,624.03	\$696,414.85	84.57%	\$127,105.15
PENALTY & INTEREST-DELIN ACCTS						
01-319-010	REAL ESTATE TAX - PENALTIES &	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
01-319-100	PER CAPITA TAX - PENALTIES & I	\$0.00	\$0.00	\$0.50	0.00%	(\$0.50)
	Subtotal	\$3,500.00	\$0.00	\$0.50	0.01%	\$3,499.50
BUSINESS LICENSES & PERMITS						
01-321-610	PEDDLERS	\$200.00	\$0.00	\$210.00	105.00%	(\$10.00)
01-321-800	CABLE TELEVISION FRANCHISE	\$82,800.00	\$0.00	\$59,717.89	72.12%	\$23,082.11
	Subtotal	\$83,000.00	\$0.00	\$59,927.89	72.20%	\$23,072.11
FINES						
01-331-110	VEHICLE CODE VIOLATIONS	\$1,600.00	\$0.00	\$1,925.05	120.32%	(\$325.05)
01-331-120	VIOLATIONS, ORDINANCES & RES	\$3,200.00	\$0.00	\$2,154.36	67.32%	\$1,045.64
01-331-130	DISTRICT JUSTICE	\$8,000.00	\$1,673.98	\$9,449.19	118.11%	(\$1,449.19)
	Subtotal	\$12,800.00	\$1,673.98	\$13,528.60	105.69%	(\$728.60)
INTEREST EARNINGS						
01-341-000	INTEREST EARNINGS	\$3,300.00	\$3,563.79	\$16,310.87	494.27%	(\$13,010.87)
	Subtotal	\$3,300.00	\$3,563.79	\$16,310.87	494.27%	(\$13,010.87)
RENTS AND ROYALTIES						
01-342-100	RENT OF LAND	\$2,100.00	\$50.00	\$750.00	35.71%	\$1,350.00
01-342-200	RENT OF BUILDINGS	\$34,060.00	\$2,725.00	\$28,860.00	84.73%	\$5,200.00
	Subtotal	\$36,160.00	\$2,775.00	\$29,610.00	81.89%	\$6,550.00
Department 352						
01-352-530	AMERICAN RESCUE ACT GRANT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
ST CAPITAL & OPERATING GRANTS						
01-354-030	STREET & HIGHWAY GRANTS	\$6,250.00	\$0.00	\$0.00	0.00%	\$6,250.00
	Subtotal	\$6,250.00	\$0.00	\$0.00	0.00%	\$6,250.00

Telford Borough
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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
ST SHRED REV & ENTITLEMENTS						
01-355-010	PUBLIC UTILITY REALTY TAX	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
01-355-080	ALCOHOLIC BEVERAGES TAXES	\$400.00	\$0.00	\$0.00	0.00%	\$400.00
01-355-120	FOREIGN CASUALTY INS. PREMIU	\$170,955.00	\$180,664.53	\$180,664.53	105.68%	(\$9,709.53)
01-355-140	FOREIGN CASUALTY INS PREMIU	\$29,900.00	\$29,761.28	\$29,761.28	99.54%	\$138.72
	Subtotal	\$203,255.00	\$210,425.81	\$210,425.81	103.53%	(\$7,170.81)
LOCAL GOV UNIT SHARED REV/ENT						
01-358-030	OTHER GRANTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-358-080	RECYCLING GRANT PROCEEDS	\$9,000.00	\$0.00	\$0.00	0.00%	\$9,000.00
	Subtotal	\$9,000.00	\$0.00	\$0.00	0.00%	\$9,000.00
PAYMENT IN LIEU OF TAXES						
01-359-000	PAYMENTS IN LIEU OF TAXES	\$134,790.00	\$0.00	\$140,098.60	103.94%	(\$5,308.60)
	Subtotal	\$134,790.00	\$0.00	\$140,098.60	103.94%	(\$5,308.60)
GENERAL GOVERNMENT						
01-361-310	SUBDIVISION FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-361-330	VARIANCE FEES	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-361-400	CERTIFICATION FEES	\$8,000.00	\$450.00	\$4,300.00	53.75%	\$3,700.00
01-361-540	MAPS & ORDINANCES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$9,000.00	\$450.00	\$4,300.00	47.78%	\$4,700.00
PUBLIC SAFETY						
01-362-110	POLICE REPORTS	\$700.00	\$75.00	\$620.00	88.57%	\$80.00
01-362-111	POLICE SERVICES REIMBURSEM	\$1,200.00	\$0.00	\$6,448.51	537.38%	(\$5,248.51)
01-362-150	POLICE SERVICES	\$250.00	\$0.00	\$195.00	78.00%	\$55.00
01-362-410	BUILDING PERMITS	\$24,000.00	\$2,058.00	\$25,577.50	106.57%	(\$1,577.50)
01-362-430	PLUMBING PERMITS	\$3,350.00	\$0.00	\$0.00	0.00%	\$3,350.00
01-362-460	OTHER PERMITS AND FEES	\$17,300.00	\$1,470.00	\$20,581.00	118.97%	(\$3,281.00)
01-362-470	W/C REIMBURSEMEN	\$18,260.00	\$0.00	\$21,692.00	118.80%	(\$3,432.00)
	Subtotal	\$65,060.00	\$3,603.00	\$75,114.01	115.45%	(\$10,054.01)
NON-REVENUE RECEIPTS						
01-381-000	NON-REVENUE RECEIPTS	\$1,000.00	\$0.00	\$1,030.00	103.00%	(\$30.00)
	Subtotal	\$1,000.00	\$0.00	\$1,030.00	103.00%	(\$30.00)
OTHER FINANCING SERVICES						
01-391-000	MATERIALS & SERVICES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-391-200	AUTHORITY PENSION REIM	\$89,575.00	\$0.00	\$0.00	0.00%	\$89,575.00
01-391-300	ESCROW FUND TRANSFER	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-391-350	HIGHWAY AID TRANSFER	\$246,095.00	\$0.00	\$0.00	0.00%	\$246,095.00
01-391-930	RECREATION FUND TRANSFER	\$18,500.00	\$0.00	\$0.00	0.00%	\$18,500.00
01-391-940	CAP RESERVE TRANSFER	\$75,800.00	\$0.00	\$0.00	0.00%	\$75,800.00
	Subtotal	\$430,970.00	\$0.00	\$0.00	0.00%	\$430,970.00
TRANSFERS						
01-392-010	Transfer from Liquid Fuels	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
PROCEEDS OF LONG-TERM DEBT						

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01-393-010	PROCEED - GEN LONG TERM DEB	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-393-020	PROCEED- GEN SHORT TERM DE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
PROCEEDS OF SHORT-TERM DEBT						
01-394-000	REFUNDS - PRIOR YEAR EXPENDI	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
	Subtotal	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
CASH BALANCE FORWARDED						
01-399-000	UNAPPROPRIATED BALANCE FRO	\$32,000.00	\$0.00	\$0.00	0.00%	\$32,000.00
	Subtotal	\$32,000.00	\$0.00	\$0.00	0.00%	\$32,000.00
Total GENERAL FUND Revenues:		\$3,230,000.00	\$278,115.61	\$2,608,417.38	80.76%	\$621,582.62
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Total GENERAL FUND Revenues:		\$3,230,000.00	\$278,115.61	\$2,608,417.38		\$621,582.62
Total GENERAL FUND Expenditures:		\$3,228,860.00	\$309,434.55	\$1,949,123.55		\$1,279,736.45
Total GENERAL FUND Fund Balance:		\$1,140.00	(\$31,318.94)	\$659,293.83		(\$658,153.83)

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
Expenditure						
LEGISLATIVE BODY						
01-400-240	MATERIALS & SUPPLIES	\$100.00	\$0.00	\$0.00	0.00%	\$100.00
01-400-340	ADVERTISING, PRINTING, AND BI	\$3,700.00	\$15.67	\$2,920.61	78.94%	\$779.39
01-400-420	DUES, SUBSCRIPTIONS, AND ME	\$1,040.00	\$50.00	\$1,135.00	109.13%	(\$95.00)
01-400-460	MEETINGS & CONFERENCES	\$4,520.00	(\$150.00)	\$1,065.15	23.57%	\$3,454.85
01-400-490	OTHER	\$300.00	\$0.00	\$20,000.00	6666.67%	(\$19,700.00)
01-400-510	EXPENSE CONTRIBUTION	\$600.00	\$100.00	\$0.00	0.00%	\$600.00
	Subtotal	\$10,260.00	\$15.67	\$25,120.76	244.84%	(\$14,860.76)
ADMINISTRATION						
01-401-121	WAGES - BOROUGH MANAGER	\$62,550.00	\$6,028.80	\$58,168.60	93.00%	\$4,381.40
01-401-140	WAGES - OFFICE	\$98,435.00	\$8,846.10	\$86,395.94	87.77%	\$12,039.06
01-401-210	OFFICE SUPPLIES	\$2,825.00	\$121.94	\$3,057.10	108.22%	(\$232.10)
01-401-240	MATERIALS & SUPPLIES	\$2,000.00	\$0.00	\$530.84	26.54%	\$1,469.16
01-401-260	MINOR EQUIPMENT	\$500.00	\$0.00	\$45.57	9.11%	\$454.43
01-401-310	PROFESSIONAL SERVICES	\$0.00	\$209.25	(\$9,196.63)	0.00%	\$9,196.63
01-401-313	ENGINEERING	\$1,500.00	\$0.00	\$492.15	32.81%	\$1,007.85
01-401-321	TELEPHONE	\$4,360.00	\$691.74	\$6,208.54	142.40%	(\$1,848.54)
01-401-325	POSTAGE, PRINTING & ADV	\$4,025.00	\$0.00	\$1,178.94	29.29%	\$2,846.06
01-401-350	INSURANCE & BONDING	\$4,750.00	\$0.00	\$4,482.00	94.36%	\$268.00
01-401-374	MACHINERY & EQUIPMENT REPAI	\$3,090.00	\$309.46	\$3,073.52	99.47%	\$16.48
01-401-375	VEHICLE EQUIP & REPAIR	\$0.00	\$0.00	\$413.82	0.00%	(\$413.82)
01-401-380	SOFTWARE LEASE	\$2,590.00	\$15.89	\$2,841.42	109.71%	(\$251.42)
01-401-381	OFFICE EQUIPMENT LEASE	\$3,475.00	\$110.83	\$1,752.85	50.44%	\$1,722.15
01-401-420	DUES, SUBSCRIPTIONS	\$2,500.00	\$0.00	\$1,975.00	79.00%	\$525.00
01-401-460	MEETINGS & CONFERENCES	\$1,595.00	\$1,615.48	\$2,162.55	135.58%	(\$567.55)
01-401-490	OTHER OPERATING SUPPLIES	\$1,265.00	\$19.66	\$421.55	33.32%	\$843.45
01-401-700	WEBSITE DESIGN	\$750.00	\$0.00	\$3,640.20	485.36%	(\$2,890.20)
01-401-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$2,729.00	0.00%	(\$2,729.00)
	Subtotal	\$196,210.00	\$17,969.15	\$170,372.96	86.83%	\$25,837.04
FINANCIAL ADMINISTRATION						
01-402-311	ACCOUNTING & AUDITING	\$10,650.00	\$4,380.00	\$10,580.00	99.34%	\$70.00
	Subtotal	\$10,650.00	\$4,380.00	\$10,580.00	99.34%	\$70.00
TAX COLLECTION						
01-403-114	WAGES - TAX COLLECTION	\$8,400.00	\$700.00	\$6,300.00	75.00%	\$2,100.00
01-403-240	MATERIALS & SUPPLIES	\$850.00	\$0.00	\$0.00	0.00%	\$850.00
01-403-316	EARNED INCOME TAX COLLECTO	\$7,150.00	\$0.00	\$5,694.74	79.65%	\$1,455.26
01-403-317	LOCAL SERVICES TAX COLLECTO	\$1,115.00	\$0.00	\$1,161.95	104.21%	(\$46.95)
01-403-350	INSURANCE & BONDING	\$295.00	\$0.00	\$295.00	100.00%	\$0.00
01-403-460	MEETINGS & CONFERENCES	\$175.00	\$0.00	\$0.00	0.00%	\$175.00
	Subtotal	\$17,985.00	\$700.00	\$13,451.69	74.79%	\$4,533.31
LAW						
01-404-314	PROFESSIONAL & LEGAL SERVIC	\$17,500.00	\$3,782.90	\$21,276.75	121.58%	(\$3,776.75)
01-404-460	MEETINGS & CONFERENCES	\$20.00	\$0.00	\$0.00	0.00%	\$20.00
	Subtotal	\$17,520.00	\$3,782.90	\$21,276.75	121.44%	(\$3,756.75)
GENL GOVT BUILDINGS & PLANT						

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01-409-140	WAGES - MAINTENANCE	\$17,000.00	\$1,690.59	\$14,412.03	84.78%	\$2,587.97
01-409-226	CLEANING SUPPLIES	\$450.00	\$0.00	\$0.00	0.00%	\$450.00
01-409-240	MATERIAL & SUPPLIES	\$500.00	\$136.00	\$635.33	127.07%	(\$135.33)
01-409-310	OTHER PROFESSIONAL SERVICE	\$6,775.00	\$506.00	\$4,675.75	69.01%	\$2,099.25
01-409-361	ELECTRICITY	\$17,300.00	\$593.68	\$11,468.53	66.29%	\$5,831.47
01-409-365	SOLID WASTE	\$3,000.00	\$277.19	\$2,289.67	76.32%	\$710.33
01-409-371	LAND MAINTENANCE	\$250.00	\$2,191.70	\$2,264.72	905.89%	(\$2,014.72)
01-409-372	COMMUNITY BLDG.	\$3,750.00	\$12.00	\$662.86	17.68%	\$3,087.14
01-409-373	BUILDING REPAIR	\$1,000.00	\$0.00	\$2,330.81	233.08%	(\$1,330.81)
01-409-374	MACHINERY & EQUIPMENT REPAI	\$3,900.00	\$30.00	\$1,958.21	50.21%	\$1,941.79
01-409-376	TRAIN STATION BLDG	\$9,900.00	\$0.00	\$7,092.48	71.64%	\$2,807.52
01-409-452	JANITORIAL SERVICE	\$16,380.00	\$0.00	\$7,742.00	47.26%	\$8,638.00
01-409-610	CAPITAL EXP. (OFFICE IMP)	\$54,300.00	\$3,527.50	\$11,752.37	21.64%	\$42,547.63
01-409-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$134,505.00	\$8,964.66	\$67,284.76	50.02%	\$67,220.24
POLICE						
01-410-122	WAGES - POLICE CHIEF	\$129,820.00	\$12,256.65	\$97,901.87	75.41%	\$31,918.13
01-410-130	CONTRA-WAGE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-133	WAGES - DETECTIVE	\$138,295.00	\$13,162.58	\$101,304.36	73.25%	\$36,990.64
01-410-134	WAGES - PATROLMEN	\$486,340.00	\$41,745.37	\$325,444.34	66.92%	\$160,895.66
01-410-135	WAGES - PATROLMEN PART-TIME	\$64,325.00	\$11,636.12	\$91,422.38	142.13%	(\$27,097.38)
01-410-140	WAGES - SECRETARY	\$87,475.00	\$5,390.98	\$39,921.89	45.64%	\$47,553.11
01-410-156	HEALTH/HOSPITALIZATION INSUR	\$215,620.00	\$16,250.17	\$118,611.04	55.01%	\$97,008.96
01-410-159	LIFE & DISABILITY INSURANCE	\$8,855.00	\$1,886.88	\$6,790.89	76.69%	\$2,064.11
01-410-160	PENSION	\$63,482.00	\$0.00	(\$11.67)	-0.02%	\$63,493.67
01-410-161	SOCIAL SECURITY	\$60,515.00	\$5,935.58	\$48,706.12	80.49%	\$11,808.88
01-410-163	POLICE HEALTH SAVINGS ACCT	\$6,000.00	\$0.00	\$0.00	0.00%	\$6,000.00
01-410-164	WORKERS COMP INS.	\$56,970.00	\$0.00	\$0.00	0.00%	\$56,970.00
01-410-210	OFFICE SUPPLIES	\$1,800.00	\$221.48	\$744.67	41.37%	\$1,055.33
01-410-231	GASOLINE	\$14,000.00	\$1,364.11	\$9,826.86	70.19%	\$4,173.14
01-410-238	UNIFORMS	\$5,000.00	\$759.76	\$1,842.78	36.86%	\$3,157.22
01-410-240	MATERIALS & SUPPLIES/OPERATI	\$6,000.00	\$1,962.68	\$4,254.62	70.91%	\$1,745.38
01-410-260	MINOR EQUIPMENT	\$1,500.00	\$325.10	\$3,287.95	219.20%	(\$1,787.95)
01-410-321	TELEPHONE	\$7,220.00	\$407.83	\$6,998.76	96.94%	\$221.24
01-410-326	OFFICE EQUIP & REPAIR	\$14,355.00	\$710.70	\$9,745.32	67.89%	\$4,609.68
01-410-327	RADIO EQUIP	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-375	VEHICLE MAINT & SUPPLIES	\$12,800.00	\$2,502.84	\$16,081.47	125.64%	(\$3,281.47)
01-410-420	DUES, SUBSCRIPTIONS, MEMBER	\$5,615.00	\$0.00	\$5,435.00	96.79%	\$180.00
01-410-440	LAUNDRY & DRY CLEANING	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
01-410-460	MEETINGS, CONF. & SCHOOLING	\$13,800.00	\$1,251.45	\$8,600.01	62.32%	\$5,199.99
01-410-490	OTHER SERVICES	\$15,055.00	\$2,251.03	\$11,089.38	73.66%	\$3,965.62
01-410-521	S.P.C.A.	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-410-522	NORTH PENN TACTICAL RESISTA	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
01-410-700	WEBSITE DESIGN/MAINT	\$400.00	\$0.00	\$529.08	132.27%	(\$129.08)
01-410-740	MACHINERY & EQUIPMENT	\$2,200.00	\$0.00	\$1,239.27	56.33%	\$960.73
	Subtotal	\$1,421,692.00	\$120,021.31	\$909,766.39	63.99%	\$511,925.61
FIRE						
01-411-140	RELIEF ASSOCIATION	\$29,900.00	\$29,761.28	\$29,761.28	99.54%	\$138.72
01-411-164	WORKER'S COMP. INS.	\$33,640.00	\$0.00	\$0.00	0.00%	\$33,640.00
01-411-521	NORTH PENN GOODWILL	\$500.00	\$0.00	\$0.00	0.00%	\$500.00

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	Subtotal	\$64,040.00	\$29,761.28	\$29,761.28	46.47%	\$34,278.72
PROTECTIVE INSPECTION						
01-413-310	PROFESSIONAL SERVICES	\$27,500.00	\$1,820.00	\$15,980.00	58.11%	\$11,520.00
	Subtotal	\$27,500.00	\$1,820.00	\$15,980.00	58.11%	\$11,520.00
PLANNING AND ZONING						
01-414-310	PROFESSIONAL SERVICES	\$2,000.00	\$0.00	\$227.50	11.38%	\$1,772.50
01-414-325	POSTAGE & SUPPLIES	\$50.00	\$0.00	\$0.00	0.00%	\$50.00
01-414-342	ADVERTISING & PRINTING	\$1,000.00	\$0.00	\$1,677.92	167.79%	(\$677.92)
01-414-460	OTHER SERVICES	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00
	Subtotal	\$6,050.00	\$0.00	\$1,905.42	31.49%	\$4,144.58
HEALTH						
01-421-164	WORKER'S COMP. INS.	\$1,310.00	\$0.00	\$0.00	0.00%	\$1,310.00
01-421-523	AMBULANCE	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
	Subtotal	\$3,810.00	\$0.00	\$0.00	0.00%	\$3,810.00
HIWAY - GENERAL SERVICES						
01-430-140	WAGES - MAINTENANCE	\$24,750.00	\$3,278.70	\$17,712.85	71.57%	\$7,037.15
01-430-141	WAGES - PUBLIC WORKS DIRECT	\$38,920.00	\$3,649.00	\$31,265.15	80.33%	\$7,654.85
01-430-231	GASOLINE	\$7,000.00	\$1,150.83	\$6,827.72	97.54%	\$172.28
01-430-238	UNIFORMS	\$2,150.00	\$108.90	\$1,125.78	52.36%	\$1,024.22
01-430-240	MATERIALS & SUPPLIES	\$300.00	\$19.96	\$1,821.69	607.23%	(\$1,521.69)
01-430-260	SMALL TOOLS & MINOR EQUIPME	\$500.00	\$0.00	\$219.70	43.94%	\$280.30
01-430-313	ENGINEERING SERVICES	\$7,500.00	\$468.83	\$19,212.04	256.16%	(\$11,712.04)
01-430-327	RADIO EQUIPMENT	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-430-374	MACHINERY & EQUIPMENT REPAI	\$500.00	\$0.00	\$649.53	129.91%	(\$149.53)
01-430-375	VEHICLE MAINT & EXP	\$2,000.00	\$0.00	\$1,618.37	80.92%	\$381.63
01-430-420	DUES, SUBSCRIPTIONS, MEMBER	\$275.00	\$0.00	\$233.50	84.91%	\$41.50
01-430-460	MEETINGS & CONFERENCES	\$600.00	(\$679.76)	(\$399.76)	-66.63%	\$999.76
01-430-490	OTHER	\$870.00	\$0.00	\$100.00	11.49%	\$770.00
01-430-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$85,615.00	\$7,996.46	\$80,386.57	93.89%	\$5,228.43
CLEANING OF STREETS & GUTTERS						
01-431-140	WAGES - STREET & GUTTER CLE	\$22,000.00	\$246.89	\$4,254.79	19.34%	\$17,745.21
01-431-374	MACHINERY & EQUIPMENT REPAI	\$4,000.00	\$0.00	\$1,167.26	29.18%	\$2,832.74
	Subtotal	\$26,000.00	\$246.89	\$5,422.05	20.85%	\$20,577.95
HIWAY - SNOW & ICE REMOVAL						
01-432-140	WAGES - SNOW REMOVAL	\$20,500.00	\$0.00	\$154.54	0.75%	\$20,345.46
01-432-245	HIGHWAY SUPPLIES	\$20,000.00	\$0.00	\$4,951.14	24.76%	\$15,048.86
01-432-374	MACHINERY & EQUIPMENT REPAI	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
01-432-740	MCHINERY & EQUIPMENT PUR	\$12,500.00	\$0.00	\$9,985.00	79.88%	\$2,515.00
	Subtotal	\$54,500.00	\$0.00	\$15,090.68	27.69%	\$39,409.32
TRAFFIC SIGNALS & STREET SIGNS						
01-433-140	WAGES - STREET SIGNS & TRAF	\$6,000.00	\$350.38	\$7,161.33	119.36%	(\$1,161.33)
01-433-240	MATERIALS & SUPPLIES	\$2,000.00	\$0.00	\$3,827.11	191.36%	(\$1,827.11)
01-433-361	ELECTRICITY - TRAF SIG	\$1,100.00	\$0.00	\$77.40	7.04%	\$1,022.60

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10/03/2023

9:40 AM

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01-433-374	MACHINERY & EQUIPMENT REPAIR	\$1,000.00	\$0.00	\$1,435.17	143.52%	(\$435.17)
	Subtotal	\$10,100.00	\$350.38	\$12,501.01	123.77%	(\$2,401.01)
HIWAY - STREET LIGHTING						
01-434-361	ELECTRICITY - ST LIGHTING	\$46,500.00	\$4,394.90	\$39,692.47	85.36%	\$6,807.53
	Subtotal	\$46,500.00	\$4,394.90	\$39,692.47	85.36%	\$6,807.53
SIDEWALKS AND CROSSWALKS						
01-435-140	WAGES - SIDEWALK & CROSSWALKS	\$5,500.00	\$0.00	\$209.98	3.82%	\$5,290.02
01-435-240	MATERIALS & SUPPLIES	\$7,000.00	\$42.55	\$42.55	0.61%	\$6,957.45
	Subtotal	\$12,500.00	\$42.55	\$252.53	2.02%	\$12,247.47
STORM SEWERS AND DRAINS						
01-436-140	WAGES - MAINT. STORM DRAINS	\$15,000.00	\$2,091.29	\$11,609.45	77.40%	\$3,390.55
01-436-240	MATERIALS & SUPPLIES	\$5,000.00	\$961.88	\$3,468.54	69.37%	\$1,531.46
	Subtotal	\$20,000.00	\$3,053.17	\$15,077.99	75.39%	\$4,922.01
MAINT/REPAIR TO HWAY & BRIDGES						
01-438-140	WAGES - MAINT. STREETS & BRIDGES	\$22,000.00	\$1,715.39	\$23,985.43	109.02%	(\$1,985.43)
01-438-240	MATERIALS & SUPPLIES	\$36,410.00	\$2,919.27	\$6,565.75	18.03%	\$29,844.25
01-438-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-438-619	HANDICAP RAMPS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$58,410.00	\$4,634.66	\$30,551.18	52.30%	\$27,858.82
CONSTRUCTION AND REBUILDING						
01-439-140	WAGES - CONST. STREETS & BRIDGES	\$2,500.00	\$0.00	\$70.90	2.84%	\$2,429.10
01-439-240	MATERIALS & SUPPLIES	\$150,495.00	\$0.00	\$0.00	0.00%	\$150,495.00
	Subtotal	\$152,995.00	\$0.00	\$70.90	0.05%	\$152,924.10
PARKING FACILITIES						
01-445-140	WAGES - PARKING FACILITIES	\$3,500.00	\$721.86	\$1,604.30	45.84%	\$1,895.70
01-445-240	MATERIALS & SUPPLIES	\$8,500.00	\$0.00	\$179.78	2.12%	\$8,320.22
01-445-361	ELECTRICITY	\$2,050.00	\$236.81	\$2,220.29	108.31%	(\$170.29)
	Subtotal	\$14,050.00	\$958.67	\$4,004.37	28.50%	\$10,045.63
STORM SEWER & FLOOD CONTROL						
01-446-140	WAGES - STORM WATER MANAG.	\$3,500.00	\$1,950.71	\$4,435.05	126.72%	(\$935.05)
01-446-240	MATERIALS & SUPPLIES	\$500.00	\$77.30	\$4,852.22	970.44%	(\$4,352.22)
01-446-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$4,000.00	\$2,028.01	\$9,287.27	232.18%	(\$5,287.27)
PARKS						
01-454-140	WAGES - MAINT. PARKS	\$55,000.00	\$6,667.81	\$45,803.97	83.28%	\$9,196.03
01-454-231	GASOLINE	\$1,800.00	\$116.20	\$819.25	45.51%	\$980.75
01-454-240	MATERIALS & SUPPLIES	\$11,000.00	\$2,471.90	\$5,723.80	52.03%	\$5,276.20
01-454-260	SMALL TOOLS & MINOR EQUIPMENT	\$1,895.00	\$0.00	\$1,127.18	59.48%	\$767.82
01-454-361	ELECTRICITY	\$3,835.00	\$3.31	\$1,431.27	37.32%	\$2,403.73
01-454-374	MACHINERY & EQUIPMENT REPAIR	\$3,000.00	\$1,117.31	\$3,003.73	100.12%	(\$3.73)
01-454-380	EQUIPMENT RENTALS	\$9,600.00	\$1,300.00	\$11,625.00	121.09%	(\$2,025.00)
01-454-740	MACHINE & EQUIP. PURCHASE	\$0.00	\$0.00	\$5,391.54	0.00%	(\$5,391.54)

Telford Borough
Statement of Revenues and Expenditures - Compared to Budget
Year (2023) Period (9)

Page 8 of 8

10/03/2023

9:40 AM

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
Subtotal		\$86,130.00	\$11,676.53	\$74,925.74	86.99%	\$11,204.26
CIVIL & MILITARY CELEBRATIONS						
01-457-140	WAGES	\$5,000.00	\$0.00	\$1,429.01	28.58%	\$3,570.99
01-457-240	MATERIALS & SUPPLIES	\$350.00	\$0.00	\$0.00	0.00%	\$350.00
01-457-326	DECORATIONS	\$2,000.00	\$0.00	\$171.50	8.58%	\$1,828.50
01-457-361	ELECTRICITY	\$600.00	\$0.00	\$0.00	0.00%	\$600.00
Subtotal		\$7,950.00	\$0.00	\$1,600.51	20.13%	\$6,349.49
CONSERVATION & DEVELOPMENT						
01-460-310	PROFESSIONAL SERVICES	\$60,000.00	\$3,750.00	\$56,250.00	93.75%	\$3,750.00
Subtotal		\$60,000.00	\$3,750.00	\$56,250.00	93.75%	\$3,750.00
DEBT PRINCIPAL						
01-471-100	GENERAL OBLIGATION PRINCIPA	\$68,595.00	\$0.00	\$60,980.80	88.90%	\$7,614.20
01-471-200	GEN OBLIGATION INTEREST	\$39,315.00	\$0.00	\$20,544.44	52.26%	\$18,770.56
Subtotal		\$107,910.00	\$0.00	\$81,525.24	75.55%	\$26,384.76
WATER OTHER						
01-473-100	FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Subtotal		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
INSURANCE						
01-486-352	LIABILITY & PROPERTY	\$93,475.00	\$0.00	\$55,938.00	59.84%	\$37,537.00
01-486-353	W/C INS	\$23,370.00	\$0.00	\$720.00	3.08%	\$22,650.00
Subtotal		\$116,845.00	\$0.00	\$56,658.00	48.49%	\$60,187.00
EMPLOYEE BENEFITS						
01-487-155	PA UNEMPLOY COMP	\$0.00	\$0.00	\$1,758.30	0.00%	(\$1,758.30)
01-487-156	MEDICAL & DENTAL	\$136,780.00	\$78,477.12	\$168,677.86	123.32%	(\$31,897.86)
01-487-158	EMPLOYEE ASSISTANCE PROGR	\$975.00	\$0.00	\$957.00	98.15%	\$18.00
01-487-159	LIFE & DISABILITY INSURANCE	\$5,925.00	\$1,658.50	\$6,285.61	106.09%	(\$360.61)
01-487-160	PENSION	\$281,308.00	\$0.00	\$0.00	0.00%	\$281,308.00
01-487-161	S/S EMPLOYER'S SHARE	\$30,145.00	\$2,751.74	\$22,648.26	75.13%	\$7,496.74
01-487-163	POLICE HEALTH SAVINGS ACCT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Subtotal		\$455,133.00	\$82,887.36	\$200,327.03	44.02%	\$254,805.97
TRANSFERS						
01-492-100	TRANSFER TO LIBRARY FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-492-300	TRANSFER TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Subtotal		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Total GENERAL FUND Expenditures:		\$3,228,860.00	\$309,434.55	\$1,949,123.55	60.37%	\$1,279,736.45
Total GENERAL FUND Revenues:						
		\$3,230,000.00	\$278,115.61	\$2,608,417.38		\$621,582.62
Total GENERAL FUND Expenditures:		\$3,228,860.00	\$309,434.55	\$1,949,123.55		\$1,279,736.45
Total GENERAL FUND Fund Balance:		\$1,140.00	(\$31,318.94)	\$659,293.83		(\$658,153.83)

TELFORD POLICE DEPARTMENT**23**

Agency Activity Report

By CFS Classification

From Date: 9/1/2023 To Date: 9/30/2023

Officer selected: USER, PDADMIN37, SEVILLE, ROBERT F, FLOYD, RANDALL S, FOX, DANIEL S, KIM, JEREMY Y, HEFFERNAN, KYLE, STANZIANO, ALANA M, TELFORD, PD, ADAMS, TORI MICHAEL, GRADEL, GLADYS, SLOAN, RYAN J, CIANCARULO, ALYSA, MILLER, SARA, BUONANNO, ALISA, ROBBINS, ERICA G, HOUGH, CHRISTOPHER N, BERES, BRITTANY,

Report Date: 10/2/2023 8:24:08 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0500	Burglary	1	0	1	0
0600	Theft	4	2	2	0
1100	Fraud	2	0	1	1
1400	Malicious Mischief	5	0	1	4
2000	Family Offense	12	3	3	6
2100	Liquor Laws Drunk Driving	3	1	2	0
2400	Disorderly Conduct	3	2	1	0
2600	All Other Offenses	21	0	11	10
4000	Non Criminal Investigations	28	7	6	15
4100	Fire Related	2	0	1	1
4500	Deaths / Suicides	1	0	0	1
5000	Lost Found Missing Persons	3	0	3	0
5500	Animal Complaints	6	1	2	3
6000	Traffic Accidents	9	1	4	4
6300	Traffic Enforcement	183	14	44	125
6500	Parking Enforcement	8	2	6	0
6600	Traffic Services	1	1	0	0
7000	Public Services	140	32	57	51
7500	Assist other Agency	43	7	12	24
8000	Warrants	5	3	1	1
8100	Warrants Other	2	0	1	1
8500	Departmental Services	3	1	2	0
9000	Administrative	355	56	110	189
	Total:	840	133	271	436

Memo

TO: Telford Borough Council
Honorable Jerry Guretske, Mayor

FROM: Chief Randall S. Floyd

"Do the Right Thing...Always"

CC: File

DATE: September 27, 2023

RE: Monthly Telford Borough Police Department Activity

The following is a summary of the Telford Borough Police Department activity for the month of September 2023:

DB Firearms Burglary Investigation

Detective Fox and Corporal Adams have been working closely with detectives from the Montgomery County Detective Bureau and agents from the ATF on this investigation. Leads are being followed up on and evidence evaluated. It is hopeful that arrests will be made on this investigation in the future.

2024 -2026 Strategic Plan

The strategic plan for the next three years has been completed. The plan will direct the police department, including through the succession of the Chief's position in 2026. Additionally, there are other administrative and operational goals that have not been particularly detailed in the plan but are anticipated to be met during the same time period. A copy of the Strategic Plan 2024-2026 is included with this report for your review.

HOPE / Music Fest 2023

I assisted with security and planning logistics for this year's HOPE event. The event was well attended and very successful.

HOPE / Penn Foundation Addiction Recovery Awareness Walk

This was the second year for the walk which began at the HOPE site and continued to Penn Avenue, around the Borough buildings, and back. It was well attended and there was a good deal of support from residents and churches along the Main Street route. This is a very good event for the Borough.

Minor Damage to Patrol Vehicle

An officer, operating a patrol vehicle, accidentally backed into another causing some damage to the struck vehicle's front fender. The struck vehicle is operational but will need to have the damage repaired. The repair will be scheduled in the near future.

October / Breast Cancer Awareness Month

Pink buttons that say "Arrest Breast Cancer" have been purchased and will be worn by officers during the month of October to support breast cancer awareness and women's health. This is especially important now since we have women officers and staff in the department. Traditionally, November is "No Shave November" in support of men's health. It is the only time that male officers are not required to shave.

Outer Carrier Vests

Outer carrier vests have been ordered for officers so that their ballistic vests can be worn outside of their uniform shirts. This is becoming very popular with police departments because it lessens the pressure on officer's backs and hips, as well as making it more comfortable in the hot weather. Limitations have been placed on what accessories officers can carry on their vests so that it does not appear militaristic or threatening. No weapons (except for REPULS spray) or ammunition will be worn on the vest.

Police Station Lobby Renovation

The renovation has begun in the police station lobby. As of the writing of this report, demolition has occurred, and the framing has started. The work should be completed in approximately 10 days.

Liquor License and Enforcement

Agents from the PA Liquor Control Board and the PA State Police Liquor Enforcement Bureau gave a presentation to the Montgomery County Chiefs of Police Association on "Nuisance Bars". The presentation and information provided was extremely timely because of the issues that are occurring with Telford Beer and Wine and their propensity to cut legal corners. As a result of the presentation, there are a number of strategies that were identified that, when implemented, will aid the police department in strictly enforcing the laws pertaining to that establishment. A copy of the Power Point presentation is included with this report.

Officer Involved in Life Saving Event

Officer Hough was involved in an incident where a vehicle was reported to be driving on the wrong side of the roadway in Franconia Township. Franconia asked for his assistance and Officer Hough located and stopped the vehicle. Upon encountering the driver, it was discovered that he was experiencing a serious medical condition involving his brain. EMS was immediately contacted, and the man was transported to Grandview Hospital. Doctors reported that if the officers had not stopped him and gotten the man to the hospital as quickly as they did, that he would have died.

Seriously Mentally Ill Man

A Souderton Borough man, who is severely mentally ill, has been the subject of reports nearly every day in both Souderton and Telford Boroughs. He has been increasingly aggressive and is becoming more hostile. Officers assisted Souderton Borough Police in an incident where he assaulted a young male and then, upon taking him into custody, assaulted an officer. A mental health commitment was issued, but he was later released. The following day he was arrested, but then released on bail. He is a serious challenge and there is fear that he is going to seriously hurt someone. I've instructed our officers to build a strong case for the mental health commitment so that he can be forced to seek the treatment that he needs.

Citizen Police Academy

A six-week Citizens Police Academy has been scheduled to be held at the Indian Valley Public Library, beginning January 30th through March 5th. A second one is being scheduled for the residents at the Telford Lutheran Community during around the same time period. This is an exciting program and will give officers the opportunity to inform the community about policing and law enforcement. It will help to answer questions about how and why certain things are done in law enforcement. I look forward to these sessions. A copy of the Citizens Police Academy outline is included in this report.

Officer Court Proceedings

Officers attended many court hearings in both Bucks and Montgomery County District Courts throughout the month. Many were scheduled on officers off days and required overtime. Further, there were several where the defendants were incarcerated and required transport from the various prisons.

In-House and In-Service Training for the Month

- TBPD Code of Conduct
- Emergency Driving
- Use of Force
- Policing Open Carry
- Oath of Office
- Strip and Body Cavity Searches

Motor Vehicle Stops / Traffic Citations for the Month

Motor Vehicle Stops - 90
Citations -17

Bus Stop Violations

5

Summary of Arrests / Investigations (Not Conclusive)

Theft Arrest – a woman was charged with stealing \$1,500 from the Telford VFW

Threats Involving Firearm Arrest – a 35-year-old Borough man was charged with threatening another man with a firearm and trying to break into his residence.

Fleeing / Drug Arrest – Two people were arrested after they fled officers on a traffic stop but were later located and found in possession of drugs.

Theft Investigation – Officers investigated a rash of vehicle break ins / thefts

Drug Arrest – a man was charged with possession of numerous drugs.

Vehicle Vandalism Investigation – Officers are investigating damage that was inflicted on a man's vehicle as the result of a dispute.

Vehicle Theft / Unauthorized Use Investigation – Officers are investigating the report of an unauthorized vehicle and other suspicious activity.

Numerous Disputes and Disturbances – Officers investigated several disputes and disturbances during the month.

Mental Health Incidents – Officers responded to numerous incidents involving emotionally disturbed persons during the month.

Meetings, Training and / or Activities

9/5 – Attended a Public Safety Committee meeting

9/7 – Organized and Attended a Montgomery County Chief's Round Table meeting

9/8 – Attended the Borough Picnic

9/11 – Attended the Grace Inspired Ministries Board Development Committee meeting

9/11 – Attended Indian valley / North Penn HUB meeting

9/12 – Attended Grace Inspired Ministries Board of Directors meeting

9/14 – Attended the PA Crisis Planning Seminar in Harrisburg

9/15 -9/17 – Assisted with HOPE Music Fest

9/16 – Assisted with the HOPE / Penn Foundation Walk

9/18 – Assisted with the Montgomery County Chiefs of Police Golf Outing

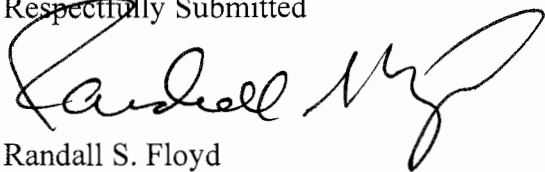
9/21 – Attended the Bucks Mont Coalition for Evangelism (BMCE) Business and Professionals Breakfast

9/21 – Attended the Montgomery County Chiefs of Police Association meeting

9/26 – Attended the Indian Valley Education Foundation Board of Directors meeting

9/27 – Attended the Montgomery County Emergency Services Board of Directors meeting

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Randall S. Floyd". The signature is fluid and cursive, with a large, stylized initial "R" and "F".

Randall S. Floyd
Chief of Police

Memo

**TELFORD
BOROUGH POLICE
DEPARTMENT**

TO: Officer Sara M. Miller

FROM: Chief Randall S. Floyd

CC: Corporal Tori M. Adams
File

"Do the Right Thing...Always"

DATE: September 12, 2023

RE: Citizen's Compliments

On Wednesday, September 6th, at 1720 hours, you responded to the residence of [REDACTED] to assist her with getting into her residence. [REDACTED] had locked herself out of the residence and had no way of getting back inside.

At that time, at the request of [REDACTED], you utilized a halogen tool and made a quick entry into her residence. Entry was made with minimal damage to the door and frame.

On Thursday, September 7th, [REDACTED] called and spoke to Corporal Adams. She stated how very professional and helpful that you were to her and asked that the message be passed on to me.

I commend you for your good work and the favorable impression that you made on a resident. Keep up the good work.

A copy of this memorandum will be placed in your file.



Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

September 6, 2023

[REDACTED]
[REDACTED]
[REDACTED]
Telford, PA 18969

RE: GRASS AND WEEDS

[REDACTED]

Your property is in violation of Telford Borough Ordinance 10-101 concerning *Grass and Weeds*. Grass and weeds are to be kept maintained and should not exceed six inches in height.

Please bring your property into compliance with the stated ordinance. Failure to do so will result in a citation with subsequent fines and costs. I'd like to avoid that if all possible.

If you have any questions concerning this matter, please feel free to contact me.

Sincerely;

Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

September 6, 2023

[REDACTED]

[REDACTED]

Telford, PA 18969

RE: Construction / Building Materials

[REDACTED]

For several weeks, I have observed used construction materials stored in the large debris bags on your front lawn. I'm certain that you intend to have them removed at some point; however, I want to make certain that there is a plan to do so in the near future because, in the current state, it is in violation of Telford Borough Ordinance §10-212, *Storage of Nuisances Prohibited*. That ordinance specifies, among other things, that "construction materials" stored, in a condition "which shall threaten the health, safety or welfare of the citizens" is prohibited.

I kindly ask that you arrange to have the materials removed as soon as possible. If you need additional time, or if there are mitigating factors for retaining the materials, please contact me so that the matter can be discussed.

Your cooperation is greatly appreciated.

Sincerely,

Randall S. Floyd
Chief of Police

Cc: File



Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

September 15, 2023

[REDACTED]
[REDACTED]
Telford, PA 18969

RE: GRASS AND WEEDS

[REDACTED]

Your property is in violation of Telford Borough Ordinance 10-101 concerning *Grass and Weeds*. Grass and weeds are to be kept maintained and should not exceed six inches in height.

Please bring your property into compliance with the stated ordinance. Failure to do so will result in a citation with subsequent fines and costs. I'd like to avoid that if all possible.

If you have any questions concerning this matter, please feel free to contact me.

Sincerely;

Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

September 15, 2023

[REDACTED]
[REDACTED]
Telford, PA 18969

RE: Grass and Weeds

[REDACTED]

Your property is in violation of Telford Borough Ordinance §10-101, *Responsibility for Cutting Grass and Weeds*. The ordinance requires grass and weeds to be maintained within six inches in height. A copy of the ordinance is enclosed for your reference.

The property that you now own has been notoriously known for being unkempt by the previous owners. It was an annual struggle to have them comply with the grass and weeds ordinance. I trust that this will not be a continual problem for you as well.

Please bring your property into compliance with the ordinance. Failure to do so will result in a citation being filed and a subsequent fine. I'd like to avoid that if all possible.

Thank you for your cooperation in this matter.

Sincerely,

Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

September 20, 2023

[REDACTED]
[REDACTED]
[REDACTED]
Telford, PA 18969

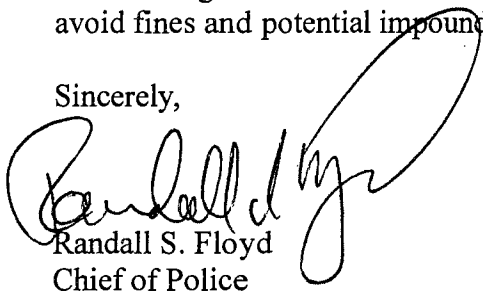
RE: Honda Odyssey, PA # GYD-6025

[REDACTED]

The Telford Borough Police Department has received a complaint that you are operating the above-described vehicle with expired state inspection. The vehicle's inspection expired in February 2023.

Currently, it is unlawful to operate your vehicle in its current status. Therefore, I request that you make arrangements to have the vehicle inspected, prior to operating it on the roadway, in order to avoid fines and potential impoundment.

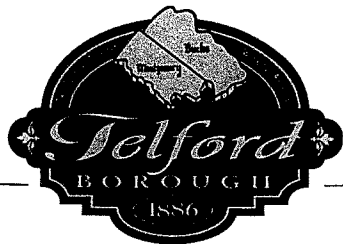
Sincerely,



Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

September 20, 2023

[REDACTED]
[REDACTED]
[REDACTED]
Telford, PA 18969

RE: E350 Super Duty Van, PA #MBW-1378
Dodge Caravan, PA #MFD-1378

[REDACTED]

The Telford Borough Police Department has received a complaint concerning your two vehicles referenced above. The Super Duty van is reportedly full of "junk" and not being operated, as well as having expired state inspection. Currently, it is in violation of both the Pennsylvania Vehicle Code as well as the Telford Borough Code of Ordinances. If the vehicle is not operatable, it must be removed from the street as soon as reasonably possible. If you are operating the vehicle, it must have a current state inspection or else it is unlawful to operate on the roadway.

Secondly, your Dodge Caravan has an expired state inspection (May 2022) and cannot be operated legally on the roadway. You must arrange to have the vehicle inspected prior to operating it on the roadway in order to avoid potential fines and impoundment.

Thank you for your cooperation in this matter.

Sincerely,

Randall S. Floyd
Chief of Police

Cc: File





Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

September 22, 2023

[REDACTED]
[REDACTED]
[REDACTED]
Telford, PA 18969

RE: Vehicle Parked in Grass

[REDACTED]

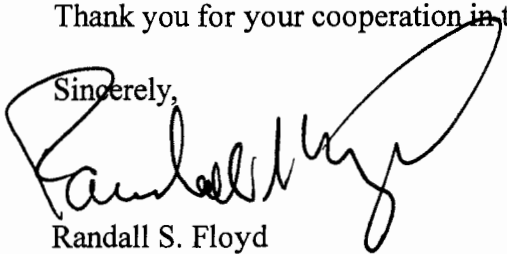
The Telford Borough Police Department has received multiple complaints concerning the red Ford Mustang, bearing PA registration #KMB-0628, that is parked in the grass on your property. Telford Borough Code of Ordinances §15-410- *Parking on Unapproved Surfaces*, dictates that “no portion of a motor vehicle shall be parked on any unapproved surface, or a surface not designed to support the motor vehicle”. I’ve included a copy of the ordinance for your reference.

I kindly request that you make arrangements to have that vehicle removed and stored appropriately elsewhere, within 14 days of the receipt of this letter, in order to avoid a citation and subsequent fine. If you need additional time to make the arrangements, please contact me so that we can further discuss a suitable timetable.

Please keep in mind that if the vehicle is not currently registered and inspected, it cannot be parked on the street. It further cannot be parked on the street if it is not operational and moved on a regular basis.

Thank you for your cooperation in this matter.

Sincerely,


Randall S. Floyd
Chief of Police

Cc: File

Telford Borough Police Department



STRATEGIC PLAN 2024-2026

Prepared By:

Randall S. Floyd
Chief of Police

September 19, 2023

INTRODUCTION

While law enforcement is a very dynamic process, with a myriad of both internal and external influences that can effect change on an almost daily basis, it is prudent for leadership and management to plan in the most effective manner possible. Without a defined plan, goals cannot be identified. Therefore, if there are no identifiable goals, it is very difficult to expect people to meet any form of constructive expectation.

There is no possible way to predict the future; however, by looking at key issues from a broad perspective and identifying goals, a strong foundation is created for planning. Personnel, training, budgetary considerations, and many other functions can be carried out in a systematic manner, step by step, building upon one another.

This Strategic Plan identifies six major goals for the Telford Borough Police Department to be met within the next three years. While these goals do not necessarily categorize the only concerns for the department, they do capsule a significant avenue for the direction and philosophy that is being pursued. The meeting of the targeted goals during the strategic time period will also strengthen other ancillary functions not particularly identified.

Additionally, each strategic goal is accompanied by specific objectives that must be met to fully achieve it. Strategies to meet the objectives are further outlined as well. This process breaks down the tasks into smaller, more manageable targets, where success can be readily determined, or adjustments can be made.

The Strategic Plan is a living document and is subject to change for a variety of reasons. If all goals should not be sufficiently achieved by the end of the strategic time period, it does not necessarily indicate failure. Nor does the completion of all goals prior to the end of the strategic time period indicate a greater level of success. It is solely a plan to help guide and direct.

The goals outlined in the Strategic Plan are the result of input gathered from a multitude of stakeholders over a period of several months. The goals surround some of the most significant issues facing not only the Telford Borough Police Department, but law enforcement as a whole.

“Planning is bringing the future into the present so that you can do something about it now.”

—Alan Lakein, Author



Mission Statement

The Telford Borough Police Department will cooperatively seek a partnership with the citizens of the Borough in order to provide the highest quality of police services.

THE GOALS OF THE PARTNERSHIP ARE:

- To protect life and property,
- To enforce all laws fairly and impartially,
- To improve the quality of life for all citizens,
- To resolve problems that affect our community

All personnel will help to accomplish these goals by acting with a high level of integrity, professionalism and spirit of police and community cooperation.

The Telford Borough Police Department will take a proactive approach in addressing citizen concerns and will utilize all available resources to apprehend violators and to ensure that all rights guaranteed under the Constitutions of the Commonwealth of Pennsylvania and of the United States of America are protected.

The Telford Borough Police Department will provide training and equipment and will challenge all personnel to develop and improve skills necessary to provide the highest quality services available to protect and serve the citizens of the Borough of Telford.

Core Values

1. ***Integrity*** – We will be honest in all that we do.
2. ***Justice*** – We will be fair to all.
3. ***Respect*** – We will demonstrate respect for all.
4. ***Duty*** – We will protect all.
5. ***Service*** – We will help all those in need.



Strategic Planning Terms

Goals: Broad statements of what the department wants to accomplish.

Objectives: Specific, measurable, achievable, and time bound steps that assist an organization reach a Goal.

Strategies: Activities that must be completed in order to successfully reach an Objective.

Responsible Person(s): The person, persons, or specific unit or group that is assigned and bears the responsibility for completing the stated objective.

Date Due: The specific deadline anticipated for the strategy to be accomplished.

Funding Source: The manner in which the objective will be financed.

Annual Assessment: A review conducted at the conclusion of the calendar year to determine what goals and objectives have been achieved and then a process of prioritizing and / or realignment of those goals that have been unmet or are no longer relevant.

GOALS

The over-arching goals for the Telford Borough Police Department during this strategic time period include the following:

1. Maintain an optimal level of **PROFESSIONALISM** in all areas of the department.
2. Strengthen and expand **COMMUNITY PARTNERSHIPS**.
3. Attain and maintain an adequate and functional **STAFFING** level.
4. Utilize **TECHNOLOGY** to improve the department's services and functionality.
5. Prioritize **CRIME VICTIM SERVICES AND RESPONSE**.
6. Appropriate **TRAINING and DEVELOPMENT** to ensure preparedness in the changing law enforcement environment.



GOAL 1.0**MAINTAIN AN OPTIMAL LEVEL OF PROFESSIONALISM IN ALL AREAS OF THE DEPARTMENT.**

Objective 1.1 - Maintain accreditation status through the Pennsylvania Chiefs of Police Association / Pennsylvania Law Enforcement Accreditation Commission (PLEAC).

Strategies

- a) Ensure that the TBPd Policies & Procedures continuously conforms to the PLEAC standards for accreditation.
- b) Maintain ongoing compliance and documentation for all PLEAC accreditation standards.
- c) Attend the annual Pennsylvania Chiefs of Police Association's Accreditation Conference to remain current on any additions and / or changes in the PLEAC standards.
- d) Complete annual internal PLEAC accreditation assessments by November 1st of each year to ensure prompt compliance and to allow additional time if necessary to meet the January 15th deadline.
- e) Utilize ALEIS to its optimal capacity to manage PLEAC accreditation files and associated data.

Date Due: Ongoing	Responsible Person: Chief of Police
Funding Source: N/A	

- f) Train Corporal Adams in the accreditation process and assign him a pertinent role in preparing for the 2026 onsite assessment.

Date Due: January 2024	Responsible Person: Chief of Police
Funding Source: N/A	

Objective 1.2 –Maintain a sound departmental model and practice of procedural justice and legitimacy that is both measurable and transparent.

Strategies

- a) Minimize the number of “Use of Force” incidents that result in injury to the subject.
 - Continue to stress de-escalation and communication skills in use of force training.

Date Due: Ongoing	Responsible Person: Cpl. Adams and Off. Seville
Funding Source: N/A	

- Incorporate use of force / de-escalation training twice annually for all officers.



Telford Borough Police Department
STRATEGIC PLAN 2024-2026

Date Due: Ongoing	Responsible Person: Cpl. Adams and Off. Seville
Funding Source: N/A	

- Clearly document de-escalation techniques in the Use of Force Report.

Date Due: Immediate /Ongoing	Responsible Person: All Officers
Funding Source: N/A	

- Recognize officers who properly utilize de-escalation techniques and successfully resolve incidents that otherwise could have resulted in force.

Date Due: Immediate / Ongoing	Responsible Person: Chief of Police
Funding Source: N/A	

- b) Ascertain that all officers receive *Crisis Intervention Specialist* (CIS) training through the Montgomery County Emergency Services. All new officers will receive CIS training within their first year of hire.

Date Due: May 2024	Responsible Person: Chief of Police
Funding Source: N/A	

- c) Continue to review “Serious Incidents” on a regular basis (quarterly or more) to identify any potential concerns that could potentially have a negative impact on the integrity of the department.

Date Due: Immediate / Ongoing	Responsible Person: Chief of Police
Funding Source: N/A	

- d) Post departmental policies on the department’s website.

Date Due: January 2024	Responsible Person: Chief of Police
Funding Source: N/A	

Objective 1.3 – Make public, in its entirety, the Telford Borough Police Department’s Annual Report.

Strategies

- a) Upon completion and presentation of the Annual Report to Telford Borough Council, post a copy in the headquarters lobby in a conspicuous location that can be observed by the public.
- b) Upon completion and presentation of the Annual Report to Telford Borough Council, post the report on the departmental website.

Date Due: January 2024	Responsible Person: Chief of Police
Funding Source: N/A	

Objective 1.4 – Expand upon the department’s emphasis on integrity by promoting additional ethical principles and professionalism in all aspects of administration and operations.



Telford Borough Police Department
STRATEGIC PLAN 2024-2026

Strategies

- a) Recognize good ethical decision making and performance by officers and staff.
- b) Denounce unethical decision making and performance by officers and staff.
- c) Identify examples of good ethical practices by other local, regional, state and national law enforcement agencies and promote them within the department.
- d) Integrate ethical principles into all in-house and informal training.
- e) Promote the “Ethics Test” to all officers and staff for use when confronting potential ethical dilemmas or circumstances.

Date Due: Immediate / Ongoing	Responsible Person: Chief of Police
Funding Source: N/A	



GOAL 2.0**STRENGTHEN AND EXPAND COMMUNITY PARTNERSHIPS****Objective 2.1** – Continue and expand outreach to area children through the Indian Valley Public Library.**Strategies**

- a) Meet with library staff to discuss and coordinate potential opportunities.

Date Due: January 2024	Responsible Person: Officer Kim
Funding Source: N/A	

- b) Continue daily walk-through patrols to greet children and parents.

Date Due: Immediate / Ongoing	Responsible Person: All Officers
Funding Source: N/A	

Objective 2.2– Improve the relations and develop working partnerships with borough residents.**Strategies**

- a) Facilitate a
- minimum
- of two “Coffee with a Cop” sessions each year at varying times and locations to involve a broad range of opportunities for residents to attend.

Date Due: January 2024	Responsible Person: Chief of Police
Funding Source: Personal	

- b) Institute a Citizens Police Academy Program for Borough and area residents.

Date Due: January 2024	Responsible Person: Chief of Police
Funding Source: Personal	

- c) Maintain a strong officer presence at the Night Market, using it as a platform to meet and interact with borough residents.

Date Due: June 2024	Responsible Person: All Officers
Funding Source: N/A	

- d) Implement community policing strategies into daily patrol activities.



Telford Borough Police Department
STRATEGIC PLAN 2024-2026

Date Due: Immediate / Ongoing	Responsible Person: All Officers
Funding Source: N/A	

- e) Encourage and help facilitate community events (block parties, neighborhood picnics, etc.)

Date Due: June 2019	Responsible Person: All Officers
Funding Source: N/A	



GOAL 3.0**ATTAIN AND MAINTAIN AN ADEQUATE AND FUNCTIONAL
STAFFING LEVEL**

Objective 3.1 – Effectively transition Corporal Adams into the role of Detective upon the retirement of Detective Daniel Fox.

Date Due: January 2024	Responsible Person: Chief of Police
Funding Source: N/A	

Objective 3.2 – Eliminate the use of part-time Officers by ensuring adequate full-time patrol staffing.

Strategies

- a) Hire full-time officer January 1, 2024
- b) Eliminate part-time officers on the department's roster.

Date Due: January 2024	Responsible Person: Borough Council
Funding Source: Budget	

Objective 3.3 – Hire two additional full-time officers to assure a compliment of eight patrolman in order to efficiently and effectively service as the patrol division.

Strategies

- a) Hire an additional full-time officer.

Date Due: January 2025	Responsible Person: Borough Council
Funding Source: Budget	

- b) Hire an additional full-time officer.

Date Due: January 2026	Responsible Person: Borough Council
Funding Source: Budget	



Telford Borough Police Department
STRATEGIC PLAN 2024-2026

Objective 3.4 – Continue to prepare Corporal Adams for the role of Chief of Police, pending the current Chief's retirement.

Strategies

- a. Follow the outline of the previously prepared Succession Plan.
- b. Re-evaluate and adjust elements of succession as needed.

Date Due: Ongoing / Concluding July 2026	Responsible Person: Chief of Police
Funding Source: N/A	

Objective 3.5 – Recruit a Victim Support Volunteer to offer additional support to crime victims.

Strategies

- a. Seek an interested and qualified volunteer from a Citizens Police Academy session.
- b. Seek an interested and qualified volunteer from other contacts and resources.

Date Due: 2024	Responsible Person: Chief of Police
Funding Source: N/A	



GOAL 4.0**UTILIZE TECHNOLOGY TO IMPROVE THE DEPARTMENT'S
SERVICES AND FUNCTIONALITY**

Objective 4.1 – Expand and improve upon the use of social media to effectively communicate with the public concerning the mission, goals, and services of the police department.

Strategies

- a) Maintain regular updates on social media platforms to keep information relevant interesting.
- b) Identify additional social media platforms that can be effectively utilized by the department to communicate with the public.

Date Due: Immediate / Ongoing	Responsible Person: Corporal Adams
Funding Source: N/A	

Objective 4.2 – Maximize the use of the department's website.

Strategies

- a) Conduct a monthly (or less) review to ensure that only pertinent and current information is posted.
- b) Post information pertaining to special events, occurrences, etc. in a timely manner.
- c) Create and post a quarterly feature that highlights positive issues regarding the police department.

Date Due: March 2019	Responsible Person: Corporal Adams
Funding Source: N/A	

Objective 4.3 – Implement a Community Notification System to assist in communicating to the residents and business owners' pertinent safety or other relevant information.

Strategies

- a) Coordinate with Borough Manager on plan in progress.
- b) Develop procedures for properly and effectively utilizing the system.



Telford Borough Police Department
STRATEGIC PLAN 2024-2026

Date Due: May 2024	Responsible Person: Chief of Police
Funding Source: Budget	

Objective 4.4 – Digitalize departmental forms to be integrated with the use of the Records Management System (RMS) and the Mobile Data Computers (MDC).

Strategies

- a) Identify the department forms that can be digitalized for practical and efficient use.

Date Due: June 2024	Responsible Person: Corporal Adams / Adm. Asst.
Funding Source: N/A	

- b) Effectively scan and create writable PDF copies of the forms for use in the RMS and MDCs.

Date Due: January 2025	Responsible Person: Corporal Adams / Adm. Asst.
Funding Source: N/A	

Objective 4.5 – Replace the front and rear entrance door locks of the headquarters building with an electronic entry system.

Strategies

- a) Identify a vendor(s) who can supply and install the product appropriate for the department's needs.
- b) Obtain price quotes.
- c) Purchase and install the electronic locking system.

Date Due: January 2025	Responsible Person: Chief of Police
Funding Source: Capital Budget	



GOAL 5.0**PRIORITIZE CRIME VICTIM SERVICES AND RESPONSE**

Objective 5.1 –Maintain a “Victims First” mindset within the department, emphasizing the importance of victim management and response.

Strategies

- a) Provide additional informal and in-service department training on victim services and the obligations of providing both information and support to crime victims.
- b) Promote the importance of supporting crime victims.
- c) Hold officers accountable for providing the required information and support to crime victims.

Date Due: Immediate / Ongoing	Responsible Person: All Officers
Funding Source: N/A	

Objective 5.2 –Maintain a 100% status of attainment in providing crime victims with the required information pertaining to rights and services available to them.

Strategies

- a) Provide additional informal and in-service department training on victim services and the obligations of providing both information and support to crime victims.
- b) Hold officers accountable for providing the required information and support to crime victims.

Date Due: Immediate Ongoing	Responsible Person: Chief of Police
Funding Source: N/A	

Objective 5.3 – Recruit and train a part-time Victim Support Volunteer to assist in additional follow up and advocacy with crime victims. (SEE OBJECTIVE 3.5)

Strategies

- a) Identify a potential candidate who has a strong interest and sufficient empathy to serve crime victims in a volunteer capacity.



Telford Borough Police Department
STRATEGIC PLAN 2024-2026

- b) Identify a training program through one of the respective county victim support agencies.
- c) Provide in-house training on the tasks expected by the Victim Support Volunteer.

Date Due: July 2019	Responsible Person: Chief of Police
Funding Source: N/A	



GOAL 6.0**APPROPRIATE TRAINING AND DEVELOPMENT TO ENSURE
PREPAREDNESS IN THE CHANGING LAW ENFORCEMENT
ENVIRONMENT**

Objective 6.1 – Maintain two “Use of Force Days” annually, where firearms, TASER, REPULS and defensive tactics training is held, and that the Use of Force policy is reviewed.

Date Due: December 2019	Responsible Person: Instructor Officers
Funding Source: Budget	

Objective 6.2 – Emphasize de-escalation strategies in all Use of Force training.

Date Due: December 2019	Responsible Person: Chief of Police / Instructor Officers
Funding Source: N/A	

Objective 6.3 – Ascertain that all officers receive the Montgomery County Emergency Services Crisis Intervention Specialist (CIS) training within their first year of employment with the department.

Date Due: May 2024	Responsible Person: Chief of Police
Funding Source: N/A	

Objective 6.4 – Maintain use of a schedule that identifies all areas of training required and the months that it will be provided.

Date Due: March 2020	Responsible Person: Chief of Police
Funding Source: Budget	

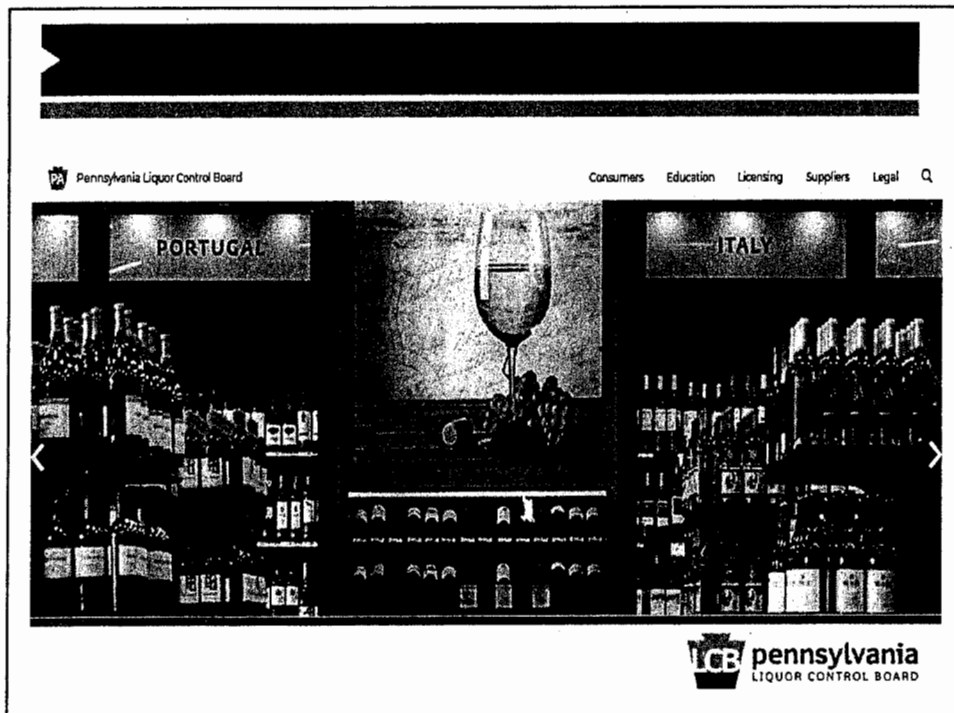
END OF PLAN




The Pennsylvania Liquor Control Board Non-Renewal of Liquor Licenses Process



1



2




Pennsylvania Liquor Control Board Bureau of Licensing

Licensing Information Center
717.783.8250
ra-lblicensing@pa.gov



3



Types of Liquor Licenses...



4

LIQUOR**AR** - AIRPORT RESTAURANT**C** - CLUB**CC** - CATERING CLUB**CRR** - CONTINUING CARE RETIREMENT
COMMUNITY LIQUOR**EDR** - ECONOMIC DEVELOPMENT
RESTAURANT LIQUOR**GCC** - PRIVATELY-OWNED PRIVATE GOLF
COURSE CATERING CLUB LIQUOR**GR** - MUNICIPAL GOLF COURSE RESTAURANT**H** - HOTEL**OWR** - OFF TRACK WAGERING RESTAURANT**PAF** - PERFORMING ARTS FACILITY
RESTAURANT LIQUOR LICENSE**PGC** - PRIVATELY-OWNED PRIVATE GOLF
COURSE CLUB LIQUOR**PGR** - PRIVATELY-OWNED PUBLIC GOLF
RESTAURANT LIQUOR**PV** - PUBLIC VENUE**R** - RESTAURANT**TDP** - TOURIST DEVELOPMENT PROJECT**TDR** - TOURIST DEVELOPMENT RESTAURANT LIQ LIC**MALT BEVERAGE AND WHOLESALE****CRE** - CONTINUING CARE RETIREMENT
COMMUNITY RETAIL DISPENSER**E** - EATING PLACE**EDE** - ECONOMICAL DEVELOPMENT
EATING PLACE RETAIL DISPENSER**GE** - MUNICIPAL GOLF COURSE EATING PL.**PGE** - PRIVATELY OWNED PUBLIC GOLF
COURSE EATING PLACE**L** - HOTEL**O** - CLUB**D** - DISTRIBUTOR**ID** - IMPORTING DISTRIBUTOR**SPECIAL OCCASION PERMITS****SO** - SPECIAL OCCASION (LIQUOR)**SOM** - SPECIAL OCCASION (MALT)**CALENDAR YEAR****A** - DISTILLERY**AB** - ALCOHOL BEVERAGE**AE** - ALCOHOL TAX EXEMPT**AG** - ALTERNATING BREWER**AH** - DISTILLERY OF HISTORICAL
SIGNIFICANCE**AL** - LIMITED DISTILLERY**AN** - ALCOHOL NON-BEVERAGE**B** - BONDED WAREHOUSE**BA** - BROKER COMPANY**BC** - BRAND REGISTRATION (MALT)**BP** - BULK LIQUOR-MANUFACTURER**BR** - BRANDY PERMIT**DOD** - DEPARTMENT OF DEFENSE**DBS** - DIRECT BEER SHIPPER**DWS** - DIRECT WINE SHIPPER**G** - BREWERY**GP** - BREW PUB**GS** - BREWERY STORAGE**HP** - WHOLESALE LIQUOR-INSTITUTION**I** - IMPORTER**SK** - LICENSE HELD IN SAFEKEEPING**AP/AM** - AMUSEMENT PERMIT**SS** - SUNDAY SALES PERMIT**WEP** - WINE EXPANDED PERMIT**IA** - TRANSPORTER FOR HIRE CLASS A**IB** - TRANSPORTER FOR HIRE CLASS B**IU** - TRANSPORTER FOR HIRE CLASS C**IZ** - IMPORTERS WAREHOUSE**J** - BAILEE FOR HIRE**K** - WINERY**LB** - LICENSED CERTIFICATE BROKER**LK** - LIMITED WINERY**LN** - WHOLESALE LIQUOR MANUFACTURER**MSF** - MANUFACTURER STORAGE FACILITY**P** - PUBLIC SERVICE (LIQUOR)**PM** - PUBLIC SERVICE (MALT)**RP** - WHOLESALE LIQUOR-PHARMACY**S** - SACRAMENTAL WINE**SP** - SALES PERMIT**VP** - VENDOR'S PERMIT**WAP** - WINE & SPIRITS ACUTION PERMIT**EHF** - EXTENDED HOURS FOOD PERMIT**TG** - TAVERN GAMING**OPC** - OFF PREMISES CATERING PERMIT**FMP** - FARMERS MARKET PERMIT

■ Most liquor licenses renew **every two years**, the opposite year is a validation. A liquor license renewal **can only be objected to during the renewal period.**

■ When a license goes to a non-renewal hearing the results can be a **Conditional Licensing Agreement (CLA)** that **addresses the issues that made them a candidate for the non-renewal of the license**, for example, no amplified music after midnight. **An Offer in Compromise (OIC)** could also be agreed upon that mandates that after sixty days of the Board approving the OIC the license must be placed into safe Keeping and when sold no one of the current license can be involved with the purchase of the license.



7

- CLA's are often an alternative to revocation or non-renewal of a liquor license.
- The PLCB works with the PSP, BLCE to develop conditions to eliminate or mitigate ongoing issues.
- Licensees will be required to complete all five components of RAMP by the required due date and maintain compliance as ordered.
- Failure to comply will result in a new citation issued by PSP, BLCE.



8

PLCB Corrective Licensing Programs



9

- Nuisance Bar/Non-Renewal Program was established in 1990.
- Bureau of Licensing objects to approximately 130 licenses per year.
- **Refusal of license renewals when a licensee has abused its license privileges** through a pattern of violations or conduct that threatens the health and safety of the community.
- **Requires the input and partnerships** of local communities, law enforcement/BLCE and governmental authorities:
 - Complete records from law enforcement on any nuisance activity in or around the establishment.
 - Testimony from those who have firsthand knowledge of the nuisance activity.
 - Pattern of citations.



10

The criteria to consider a licensee for Non-Renewal is three tiered:

- First tier: cases involve licensees who has been **declared** by the courts to be a **common nuisance** pursuant to the Liquor Code, 47 P.S. § 611.
- Second tier: cases involve licensees with **three or more citations** meeting established criteria within the **past 24 months** which could adversely impact public welfare, peace and morals.
- Third tier: cases involve licensees with less than three citations within the past 24 months which could **adversely impact public welfare, peace and morals**. This could be at the request of Law Enforcement.



11

STATE OF PENNSYLVANIA COMMONWEALTH OF PENNSYLVANIA LIQUOR CONTROL BOARD		LOCAL POLICE OFFICIAL QUESTIONNAIRE		BUREAU OF LICENSING MUNICIPALITY NO.	
ENTER INFORMATION AS IT APPEARS ON THE LIST OF LICENSEES BY MUNICIPALITY.					
LICENSEE'S NAME		LICENSEE'S NO. ()			
LICENSEE'S ADDRESS		MATCHES ADDRESS			
NOTE: The Bureau has the right to know the source of the evidence obtained in the event of a hearing; therefore, all non-incident confidential, confidential or security information in the questionnaire. Copies of the incident reports or police logs should not be submitted to the Board at this time.					
SYNOPSIS OF INCIDENTS ON THE LICENSED PREMISES WITHIN THE PAST TWO YEARS:					
TYPE OF INCIDENT	YES	NO	TOTAL NUMBER OF TIMES INCIDENT(S) OCCURRED	DO YOU EXACTLY LOCATE THE INCIDENTS?	OCCURRED
DRUG ACTIVITY				INDICE PREMISES	OUTSIDE PREMISES
SALES TO MINORS					
SALES AFTER HOURS					
PROSTITUTION					
DISORDERLY OPERATION					
FIGHTING					
ASSAULTS					
OTHER INCIDENTS:					
YES	NO				
1. When reported incidents to the police?					
a. Licensee					
b. Manager/employee of licensee					
c. Other (identify)					
2. Has any action resulted as a licensee under Liquor Code Section 611 been initiated?					
3. Is court action pending to seize license under the controlled substances forfeiture act?					
4. In the event of refusal of this of the licensee:					
a. Are you willing to testify in these incidents at a Board hearing?					
b. If suitable witnesses are furnished, are they willing to testify?					
c. Do you have documentary evidence to substantiate these incidents?					
d. Will you provide copies of the documentation to the Board's attorney?					
e. Will you provide certified copies of the documentation in the event of a hearing?					



12

1314

INCIDENT DOCUMENTATION FORM*
FORM MAY BE REPRODUCED AT WILLING.
 ONCE COMPLETED, KEEP ON LICENSED PREMISES FOR TWO YEARS.

LCB pennsylvania **RAMP**
LIQUOR CONTROL BOARD

Date: _____ Time: _____ AM PM

LICENSED ESTABLISHMENT NAME: _____ **LIC#:** _____

PATRON NAME: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone Number: _____ **Employer:** _____

Patron's age: _____ ☐ Verified ☐ Approximated (check one)

Physical description of patron: _____

1. Was the patron's ID checked? ☐ Yes ☐ No By whom? _____

Type of ID presented: _____

Method of documentation used: ☐ PUGS-831 ☐ Department of Age Card ☐ Photocopy ☐ Other: _____

2. Time patron arrived: _____ AM PM Time patron departed: _____ AM PM

3. Where was the patron before your establishment? _____

4. Number and types of drinks served: _____

5. Is what amount of time were the drinks served? _____

6. Did the patron consume food while at the establishment? Describe: _____

7. Was the patron injured? ☐ Yes ☐ No Describe: _____

Was professional attention needed? ☐ Yes ☐ No

Did the patron contribute to the injury? ☐ Yes ☐ No Describe: _____

8. Were law enforcement authorities called? ☐ Yes ☐ No

Time of call: _____ AM PM Who made the call? _____

Name(s) of officer(s) responding: _____

9. Did the patron drive from the establishment? ☐ Yes ☐ No

10. Auto make: _____ Model: _____ Color: _____ License #: _____

11. If the incident occurred outside describe weather conditions: _____

12. Describe the incident including significant accounts. Attach additional pages if needed: _____

Employee name: _____ Signature: _____

Address: _____ Phone: _____

Witness #1 name: _____ Signature: _____

Address: _____ Phone: _____

Witness #2 name: _____ Signature: _____

Address: _____ Phone: _____

Signature of person completing this form: _____ Date: _____

*This form is not a substitute for the PUGS-831 Department of Age Card

LCB pennsylvania
LIQUOR CONTROL BOARD

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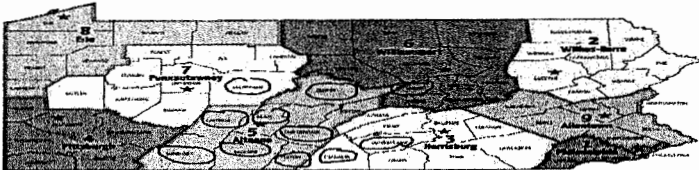
2023

District #1

*Counties: Bedford, Blair, Cambria, Centre, Clearfield, Cumberland,
 Franklin, Fulton, Huntingdon, Somerset, Union*

January 19, 2023

LCE Districts and Offices



LCB pennsylvania
LIQUOR CONTROL BOARD

16

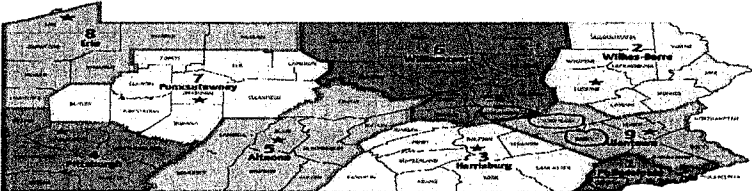

2023 NUISANCE BAR TIME TABLE

District # 3

Counties: Berks, Chester, Northumberland, Schuylkill

(Multi Year Term effective April 1, 2023)

LCE Districts and Offices

17

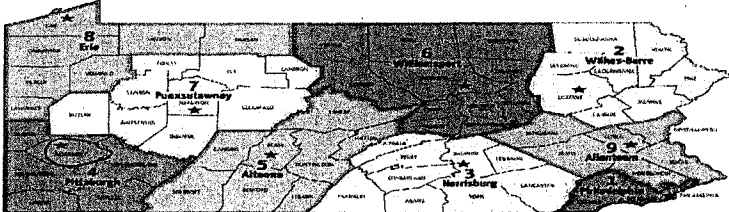

2023 NUISANCE BAR TIME TABLE

District # 5

County: Allegheny

(Multi Year Term Effective June 1, 2023)

LCE Districts and Offices

18


2023 NUISANCE BAR TIME TABLE

District # 7

Counties: Cameron, Clarion, Clinton, Crawford, Elk, Erie, Forest, Jefferson, McKean, Mercer, Venango and Warren

(Multi Year Term Effective August 1, 2023)

LCE Districts and Offices



LCB pennsylvania
LIQUOR CONTROL BOARD

19


2023 NUISANCE BAR TIME TABLE

District #9

Counties: Bradford, Lackawanna, Monroe, Pike, Potter, Susquehanna, Tioga, Wayne, Wyoming

(Multi Year Term Effective December 1, 2023)

LCE Districts and Offices



LCB pennsylvania
LIQUOR CONTROL BOARD

20



2023 NUISANCE BAR TIME TABLE

District # 11

Counties: Bucks and Delaware

(Multi Year Term Effective December 1, 2023)

LCE Districts and Offices

21

2024



2024 NUISANCE BAR TIME TABLE

District # 2

Counties: Adams, Dauphin, Juniata, Lancaster, Lebanon, Mifflin, Perry, Snyder, York

(Multi Year Term Effective March 1, 2024)

LCE Districts and Offices

22


2024 NUISANCE BAR TIME TABLE

District # 4

Counties: Lehigh, Montgomery, Northampton

(Multi Year Term Effective May 1, 2024)

LCE Districts and Offices



ICB pennsylvania
LIQUOR CONTROL BOARD

23

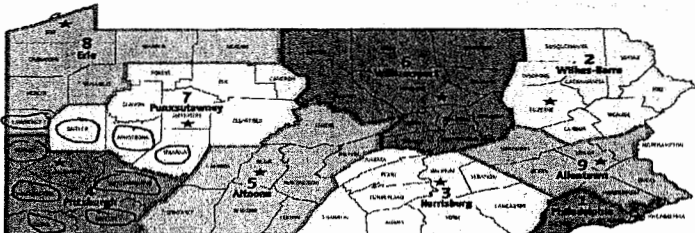
2024 NUISANCE BAR TIME TABLE

District # 6

Counties: Armstrong, Beaver, Butler, Fayette, Greene, Indiana, Lawrence, Washington, Westmoreland

(Multi-year Term Effective July 1, 2024)

LCE Districts and Offices



ICB pennsylvania
LIQUOR CONTROL BOARD

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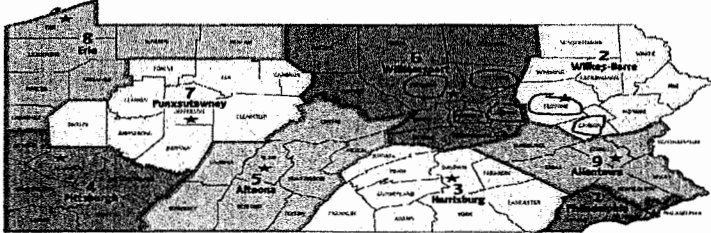
2024 NUISANCE BAR TIME TABLE

District # 8

Counties: Carbon, Columbia, Luzerne, Lycoming, Montour, Sullivan

(Multi Year Term Effective September 1, 2024)

LCE Districts and Offices



LCB pennsylvania
LIQUOR CONTROL BOARD

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District # 10

Philadelphia

Effective November 1, 2024

LCB pennsylvania
LIQUOR CONTROL BOARD

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PLCB Bureau of Licensing

Licensee Compliance Program

RA-LBCompliance@pa.gov



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PLCB Bureau of Licensing

- **Created by Act 44 of 2017**, commenced in January 2018.
- Complaint-driven program that may result in unannounced compliance checks or referrals to the PSP, BLCE.
- Restaurant, eating place, hotel, distributor and importing distributors are in scope.
- Allows the PLCB to immediately suspend licensing privileges for certain compliance deficiencies related to seating, square footage, food, kitchen, bathroom, rooms and health license.



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- Encourages licensees to maintain compliance with the license requirements.
- Initial suspension is 5 to 10 business days, extended license suspensions for repeat offenses.
- License privileges may be reinstated upon compliance.
- PLCB inspection authority is limited, and liquor law enforcement still lies primarily with the PSP, BLCE.
- BLCE accompanies PLCB on inspections and may cite the licensee in addition to the suspension.
- Other agencies such as local police, licenses & inspections and the health department may also attend the inspection.



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Licenses issued by the Pennsylvania Liquor Control Board (PLCB) have specific requirements defined by state law and regulations. Below are the license requirements for which licensing analysts will evaluate an establishment's compliance.

LICENSE REQUIREMENTS BY LICENSE TYPE

	Minimum Size of Licensed Premises	Food & Seating Requirements	Health License Requirements	Room Requirements
Restaurant (R)	400 sq. ft.	<ul style="list-style-type: none"> • Must have at least 30 seats and sufficient food* for at least 30 patrons. 		N/A
Eating Place (E)	300 sq. ft.	<ul style="list-style-type: none"> • 30+ seats must be immediately available and accessible by the public and may not be concealed or locked behind doors, walls, etc. • Bar stools are acceptable as seating. • Seating may not be stacked. • Must have dishes and silverware to accommodate at least 30 patrons. 	Must have current and valid health license issued by the governing municipal authority.	<ul style="list-style-type: none"> • Functioning kitchen or food preparation area must be on-site.
Hotel (H)	400 sq. ft.			<ul style="list-style-type: none"> • Functioning kitchen or food preparation area must be on-site. • Hotel rooms must be available for transient guests, unless an exemption waiver was granted.
Distributor (D) & Importing Distributor (ID)	1,000 sq. ft. (D) 2,500 sq. ft. (ID)	N/A	N/A	Functioning bathroom must be available for employee use.



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Restaurant (R), Eating Place (E) & Hotel (H) License Types

- Must maintain **dishes and silverware sufficient to serve 30** or more patrons at one time.
- Must have, immediately and publicly accessible, **a menu or similar indication of food available for on premises consumption.**
- Must have available for consumption on the licensed premises **food sufficient for 30 people.** (Food must be stored on the licensed or unlicensed portion of the licensed business or, if the licensee has an interior connection to another business it operates, within the premises that houses the businesses.)
- May establish hours of food availability, but, by statute, **food must be habitually and regularly available to patrons.**



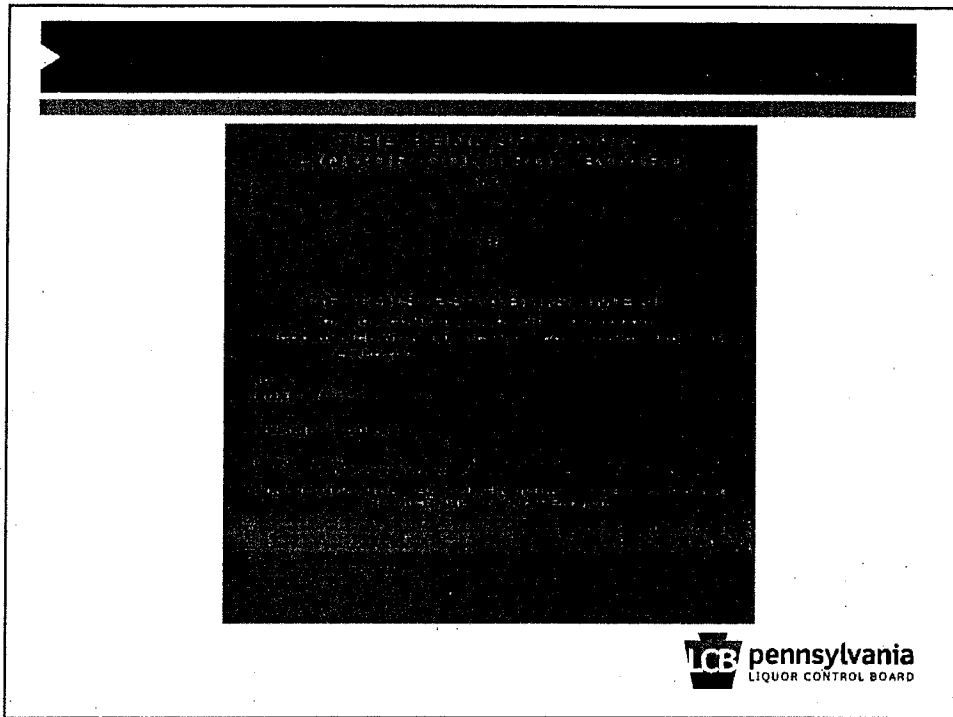
31

Unacceptable Food Offerings

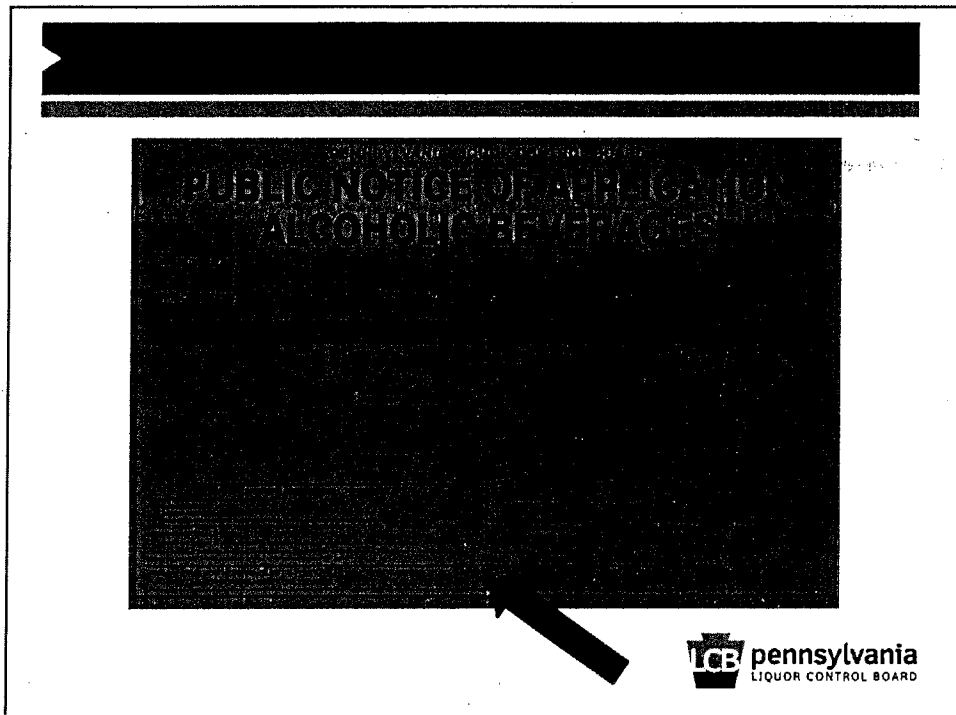
- Snack items (chips, pretzels, peanuts, etc.) only
- Expired or post-dated food.
- Raw or frozen food without any method for cooking the food.
- Food that cannot be identified or quantified due to long-term freezing.
- Individual ingredients or food items that cannot be readily prepared as a meal.
- Amounts or quantities of food that would not provide for 30 patrons at one time (examples: one pound of roast beef, 12 sandwiches, two steaks, three small cans of soup, etc.).



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here for further instructions on Protests and Petitions to Intervene.' At the bottom, there is a form field labeled 'File Number of application to protest:' followed by a 'Verify' button. An arrow points to the 'Verify' button. The footer shows the 'ICB pennsylvania LIQUOR CONTROL BOARD' logo."/>

PLCB+
Online Regulatory System

HOME

Need Help? ?

File Protest or Petition to Intervene

To object to the issuance or transfer of a license, or to voice opposition to extension of a currently licensed premises, please begin by entering the File Number that appears on the orange placard posted at the location seeking licensure.

Click [here](#) for further instructions on Protests and Petitions to Intervene.

* File Number of application to protest: **Verify**

Screen ID: 1728463


ICB pennsylvania
LIQUOR CONTROL BOARD

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- Act 48 of 2019 gives municipalities the option to vote on whether or not to allow certain manufacturing licenses to be permitted to operate within their municipality.
- :brewery, brewery storage, limited distillery, limited distillery satellite locations, limited winery, and limited winery satellite locations. [47 P.S. § 4-472(a)].

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LIQUOR CONTROL BOARD

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PLCB+
Online Regulatory System

HOME
Need Help? 

License Search / Data Export

Use the search below to find licenses. Enter as much information as you know, and press the "Search" button.
NOTE: this search will only show a maximum of 200 licenses to be displayed.

If you would like to view more than 200 licenses, you may download a full export of all active licenses using the link below. The file will be in a CSV format.
[CSV Download of All Licenses](#)

If you would like to view more than 200 licenses and their associated permits, you may download a full export of all active licenses and their associated permits using the link below. The file will be in a CSV format.
[CSV Download of All Licenses and Associated Permits](#)

SEARCH CRITERIA

LID Number: e.g. 12345
 License Number: e.g. A12345

OR


License type: (All) ☒
 License Status: (All) ☒
 County: (All) ☒
 Municipality: (select a County)
 Licensee: (enter any part of the name)
 Officer Name: (enter any part of the name)
 Premises Name: (enter any part of the name)
 Address of premises: Street: If you don't know the specific address number, enter the percent sign, followed by a space, followed by the street name. (ex: % Main St.)
 City / Town: Zip Code: OR Zip Code Range: From: To:

Only include licenses with a Conditional License Agreement (CLA)? ☐


OR

Licensee Sakekeeping Contact Name: (enter any part of the name)

Search



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Liquor Control Board Extranet


Advisory Opinions Search

How to use this Search

- The Search box will look for all terms that you put in. So if you key in **Sandeman Wine** it will find all documents with **Sandeman** and/or **Wine**.
- You can use the AND function. If you key in **Sandeman AND Wine**, it will find only documents with both **Sandeman** and **Wine**.
- You can use the OR function. If you key in **Sandeman OR Wine**, then it will find all documents with either **Sandeman** or **Wine**.
- String Search. If you put multiple words in double quotes, such as **"Sandeman Wine"**, then it will return only documents that have those exact words in that exact order.
- You can also use an asterisk as a wildcard in your searches, like **Sandeman*** or **01-428***

Search... 

If you have trouble opening a document, try right-clicking on the title and choose 'Open in new Tab' or 'Open in new Window'.



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My goal is to:

To assist in build cases that are a true indication of the activity that occurs in and around an establishment. Educating everyone that plays a role in the process **at least a year ahead of the renewal date** can only help to present a stronger case.

Follow up with those who play a role in holding licensees accountable to the mandates of Conditional Licensing Agreements/Offer in Compromise.



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This program can be very effective in bringing liquor licensees into compliance. The key is that everyone that plays a roll works together.

I would welcome the opportunity to meet with the District Attorneys and representatives of the Law Enforcement Agency in each county to further explain the Nuisance Bar/Non-Renewal Program.

Todd M. Merlina | Division Chief
 Pennsylvania Liquor Control Board | Bureau of Licensing
 Administrative and Divergent Licensee Affairs Division
 910 Capital Street | Harrisburg, PA 17124-0001
 Phone: 717 783-8605
 Cell: 717 678-1289
 Email: tmerlina@pa.gov
lcb.pa.gov



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Liquor Code

SECTION 4-493(1) Unlawful acts relative to liquor, or malt and brewed beverages and licensees

It shall be unlawful to:

1. Furnishing Liquor or Malt or Brewed Beverages to certain Persons – For any licensee or the board, or any employee, servant or agent of such licensee or of the board, or any other person, to sell, furnish or give any liquor or malt or brewed beverages, or to permit any liquor or malt or brewed beverages to be sold, furnished or give, to any person visibly intoxicated, or to any minor.

Significant Case Law

Commonwealth v. Scolieri

Supreme Court of Pennsylvania (12/31/02)

No. 25

The words “knowingly and intentionally” describe the behavior that would make a person guilty of the Section 6310.1(a), selling or furnishing liquor or malt or brewed beverages to minors. The court noted that the statute the Commonwealth charged the defendant with is different from Section 4-493(1) of the Liquor code, which does not have a mens re requirement, but does permit prosecution of licensees and their agents for furnishing liquor to minors. **In a case such as this one, when investigating a licensed establishment and there is insufficient proof of the mens re, police should use Section 4-493(1) of the Liquor code to charge a defendant.**

SECTION 4-493(14) Unlawful acts relative to liquor, or malt and brewed beverages and licensees

It shall be unlawful to: Permitting Undesirable Persons or Minors to Frequent Premises – For any hotel, restaurant or club liquor licensee, or any retail dispenser, his servants, agents or employees, to permit **persons of ill repute or prostitutes to frequent** his licensed premises or any premises operated in connection therewith.

Minors may only frequent licensed premises if:

- (a) they are accompanied by a parent; (b) they are accompanied by a legal guardian; (c) they are under proper supervision; (d) they are attending a social gathering; or (e) the hotel, restaurant or retail dispenser licensee has gross sales of food and nonalcoholic beverages equal to fifty per centum or more of its combined gross sale of both food and alcoholic beverages, “Pizza Hut Exception”. If a minor is frequenting a hotel, restaurant or retail dispenser licensee under subsection (e), then the minor may not sit at the bar section of the premises, nor may any alcoholic beverages be served at the table or booth at which the said minor is seated unless said minor is with a parent, legal guardian or under proper supervision. Further, **if a hotel, restaurant, club liquor licensee or retail dispenser is hosting a social gathering under subsection (d), then written notice at least forty-**

eight hours in advance of such gathering shall be given to the Bureau of Enforcement. If a minor is frequenting licensed premises with proper supervision under subsection (c), each supervisor can supervise up to twenty minors, except for premises located in cities of the first class, where each supervisor can supervise up to five minors. Notwithstanding any other provisions, of this section, if the minors are on the premises as part of a school-endorsed function, then each supervisor can supervise fifty minors. Nothing in this clause shall be construed to make it unlawful for minors to frequent public venues or performing arts facilities.

SECTION 4-493 (16) Furnishing or Delivering Liquor or Malt or Brewed Beverages at Unlawful Hours. For any licensee, his servants, agents or employees, to give, furnish, trade, barter, serve or deliver any liquor or malt or brewed beverages to any person during hours or on days when the licensee is prohibited by this act from selling liquor or malt or brewed beverages

SECTION 4-493(28) Unlawful acts relative to liquor, or malt and brewed beverages and licensees (continued)

It shall be unlawful to:

Consumption of Liquor or Malt or Brewed Beverages **while Tending Bar** – For any licensee, his servants, agents or employees, to consume liquor or malt or brewed beverages while tending bar or otherwise serving liquor or malt or brewed beverages. No action shall be taken against a licensee under this clause unless the licensee is the individual consuming liquor or malt or brewed beverages in violation of this clause.

SECTION 4-493(25) Unlawful acts relative to liquor, or malt and brewed beverages and licensees (continued)

It shall be unlawful to:

Employment in Licensed Places – For any licensee or his agent, to employ or permit the employment of any person at his licensed hotel, restaurant or eating place for the purpose of **enticing customers**, or to encourage them to drink liquor, or make assignations for improper purposes.

Any person violating the provisions of this clause shall be guilty of a misdemeanor and, upon conviction of the same, shall be sentenced to pay a fine of not less than one hundred dollars (\$100), nor more than five hundred dollar (\$500), for each and every person so employed, or undergo an imprisonment of not less than three (3) months, nor more than one (1) year, or either or both, at the discretion of the court having jurisdiction of the case. The administrative law judge shall have the power to revoke or refuse licenses for violation of this clause.

SECTION 4-493(34). Unlawful acts relative to liquor, or malt and brewed beverages and licensees (continued)

It shall be unlawful to:

Noise. Notwithstanding any law or regulation to the contrary, a licensee may not use or permit to be used inside or outside of the licensed premises a loudspeaker or similar device whereby the sound of music or other entertainment, or the advertisement thereof, can be heard beyond the licensee's property line; however, any licensee that is located in an area which is subject to an exemption from the board's regulation regarding amplified music being heard off the licensed premises shall be exempt from compliance with this paragraph until the expiration of the board's order granting the exemption. The board's regulation regarding amplified music being heard off the licensed premises is otherwise superseded by this paragraph.

Recent change to the law

Amplified Sound (Effective Immediately) Section 493(34) of the Liquor Code currently prohibits a licensee from using, inside or outside of its licensed premises, a loudspeaker or similar device whereby the sound of music or other entertainment, or the advertisement thereof, can be heard beyond the licensee's property line. [47 P.S. § 4-493(34)].

Act 67 adds the following exception to this general prohibition for all licensees located in Class 2A through Class 8 counties (all counties except Philadelphia and Allegheny). **Licensees in such counties may have amplified music/entertainment as long as the music/entertainment does not exceed 75 decibels beyond the licensee's property line. However, there are time restrictions to this exception. It only applies from 10:00 a.m. to 9:00 p.m. on Sundays through Thursdays, and from 10:00 a.m. to midnight on Fridays and Saturdays.**

Municipalities retain their authority under section 493.1(b) of the Liquor Code to petition the Board to allow their own noise ordinances to supersede the Liquor Code's provision regarding amplified sound, including the exception set forth above. [47 P.S. § 4- 493.1(e)(1-2)]. While traditionally, the municipal exception loosens the rules dealing with amplified music/entertainment, Act 67 could result in situations where the municipality's noise ordinance is stricter than the standard found in the Liquor Code. Act 67 further provides that the enforcement of this exception will be handled by the Pennsylvania State Police, Bureau of Liquor Control Enforcement ("BLCE"). [47 P.S. § 4- 493.1(e)(4)]. Finally, **Act 67 changed the minimum number of adjudicated noise citations, which could form the sole basis for the Pennsylvania Liquor Control Board's, Bureau of Licensing to object to a licensee's renewal application. The number of noise citations necessary is reduced from six citations to three citations.** [47 P.S. § 4-470(a)(1)]

- Issue Non-Traffic citation for Disorderly Conduct

SECTION 4-494. Penalties.

1. Any person who shall violate any of the provisions of this article, except as otherwise specifically provided, shall be guilty of a misdemeanor and, upon conviction thereof, shall be sentenced to pay a fine of **not less than one hundred dollars (\$100), nor more than five hundred dollars (\$500)**, and on failure to pay such fine, to imprisonment for not less than one month, nor more than three months, and for any subsequent offense, shall be

sentenced to pay a fine not less than three hundred dollars (\$300), nor more than five hundred dollars (\$500), and to undergo imprisonment for a period not less than three months, nor more than one year, or both. If the person, at or relating to the licensed premises, violates section **493(1), (10), (14), (16) or (21)**, or if the owner or operator of the licensed premises or any authorized agent of the owner or operator violates the act of April 14, 1972 (P.L. 233, No. 64), known as "The Controlled Substance, Drug, Device and Cosmetic Act", or 18 Pa.C.S. § 5902 (relating to prostitution and related offenses) or 6301 (relating to corruption of minors), he shall be sentenced to pay a fine **not exceeding five thousand dollars** (\$5,000) or to undergo imprisonment for a period not less than three months, nor more than one year, or both.

2. The right so suspend and revoke licenses granted under this article shall be in addition to the penalty set forth in this section.

SECTION 4-494. Penalties.

2. A person convicted of selling or offering to sell any liquor or malt or brewed beverage without being licensed is in violation of this article and shall, in addition to any other penalty prescribed by law, be sentenced to pay a fine of **two dollars (\$2) per fluid ounce for each container of malt or brewed beverages and four dollars (\$4) per fluid ounce for each container of wine or liquor found on the premises where the sale was made or attempted**. The amount of fine per container will be based upon the capacity of the container when full, whether or not it is full at the time of the sale or attempted sale. In addition, all malt or brewed beverages, wine and liquor found on the premises shall be confiscated. If a person fails to pay the full amount of the fine levied under this subsection, the premises on which the malt or brewed beverages, wine or liquor was found shall be subject to a lien in the amount of the unpaid fine if the premises are owned by the person against whom the fine was levied or by any other person who had knowledge of the proscribed activity. The lien shall be superior to any other liens on the premises other than a duly recorded mortgage.

SECTION 4-499. Premises to be vacated by patrons

1. Except as provided for elsewhere in this section, **all patrons of a licensee shall be required to leave that part of the premises habitually used for the serving of liquor or malt or brewed beverages to guests or patrons not later than one-half hour after the time the licensee is required by this act to cease serving liquor or malt or brewed beverages and shall not be permitted to have any previously served liquor or malt or brewed beverages in their possession, nor shall they be permitted to remove any previously served liquor or malt or brewed beverages from that part of the premises**. Patrons of a licensee shall not be permitted to reenter that portion of the premises habitually used for the serving of liquor or malt or brewed beverages between the time designated by this act for patrons to vacate the license premises and the time designated by this act when the serving of liquor or malt or

brewed beverages is allowed to begin unless the licensee has been granted a permit for extended hours food service.

2. Any licensee who violates this section for the first offense commits a summary offense and shall, upon conviction, be sentenced to pay a fine of not more than three hundred dollars (\$300) or to imprisonment for not more than ninety (90) days, or both, and for the second or any subsequent offense commits a misdemeanor of the third degree and shall, upon conviction, be sentenced to pay a fine of not more than two thousand five hundred dollars (\$2,500) or to imprisonment for not more than one (1) year, or both.

Significant Case Law when LCE brings violations outside the Liquor Code:

Pennsylvania Liquor Control Board v. TLK, 544 A.2d 931 (Pa. 1988). In *TLK*, the licensee was charged with aiding and abetting in drug trafficking based upon evidence that his doorman had sold narcotics. Because this was an offense brought under the Crimes Code, the doctrine of strict liability did not apply. For this reason, the Supreme Court concluded that "some element of scienter on the part of the licensee is required to endanger the license." The Supreme Court expressly approved two principles against which to measure the facts in such cases. This is commonly referred to as the "*TLK* test".

- If the licensee knew or should have known of the illegal activities by an employee or patron, the licensee is liable.
- The licensee, however, could defend his license by demonstrating that he took substantial affirmative steps to guard against the known pattern of illegal activities.

In these situation notification upon initiating an investigation, as long as it doesn't jeopardize an investigation such as the county drug task force making buys, so that the licensee cannot say they didn't know. It is then the licensee's responsibility to explain what steps were taken to correct...

Title 18

"Bottle club." An establishment operated for profit or pecuniary gain, which has a capacity for the assemblage of 20 or more persons and **in which alcoholic liquors, alcohol or malt or brewed beverages are not legally sold** but where alcoholic liquors, alcohol or malt or brewed beverages are **either provided by the operator or agents or employees of the operator for consumption on the premises or are brought into or kept at the establishment by the patrons** or persons assembling there for use and consumption. The term shall not include a licensee under the act of April 12, 1951 (P.L.90, No.21), known as the Liquor Code, or any organization as set forth in section 6 of the act of December 19, 1990 (P.L.1200, No.202), known as the Solicitation of Funds for Charitable Purposes Act

§ 7327

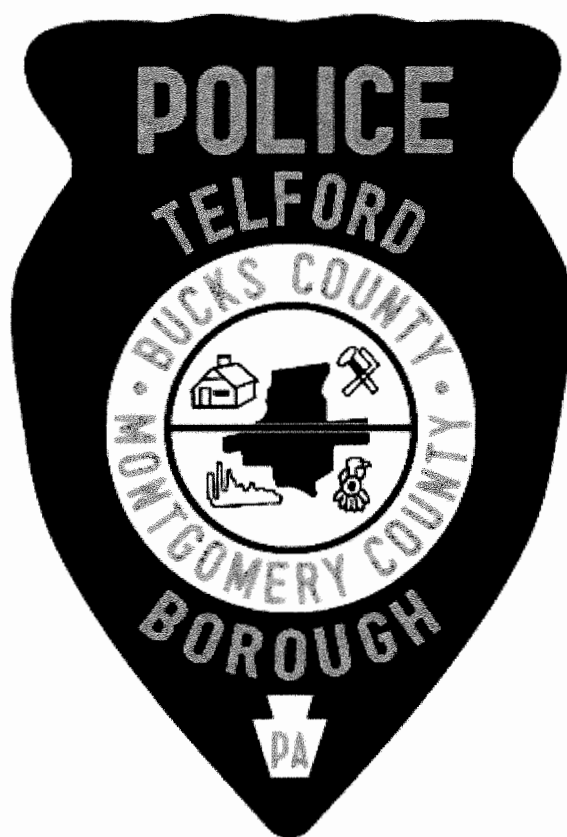
- (a) **Storage.**--A person commits a summary offense if he **stores or permits storage by others of liquor or malt or brewed beverages for the purpose of consumption between the hours of 2 a.m. and 8 a.m.** on business premises owned, operated, leased or controlled by such person which are not licensed under the act of April 12, 1951 (P.L.90, No.21), known as the Liquor Code.
- (b) **Consumption.**--A person commits a summary offense if he **allows another to consume liquor or malt or brewed beverages, after payment of an entry fee, cover charge or membership fee, between the hours of 2 a.m. and 8 a.m.** on business premises owned, operated, leased or controlled by such person which are not licensed under the Liquor Code.
- (c) **Sale.**--A person commits a summary offense if he **sells or offers to sell any liquor or malt or brewed beverages between the hours of 2 a.m. and 8 a.m.** on business premises owned, operated, leased or controlled by such person which are not licensed under the Liquor Code.

§ 7329.

Prohibition of certain types of entertainment on bottle club premises. (a) **Offense defined.**--No bottle club operator or servants, agents or employees of the same shall knowingly permit on premises used as a bottle club or in any place operated in connection therewith any lewd, immoral or improper entertainment. (b) **Penalty for violation.**--Any person who violates subsection (a) commits a summary offense.

Telford Borough Police Department

CITIZENS POLICE ACADEMY



*An Opportunity to Learn More About Your Local Police and
How They Protect and Serve Your Community.*

Telford Borough Police Department

CITIZENS POLICE ACADEMY**What is the Citizens Police Academy?**

The Citizens Police Academy is a six-week, one evening per week, program designed to inform area residents about law enforcement and policing in their community. Numerous aspects of policing will be addressed with ample time for questions and discussion. Attendees will have the opportunity to meet local officers who will present on different topics and will display and demonstrate equipment and technology that is used in policing today.

Who Should Attend the Citizens Police Academy?

Area residents, 16 years and older, who are interested in learning about the criminal justice system, and the role that local police have in protecting and serving the community, are invited, and encouraged to attend. Those attending all six sessions of the CPA will receive a certificate of completion that is suitable for framing.

Topics to be Addressed in the Citizens Police Academy

- The Role of Police
- Police Hiring / Training
- Community Policing
- Traffic Enforcement / Crash Investigation
- Interview and Interrogation
- Officer Safety
- The Court System
- Use of Force / De-escalation
- Criminal Investigation
- Forensic Science / Technology
- Juvenile Justice
- Domestic Violence
- Special Units ... and More

Dates and Times for the Citizens Police Academy

Tuesday, January 30th

Tuesday, February 6th

Tuesday, February 13th

Tuesday, February 20th

Tuesday, February 27th

Tuesday, March 5th

All sessions will be held 7:00 to 8:30 p.m.

Location of the Citizens Police Academy

Indian Valley Public Library

Registration Information

Registration is **FREE**.

To register, call the Telford Borough Police Department at 215-723-6700 or email Chief Randall S. Floyd at rfloyd@telfordpd.org. Advanced registration is suggested so that adequate handout material is available.

Citizens Police Academy Syllabus

Week One

- Government Structure
- The Role of Police in the Community / Community Policing
- Requirements and Process for Hiring Police Officers
- Officer Training

Restraints (Handcuffs, shackles, hobbles, etc.)

Week Two

- Traffic Enforcement
- Crash Investigation
- Interview and Interrogation
- Officer Safety

Tour of Patrol Car and Equipment / In-Car and Body Worn Cameras

Week Three

- The Court System
- Accreditation / Professional Standards and Best Practices in Policing
- Constitutional Policing
- Use of Force – De-Escalation

TASER, Repulse, Crowd Control Equipment

Week Four

- Criminal Investigation
- Crimes Against Persons / Property
- Forensic Science

Forensics Demonstration

Week Five

- Juvenile Justice
 - Technology in Policing
 - Domestic Violence
- Ballistic Vests, Helmets, etc.

Week Six

- Special Units (SWAT, K-9, etc.)
- Review
- Presentation of Certificates / Reception

*Optional Tours to the Montgomery County Communications Center, Montgomery County Correctional Facility and / or State Correctional Institution Phoenix (Graterford) can be arranged if there is interest.

Telford Volunteer Fire Company

Telford, PA

This report was generated on 10/1/2023 8:11:35 AM



Incidents for Zone for Date Range

Zone(s): All Zones | Start Date: 09/01/2023 | End Date: 09/30/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 24146	611 - Dispatched & cancelled en route	09/03/2023	695 MAIN ST	AIR75
2023 - 24354	700 - False alarm or false call, other	09/05/2023	20 E RIDGE AVE	DO 75
2023 - 24445	611 - Dispatched & cancelled en route	09/06/2023	207 W SUMMIT ST	E 75
2023 - 24805	611 - Dispatched & cancelled en route	09/09/2023	207 W SUMMIT ST	E 75
2023 - 24816	522 - Water or steam leak	09/09/2023	695 MAIN ST	AIR75
2023 - 15956	814 - Lightning strike (no fire)	09/13/2023	2055 CATHILL RD	CH 75,DO 75,E 75,L 75,POV
2023 - 25295	551 - Assist police or other governmental agency	09/13/2023	20 E Broad ST	CH 75,DO 75,POV
2023 - 25403	542 - Animal rescue	09/14/2023	511 S Main ST	CH 75,DO 75,E 75,POV
2023 - 25421	322 - Motor vehicle accident with injuries	09/14/2023	BERGEY RD	AIR75,CH 75,DO 75,POV,SD 75
2023 - 25690	322 - Motor vehicle accident with injuries	09/17/2023	836 RISING SUN RD	DO 75,E 75,POV,SD 75
2023 - 25693	311 - Medical assist, assist EMS crew	09/17/2023	12 LUTHERAN HOME DR	DO 75,SD 75,UT 75
2023 - 25699	311 - Medical assist, assist EMS crew	09/17/2023	113 ARLINGTON LN	DO 75,SD 75,UT 75
2023 - 25788	311 - Medical assist, assist EMS crew	09/18/2023	12 LUTHERAN HOME DR	CH 75,DO 75,UT 75
2023 - 25919	322 - Motor vehicle accident with injuries	09/20/2023	COWPATH RD	CH 75,POV,SD 75
2023 - 16357	322 - Motor vehicle accident with injuries	09/20/2023	22.6 N RT 309 BYP	SD 75
2023 - 26090	324 - Motor vehicle accident with no injuries.	09/21/2023	650 BERGEY RD	CH 75,DO 75,POV,SD 75
2023 - 16492	522 - Water or steam leak	09/22/2023	3005 STATE RD	DO 75,E 75
2023 - 26311	551 - Assist police or other governmental agency	09/23/2023	21.5 S Pennsylvania 309 BYP	DO 75,POV,UT 75
2023 - 26382	322 - Motor vehicle accident with injuries	09/24/2023	GODSHALL RD	AIR75,CH 75,DO 75,POV,SD 75,UT 75
2023 - 16656	743 - Smoke detector activation, no fire - unintentional	09/24/2023	4402 BETHLEHEM PIKE	DO 75,L 75,SD 75
2023 - 26480	743 - Smoke detector activation, no fire - unintentional	09/25/2023	179 W BROAD ST	DO 75
2023 - 26530	611 - Dispatched & cancelled en route	09/26/2023	366 HARLEYSVILLE PIKE	E 75
2023 - 16823	463 - Vehicle accident, general cleanup	09/26/2023	STATE RD	DO 75,E 75,POV,SD 75,UT 75
2023 - 26738	743 - Smoke detector activation, no fire - unintentional	09/28/2023	800 MAPLE AVE	L 75
2023 - 26842	611 - Dispatched & cancelled en route	09/29/2023	139 HARLEYSVILLE PIKE	E 75

Only REVIEWED incidents included.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 26857	733 - Smoke detector activation due to malfunction	09/29/2023	649 RITTENHOUSE PL	CH 75,E 75
2023 - 17021	463 - Vehicle accident, general cleanup	09/29/2023	715 RELIANCE RD	AIR75,DO 75,POV,SD 75

Total # Incidents: 27

Only REVIEWED incidents included.



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Doc Id: 714

Page # 2 of 2

Telford Volunteer Fire Company

Telford, PA

This report was generated on 10/1/2023 8:14:06 AM



Incident Response Detail EXPANDED for Date Range (Landscape)

Zone(s): All Zones | Start Date: 09/01/2023 | End Date: 09/30/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	ALARM TIME	DISPATCH TIME	ARRIVAL TIME	BACK IN SERVICE
ZONE: Franconia Township							
09/06/2023	2023-24445	207 W SUMMIT ST	611 - Dispatched & cancelled en route	9/6/2023 12:56:16	9/6/2023 12:56:39		
09/09/2023	2023-24805	207 W SUMMIT ST	611 - Dispatched & cancelled en route	9/9/2023 14:29:31	9/9/2023 14:30:14		
09/14/2023	2023-25421	BERGEY RD	322 - Motor vehicle accident with injuries	9/14/2023 19:44:55	9/14/2023 19:45:32	9/14/2023 19:49:53	
09/17/2023	2023-25690	836 RISING SUN RD	322 - Motor vehicle accident with injuries	9/17/2023 20:38:38	9/17/2023 20:38:59	9/17/2023 20:45:55	
09/20/2023	2023-25919	COWPATH RD	322 - Motor vehicle accident with injuries	9/20/2023 06:37:42	9/20/2023 06:37:57	9/20/2023 06:42:53	
09/21/2023	2023-26090	650 BERGEY RD	324 - Motor vehicle accident with no injuries.	9/21/2023 15:53:20	9/21/2023 15:54:13	9/21/2023 15:58:07	
09/24/2023	2023-26382	GODSHALL RD	322 - Motor vehicle accident with injuries	9/24/2023 16:02:38	9/24/2023 16:02:50	9/24/2023 16:05:59	
09/26/2023	2023-26530	366 HARLEYSVILLE PIKE	611 - Dispatched & cancelled en route	9/26/2023 07:04:32	9/26/2023 07:04:53		
09/28/2023	2023-26738	800 MAPLE AVE	743 - Smoke detector activation, no fire - unintentional	9/28/2023 06:36:45	9/28/2023 06:37:10	9/28/2023 06:49:36	
09/29/2023	2023-26842	139 HARLEYSVILLE PIKE	611 - Dispatched & cancelled en route	9/29/2023 08:49:03	9/29/2023 08:49:19		
09/29/2023	2023-26857	649 RITTENHOUSE PL	733 - Smoke detector activation due to malfunction	9/29/2023 10:34:18	9/29/2023 10:34:33	9/29/2023 10:38:45	

ZONE: Hilltown Township

09/23/2023	2023-26311	21.5 S Pennsylvania 309 BYP	551 - Assist police or other governmental agency	9/23/2023 21:48:36	9/23/2023 21:48:39	9/23/2023 21:56:39	
09/24/2023	2023-16656	4402 BETHLEHEM PIKE	743 - Smoke detector activation, no fire - unintentional	9/24/2023 16:21:30	9/24/2023 16:22:06	9/24/2023 16:28:55	
09/29/2023	2023-17021	715 RELIANCE RD	463 - Vehicle accident, general cleanup	9/29/2023 19:54:34	9/29/2023 19:56:11	9/29/2023 20:01:06	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

ZONE: Lower Salford Township**86**

09/03/2023	2023-24146	695 MAIN ST	611 - Dispatched & cancelled en route	9/3/2023 10:25:59	9/3/2023 10:26:20		
09/09/2023	2023-24816	695 MAIN ST	522 - Water or steam leak	9/9/2023 16:08:31	9/9/2023 16:08:49	9/9/2023 16:19:17	

ZONE: Telford Borough

09/05/2023	2023-24354	20 E RIDGE AVE	700 - False alarm or false call, other	9/5/2023 17:50:48	9/5/2023 17:51:03	9/5/2023 17:55:01	
09/13/2023	2023-25295	20 E Broad ST	551 - Assist police or other governmental agency	9/13/2023 22:05:33	9/13/2023 22:09:05	9/13/2023 22:18:18	
09/14/2023	2023-25403	511 S Main ST	542 - Animal rescue	9/14/2023 17:04:17	9/14/2023 17:07:12	9/14/2023 17:19:24	
09/17/2023	2023-25693	12 LUTHERAN HOME DR	311 - Medical assist, assist EMS crew	9/17/2023 21:38:04	9/17/2023 21:38:17	9/17/2023 21:43:42	
09/17/2023	2023-25699	113 ARLINGTON LN	311 - Medical assist, assist EMS crew	9/17/2023 22:07:06	9/17/2023 22:09:51	9/17/2023 22:13:37	
09/18/2023	2023-25788	12 LUTHERAN HOME DR	311 - Medical assist, assist EMS crew	9/18/2023 15:32:18	9/18/2023 15:32:37	9/18/2023 15:38:23	
09/25/2023	2023-26480	179 W BROAD ST	743 - Smoke detector activation, no fire - unintentional	9/25/2023 14:26:28	9/25/2023 14:26:47	9/25/2023 14:29:28	

ZONE: West Rockhill Township

09/13/2023	2023-15956	2055 CATHILL RD	814 - Lightning strike (no fire)	9/13/2023 02:18:59	9/13/2023 02:20:26	9/13/2023 02:29:36	
09/20/2023	2023-16357	22.6 N RT 309 BYP	322 - Motor vehicle accident with injuries	9/20/2023 06:53:00	9/20/2023 06:54:04	9/20/2023 07:02:06	
09/22/2023	2023-16492	3005 STATE RD	522 - Water or steam leak	9/22/2023 10:29:09	9/22/2023 10:31:13	9/22/2023 10:39:49	
09/26/2023	2023-16823	STATE RD	463 - Vehicle accident, general cleanup	9/26/2023 21:41:32	9/26/2023 21:54:11	9/26/2023 21:58:00	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

Telford Volunteer Fire Company

Telford, PA

This report was generated on 10/1/2023 8:15:50 AM



Personnel Count per Incident for Date Range

Start Date: 09/01/2023 | End Date: 09/30/2023

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2023-15956	9/13/2023 02:18:59	814 - Lightning strike (no fire)	46167	12	2	14
2023-16357	9/20/2023 06:53:00	322 - Motor vehicle accident with injuries	46167	5	2	7
2023-16492	9/22/2023 10:29:09	522 - Water or steam leak	46167	6	0	6
2023-16656	9/24/2023 16:21:30	743 - Smoke detector activation, no fire - unintentional	46167	10	5	15
2023-16823	9/26/2023 21:41:32	463 - Vehicle accident, general cleanup	46167	14	3	17
2023-17021	9/29/2023 19:54:34	463 - Vehicle accident, general cleanup	46167	12	1	13
2023-24146	9/3/2023 10:25:59	611 - Dispatched & cancelled en route	46167	6	1	7
2023-24354	9/5/2023 17:50:48	700 - False alarm or false call, other	46167	2	9	11
2023-24445	9/6/2023 12:56:16	611 - Dispatched & cancelled en route	46167	0	7	7
2023-24805	9/9/2023 14:29:31	611 - Dispatched & cancelled en route	46167	6	2	8
2023-24816	9/9/2023 16:08:31	522 - Water or steam leak	46167	5	5	10
2023-25295	9/13/2023 22:05:33	551 - Assist police or other governmental agency	46167	3	0	3
2023-25403	9/14/2023 17:04:17	542 - Animal rescue	46167	4	0	4
2023-25421	9/14/2023 19:44:55	322 - Motor vehicle accident with injuries	46167	11	3	14
2023-25690	9/17/2023 20:38:38	322 - Motor vehicle accident with injuries	46167	14	1	15
2023-25693	9/17/2023 21:38:04	311 - Medical assist, assist EMS crew	46167	12	1	13
2023-25699	9/17/2023 22:07:06	311 - Medical assist, assist EMS crew	46167	11	3	14
2023-25788	9/18/2023 15:32:18	311 - Medical assist, assist EMS crew	46167	7	0	7
2023-25919	9/20/2023 06:37:42	322 - Motor vehicle accident with injuries	46167	7	0	7
2023-26090	9/21/2023 15:53:20	324 - Motor vehicle accident with no injuries.	46167	7	0	7
2023-26311	9/23/2023 21:48:36	551 - Assist police or other governmental agency	46167	3	0	3
2023-26382	9/24/2023 16:02:38	322 - Motor vehicle accident with injuries	46167	15	0	15
2023-26480	9/25/2023 14:26:28	743 - Smoke detector activation, no fire - unintentional	46167	1	6	7
2023-26530	9/26/2023 07:04:32	611 - Dispatched & cancelled en route	46167	0	6	6
2023-26738	9/28/2023 06:36:45	743 - Smoke detector activation, no fire - unintentional	46167	5	0	5
2023-26842	9/29/2023 08:49:03	611 - Dispatched & cancelled en route	46167	0	5	5
2023-26857	9/29/2023 10:34:18	733 - Smoke detector activation due to malfunction	46167	6	0	6

TOTAL # OF INCIDENTS: 27

AVERAGES:

6.8

2.3

9.1

Only REVIEWED incidents included



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Page # 1 of 1

Telford Borough VMSC EMS Zone Report | September 2023

Total Zone Calls: 65

Total VMSC 911 Calls: 992

Average Chute Time: 0m:44s

Average Response Time: 6m:31s

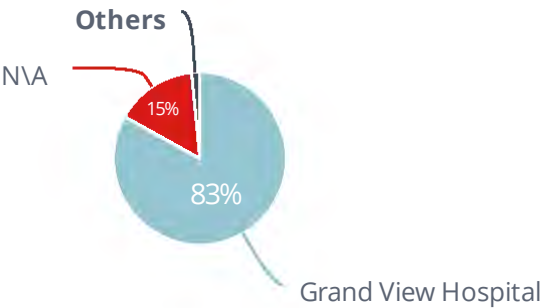
Top 5 Call Types

Type of Incident	#
Falls	21
Sick Person	8
No Other Appropriate Choice	8
Breathing Problem	7
Altered Mental Status	6

Transport Disposition

Disposition	#
Transported No Lights/Siren	46
Transported Lights/Siren	9
Patient Refused Evaluation/Care (Without Transport)	6
Cancelled (No Patient Contact)	2
Assist, Unit	1

Hospital Transport



Community Response

VMSC's Level of Service

Unit Level of Service	# of Calls
ALS-Paramedic	55
BLS-AEMT	6
BLS-Basic /EMT	4

Barriers to Provide Care

Barriers To Care	#
None Noted	57
N/A	3
Speech Impaired	2
Developmentally Impaired	1
Psychologically Impaired	1
Unconscious	1
Language	1

of Overdoses

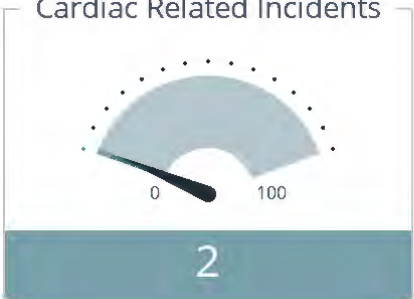
0

Additional Agencies on Scene

Additional Agencies	#
Law Enforcement	35
No Other Agency On Scene	27
Fire Department (Non-QRS Related)	4
Non-VMSC EMS Unit	2

Critical Response Triad

Cardiac Related Incidents



Stroke Related Incidents



Trauma Related Incidents



PUBLIC WORKS REPORT

FOR September 2023

By Gary Yoder, Public Works Director 10/9/2023

BOROUGH Report for the 10/9/2023 Meeting:

Streets – We continue to do routine maintenance on borough streets. This includes crack sealing, patch paving and pothole repairs.

Parks – We continue mowing, doing routine maintenance in all borough parks. We recently worked with Indian crest junior high students at Stover park cleaning, spreading mulch and planting flowers.

Trees – We continue trimming and taking down dying trees in our park system.

Playgrounds – We have been cleaning and checking the play areas at all parks. We recently started mulching play areas throughout the borough.

Maintenance – The crew has been busy cleaning all inlets in the borough and repairing inlets that are in need.

Street Signs – We have been doing routine sign replacement throughout town.

Training- We continue to have monthly meetings on upcoming projects and employee concerns.

Leaf pickup- we will have crews out starting October 23

BOROUGH OF TELFORD

MANAGERS REPORT

ADMINISTRATION

TO: Borough Council
Mayor Jerry Guretske
John Harrell, Authority Chair

FROM: Kyle B. Detweiler, MBA
Borough Manager

RE: Manager's Report

DATE: October 9, 2023



Real Estate Matters – Settlement on the Trinity UCC land acquisition is scheduled to take place on October 31st. There was a delay due to an issue surrounding the transfer tax. Appraisal of the parking spaces across the street from 122 Penn Avenue have been received and have been factored into the revised Agreement of Sale. At this point, no settlement date has tentatively been scheduled.

Franklin Alley Swale Project – We are in receipt of several fully executed agreements from the affected property owners. The Commonwealth Financing Authority (CFA) has again moved their meeting until later in November, so we will not learn about our grant application status until that time.

Police Station Lobby Improvements – Construction is underway by the contractor, Walter Brucker. They are working through some delays presently with regards to the countertop and install but the engineer has been presented with alternative solutions that are under review. You'll notice anyone interested in walking into the police station is being redirected to Borough Hall for the time being.

Partnership TMA – I attended the Partnership TMA of Montgomery County meeting on September 21st. There was a guest speaker and presentation from SEPTA regarding the elimination of the 132 Bus and rollout of their new microtransit program coming in the Spring of 2024 titled 'SEPTA's Bus Revolution'. More information is available on SEPTA's website and we also have brochure materials available in our lobby.

Insurance Renewals – I met with Franconia Insurance & Financial Services on September 13th to review our existing coverage and am awaiting their response on a quote for our renewal. Blaine and I took part in a webinar on September 27th with Delaware Valley Trust to discuss our property, liability, and workers compensation insurances. Based on the additional information we provided, it does not appear that we are able to join the property/liability and workers comp trusts at this time. Telford Borough was recently dropped as a responsible party to an existing pending litigation matter so this should be of further improvement and cost reduction to our renewal.

Personnel Updates – On September 29th we recognized Brian Kopp with a breakfast social on his last day of employment. Brian served the Borough for over 23 years, and we wish him the best in his retirement. We posted an advertisement for our Administrative Secretary position to Indeed and to the Borough website. Tracey Inman's last day with the Borough was October 2nd, 2023. We greatly appreciated Tracey's efforts and commitment to the Borough over her ten plus months with us and wish her the best moving forward in her next endeavor.

Right-to-Know Requests –

1. Time Period Referenced: September 6, 2023 – October 4, 2023
2. Number of RTK Requests Received: 4
3. Number of Unique Requesters: 3
 - a. Requester A – One Request – 1 Actionable Item – 1 hour of time spent.
 - b. Requester B – Two Requests – 2 Actionable Items – 3 hours of time spent.
 - i. Requester B – Two Appeals – 1 Partially Granted, 1 Withdrawn – 2 hours of time spent.
 - c. Requester C – One Request – 1 Actionable Item – 1 hour of time spent.

**RESOLUTION NO. 23-03
TELFORD BOROUGH
MONTGOMERY AND BUCKS COUNTY, PENNSYLVANIA**

**A RESOLUTION OF TELFORD BOROUGH PROVIDING FOR THE FURNISHING
OF ELECTRIC STREET LIGHTING SERVICE TO THE BOROUGH OF TELFORD**

WHEREAS, that the Borough of Telford, in the County of Montgomery and the County of Bucks, Pennsylvania enter into an agreement with PPL Electric Utilities Corp. for the furnishing of all electric street lighting delivery service required to light the streets of the Borough for the period and in accordance with the terms contained in the form of agreement now on file with the Borough Secretary for the furnishing of such service; and that the proper officers of the Borough are hereby authorized and directed to execute and deliver said form of agreement on behalf of the Borough.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Telford, that PPL Electric Utilities Corp. will furnish electric street lighting service to the Borough of Telford.

Duly adopted this 9th day of October 2023, by the Council of the Borough of Telford, Montgomery County and Bucks County, Pennsylvania, in lawful session duly assembled.

ATTEST:

TELFORD BOROUGH COUNCIL

Kyle Detweiler, Borough Manager

By: _____
William Ashley, President

STREET LIGHT SERVICES AGREEMENT

This Street Light Services Agreement (“**Agreement**”) is entered into on _____, (“**Effective Date**”) by and between PPL Electric Utilities Corporation (“**Company**”), a Pennsylvania corporation with its principal place of business at Two North Ninth Street, Allentown, PA 18101, and Telford Borough (“**Municipality**”), a municipality of the Commonwealth of Pennsylvania situated in the County of Montgomery. Company and Municipality are each referred to herein as a “**Party**” and collectively as the “**Parties**,” and

WHEREAS, Company is a “public utility” and “electric distribution company” as defined in Sections 102 and 2803 of the Pennsylvania Public Utility Code, 66 Pa. C.S. §§ 102, 2803, that offers street light electric service to customers pursuant to its tariff approved by the Pennsylvania Public Utility Commission (“**Commission**”); and

WHEREAS, Municipality has requested Company to install new street lights, convert some or all of its existing street lights, or both, and

WHEREAS, at a properly noticed meeting of _____ Telford Borough of the Municipality duly convened and held on the 9th day of October 2023, the Municipality authorized the execution of this agreement with Company, as evidenced by the Resolution attached as **Exhibit A**.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties, intending to be legally bound, hereby agree as follows:

1. Services

1.1 Street Light Installation/Conversion

(a) Standard Installation

- (i) Company shall install new street lights, convert some or all of its existing street lights, or both, as described in the scope of work attached hereto as **Exhibit B**.
- (ii) Except for Municipality-owned facilities described in **Exhibit B**, all necessary street lighting facilities shall be supplied, installed, owned, and maintained by the Company pursuant to the rate schedule of the Company’s tariff identified in **Exhibit B** as presently in effect and as may be amended from time to time in accordance with the law (“**Selected Rate Schedule**”). If, in the course of installing and/or converting the street lights, Company discovers that there are additional and/or fewer street lights to be installed and/or converted in the locations requested by Municipality, Company shall notify Municipality, and the Parties shall cooperate to amend **Exhibit B** to reflect the actual number of street lights to be installed and/or converted.

(b) Special Installations

- (i) In the event the Municipality requests an installation that is not in conformity with the Standard Installation in Section 1.1(a) and Exhibit A, the Company may, at its option, require advance payment from the Municipality for excess installation and/or equipment costs pursuant to the Selected Rate Schedule.
- (ii) The Municipality shall be responsible for the excess costs to maintain any special equipment that is not in conformity with the Standard Installation in Section 1.1(a) and Exhibit A pursuant to the Selected Rate Schedule.

1.2 Removal of Street Light Facilities

- (a) The Municipality may request removal of any existing Company-owned street light facilities pursuant to the Selected Rate Schedule.
- (b) The Company shall charge and the Municipality shall pay for the requested removal of any Company-owned street light facilities that are fewer than 10 years old measured from the date of installation or conversion pursuant to the Selected Rate Schedule.

1.3 Rates for Electric Service

- (a) Municipality agrees to receive electric service for the street lights described in Section 1.1(a) under the Selected Rate Schedule.
- (b) **Municipality's receipt of electric service under** the Selected Rate Schedule shall commence with the first billing cycle following the completion of the installation/conversion of the street lights described Section 1.1(a), and shall continue through the term of this Agreement as defined in Section 2.

1.4 Additional Services

- (a) Municipality shall promptly notify the Company of all Company-owned street lights installed pursuant to this Agreement that are not operating properly.
- (b) **In addition to the Company's regularly scheduled vegetation management** practices and policies, Company may, at the written request of Municipality and within a reasonable period of time after such request, trim vegetation that, **in Company's judgment**, may interfere with the proper lighting of the roads or highways illuminated by the Company-owned street lights that were installed pursuant to this Agreement. Municipality shall obtain all consents and permits necessary for Company to perform such work.

2. Term of Agreement and Termination

2.1 Term – This Agreement shall commence on the Effective Date, shall continue for the period of years specified in the **rate schedule of the Company’s tariff** identified in **Exhibit B** as in effect on the Effective Date, and shall renew for one-year periods thereafter until terminated in accordance with Section 2.2.

2.2 Termination of Agreement

- (a) Either Party may terminate this Agreement for its convenience by giving **six-months’** prior written notice to the other Party; provided, however, that termination by the Company is subject to all applicable requirements of the Pennsylvania Public Utility Code, the **Commission’s regulations and the Company’s tariff**.
- (b) If Municipality terminates this Agreement, Municipality shall be deemed to have requested the removal of all the Company-owned street lights and associated facilities that were installed pursuant to this Agreement. Section 1.2(b) shall govern the charges imposed and the payments made for such removal.

3. Attachments

3.1 **No attachments can be made to Company’s facilities without Company’s consent.** Municipality must submit an application to Company for review using the current application process. The process for submitting an application is defined on the **Company’s Pole Attachment Services** website. The attachment may be made after the attachment application is approved by Company and an attachment agreement is executed by the Company and the Municipality.

4. Assignment

- 4.1 This Agreement shall be binding upon and shall inure to the benefit of the Parties hereto and their successors and permitted assigns.
- 4.2 Neither Party shall have the right to assign, convey, or transfer this Agreement or any rights hereunder, or delegate its duties hereunder without the written consent of the other Party, whose consent shall not be unreasonably withheld.

5. Choice of Law

5.1 This Agreement and the respective rights and obligations of the Parties hereto shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to its conflicts of law provisions.

6. Miscellaneous

- 6.1 Notices – Each notice, request, demand, statement, or other communication allowed or required by this Agreement shall be in writing and shall be considered as delivered when received by the other Party by certified U.S. mail, reputable overnight courier, or facsimile addressed to the other Party at its address indicated below or at such other address as a Party may provide in a written notice to the other Party, provided that in the case of facsimile communication, the recipient shall confirm by return facsimile upon receipt:

If to Company:

PPL Electric Utilities Corporation
Two North Ninth Street
Allentown, PA 18101
Attention: Business Accounts
Telephone: 1-888-220-9991 Option 4
Facsimile: 484-634-3260

If to Municipality:

Borough of Telford
50 Penn Avenue
Telford, PA 18969
Telephone: 215-723-5000
Facsimile: 215-723-5328

- 6.2 Incorporation of Tariff – This Agreement expressly incorporates the provisions of Company's tariff as amended from time to time in accordance with the law. If any aspect of this Agreement conflicts Company's tariff, the tariff shall govern.
- 6.3 Third Party Beneficiaries – This Agreement is only intended to create rights and obligations for Municipality and Company, and is not intended for the benefit of any third parties.
- 6.4 Headings – The headings of this Agreement are inserted only for convenience and shall not affect the meaning or interpretation of this Agreement or any provision hereof.
- 6.5 Severability – If any provision of this Agreement is held to be invalid or unenforceable, then to the extent that such invalidity or unenforceability does not deprive either Party of any material benefit intended to be provided by this Agreement, the remaining provisions of this Agreement shall remain in full force and effect and shall be binding upon the Parties.
- 6.6 Amendments and Waiver – No change, amendment, or modification of this Agreement, including any Exhibit attached to the Agreement, shall be valid or binding upon the Parties unless in writing and duly executed by both Parties. No

delay or omission in the exercise of any right under this Agreement shall impair any such right or be taken, construed, or considered as a waiver or relinquishment thereof, but any such right may be exercised from time to time and as often as may be deemed expedient. If any provision hereof is breached and the non-breaching Party permits cure of such breach, such forbearance shall be limited to the particular breach and shall not be deemed to waive any other breach hereof. The rights and remedies provided by this Agreement shall be in addition to those rights and remedies available in both law and equity.

- 6.7 Entire Agreement – This Agreement and the attached Exhibits embody the entire agreement and understanding of the Parties with respect to the subject matter hereof (i.e., services and equipment set forth in the Exhibits hereto) and supersede all prior and contemporaneous agreements and understandings, oral or written, relating to said subject matter.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers on the Effective Date.

BOROUGH OF TELFORD

Signature

William Ashley

President

Borough Council

PPL ELECTRIC UTILITIES CORPORATION

Signature:

Name: _____

Title: _____

PPL LED lights conversion estimate

Exhibit B
Scope of Work

Req Name: Telford Borough
 Req No: 17363
 Account No: 960053007
 Date Printed: 9/2/2022

No of Street Lights: 268
 IIC Cost: \$0
 LCC Cost: \$0

High Pressure Sodium
 (HPS) Rate SHS.

Light Emitted
 Diode (LED) Rate
 SLE.

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
66770S37602	1	COBRA HEAD	9500	II	42.7	4900	26
66794S37631	1	COBRA HEAD	9500	II	42.7	4900	26
67146S37227	1	COBRA HEAD	5800	II	29.8	3300	18.8
67165S37246	1	COBRA HEAD	5800	II	29.8	3300	18.8
67171S37207	1	COBRA HEAD	5800	II	29.8	3300	18.8
67185S37232	1	COBRA HEAD	5800	II	29.8	3300	18.8
67186S37277	1	COBRA HEAD	16000	II	62.8	7500	33.1
67195S37190	1	COBRA HEAD	9500	II	42.7	4900	26
67205S37117	1	COBRA HEAD	5800	II	29.8	3300	18.8
67206S37217	1	COBRA HEAD	5800	II	29.8	3300	18.8
67206S37259	1	COBRA HEAD	16000	II	62.8	7500	33.1
67220S37169	1	COBRA HEAD	5800	II	29.8	3300	18.8

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67224S37099	1	COBRA HEAD	5800	II	29.8	3300	18.8
67228S37242	1	COBRA HEAD	16000	II	62.8	7500	33.1
67229S36914	1	COBRA HEAD	9500	II	42.7	4900	26
67230S37128	1	COBRA HEAD	5800	II	29.8	3300	18.8
67230S37200	1	COBRA HEAD	5800	II	29.8	3300	18.8
67243S36926	1	COBRA HEAD	9500	II	42.7	4900	26
67247S37149	1	COBRA HEAD	5800	II	29.8	3300	18.8
67250S37076	1	COBRA HEAD	5800	II	29.8	3300	18.8
67250S37110	1	COBRA HEAD	5800	II	29.8	3300	18.8
67257S36939	1	COBRA HEAD	9500	II/4	42.7	4900	26
67257S37223	1	COBRA HEAD	16000	II	62.8	7500	33.1
67262S37094	1	COBRA HEAD	5800	II	29.8	3300	18.8
67262S37179	1	COBRA HEAD	5800	II	29.8	3300	18.8
67269S36927	1	COBRA HEAD	5800	II	29.8	3300	18.8
67274S36943	1	COBRA HEAD	9500	II	42.7	4900	26
67275S37128	1	COBRA HEAD	5800	II	29.8	3300	18.8
67282S37046	1	COBRA HEAD	5800	II	29.8	3300	18.8
67283S37076	1	COBRA HEAD	5800	II	29.8	3300	18.8
67285S37202	1	COBRA HEAD	16000	II	62.8	7500	33.1
67287S36866	1	COBRA HEAD	5800	II	29.8	3300	18.8
67287S37160	1	COBRA HEAD	5800	II	29.8	3300	18.8
67290S36950	1	COBRA HEAD	9500	II	42.7	4900	26
67293S36905	1	COBRA HEAD	5800	II	29.8	3300	18.8
67294S37095	1	COBRA HEAD	5800	II	29.8	3300	18.8
67297S37125	1	COBRA HEAD	5800	II	29.8	3300	18.8
67301S37112	1	COBRA HEAD	5800	II	29.8	3300	18.8
67306S37059	1	COBRA HEAD	5800	II	29.8	3300	18.8

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67310S37146	1	COBRA HEAD	5800	II	29.8	3300	18.8
67312S36960	1	COBRA HEAD	9500	II	42.7	4900	26
67313S37018	1	COBRA HEAD	5800	II/4	29.8	3300	18.8
67313S37129	1	COBRA HEAD	5800	II	29.8	3300	18.8
67315S36882	1	COBRA HEAD	5800	II	29.8	3300	18.8
67315S37183	1	COBRA HEAD	16000	II	62.8	7500	33.1
67319S37099	1	COBRA HEAD	5800	II	29.8	3300	18.8
67320S37072	1	COBRA HEAD	5800	II	29.8	3300	18.8
67323S37053	1	COBRA HEAD	5800	II	29.8	3300	18.8
67329S37003	1	COBRA HEAD	5800	II	29.8	3300	18.8
67336S36972	1	COBRA HEAD	9500	II	42.7	4900	26
67338S36894	1	COBRA HEAD	5800	II	29.8	3300	18.8
67340S37165	1	COBRA HEAD	16000	II	62.8	7500	33.1
67344S37068	1	COBRA HEAD	5800	II	29.8	3300	18.8
67348S37143	1	COBRA HEAD	5800	II	29.8	3300	18.8
67353S37085	1	COBRA HEAD	5800	II	29.8	3300	18.8
67356S36984	1	COBRA HEAD	9500	II/4	42.7	4900	26
67357S37154	1	COBRA HEAD	16000	II	62.8	7500	33.1
67360S36844	1	COBRA HEAD	5800	II	29.8	3300	18.8
67365S37166	1	COBRA HEAD	9500	II	42.7	4900	26
67366S37059	1	COBRA HEAD	5800	II	29.8	3300	18.8
67366S37147	1	COBRA HEAD	16000	II	62.8	7500	33.1
67368S36970	1	COBRA HEAD	5800	II	29.8	3300	18.8
67372S36915	1	COBRA HEAD	5800	II	29.8	3300	18.8
67373S37104	1	COBRA HEAD	5800	II	29.8	3300	18.8
67379S37185	1	COBRA HEAD	9500	II/4	42.7	4900	26
67380S37000	1	COBRA HEAD	9500	II	42.7	4900	26

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67380S37117	1	COBRA HEAD	5800	II	29.8	3300	18.8
67386S37069	1	COBRA HEAD	5800	II	29.8	3300	18.8
67388S36959	1	COBRA HEAD	5800	II	29.8	3300	18.8
67391S37086	1	COBRA HEAD	5800	II	29.8	3300	18.8
67391S37130	1	COBRA HEAD	16000	II	62.8	7500	33.1
67394S36928	1	COBRA HEAD	5800	II	29.8	3300	18.8
67394S37009	1	COBRA HEAD	9500	II	42.7	4900	26
67397S37201	1	COBRA HEAD	9500	II	42.7	4900	26
67400S37173	1	COBRA HEAD	5800	II	29.8	3300	18.8
67401S36805	1	COBRA HEAD	5800	II	29.8	3300	18.8
67403S37147	1	COBRA HEAD	5800	II	29.8	3300	18.8
67405S36947	1	COBRA HEAD	5800	II/4	29.8	3300	18.8
67406S37021	1	COBRA HEAD	9500	II	42.7	4900	26
67407S37215	1	COBRA HEAD	9500	II	42.7	4900	26
67413S37114	1	COBRA HEAD	16000	II	62.8	7500	33.1
67415S37163	1	COBRA HEAD	5800	II	29.8	3300	18.8
67420S37036	1	COBRA HEAD	9500	II	42.7	4900	26
67424S36946	1	COBRA HEAD	5800	II	29.8	3300	18.8
67425S36931	1	COBRA HEAD	5800	II	29.8	3300	18.8
67430S37245	1	COBRA HEAD	16000	II	62.8	7500	33.1
67431S36968	1	COBRA HEAD	5800	II	29.8	3300	18.8
67432S37051	1	COBRA HEAD	9500	II	42.7	4900	26
67434S37026	1	COBRA HEAD	5800	II	29.8	3300	18.8
67434S37189	1	COBRA HEAD	5800	II	29.8	3300	18.8
67435S37097	1	COBRA HEAD	16000	II	62.8	7500	33.1
67437S36977	1	COBRA HEAD	5800	II	29.8	3300	18.8
67437S37145	1	COBRA HEAD	5800	II	29.8	3300	18.8

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67444S37066	1	COBRA HEAD	9500	II	42.7	4900	26
67445S36919	1	COBRA HEAD	5800	II	29.8	3300	18.8
67447S37042	1	COBRA HEAD	5800	II	29.8	3300	18.8
67447S37270	1	COBRA HEAD	9500	II	42.7	4900	26
67450S37074	1	COBRA HEAD	9500	II	42.7	4900	26
67454S36964	1	COBRA HEAD	5800	II	29.8	3300	18.8
67454S36995	1	COBRA HEAD	5800	II	29.8	3300	18.8
67455S37278	1	COBRA HEAD	16000	II	62.8	7500	33.1
67457S37082	1	COBRA HEAD	16000	II	62.8	7500	33.1
67457S37172	1	COBRA HEAD	5800	II	29.8	3300	18.8
67458S37124	1	COBRA HEAD	5800	II	29.8	3300	18.8
67459S36906	1	COBRA HEAD	5800	II	29.8	3300	18.8
67459S36939	1	COBRA HEAD	5800	II	29.8	3300	18.8
67459S37009	1	COBRA HEAD	5800	II	29.8	3300	18.8
67468S37074	1	COBRA HEAD	16000	II	62.8	7500	33.1
67469S36955	1	COBRA HEAD	5800	II	29.8	3300	18.8
67475S37027	1	COBRA HEAD	5800	II	29.8	3300	18.8
67476S36894	1	COBRA HEAD	5800	II	29.8	3300	18.8
67476S37068	1	COBRA HEAD	16000	II	62.8	7500	33.1
67481S37155	1	COBRA HEAD	5800	II	29.8	3300	18.8
67482S36941	1	COBRA HEAD	5800	II	29.8	3300	18.8
67483S37036	1	COBRA HEAD	16000	II	62.8	7500	33.1
67486S37062	1	COBRA HEAD	16000	II	62.8	7500	33.1
67487S36881	1	COBRA HEAD	5800	II	29.8	3300	18.8
67489S36982	1	COBRA HEAD	5800	II	29.8	3300	18.8
67491S36916	1	COBRA HEAD	5800	II	29.8	3300	18.8
67493S37051	1	COBRA HEAD	16000	II	62.8	7500	33.1

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67495S37176	1	CONTEMPORARY	5800	III	29.8	3300	18.8
67497S37053	1	COBRA HEAD	16000	II	62.8	7500	33.1
67501S37101	1	COBRA HEAD	5800	II	29.8	3300	18.8
67502S36931	1	COBRA HEAD	5800	II	29.8	3300	18.8
67502S37000	1	COBRA HEAD	5800	II	29.8	3300	18.8
67504S36873	1	COBRA HEAD	5800	II	29.8	3300	18.8
67507S37092	1	COBRA HEAD	5800	II	29.8	3300	18.8
67509S37044	1	COBRA HEAD	16000	II	62.8	7500	33.1
67513S37195	1	CONTEMPORARY	5800	V	29.8	3300	18.8
67514S37016	1	COBRA HEAD	5800	II	29.8	3300	18.8
67516S36952	1	COBRA HEAD	5800	II	29.8	3300	18.8
67520S36917	1	COBRA HEAD	5800	II	29.8	3300	18.8
67522S37129	1	COBRA HEAD	5800	II	29.8	3300	18.8
67523S37035	1	COBRA HEAD	16000	II	62.8	7500	33.1
67526S37080	1	COBRA HEAD	5800	II	29.8	3300	18.8
67527S37121	1	COBRA HEAD	5800	II/4	29.8	3300	18.8
67531S36911	1	COBRA HEAD	5800	II	29.8	3300	18.8
67531S36973	1	COBRA HEAD	5800	II	29.8	3300	18.8
67533S36852	1	COBRA HEAD	9500	II	42.7	4900	26
67535S37026	1	COBRA HEAD	16000	II	62.8	7500	33.1
67537S37049	1	COBRA HEAD	5800	II	29.8	3300	18.8
67539S37070	1	COBRA HEAD	5800	II	29.8	3300	18.8
67543S36901	1	COBRA HEAD	5800	II	29.8	3300	18.8
67545S37402	1	COBRA HEAD	16000	II/4	62.8	7500	33.1
67546S36993	1	COBRA HEAD	5800	II	29.8	3300	18.8
67546S37064	1	COBRA HEAD	5800	II	29.8	3300	18.8
67547S36863	1	COBRA HEAD	9500	II	42.7	4900	26

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67548S37108	1	COBRA HEAD	5800	II	29.8	3300	18.8
67558S36887	1	COBRA HEAD	9500	II	42.7	4900	26
67558S37101	1	COBRA HEAD	5800	II	29.8	3300	18.8
67560S37008	1	COBRA HEAD	16000	II	62.8	7500	33.1
67561S37084	1	COBRA HEAD	9500	II	42.7	4900	26
67562S36954	1	COBRA HEAD	5800	II	29.8	3300	18.8
67564S37186	1	COBRA HEAD	5800	II	29.8	3300	18.8
67568S37094	1	COBRA HEAD	5800	II	29.8	3300	18.8
67570S37047	1	COBRA HEAD	5800	II	29.8	3300	18.8
67572S37031	1	COBRA HEAD	5800	II	29.8	3300	18.8
67573S36973	1	COBRA HEAD	5800	II	29.8	3300	18.8
67574S36875	1	COBRA HEAD	5800	II	29.8	3300	18.8
67574S36998	1	COBRA HEAD	16000	II	62.8	7500	33.1
67579S36908	1	COBRA HEAD	9500	II	42.7	4900	26
67579S37040	1	COBRA HEAD	5800	II	29.8	3300	18.8
67586S36989	1	COBRA HEAD	16000	II	62.8	7500	33.1
67589S37459	1	COBRA HEAD	16000	II	62.8	7500	33.1
67596S37067	1	COBRA HEAD	5800	II/4	29.8	3300	18.8
67597S36859	1	COBRA HEAD	5800	II	29.8	3300	18.8
67597S36933	1	COBRA HEAD	9500	II	42.7	4900	26
67598S36980	1	COBRA HEAD	16000	II	62.8	7500	33.1
67598S37010	1	COBRA HEAD	5800	II	29.8	3300	18.8
67599S36953	1	COBRA HEAD	9500	II/4	42.7	4900	26
67602S37024	1	COBRA HEAD	5800	II	29.8	3300	18.8
67610S36915	1	COBRA HEAD	5800	II	29.8	3300	18.8
67612S37017	1	COBRA HEAD	5800	II	29.8	3300	18.8
67619S36964	1	COBRA HEAD	16000	II	62.8	7500	33.1

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67622S36841	1	COBRA HEAD	5800	II	29.8	3300	18.8
67624S37008	1	COBRA HEAD	5800	II	29.8	3300	18.8
67625S37044	1	COBRA HEAD	5800	II	29.8	3300	18.8
67627S36902	1	COBRA HEAD	5800	II	29.8	3300	18.8
67629S36980	1	COBRA HEAD	5800	II	29.8	3300	18.8
67634S37132	7	COBRA HEAD	9500	II	42.7	3800	19
67637S36952	1	COBRA HEAD	16000	II	62.8	7500	33.1
67638S37112	7	COBRA HEAD	9500	II	42.7	3800	19
67639S36882	1	CONTEMPORARY	5800	III	29.8	3300	18.8
67639S36995	1	COBRA HEAD	5800	II/4	29.8	3300	18.8
67639S37158	7	COBRA HEAD	9500	II/4	42.7	3800	19
67641S37098	7	COBRA HEAD	9500	II	42.7	3800	19
67642S36862	1	CONTEMPORARY	5800	III	29.8	3300	18.8
67646S37089	7	COBRA HEAD	9500	II	42.7	3800	19
67650S36892	1	COBRA HEAD	5800	II	29.8	3300	18.8
67651S37193	7	COBRA HEAD	9500	II	42.7	3800	19
67652S37132	7	COBRA HEAD	9500	II/4	42.7	3800	19
67653S36853	1	CONTEMPORARY	5800	III	29.8	3300	18.8
67655S37156	7	COBRA HEAD	9500	II	42.7	3800	19
67656S37074	7	COBRA HEAD	9500	II	42.7	3800	19
67657S36937	1	COBRA HEAD	16000	II	62.8	7500	33.1
67662S37064	7	COBRA HEAD	9500	II	42.7	3800	19
67664S37112	7	COBRA HEAD	9500	II/4	42.7	3800	19
67665S36978	1	COBRA HEAD	5800	II	29.8	3300	18.8
67666S37034	1	COBRA HEAD	9500	II	42.7	4900	26
67666S37147	7	COBRA HEAD	9500	II/4	42.7	3800	19
67671S37093	7	COBRA HEAD	9500	II/4	42.7	3800	19

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67671S37186	7	COBRA HEAD	9500	II	42.7	3800	19
67674S37053	7	COBRA HEAD	9500	II	42.7	3800	19
67675S36924	1	COBRA HEAD	16000	II	62.8	7500	33.1
67676S36971	1	COBRA HEAD	5800	II	29.8	3300	18.8
67676S37220	7	COBRA HEAD	9500	II	42.7	3800	19
67680S36869	1	COBRA HEAD	5800	II	29.8	3300	18.8
67680S37103	7	COBRA HEAD	9500	II/4	42.7	3800	19
67680S37134	7	COBRA HEAD	9500	II	42.7	3800	19
67681S37181	7	COBRA HEAD	9500	II	42.7	3800	19
67683S37065	7	COBRA HEAD	9500	II	42.7	3800	19
67687S36915	1	COBRA HEAD	16000	II	62.8	7500	33.1
67689S36836	1	COBRA HEAD	5800	II	29.8	3300	18.8
67690S37124	7	COBRA HEAD	9500	II	42.7	3800	19
67690S37208	7	COBRA HEAD	9500	II	42.7	3800	19
67692S37076	7	COBRA HEAD	9500	II	42.7	3800	19
67692S37173	7	COBRA HEAD	9500	II	42.7	3800	19
67696S36997	1	COBRA HEAD	5800	II	29.8	3300	18.8
67698S36958	1	COBRA HEAD	5800	II	29.8	3300	18.8
67698S37115	7	COBRA HEAD	9500	II	42.7	3800	19
67700S37086	7	COBRA HEAD	9500	II	42.7	3800	19
67701S37199	7	COBRA HEAD	9500	II	42.7	3800	19
67703S36851	1	COBRA HEAD	5800	II	29.8	3300	18.8
67704S36902	1	COBRA HEAD	16000	II	62.8	7500	33.1
67704S37158	7	COBRA HEAD	9500	II	42.7	3800	19
67714S37148	7	COBRA HEAD	9500	II	42.7	3800	19
67714S37187	7	COBRA HEAD	9500	II	42.7	3800	19
67715S37100	7	COBRA HEAD	9500	II/4	42.7	3800	19

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67716S36803	1	COBRA HEAD	5800	II/4	29.8	3300	18.8
67716S36876	1	COBRA HEAD	5800	II	29.8	3300	18.8
67716S37129	7	COBRA HEAD	9500	II	42.7	3800	19
67720S36984	1	COBRA HEAD	5800	II	29.8	3300	18.8
67728S37175	7	COBRA HEAD	9500	II	42.7	3800	19
67731S36884	1	COBRA HEAD	16000	II	62.8	7500	33.1
67732S36880	1	COBRA HEAD	16000	II	62.8	7500	33.1
67734S36790	1	COBRA HEAD	5800	II	29.8	3300	18.8
67734S37281	7	COBRA HEAD	9500	II/4	42.7	3800	19
67738S36834	1	COBRA HEAD	5800	II/4	29.8	3300	18.8
67738S37164	7	COBRA HEAD	9500	II	42.7	3800	19
67743S37270	7	COBRA HEAD	9500	II	42.7	3800	19
67744S37148	7	COBRA HEAD	9500	II	42.7	3800	19
67748S36809	1	COBRA HEAD	5800	II	29.8	3300	18.8
67756S36863	1	COBRA HEAD	16000	II	62.8	7500	33.1
67757S37266	7	COBRA HEAD	9500	II	42.7	3800	19
67758S36952	1	COBRA HEAD	5800	II	29.8	3300	18.8
67762S37284	7	COBRA HEAD	9500	II	42.7	3800	19
67764S36914	1	COBRA HEAD	5800	II	29.8	3300	18.8
67765S36776	1	COBRA HEAD	5800	II/4	29.8	3300	18.8
67766S36831	1	COBRA HEAD	5800	II	29.8	3300	18.8
67769S37149	1	COBRA HEAD	5800	II	29.8	3300	18.8
67772S37297	7	COBRA HEAD	9500	II	42.7	3800	19
67773S37248	7	COBRA HEAD	9500	II/4	42.7	3800	19
67776S37265	7	COBRA HEAD	9500	II	42.7	3800	19
67776S37311	7	COBRA HEAD	9500	II/4	42.7	3800	19
67777S36806	1	CONTEMPORARY	5800	III	29.8	3300	18.8

Pole Location		Existing			Proposed/Equivalent		
Grid Number	Bill Code	Luminaire Description	Lumen Size	Light Pattern	Monthly kWh (before conversion)	Lumen Size	Monthly kWh (after conversion)
67778S36846	1	COBRA HEAD	16000	II	62.8	7500	33.1
67780S36935	1	COBRA HEAD	5800	II/4	29.8	3300	18.8
67789S37251	7	COBRA HEAD	9500	II	42.7	3800	19
67790S36838	1	COBRA HEAD	16000	II	62.8	7500	33.1
67791S36805	1	CONTEMPORARY	5800	V	29.8	3300	18.8
67791S37275	7	COBRA HEAD	9500	II	42.7	3800	19
67799S37213	1	COBRA HEAD	9500	II/4	42.7	4900	26
67800S37288	7	COBRA HEAD	9500	II	42.7	3800	19
67803S36825	1	COBRA HEAD	16000	II	62.8	7500	33.1
67811S36786	1	COBRA HEAD	5800	II	29.8	3300	18.8
67829S36808	1	COBRA HEAD	16000	II	62.8	7500	33.1
67839S36821	1	COBRA HEAD	5800	II	29.8	3300	18.8
67860S36851	1	COBRA HEAD	5800	II	29.8	3300	18.8

RESOLUTION 23-04**A RESOLUTION OF TELFORD BOROUGH
BUCKS & MONTGOMERY COUNTIES, PENNSYLVANIA****AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF TELFORD**

WHEREAS, Telford Borough is situated in both Bucks and Montgomery Counties; and

WHEREAS, Telford Borough met requirements for advertisement in newspapers in general circulation for at least seven days and not more than 60 days prior to enactment prior to the day when Council shall vote on the proposed ordinance; and

WHEREAS, Telford Borough fully understands the existing ordinances that comprise The Code of the Borough of Telford; and

NOW, THEREFORE, BE IT RESOLVED, that Telford Borough agrees to an ordinance amending The Code of the Borough of Telford, Chapter 15, Section 402, *Parking Prohibited at All Times in Certain Locations*, by deleting the south side of Madison Avenue between Main Street and School Lane, the west side of Spring House Lane between E. Reliance Road and Telford Hills Association, and the east side of Village Green Lane between E. Reliance Rd. and Spring House Lane, thus removing the parking prohibition.

RESOLVED AND ADOPTED this 9th day of October, 2023.

ATTEST:

William Ashley, Council President

Kyle Detweiler, Secretary

BOROUGH OF TELFORD**ORDINANCE # 426**

An ordinance amending **The Code of the Borough of Telford, Chapter 15, §15-402 *Parking Prohibited at All Times in Certain Locations***, by deleting the south side of Madison Avenue between Main Street and School Lane, the west side of Spring House Lane between E. Reliance Road and Telford Hills Association, and the east side of Village Green Lane between E. Reliance Rd. and Spring House Lane, thus removing the parking prohibition.

ENACTED and ORDAINED this 9th day of October, 2023.

William Ashley, Council President

**Examined and Ordained this 9th day of
October, 2023**

Jerry Guretse, Mayor

ATTEST:

Kyle B. Detweiler
Borough Manager



4259 W. Swamp Road
Suite 410
Doylestown, PA 18902

www.cksengineers.com
215.340.0600

October 3, 2023
Ref: #9454

(sent via email)

Telford Borough
50 Penn Avenue
Telford, PA 18969-1912

Attention: Kyle Detweiler, Borough Manager

Reference: Franklin Alley Swale Improvement Project
Contract No. 9454
Recommendation for Contract Award

Dear Kyle:

As you are aware, a bid opening was held on October 3, 2023 for the Franklin Alley Swale Improvement Project. The Borough had an excellent response with seven (7) bidders on this project. The low bid was submitted by KBC Construction LLC of Warminster, PA. Bids ranged from a low of \$104,834.00 to a high of \$397,950.00. Enclosed for your use is a tabulation of the bids received.

We have reviewed the bid package submitted by KBC Construction LLC and find their bid to be in order with the appropriate Bid Bond, etc. We also find their bid amount to be appropriate. CKS had estimated the construction cost to be \$143,588.00. Further, CKS has worked with KBC Construction LLC on past projects and find them to be a qualified contractor. Therefore, if the Borough decides to award this contract, CKS recommends that the contract be awarded to KBC Construction LLC in the bid amount of \$104,834.00.

If you have any questions or require any additional information on this matter, please do not hesitate to contact me.

Very truly yours,
CKS ENGINEERS
Borough Engineers

Patrick P. DiGangi
Patrick P. DiGangi, P.E. *SLK*

PPD/kik
Enclosure

cc: James Jacquette, Esquire, Timoney Knox LLP (w/encl.) (via email)
James F. Weiss, CKS Engineers (w/encl.)
J. J. Kelso, CKS Engineers (w/encl.)
File (w/encl.)

TELFORD BOROUGH, BUCKS AND MONTGOMERY COUNTIES

FRANKLIN ALLEY SWALE IMPROVEMENT PROJECT

BID TABULATION

	CONTRACTOR	BASE BID
1	KBC Construction LLC 1475 Hampton Lane Warminster, PA 18974	\$104,834.00
2	Eagle Contracting Inc. 1150 Boot Rd Downingtown, PA 19335	\$111,405.00
3	Lawrence Site Contractors 554 Gilbertsville Road Gilbertsville, PA 19525	\$112,680.92
4	Barrasso Excavation, Inc. 1523 Memorial Highway Oley, PA 19547	\$113,870.00
5	Land Tech Enterprises 3084 Bristol Road Warrington, PA 18976	\$1,100.00
5	James R. Kenney Excavating & Paving, Inc. 3950 Germantown Pike Collegeville, PA 19426	\$134,690.00
6	T.A.M. Services 861 S. Trappe Rd. Collegeville, PA 19426	\$397,950.00

TELFORD BOROUGH, BUCKS AND MONTGOMERY COUNTIES

FRANKLIN ALLEY SWALE IMPROVEMENT PROJECT

BID TABULATION

				(1)		(2)		(3)		(4)		(5)		(6)		(7)	
No.	Description	Unit Of Measure	Quantity	KBC Construction LLC		Eagle Contracting Inc.		Lawrence Site Contractors		Barrasso Excavation Inc.		Land Tech Enterprises		James R. Kenney Excavating & Paving, Inc.		T.A.M. Services	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
BASE BID																	
1	Clearing and Site Preparation	LS	1	\$15,000.00	\$15,000.00	\$9,500.00	\$9,500.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$31,500.00	\$31,500.00	\$36,000.00	\$36,000.00	\$70,900.00	\$70,900.00
2	Construction Entrance	EA	1	\$2,400.00	\$2,400.00	\$2,850.00	\$2,850.00	\$5,000.00	\$5,000.00	\$2,300.00	\$2,300.00	\$4,000.00	\$4,000.00	\$7,200.00	\$7,200.00	\$21,700.00	\$21,700.00
3	Gabion Basket (3' x 3' x 6'), Furnished and Installed	LF	60	\$100.00	\$6,000.00	\$75.00	\$4,500.00	\$250.00	\$15,000.00	\$140.00	\$8,400.00	\$250.00	\$15,000.00	\$300.00	\$18,000.00	\$462.50	\$27,750.00
4	Rip-Rap Aprons	CY	18	\$198.00	\$3,564.00	\$95.00	\$1,710.00	\$694.44	\$12,499.92	\$300.00	\$5,400.00	\$180.00	\$3,240.00	\$300.00	\$5,400.00	\$1,000.00	\$18,000.00
5	Restore Existing Rip-Rap Protection at 48" Endwall	LS	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00	\$1,700.00	\$1,700.00	\$2,100.00	\$2,100.00	\$6,000.00	\$6,000.00	\$9,000.00	\$9,000.00
6	D-Endwall, Complete in Place	EA	1	\$4,500.00	\$4,500.00	\$8,500.00	\$8,500.00	\$15,000.00	\$15,000.00	\$4,200.00	\$4,200.00	\$7,500.00	\$7,500.00	\$10,800.00	\$10,800.00	\$17,500.00	\$17,500.00
7	Reconstruct Vegetated Swale (Sta. 0+00 - 5+00)	LF	500	\$64.00	\$32,000.00	\$75.00	\$37,500.00	\$29.00	\$14,500.00	\$90.00	\$45,000.00	\$48.00	\$24,000.00	\$60.00	\$30,000.00	\$160.00	\$80,000.00
8	Reconstruct Stone Lined Swale (Sta. 5+00 - 8+25)	LF	325	\$98.00	\$31,850.00	\$125.00	\$40,625.00	\$59.08	\$19,201.00	\$70.00	\$22,750.00	\$90.00	\$29,250.00	\$90.00	\$29,250.00	\$320.00	\$104,000.00
9	Unimproved Area Restoration	SY	2080	\$4.00	\$8,320.00	\$1.50	\$3,120.00	\$6.00	\$12,480.00	\$4.00	\$8,320.00	\$7.50	\$15,600.00	\$3.60	\$7,488.00	\$20.00	\$41,600.00
10	Excavation as Directed by Engineer	CY	10	\$10.00	\$100.00	\$35.00	\$350.00	\$200.00	\$2,000.00	\$40.00	\$400.00	\$110.00	\$1,100.00	\$240.00	\$2,400.00	\$250.00	\$2,500.00
11	Unclassified Excavation Below Subgrade	CY	10	\$10.00	\$100.00	\$125.00	\$1,250.00	\$200.00	\$2,000.00	\$40.00	\$400.00	\$140.00	\$1,400.00	\$240.00	\$2,400.00	\$500.00	\$5,000.00
BASE BID TOTALS					\$104,834.00		\$111,405.00		\$112,680.92		\$113,870.00		\$134,690.00		\$154,938.00		\$397,950.00

INDIAN VALLEY REGIONAL PLANNING COMMISSION**Tuesday, March 28, 2023**

The meeting of the Indian Valley Regional Planning Commission, held on this date at the Franconia Township Building, was called to order at 7:03 pm by the Vice-Chair, Andrew Schlosser. The following regional representatives were present:

Franconia Township – Steve Barndt
 Lower Salford Township – Keith Bergman
 Salford Township – James Myers
 Souderton Borough – Ed Huber; Andrew Schlosser
 Telford Borough – William Ashley
 Upper Salford Township – Ted Poatsy; John Giannini
 Souderton School District Representative – Frank Ball
 State Representative (PA's 147 District) – Donna Scheuren
 Montgomery County – Eric Jarrell

APPROVAL OF MINUTES

The minutes of the January 24, 2023 were approved, as corrected, on a motion by Ted Poatsy, seconded by Keith Bergman, and was approved unanimously.

OLD BUSINESS**Regional Checking Account Management**

Following up on the motion approved in January to authorize the Treasurer to pursue the application process with PLGIT, it was reported that an EIN is required for the application. Several members have attempted to track down the EIN and if a municipality, possibly Franconia or Souderton, had set it up. We will continue to investigate.

Comprehensive Plan Update

Eric Jarrell presented a draft community survey for review. Eric walked the members through the survey question by question, focusing upon the value of the question and taking suggestions for improvement. Overall, the questions were approved as worded, but there were several suggestions/corrections related to community parks. Eric will revise the questions, finalize the online survey, and put together a postcard and survey link to be distributed to the municipalities. He stressed that the municipalities will need to put in significant effort to get the survey out to the public, using their municipal website, newsletter, social media pages, and email lists.

NEW BUSINESS**Notice of Intent Acceptance – Marcho Rezoning, Franconia Township**

Eric Jarrell presented the proposed zoning map changes for the Marcho property in the village. Steve Barndt provided additional background, and Eric noted that the proposal is located within the region's designated growth area that it is generally consistent with the comprehensive plan. A motion was made by Keith Bergman, seconded by Ted Poatsy, to accept the Notice of Intent. The motion was unanimously approved.

Montgomery County 2022 Median Prices for Housing

Eric Jarrell presented a report tracking changes in the county's median prices for housing, including a price breakdown by unit type for each municipality.

MUNICIPAL UPDATES – Representatives from each municipality gave the following updates:

Franconia Township – It was reported:

- The proposed Marcho rezoning has been the primary issue of discussion.

- There are some recent development ideas being posed for the old Longacre lot, including a car dealership and corporate office building.

Lower Salford – It was reported:

- The Perkiomen Watershed Conservancy received a Governor's Award for Environmental Excellence for a streambank regrading and tree planting project at Jacob Reiff Park.
- The proposed addition at Almac is being considered for final plan approval.
- The Planning Commission is still working on zoning updates, including the Village zoning.

Souderton Borough – It was reported:

- Development is continuing at the old high school property and the Dollar General on County Line Road will open soon.
- A new building with 4 bathrooms and a kitchenette has been added to Community Park and will be open for the first concert in the park.
- A brewery is being considered for the remaining building at the train station.

Telford Borough – It was reported:

- There will be an Easter Egg Hunt of April 1st at Centennial Park sponsored by Telford Happenings.
- Borough Hall is for sale and early interest has been strong.
- The Borough is working with PPL for a potential upgrade to the streetlights, including smart wifi. The Borough needs to ensure nothing conflicts with their current franchise agreement with Verizon.
- The Borough is conducting improvement to a swale on Franklin Alley to address drainage issues along Branch Avenue.

Upper Salford – It was reported:

- There will be no Folk Fest in 2023 and they are looking to do something smaller.
- A 15 lot subdivision off Moyer Road was approved by the Planning Commission. It will include the township's first HOA.
- There will be a ribbon cutting for the Park to Perkiomen trail on May 2nd, followed by a trail summit. All park and recreation groups in surrounding municipalities are invited to review maps and discuss how trail projects can align across communities.
- Work for the new traffic circle is continuing and it should be open soon.

Salford – It was reported:

- The township planning commission has been working on several ordinances, including a new stormwater ordinance, lighting ordinance, and solicitation ordinance.

Souderton Area School District – It was reported:

- They broke ground at the Indian Valley Middle School and the project is moving along well with the addition under roof. The project will continue through most of 2024.
- Windows are being installed at Franconia Elementary School and they plan to occupy the 2nd floor sometime this year.

Public Comment – Representative Scheuren noted that an Open House will take place on April 27th at her Harleysville district office to discuss what's happening in the Capitol. Residents can also share their thoughts about state issues and learn more about the services available at her office.

Adjournment – There was no further business discussed and the meeting was adjourned at 8:55 PM. The next meeting of the Indian Valley Regional Planning Commission is scheduled for Tuesday, May 23, 2023.

Respectfully submitted,

Eric Jarrell

INDIAN VALLEY REGIONAL PLANNING COMMISSION

Tuesday, May 23, 2023

The meeting of the Indian Valley Regional Planning Commission, held on this date at the Franconia Township Building, was called to order at 7:03 pm by the Chair, Steven Hunsberger. The following regional representatives were present:

Franconia Township – Steve Barndt; Steven Hunsberger
 Lower Salford Township – John Kennedy
 Salford Township – Barbara McMonagle; James Myers
 Souderton Borough – Andrew Schlosser
 Telford Borough – William Ashley
 Upper Salford Township – Ted Poatsy
 Souderton School District Representative – Mike Talor
 State Representative (PA's 147 District) – Colleen Eckman for Donna Scheuren
 Montgomery County – Eric Jarrell

APPROVAL OF MINUTES

The minutes of the March 28, 2023 were not yet available.

OLD BUSINESSRegional Checking Account Management

We are still trying to uncover an EIN for the regional planning commission. In the meantime we will approach a solicitor to determine who should be considered as a responsible party for securing a new EIN, if needed.

Comprehensive Plan Update

Eric Jarrell noted that the community survey was released and is up and running. He then presented draft chapters for demographics and existing land use. The planning commission has been asked to review each chapter, especially the existing land use to help identify any designation errors. There were several comments regarding the demographics, including adding a discussion regarding the skilled trades and their value to the region; adding median age comparisons for the county, state and country; and adding information on housing tenure.

MUNICIPAL UPDATES – Representatives from each municipality gave the following updates:

Franconia Township – Nothing new.

Lower Salford – It was reported:

- Developments that are still progressing and under review include Mainland Pointe and Creekside at Mainland.

Souderton Borough – It was reported:

- A Starbucks is being proposed on the old high school site.
- The borough is completing its revitalization plan update and will be creating a new streetscape plan.

Telford Borough – It was reported:

- Borough Hall was briefly off the market, but is once again up for sale.
- Parking in the borough is being adjusted to allow for greater clearance at street corners, and around fire hydrants.
- The Night Market will resume the 1st weekend in June.

Upper Salford – It was reported:

- The trail opening and trail summit went really well and a lot of great ideas were discussed.
- A zoning hearing is continuing for a property across from Upper Salford Township Park regarding permitted uses and getting the site cleaned-up.

Salford – Nothing new.

Souderton Area School District – Nothing new.

Public Comment – None.

Adjournment – There was no further business discussed and the meeting was adjourned at 8:58 PM. The next meeting of the Indian Valley Regional Planning Commission is scheduled for Tuesday, September 26, 2023. There will be no meeting in July.

Respectfully submitted,

Eric Jarrell

INDIAN VALLEY REGIONAL PLANNING COMMISSION

171 Ruth Road, Unit B, Harleysville, PA 19438

SEPTEMBER 26, 2023 MEETING FRANCONIA TOWNSHIP BUILDING 7:00 – 9:00 PM

AGENDA

Franconia Township

Steven Barndt
Steven Hunsberger

Lower Salford Township

Keith Bergman
John Kennedy

Salford Township

Barbara McMonagle
James Myers

Souderton Borough

Ed Huber
Andrew Schlosser

Telford Borough

William Ashley
Eric Kratz

Upper Salford Township

John Giannini
Ted Poatsy

1. Meeting Called to Order
2. Approval of March and May 2023 meeting minutes
3. Old Business
 - a. Regional Finances and Banking Update
 - b. Comprehensive Plan
 - i. Community Survey Summary to-date
 - ii. Open Space and Natural Resources
4. Municipal Updates
5. School District Update
6. Public comment
7. Adjournment

Agenda – Public Safety Committee
October 2, 2023 – 7:30 PM – Telford Borough Hall

Present: Guretse, Kulhanjian, Jacobus, Fegley, Ashley

Not Present: Floyd, Sparks

- 1) Telford Beer and Wine “Level 0” Bar – Update (Police)
- 2) Siren Locations – Final Determination (FireCo)
- 3) Indian Valley Public Library (Meeting August 23rd)
 - a. Unattended Child Policy (Police)
 - b. Occupancy Limits (Fire Marshall)
- 4) Police Documents for Website – Status / Timeline
- 5) RTKL Requests since last Council Meeting (Police)
- 6) Citizen Reports of “Trash” in Franklin Alley (Police/Code Enforcement)
- 7) Telford Borough Code of Ordinances - Chapter 15 Updates

Chapter 15 Part 109

When discussing "timing devices," would it be beneficial to have appropriate lines or markings on Borough streets for speed timing of vehicles?

If so, please indicate which streets these should be painted on and any specification for the marks and distance (interval) between marks.

If this would not be beneficial to the Police, please let us know.

Chapter 15 Part 201

Should any additions, deletions, or modification be made to listed streets and specified speed limits?

Chapter 15 Part 207

Should we be including the "one way" behind the police station and Borough Hall?

Chapter 15 Part 209

Public Works has recently painted both right and left turn arrows in violation of this section. Should we maintain as written (and change the painting behind Borough Hall) or should this location be stricken?

Agenda – Public Safety Committee
October 2, 2023 – 7:30 PM – Telford Borough Hall

Chapter 15 Part 211

Wouldn't this be applicable to the entirety of Main Street or is this actually governed by PA State law?

Chapter 15 Part 402

Now that we have an Ordinance in process to modify No Parking on Spring House, Village Green, and Madison, what streets should be removed and which should be added to this section?

Chapter 15 Part 405

Has this ever been enforced?

The resurfacing of Spring House Lane has recently been completed:

- SASD School Bus Stop has been established at the Intersection of Spring House and Village Green
- In accordance with Pennsylvania Department of Transportation requirements since the Borough specific "No Parking" requirements are anticipated to be rescinded on Spring House, Village Green, and Madison.
 - Cross Walks painted/identified – two completed at Spring House and Village Green
 - "No Parking" on corners painted/identified?
 - Pedestrian cross walk cut-outs and curb junctions painted/identified?
 - Curbs in front of fire hydrants painted/identified?



Borough of Telford

50 Penn Avenue
Telford, PA 18969

215-723-5000
www.telfordborough.org

MOTION

TRAFFIC ON STREETS CLOSED OR RESTRICTED FOR SPECIAL EVENTS

I move that the Telford Borough ("Borough") Council, by the power vested in its elected officials, as detailed in the existing Code of the Borough of Telford, Chapter 15, Section 106, have authority to close 4th Street between 99 S 4th Street and 115 S 4th Street on October 21, 2023, between 12:00 p.m. and 4:00 p.m.

From: *Redacted*

Sent: Wednesday, September 20, 2023 4:53 AM

To: William Ashley

Cc: Jerry Guretse; Eric Kratz; Emiline Weiss; John Taylor; Spencer Kulhanjian; Carolyn Crouthamel; Robert Jacobus

Subject: Re: Telford 2023 General Election Ballot

Good Morning Telford Borough Council President,

In case you haven't seen, the list has now been corrected.

I take great pride in knowing I helped correct an issue to ensure a fair and accurate election for the Residents of Telford.

/r,

Redacted

Sent from my iPad

On Sep 14, 2023, at 16:35, *Redacted* wrote:

Good Evening Telford Borough Council President,

As I was reviewing the Bucks County Unofficial candidate list today to begin researching who I am going to vote for, I saw your name on the general election ballot which puzzled me.

I then spent the next two (2) hours speaking with both the Bucks and Montgomery County Boards of Elections. Through multiple calls, I was able to piece together the process on how the Counties create their general election ballots for a municipality residing in two counties, much in the same way I do with Telford Borough through RTK requests to find issues. Though, this process was much faster as I was able to make phone calls.

After I figured out the process, using the data on the two Board of Elections website, I found the error. I then called the Montco Board of Elections for a literally 30-minute phone call where I stepped them through the process and showed them where the error was. They thanked me several times and said the next step would be for them to go to their Solicitor, Director, etc.. They also reminded me that the list was unofficial and once everything was confirmed, they would update the list which could take over a week. I did leave my name and phone number and asked for a follow up call which they gladly said they would do and thanked me again for bringing with to their attention as a concerned citizen.

You can confirm all the above by contacting the Montco Board of Elections. Lastly, as there are too many specific details to discuss in an email, everyone has my number. Feel free to call and I can give you specifics details as to the procedures, the error, etc.

/r,

Redacted

Friendly Reminder #2

William Ashley <Williama@telfordborough.org>

Wed 9/27/2023 6:41 PM

To: Jerry Guretsse <jerryg@telfordborough.org>; Carolyn Crouthamel <Carolync@telfordborough.org>; Emiline Weiss <Emilinelw@telfordborough.org>; Robert Jacobus <Robertj@telfordborough.org>; Eric Kratz <Erick@telfordborough.org>; John Taylor <Johnt@telfordborough.org>; Spencer Kulhanjian <SpencerK@telfordborough.org>
Cc: Manager <Manager@telfordborough.org>; jjacquette@timoneyknox.com <jjacquette@timoneyknox.com>

Good Evening,

A second item that I need to remind all of us on is our presence in Social Media, the Internet, and the Press.

Each of us has sworn or affirmed an oath to support the Constitution of the United States and the Constitution of the State of Pennsylvania.

Six of us have been elected and two have been appointed to represent the interests of the citizens of the Borough of Telford, PA.

You may or may not respect the views and opinions of your fellow elected officials.

I expect that you will tell the truth and also show professional respect to our Borough's elected officials, staff, and professionals.

Thank you,
Bill Ashley

NOTE: This electronic message may contain PRIVILEGED AND CONFIDENTIAL INFORMATION intended only for the use of the addressee(s) named above. Suppose you are not the intended recipient of this electronic message, or the employee or agent responsible for delivering it to the intended recipient. In that case, you have no legal right to read this message and are hereby notified that any dissemination, copying, or disclosure of this message is strictly prohibited. If you have received this message in error, please notify the sender immediately via a reply to the electronic message then delete the original message.

From: William Ashley <Williama@telfordborough.org>

Sent: Sunday, September 24, 2023 6:20 PM

To: Jerry Guretsse <jerryg@telfordborough.org>; Carolyn Crouthamel <Carolync@telfordborough.org>; Emiline Weiss <Emilinelw@telfordborough.org>; Robert Jacobus <Robertj@telfordborough.org>; Eric Kratz <Erick@telfordborough.org>; John Taylor <Johnt@telfordborough.org>; Spencer Kulhanjian <SpencerK@telfordborough.org>

Cc: Manager <Manager@telfordborough.org>; jjacquette@timoneyknox.com <jjacquette@timoneyknox.com>

Subject: Friendly Reminder

Good Evening Council Members and Mayor,

There is an important section of the Borough Code that we need to abide by as part of our official duties. Specifically this is Chapter 1 section 216. The section reads:

§1-216. Limitation on Council's Authority.

Except for the purpose of inquiry, the Borough Council, its committees and its members, shall deal with the administrative service of the Borough solely through the

Borough Manager, and neither the Council nor any of its committees nor any of its members shall give orders, publicly or privately, to any subordinate of the Manager. (Ord. 170, 8/5/1974, §6)

May be found

at: https://codelibrary.amlegal.com/codes/telfordborpa/latest/telfordborpa/chapter_1_administration_and_government



Chapter 1 Administration and Government

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Thank you, I appreciate your support!
Bill Ashley

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