



**TELFORD BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
September 11, 2023  
7:30 PM**

**I. CALL TO ORDER**

**II. INVOCATION (COUNCIL MEMBER KULHANJIAN) AND PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

- £ MAYOR JERRY GURETSE
- £ COUNCIL PRESIDENT WILLIAM ASHLEY
- £ COUNCIL VICE PRESIDENT EMILINE WEISS
- £ COUNCIL MEMBER CAROLYN CROUTHAMEL
- £ COUNCIL MEMBER ROBERT JACOBUS
- £ COUNCIL MEMBER ERIC KRATZ
- £ COUNCIL MEMBER SPENCER KULHANJIAN
- £ COUNCIL MEMBER JOHN TAYLOR

*Council President- Inquire if any attendee will be audio or video recording and/or live streaming the meeting.*

**IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY**

*Attention: Borough Council Meetings may be audio or video recorded and/or live streamed.*

*Please state your name and address for the record. Public comment on agenda items shall not exceed three (3) minutes per Telford Borough resident per agenda item. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.*

**V. MINUTES OF PREVIOUS MEETING(S)**

- *August 14, 2023- motion to enter into the record.*

**VI. TREASURERS REPORT- Blaine Bergey****VII. MAYOR'S REPORT- Jerry Guretse****VIII. POLICE DEPARTMENT REPORT- Chief Randall Floyd****IX. FIRE DEPARTMENT REPORT****X. EMS REPORT****XI. LIBRARY REPORT****XII. BOROUGH STAFF REPORTS**

**A. Public Works Department- Gary Yoder**

**B. Manager's Report- Kyle Detweiler**

**XIII. PROFESSIONAL CONSULTANTS' REPORTS**

**A. Solicitor's Report- James Jacquette, Timoney Knox LLP**

**B. Engineer's Report- CKS Engineers**

**XIV. COUNCIL COMMITTEE REPORTS:**

**A. Finance and Administrative Committee- Emiline Weiss**

- 1. Motion to approve bills from August 2023 in the amount of \$228,634.01.*

**B. Planning and Zoning Committee- Carolyn Crouthamel**

**C. Environmental Committee- Spencer Kulhanjian**

**D. Public Works/Buildings & Plant Committee- Robert Jacobus**

**E. Public Safety Committee- William Ashley**

**F. Development & Culture Committee- John Taylor**

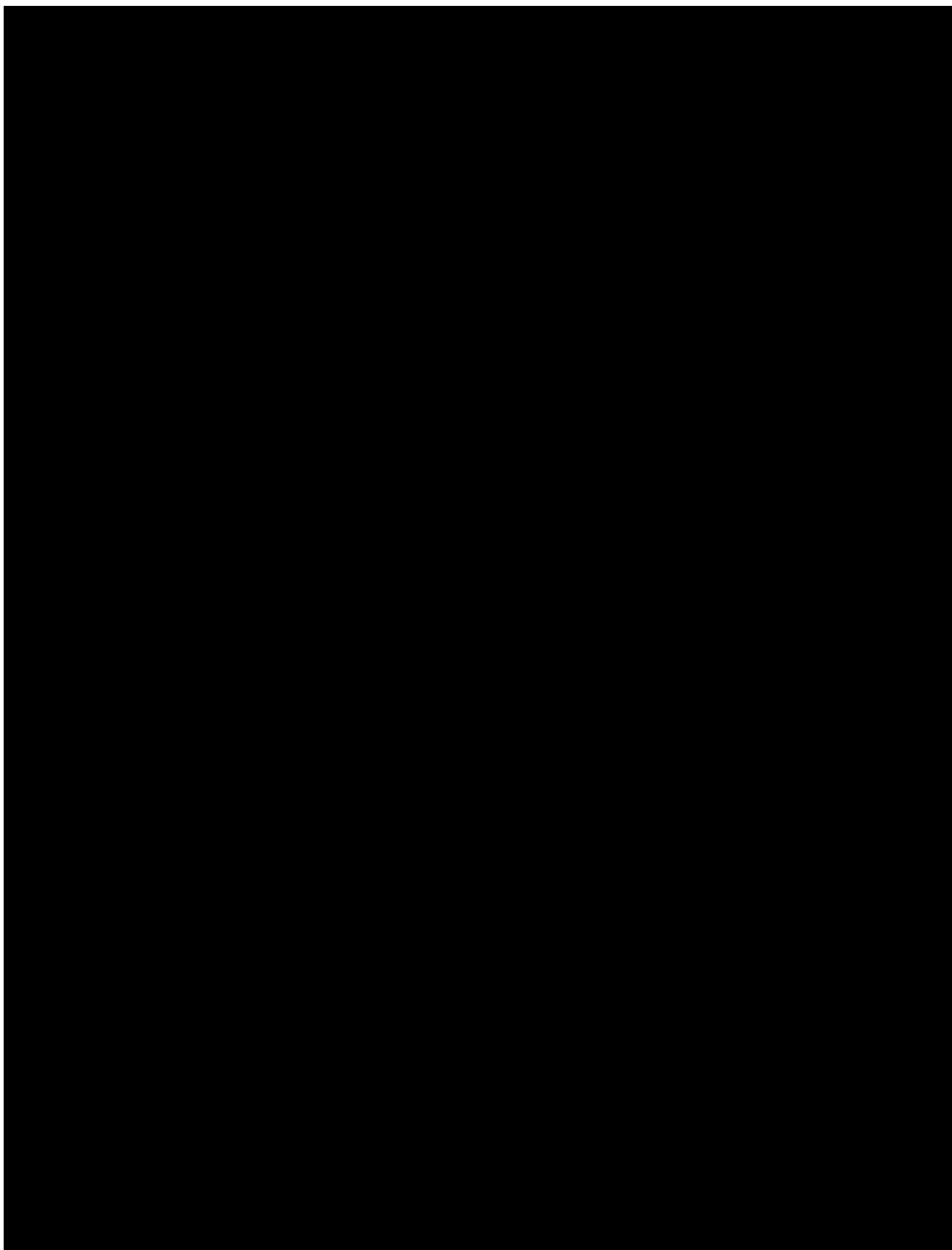
## **XV. OTHER BUSINESS**

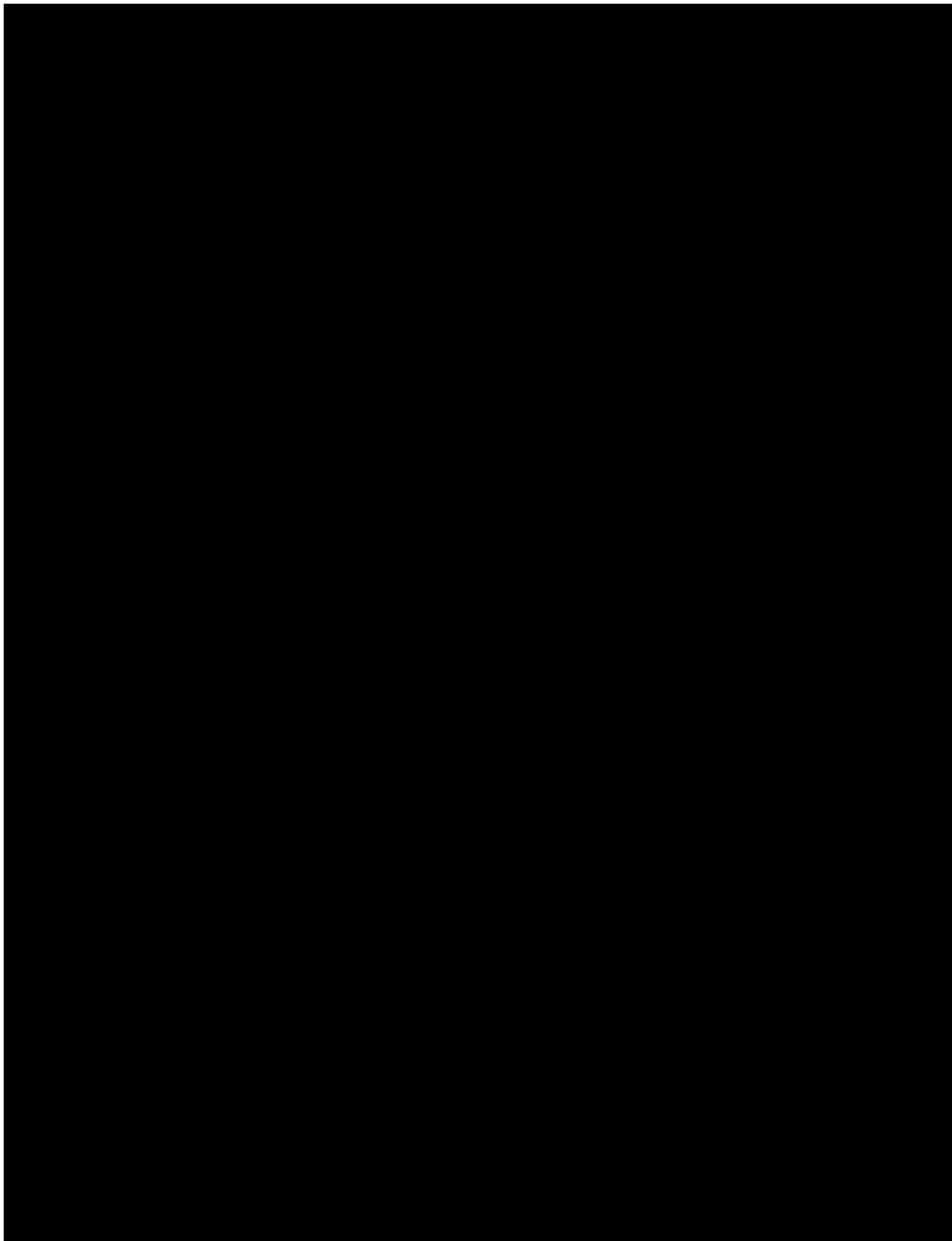
## **XVI. CITIZENS' COMMENTS**

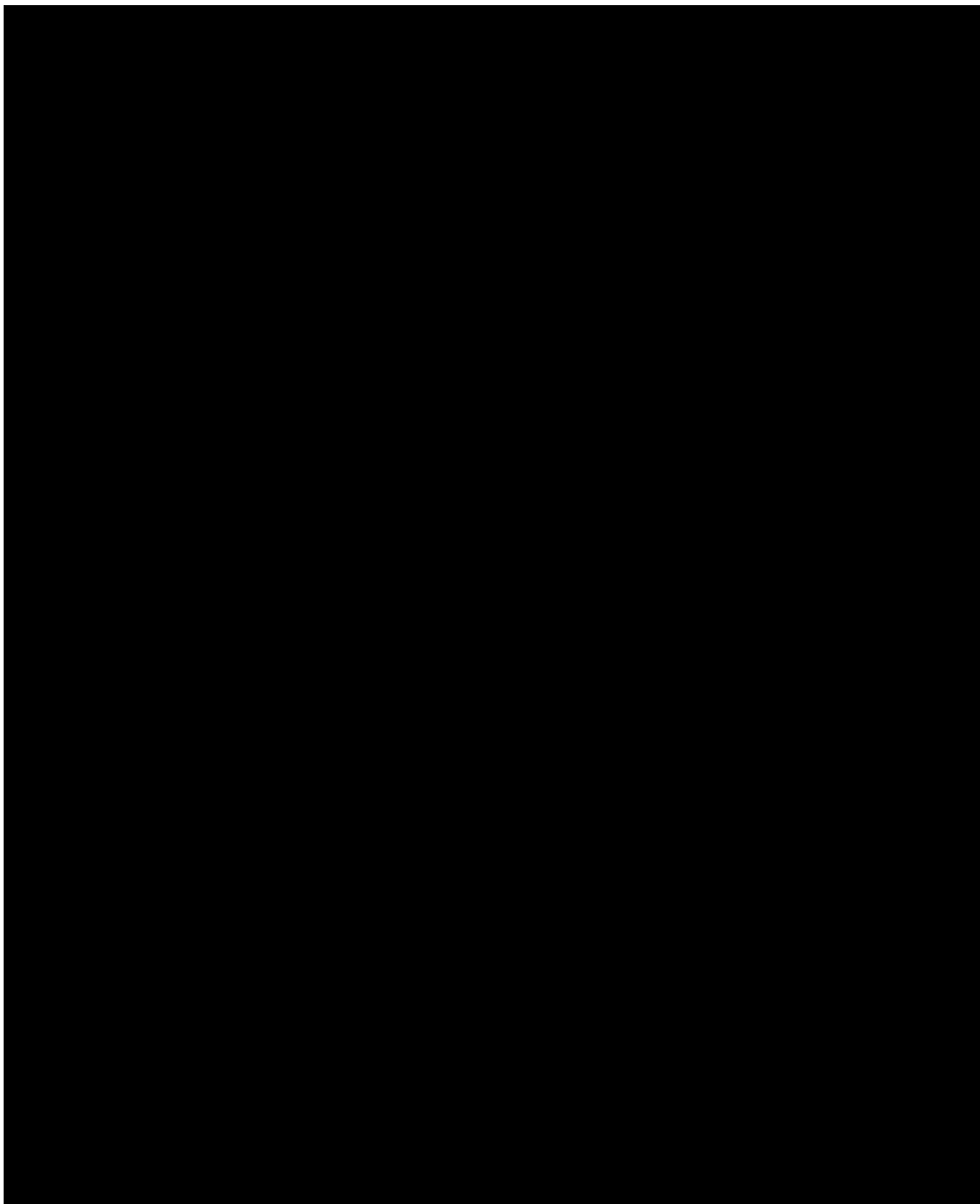
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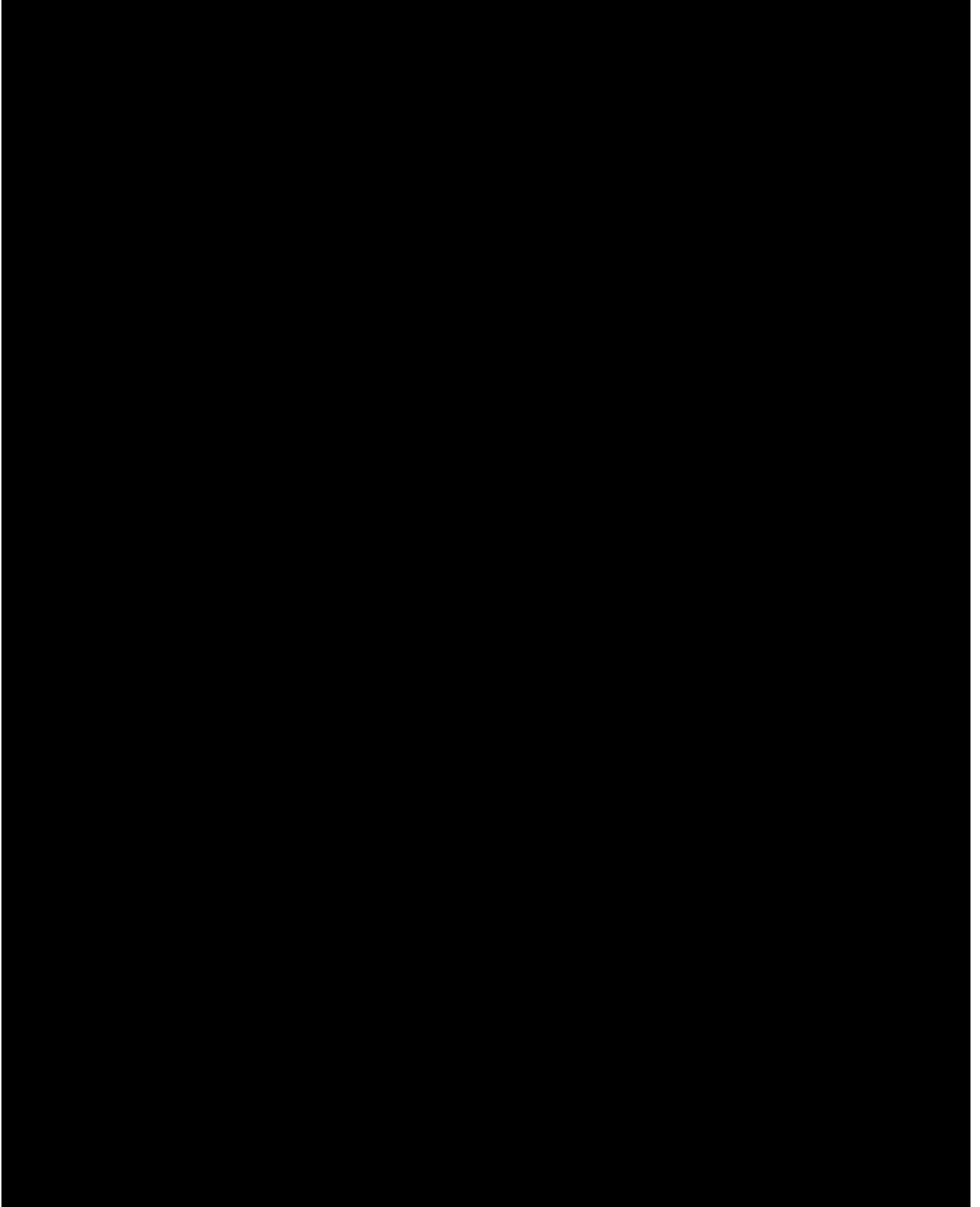
*Please state your name and address for the record. Public comment on non- agenda items shall not exceed three (3) minutes per Telford Borough resident. Council President shall have the discretion to permit a resident to continue commenting for an additional period not to exceed two (2) minutes.*

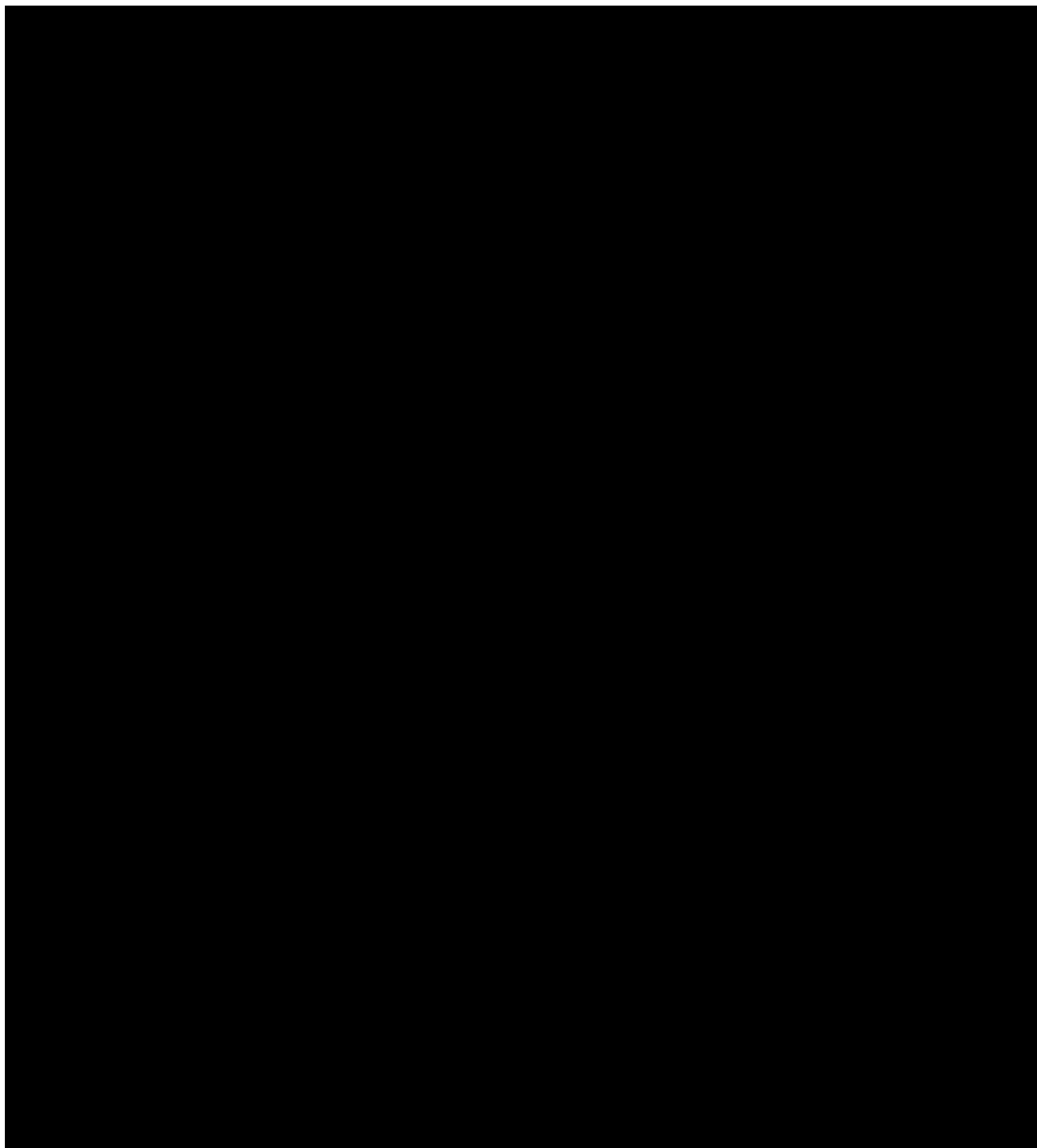
## **XVII. ADJOURNMENT**













# **Telford Borough**

## **Financial Reports**

### **August 2023**

P.1 - Financial Summary

P.4 - Expenditure Listing

P.5 - General Fund Balance Sheet

P.6 - General Fund Profit & Loss Statement

**Telford Borough**  
**Financial Summary**  
**August 2023**

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**Overview**

The PLGIT accounts are opened and funded. The current interest rate is 5.24%. Now that the accounts are opened a few Univest accounts can be closed, particularly the extra capital reserve accounts.

A migration of the financial software to QuickBooks is planned with a tentative start date of 10/1.

Notable expenditures:

- \$21,363 - Asphalt Maintenance Solutions from the Liquid Fuels fund.
- \$20,000 - Deposit on Trinity UCC property.

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**Cash Basis Net Gain (Loss) Summary**

	2023		2022	
	August	YTD	August	YTD
General Fund	29,394	692,233	(83,503)	571,144
Recreation Fund	(12,285)	(14,136)	349	806
Fire Tax Fund	-	-	-	2,361
Library Tax Fund	-	-	-	2,361
Escrow Fund	2,252	5,965	577	1,351
DCED Grants Fund	-	-	-	-
Capital Reserve Fund	617	1,219	383	883
Highway Aid Fund	(20,130)	109,428	62	124,389
	(152)	794,709	(82,132)	703,295

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**Cash Balances**

	8/31/23		8/31/22
	PLGIT	Univest	Univest
<b>General Fund</b>			
General Fund	753,620	221,677	820,875
Cash - QNB	-	8,138	2,163
Grant Fund	-	516,479	256,334
Petty Cash	-	100	100
Petty Cash - PD	-	100	100
Money Market	-	3,665	226,402
Payroll	-	30,084	1,125
PD HRA	60,034	9,879	64,377
TBPD Donation Fd	-	4,702	6,797
<b>Total General Fund</b>	<b>813,654</b>	<b>794,824</b>	<b>1,378,273</b>

<b>Other Funds</b>	<b>PLGIT</b>	<b>Univest</b>	<b>Univest</b>
Holiday Fund	closed	closed	25
Recreation Fund	25,074	11,871	63,873
Fire Company Tax	-	5	5
Library Tax	-	5	5
DCED	-	8	8
Cash - UNB (Cap Res)	450,126	796	40,281
Money Market	-	86	349,560
MMt 2.17% (Cap Res)	-	12,346	111,589
Highway Aid Fund	276,195	26,213	188,050
<b>Total Cash at 8/31/23</b>	<b>1,565,049</b>	<b>846,154</b>	<b>2,131,669</b>
		<b>2,411,203</b>	
Cash Balance at 7/31/23		2,416,267	
Increase (Decrease)		(5,064)	
	<b>PLGIT</b>	<b>Univest</b>	<b>Univest</b>
<b>Borough Escrow Fund</b>	676,991	27,204	750,615

### Revenue Summary

<b>General Fund:</b>	<b>2023</b>		<b>2022</b>	
<b>Taxes:</b>	<b>August</b>	<b>YTD</b>	<b>August</b>	<b>YTD</b>
Real Estate	7,220	1,355,962	-	1,261,147
Per Capita	-	12	-	17
Local Services	14,770	50,626	14,928	47,172
Transfer	17,355	72,076	15,470	86,551
Earned Income	124,253	516,916	116,462	495,286
<b>Total Taxes</b>	<b>163,598</b>	<b>1,995,592</b>	<b>146,860</b>	<b>1,890,173</b>
PILOT	-	140,099	-	134,793
Cable Franchise Fees	19,763	59,718	20,709	62,498
Fines	1,223	11,855	343	9,463
Interest	3,960	12,747	624	1,200
Rent	3,530	26,835	3,295	25,460
ARPA	-	-	-	809
Certification Fees	550	3,850	1,050	5,600
Variance Fees	-	-	-	1,000
Police Reports	105	545	60	495
Police Services Reimb	-	6,644	25	1,150
Permits	2,036	42,838	1,903	80,938
W/C Reimbursement	21,692	21,692	-	-
Non-Revenue Receipts	-	1,030	-	10,689
Debt Proceeds	-	-	-	49,551
Refunds - PY Expenditures	-	-	-	7,605
<b>Total General Fund</b>	<b>216,457</b>	<b>2,323,445</b>	<b>174,869</b>	<b>2,281,424</b>

<b>Recreation Fund:</b>				
Interest	104	369	49	111
Rent	-	4,200	300	4,900
<b>Fire Tax Fund:</b>				
Real Estate Taxes	-	58,771	-	59,214
<b>Library Tax Fund:</b>				
Real Estate Taxes	-		-	59,214
<b>Borough Escrow Fund:</b>				
Interest	2,252	5,965	577	1,351
<b>Capital Reserve Fund:</b>				
Interest	617	1,219	383	883
<b>Highway Aid Fund:</b>				
Interest	1,234	2,384	62	98
Liquid Fuels	-	126,127	-	122,011
Turnback Payment	-	2,280	-	2,280

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**Escrow Account Activity**

Starting balance, 8/1/23	701,943
Interest	2,252
Deposits	-
Engineering fees	-
Legal fees	-
<b>Ending balance, 8/31/23</b>	<b>704,195</b>

**Telford Borough**  
**Expenditure Listing**  
**August 2023**

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<b>GENERAL FUND:</b>		MISSIONSQUARE-301626	1,136.13
21st CENTURY MEDIA-PHILLY CLUS	676.47	MOYER & SON INC	2,175.43
ALTEK BUSINESS SYSTEMS INC.	1,461.36	MOYER INDOOR/OUTDOOR	351.59
ARRO CONSULTING, INC.	1,005.00	NYCO CORPORATION	28.10
AT&T MOBILITY	40.89	PA CHIEFS OF POLICE ASSOC	103.50
B & D COMMERCIAL CLEANING	2,523.50	PA MERS	7,216.93
BOSTON MUTUAL LIFE INS CO	57.00	PA STATE ASSOCIATION OF BOROUG	100.00
CARQUEST AUTO PARTS	27.09	PPL UTILITIES	6,164.79
CIOCCA FORD	367.92	RAIFSNIDER EXTERMINATING	95.00
CLEMENS UNIFORM RENTAL	108.90	REALTY ONE GROUP SUPREME	20,000.00
COMCAST CABLE	274.90	REPUBLIC SERVICES #320	275.26
COPE'S GARAGE INC	198.90	RICHTER DRAFTING & OFFICE SUPP	100.00
CRAFCO, INC.	1,659.00	SCATTONS HEATING & COOLING	157.10
DANIEL L. BEARDSLEY, LTD	254.80	SHERWIN WILLIAMS CO	1,315.60
DISPLAY AND SIGN CENTER INC	144.00	STANDARD INSURANCE CO	1,589.71
DVHT	31,182.76	STAPLES CREDIT PLAN	804.20
ELAN FINANCIAL SERVICES	114.14	TRUMBAUERS LAWN & REC, INC	967.76
ENNIS-FLINT, INC.	1,900.16	VERIZON	421.63
ESTECH SYSTEMS INC	377.21	VERIZON WIRELESS	120.03
FIRE PROTECTION SERVICES INC	255.00	WELLS FARGO VENDOR FIN SERV	579.98
GRAND VIEW HOSPITAL	114.00	<b>Total General Fund</b>	<b>98,742.55</b>
H & K MATERIALS	646.17		
HIGHWAY MATERIALS, INC.	650.89	<b>LIQUID FUELS FUND:</b>	
INDIAN VALLEY CHAMBER OF COMME	590.63	ASPHALT MAINT SOLUTIONS, LLC	21,363.46
KEYSTONE FIRE PROTECTION CO	384.00		
KEYSTONE MUNICIPAL SVCS, INC.	3,250.00	PAYROLL	101,323.00
LANDIS BLOCK & CONCRETE	63.30	PAYROLL TAX	7,205.00
LOGAN KIRIPOSKI, INC	2,725.00	<b>TOTAL EXPENDITURES</b>	<b>228,634.01</b>
MICHALAK SERVICE STATION, INC	3,986.82		

## Telford Borough

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## Balance Sheet

09/05/2023

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Period: 8 Year: 2023

Fund	Account Number	Debits	Credits
<b>01</b>	<b>GENERAL FUND</b>		
01-100-000	CASH IN BANK-CHECKING	\$221,677.80	
01-101-000	PLGIT - General fund	\$753,259.92	
01-101-003	PLGIT - PD HSA	\$60,033.59	
01-103-000	CASH - QNB	\$8,137.61	
01-104-000	GRANT FUND	\$516,478.69	
01-105-000	PETTY CASH	\$100.00	
01-106-000	PETTY CASH - POLICE DEPT	\$100.00	
01-107-000	MONEY MARKET	\$3,664.91	
01-112-000	PAYROLL CLEARING	\$30,084.30	
01-113-000	TELFORD BORO-PD HEALTH SVG	\$9,878.51	
01-114-000	TBPD DONATION FUND	\$4,701.80	
01-120-000	AUTHORITY PAYROLL	\$32,492.91	
01-122-000	ACCOUNTS RECEIVABLE	\$4,025.71	
01-130-060	DUE FROM AUTHORITY		\$10,773.50
01-130-070	DUE FROM ESCROW FUND	\$282.21	
01-130-700	DUE FROM SEWER CAPITAL	\$9,945.00	
	<b>Asset Total:</b>	<b>\$1,654,862.96</b>	<b>\$10,773.50</b>
01-211-000	DUE TO CAPITAL RESERVE FUND		\$40,000.00
01-213-000	DUE TO LIBRARY FUND		\$35.39
01-215-000	DUE TO FIRE COMPANY TAXATION		\$456.55
01-220-000	SOCIAL SECURITY	\$4,679.13	
01-220-100	MEDICARE	\$1,099.30	
01-221-000	FEDERAL WITHHOLDING	\$4,522.75	
01-222-000	STATE INCOME TAX	\$1,185.09	
01-224-000	PA STATE UNEMPLOYMENT INS		\$232.94
01-225-000	EARNED INCOME TAX		\$3,842.20
01-226-000	MERS-NONUNIFORMED		\$5,059.15
01-227-000	I.C.M.A. RETIREMENT		\$1,156.05
01-228-000	METLIFE DEFERRED COMP		\$3,951.39
01-230-600	DUE TO WATER CAPITAL	\$39,203.76	
01-231-000	INSURANCE		\$907.00
01-232-000	CHILD SUPPORT		\$164.31
01-233-000	HOSPITALIZATION WITHHOLDING		\$5,215.72
01-234-000	MERS - POLICE		\$2,115.90
01-236-000	PD HEALTH SAVINGS ACCT		\$68,000.00
01-239-000	LOCAL SERVICES TAX		\$222.00
01-240-000	ACCOUNTS PAYABLE	\$1,886.80	
01-244-000	DEFERRED REVENUE		\$513,870.72
01-279-000	FUND OPERATING BALANCE		\$359,204.20
01-279-100	REVENUE CONTROL ACCOUNT		\$2,323,445.08
01-279-200	EXPENSE CONTROL ACCOUNT	\$1,631,212.31	
	<b>Liability Total:</b>	<b>\$1,683,789.14</b>	<b>\$3,327,878.60</b>
	<b>Fund Total:</b>	<b>\$3,338,652.10</b>	<b>\$3,338,652.10</b>

**Telford Borough**  
**Statement of Revenues and Expenditures - Compared to Budget**  
**Year ( 2023 ) Period ( 8 )**

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
<b>01 GENERAL FUND</b>						
<b>Revenue</b>						
<b>REAL PROPERTY TAXES</b>						
01-301-100	REAL ESTATE TAXES - CURRENT	\$1,342,970.00	\$6,906.65	\$1,350,046.15	100.53%	(\$7,076.15)
01-301-300	REAL ESTATE TAXES - DELINQUE	\$21,925.00	\$313.22	\$2,662.57	12.14%	\$19,262.43
01-301-500	REAL ESTATE TAXES - LIENED	\$9,000.00	\$0.00	\$3,252.79	36.14%	\$5,747.21
01-301-600	REAL ESTATE TAXES - INTERIM	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
	<b>Subtotal</b>	<b>\$1,375,895.00</b>	<b>\$7,219.87</b>	<b>\$1,355,961.51</b>	<b>98.55%</b>	<b>\$19,933.49</b>
<b>LOCAL TAX ENABLING ACT 511</b>						
01-310-030	PER CAPITA TAXES - DELINQUEN	\$20.00	\$0.00	\$10.50	52.50%	\$9.50
01-310-050	LOCAL SERVICES TAX	\$63,500.00	\$14,769.67	\$50,626.16	79.73%	\$12,873.84
01-310-100	REAL ESTATE TRANSFER TAXES	\$110,000.00	\$17,354.58	\$72,076.05	65.52%	\$37,923.95
01-310-210	EARNED INCOME TAXES - CURRE	\$650,000.00	\$124,252.97	\$516,916.16	79.53%	\$133,083.84
	<b>Subtotal</b>	<b>\$823,520.00</b>	<b>\$156,377.22</b>	<b>\$639,628.87</b>	<b>77.67%</b>	<b>\$183,891.13</b>
<b>PENALTY &amp; INTEREST-DELIN ACCTS</b>						
01-319-010	REAL ESTATE TAX - PENALTIES &	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
01-319-100	PER CAPITA TAX - PENALTIES & I	\$0.00	\$0.00	\$0.50	0.00%	(\$0.50)
	<b>Subtotal</b>	<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$0.50</b>	<b>0.01%</b>	<b>\$3,499.50</b>
<b>BUSINESS LICENSES &amp; PERMITS</b>						
01-321-610	PEDDLERS	\$200.00	\$0.00	\$210.00	105.00%	(\$10.00)
01-321-800	CABLE TELEVISION FRANCHISE	\$82,800.00	\$19,762.90	\$59,717.89	72.12%	\$23,082.11
	<b>Subtotal</b>	<b>\$83,000.00</b>	<b>\$19,762.90</b>	<b>\$59,927.89</b>	<b>72.20%</b>	<b>\$23,072.11</b>
<b>FINES</b>						
01-331-110	VEHICLE CODE VIOLATIONS	\$1,600.00	\$1,166.07	\$1,925.05	120.32%	(\$325.05)
01-331-120	VIOLATIONS, ORDINANCES & RES	\$3,200.00	\$25.00	\$2,154.36	67.32%	\$1,045.64
01-331-130	DISTRICT JUSTICE	\$8,000.00	\$32.35	\$7,775.21	97.19%	\$224.79
	<b>Subtotal</b>	<b>\$12,800.00</b>	<b>\$1,223.42</b>	<b>\$11,854.62</b>	<b>92.61%</b>	<b>\$945.38</b>
<b>INTEREST EARNINGS</b>						
01-341-000	INTEREST EARNINGS	\$3,300.00	\$3,959.76	\$12,747.08	386.28%	(\$9,447.08)
	<b>Subtotal</b>	<b>\$3,300.00</b>	<b>\$3,959.76</b>	<b>\$12,747.08</b>	<b>386.28%</b>	<b>(\$9,447.08)</b>
<b>RENTS AND ROYALTIES</b>						
01-342-100	RENT OF LAND	\$2,100.00	\$50.00	\$700.00	33.33%	\$1,400.00
01-342-200	RENT OF BUILDINGS	\$34,060.00	\$3,480.00	\$26,135.00	76.73%	\$7,925.00
	<b>Subtotal</b>	<b>\$36,160.00</b>	<b>\$3,530.00</b>	<b>\$26,835.00</b>	<b>74.21%</b>	<b>\$9,325.00</b>
<b>Department 352</b>						
01-352-530	AMERICAN RESCUE ACT GRANT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>ST CAPITAL &amp; OPERATING GRANTS</b>						
01-354-030	STREET & HIGHWAY GRANTS	\$6,250.00	\$0.00	\$0.00	0.00%	\$6,250.00
	<b>Subtotal</b>	<b>\$6,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$6,250.00</b>

**Telford Borough**  
**Statement of Revenues and Expenditures - Compared to Budget**  
**Year ( 2023 ) Period ( 8 )**

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09/05/2023

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
<b>ST SHRED REV &amp; ENTITLEMENTS</b>						
01-355-010	PUBLIC UTILITY REALTY TAX	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
01-355-080	ALCOHOLIC BEVERAGES TAXES	\$400.00	\$0.00	\$0.00	0.00%	\$400.00
01-355-120	FOREIGN CASUALTY INS. PREMIU	\$170,955.00	\$0.00	\$0.00	0.00%	\$170,955.00
01-355-140	FOREIGN CASUALTY INS PREMIU	\$29,900.00	\$0.00	\$0.00	0.00%	\$29,900.00
	<b>Subtotal</b>	<b>\$203,255.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$203,255.00</b>
<b>LOCAL GOV UNIT SHARED REV/ENT</b>						
01-358-030	OTHER GRANTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-358-080	RECYCLING GRANT PROCEEDS	\$9,000.00	\$0.00	\$0.00	0.00%	\$9,000.00
	<b>Subtotal</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$9,000.00</b>
<b>PAYMENT IN LIEU OF TAXES</b>						
01-359-000	PAYMENTS IN LIEU OF TAXES	\$134,790.00	\$0.00	\$140,098.60	103.94%	(\$5,308.60)
	<b>Subtotal</b>	<b>\$134,790.00</b>	<b>\$0.00</b>	<b>\$140,098.60</b>	<b>103.94%</b>	<b>(\$5,308.60)</b>
<b>GENERAL GOVERNMENT</b>						
01-361-310	SUBDIVISION FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-361-330	VARIANCE FEES	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-361-400	CERTIFICATION FEES	\$8,000.00	\$550.00	\$3,850.00	48.13%	\$4,150.00
01-361-540	MAPS & ORDINANCES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$9,000.00</b>	<b>\$550.00</b>	<b>\$3,850.00</b>	<b>42.78%</b>	<b>\$5,150.00</b>
<b>PUBLIC SAFETY</b>						
01-362-110	POLICE REPORTS	\$700.00	\$105.00	\$545.00	77.86%	\$155.00
01-362-111	POLICE SERVICES REIMBURSEM	\$1,200.00	\$0.00	\$6,448.51	537.38%	(\$5,248.51)
01-362-150	POLICE SERVICES	\$250.00	\$0.00	\$195.00	78.00%	\$55.00
01-362-410	BUILDING PERMITS	\$24,000.00	\$331.50	\$23,519.50	98.00%	\$480.50
01-362-430	PLUMBING PERMITS	\$3,350.00	\$0.00	\$0.00	0.00%	\$3,350.00
01-362-460	OTHER PERMITS AND FEES	\$17,300.00	\$1,705.00	\$19,111.00	110.47%	(\$1,811.00)
01-362-470	W/C REIMBURSEMEN	\$18,260.00	\$21,692.00	\$21,692.00	118.80%	(\$3,432.00)
	<b>Subtotal</b>	<b>\$65,060.00</b>	<b>\$23,833.50</b>	<b>\$71,511.01</b>	<b>109.92%</b>	<b>(\$6,451.01)</b>
<b>NON-REVENUE RECEIPTS</b>						
01-381-000	NON-REVENUE RECEIPTS	\$1,000.00	\$0.00	\$1,030.00	103.00%	(\$30.00)
	<b>Subtotal</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,030.00</b>	<b>103.00%</b>	<b>(\$30.00)</b>
<b>OTHER FINANCING SERVICES</b>						
01-391-000	MATERIALS & SERVICES SOLD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-391-200	AUTHORITY PENSION REIM	\$89,575.00	\$0.00	\$0.00	0.00%	\$89,575.00
01-391-300	ESCROW FUND TRANSFER	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
01-391-350	HIGHWAY AID TRANSFER	\$246,095.00	\$0.00	\$0.00	0.00%	\$246,095.00
01-391-930	RECREATION FUND TRANSFER	\$18,500.00	\$0.00	\$0.00	0.00%	\$18,500.00
01-391-940	CAP RESERVE TRANSFER	\$75,800.00	\$0.00	\$0.00	0.00%	\$75,800.00
	<b>Subtotal</b>	<b>\$430,970.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$430,970.00</b>
<b>TRANSFERS</b>						
01-392-010	Transfer from Liquid Fuels	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>PROCEEDS OF LONG-TERM DEBT</b>						



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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01-393-010	PROCEED - GEN LONG TERM DEB	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-393-020	PROCEED- GEN SHORT TERM DE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>PROCEEDS OF SHORT-TERM DEBT</b>						
01-394-000	REFUNDS - PRIOR YEAR EXPENDI	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
	<b>Subtotal</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$500.00</b>
<b>CASH BALANCE FORWARDED</b>						
01-399-000	UNAPPROPRIATED BALANCE FRO	\$32,000.00	\$0.00	\$0.00	0.00%	\$32,000.00
	<b>Subtotal</b>	<b>\$32,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$32,000.00</b>
<b>Total GENERAL FUND Revenues:</b>		<b>\$3,230,000.00</b>	<b>\$216,456.67</b>	<b>\$2,323,445.08</b>	<b>71.93%</b>	<b>\$906,554.92</b>
<b>Total GENERAL FUND Revenues:</b>		<b>\$3,230,000.00</b>	<b>\$216,456.67</b>	<b>\$2,323,445.08</b>		<b>\$906,554.92</b>
<b>Total GENERAL FUND Expenditures:</b>		<b>\$3,228,860.00</b>	<b>\$187,062.65</b>	<b>\$1,631,212.31</b>		<b>\$1,597,647.69</b>
<b>Total GENERAL FUND Fund Balance:</b>		<b>\$1,140.00</b>	<b>\$29,394.02</b>	<b>\$692,232.77</b>		<b>(\$691,092.77)</b>

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
<b>Expenditure</b>						
<b>LEGISLATIVE BODY</b>						
01-400-240	MATERIALS & SUPPLIES	\$100.00	\$0.00	\$0.00	0.00%	\$100.00
01-400-340	ADVERTISING, PRINTING, AND BI	\$3,700.00	\$0.00	\$2,904.94	78.51%	\$795.06
01-400-420	DUES, SUBSCRIPTIONS, AND ME	\$1,040.00	\$0.00	\$1,085.00	104.33%	(\$45.00)
01-400-460	MEETINGS & CONFERENCES	\$4,520.00	\$0.00	\$1,215.15	26.88%	\$3,304.85
01-400-490	OTHER	\$300.00	\$20,000.00	\$20,000.00	6666.67%	(\$19,700.00)
01-400-510	EXPENSE CONTRIBUTION	\$600.00	\$0.00	(\$100.00)	-16.67%	\$700.00
	<b>Subtotal</b>	<b>\$10,260.00</b>	<b>\$20,000.00</b>	<b>\$25,105.09</b>	<b>244.69%</b>	<b>(\$14,845.09)</b>
<b>ADMINISTRATION</b>						
01-401-121	WAGES - BOROUGH MANAGER	\$62,550.00	\$4,823.04	\$52,139.80	83.36%	\$10,410.20
01-401-140	WAGES - OFFICE	\$98,435.00	\$7,076.88	\$77,549.84	78.78%	\$20,885.16
01-401-210	OFFICE SUPPLIES	\$2,825.00	\$453.25	\$2,935.16	103.90%	(\$110.16)
01-401-240	MATERIALS & SUPPLIES	\$2,000.00	\$0.00	\$530.84	26.54%	\$1,469.16
01-401-260	MINOR EQUIPMENT	\$500.00	\$0.00	\$45.57	9.11%	\$454.43
01-401-310	PROFESSIONAL SERVICES	\$0.00	\$0.00	(\$9,405.88)	0.00%	\$9,405.88
01-401-313	ENGINEERING	\$1,500.00	\$0.00	\$492.15	32.81%	\$1,007.85
01-401-321	TELEPHONE	\$4,360.00	\$555.58	\$5,516.80	126.53%	(\$1,156.80)
01-401-325	POSTAGE, PRINTING & ADV	\$4,025.00	\$590.63	\$1,178.94	29.29%	\$2,846.06
01-401-350	INSURANCE & BONDING	\$4,750.00	\$0.00	\$4,482.00	94.36%	\$268.00
01-401-374	MACHINERY & EQUIPMENT REPAIR	\$3,090.00	\$588.64	\$2,764.06	89.45%	\$325.94
01-401-375	VEHICLE EQUIP & REPAIR	\$0.00	\$0.00	\$413.82	0.00%	(\$413.82)
01-401-380	SOFTWARE LEASE	\$2,590.00	\$15.89	\$2,825.53	109.09%	(\$235.53)
01-401-381	OFFICE EQUIPMENT LEASE	\$3,475.00	\$245.70	\$1,642.02	47.25%	\$1,832.98
01-401-420	DUES, SUBSCRIPTIONS	\$2,500.00	\$0.00	\$1,975.00	79.00%	\$525.00
01-401-460	MEETINGS & CONFERENCES	\$1,595.00	\$0.00	\$547.07	34.30%	\$1,047.93
01-401-490	OTHER OPERATING SUPPLIES	\$1,265.00	\$19.76	\$401.89	31.77%	\$863.11
01-401-700	WEBSITE DESIGN	\$750.00	\$98.25	\$3,640.20	485.36%	(\$2,890.20)
01-401-740	MACHINERY & EQUIPMENT	\$0.00	\$515.50	\$2,729.00	0.00%	(\$2,729.00)
	<b>Subtotal</b>	<b>\$196,210.00</b>	<b>\$14,983.12</b>	<b>\$152,403.81</b>	<b>77.67%</b>	<b>\$43,806.19</b>
<b>FINANCIAL ADMINISTRATION</b>						
01-402-311	ACCOUNTING & AUDITING	\$10,650.00	\$0.00	\$6,200.00	58.22%	\$4,450.00
	<b>Subtotal</b>	<b>\$10,650.00</b>	<b>\$0.00</b>	<b>\$6,200.00</b>	<b>58.22%</b>	<b>\$4,450.00</b>
<b>TAX COLLECTION</b>						
01-403-114	WAGES - TAX COLLECTION	\$8,400.00	\$700.00	\$5,600.00	66.67%	\$2,800.00
01-403-240	MATERIALS & SUPPLIES	\$850.00	\$0.00	\$0.00	0.00%	\$850.00
01-403-316	EARNED INCOME TAX COLLECTO	\$7,150.00	\$0.00	\$0.00	0.00%	\$7,150.00
01-403-317	LOCAL SERVICES TAX COLLECTO	\$1,115.00	\$0.00	\$0.00	0.00%	\$1,115.00
01-403-350	INSURANCE & BONDING	\$295.00	\$0.00	\$295.00	100.00%	\$0.00
01-403-460	MEETINGS & CONFERENCES	\$175.00	\$0.00	\$0.00	0.00%	\$175.00
	<b>Subtotal</b>	<b>\$17,985.00</b>	<b>\$700.00</b>	<b>\$5,895.00</b>	<b>32.78%</b>	<b>\$12,090.00</b>
<b>LAW</b>						
01-404-314	PROFESSIONAL & LEGAL SERVIC	\$17,500.00	\$2,172.00	\$17,493.85	99.96%	\$6.15
01-404-460	MEETINGS & CONFERENCES	\$20.00	\$0.00	\$0.00	0.00%	\$20.00
	<b>Subtotal</b>	<b>\$17,520.00</b>	<b>\$2,172.00</b>	<b>\$17,493.85</b>	<b>99.85%</b>	<b>\$26.15</b>
<b>GENL GOVT BUILDINGS &amp; PLANT</b>						

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01-409-140	WAGES - MAINTENANCE	\$17,000.00	\$3,288.71	\$12,721.44	74.83%	\$4,278.56
01-409-226	CLEANING SUPPLIES	\$450.00	\$0.00	\$0.00	0.00%	\$450.00
01-409-240	MATERIAL & SUPPLIES	\$500.00	\$0.00	\$499.33	99.87%	\$0.67
01-409-310	OTHER PROFESSIONAL SERVICE	\$6,775.00	\$1,424.00	\$4,169.75	61.55%	\$2,605.25
01-409-361	ELECTRICITY	\$17,300.00	\$1,212.91	\$10,874.85	62.86%	\$6,425.15
01-409-365	SOLID WASTE	\$3,000.00	\$275.26	\$2,012.48	67.08%	\$987.52
01-409-371	LAND MAINTENANCE	\$250.00	\$0.00	\$73.02	29.21%	\$176.98
01-409-372	COMMUNITY BLDG.	\$3,750.00	\$0.00	\$650.86	17.36%	\$3,099.14
01-409-373	BUILDING REPAIR	\$1,000.00	\$0.00	\$2,330.81	233.08%	(\$1,330.81)
01-409-374	MACHINERY & EQUIPMENT REPAI	\$3,900.00	\$157.10	\$1,928.21	49.44%	\$1,971.79
01-409-376	TRAIN STATION BLDG	\$9,900.00	\$0.00	\$7,092.48	71.64%	\$2,807.52
01-409-452	JANITORIAL SERVICE	\$16,380.00	\$3,373.50	\$7,742.00	47.26%	\$8,638.00
01-409-610	CAPITAL EXP. (OFFICE IMP)	\$54,300.00	\$562.50	\$8,224.87	15.15%	\$46,075.13
01-409-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$134,505.00</b>	<b>\$10,293.98</b>	<b>\$58,320.10</b>	<b>43.36%</b>	<b>\$76,184.90</b>
<b>POLICE</b>						
01-410-122	WAGES - POLICE CHIEF	\$129,820.00	\$9,805.32	\$85,645.22	65.97%	\$44,174.78
01-410-130	CONTRA-WAGE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-133	WAGES - DETECTIVE	\$138,295.00	\$10,149.95	\$88,141.78	63.73%	\$50,153.22
01-410-134	WAGES - PATROLMEN	\$486,340.00	\$32,512.24	\$283,698.97	58.33%	\$202,641.03
01-410-135	WAGES - PATROLMEN PART-TIME	\$64,325.00	\$8,252.00	\$79,786.26	124.04%	(\$15,461.26)
01-410-140	WAGES - SECRETARY	\$87,475.00	\$4,435.86	\$34,530.91	39.48%	\$52,944.09
01-410-156	HEALTH/HOSPITALIZATION INSUR	\$215,620.00	\$0.00	\$102,360.87	47.47%	\$113,259.13
01-410-159	LIFE & DISABILITY INSURANCE	\$8,855.00	\$0.00	\$4,904.01	55.38%	\$3,950.99
01-410-160	PENSION	\$63,482.00	\$0.00	(\$11.67)	-0.02%	\$63,493.67
01-410-161	SOCIAL SECURITY	\$60,515.00	\$4,562.03	\$42,770.54	70.68%	\$17,744.46
01-410-163	POLICE HEALTH SAVINGS ACCT	\$6,000.00	\$0.00	\$0.00	0.00%	\$6,000.00
01-410-164	WORKERS COMP INS.	\$56,970.00	\$0.00	\$0.00	0.00%	\$56,970.00
01-410-210	OFFICE SUPPLIES	\$1,800.00	\$0.00	\$523.19	29.07%	\$1,276.81
01-410-231	GASOLINE	\$14,000.00	\$1,536.27	\$8,462.75	60.45%	\$5,537.25
01-410-238	UNIFORMS	\$5,000.00	\$0.00	\$1,083.02	21.66%	\$3,916.98
01-410-240	MATERIALS & SUPPLIES/OPERATI	\$6,000.00	\$0.00	\$2,291.94	38.20%	\$3,708.06
01-410-260	MINOR EQUIPMENT	\$1,500.00	\$0.00	\$2,962.85	197.52%	(\$1,462.85)
01-410-321	TELEPHONE	\$7,220.00	\$404.18	\$6,590.93	91.29%	\$629.07
01-410-326	OFFICE EQUIP & REPAIR	\$14,355.00	\$1,367.96	\$9,034.62	62.94%	\$5,320.38
01-410-327	RADIO EQUIP	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-410-375	VEHICLE MAINT & SUPPLIES	\$12,800.00	\$4,354.74	\$13,578.63	106.08%	(\$778.63)
01-410-420	DUES, SUBSCRIPTIONS, MEMBER	\$5,615.00	\$0.00	\$5,435.00	96.79%	\$180.00
01-410-440	LAUNDRY & DRY CLEANING	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
01-410-460	MEETINGS, CONF. & SCHOOLING	\$13,800.00	\$100.00	\$7,348.56	53.25%	\$6,451.44
01-410-490	OTHER SERVICES	\$15,055.00	\$1,223.05	\$8,838.35	58.71%	\$6,216.65
01-410-521	S.P.C.A.	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-410-522	NORTH PENN TACTICAL RESISTA	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
01-410-700	WEBSITE DESIGN/MAINT	\$400.00	\$0.00	\$529.08	132.27%	(\$129.08)
01-410-740	MACHINERY & EQUIPMENT	\$2,200.00	\$0.00	\$1,239.27	56.33%	\$960.73
	<b>Subtotal</b>	<b>\$1,421,692.00</b>	<b>\$78,703.60</b>	<b>\$789,745.08</b>	<b>55.55%</b>	<b>\$631,946.92</b>
<b>FIRE</b>						
01-411-140	RELIEF ASSOCIATION	\$29,900.00	\$0.00	\$0.00	0.00%	\$29,900.00
01-411-164	WORKER'S COMP. INS.	\$33,640.00	\$0.00	\$0.00	0.00%	\$33,640.00
01-411-521	NORTH PENN GOODWILL	\$500.00	\$0.00	\$0.00	0.00%	\$500.00

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<b>Subtotal</b>		<b>\$64,040.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$64,040.00</b>
<b>PROTECTIVE INSPECTION</b>						
01-413-310	PROFESSIONAL SERVICES	\$27,500.00	\$1,170.00	\$14,160.00	51.49%	\$13,340.00
<b>Subtotal</b>		<b>\$27,500.00</b>	<b>\$1,170.00</b>	<b>\$14,160.00</b>	<b>51.49%</b>	<b>\$13,340.00</b>
<b>PLANNING AND ZONING</b>						
01-414-310	PROFESSIONAL SERVICES	\$2,000.00	\$0.00	\$227.50	11.38%	\$1,772.50
01-414-325	POSTAGE & SUPPLIES	\$50.00	\$0.00	\$0.00	0.00%	\$50.00
01-414-342	ADVERTISING & PRINTING	\$1,000.00	\$0.00	\$1,677.92	167.79%	(\$677.92)
01-414-460	OTHER SERVICES	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00
<b>Subtotal</b>		<b>\$6,050.00</b>	<b>\$0.00</b>	<b>\$1,905.42</b>	<b>31.49%</b>	<b>\$4,144.58</b>
<b>HEALTH</b>						
01-421-164	WORKER'S COMP. INS.	\$1,310.00	\$0.00	\$0.00	0.00%	\$1,310.00
01-421-523	AMBULANCE	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
<b>Subtotal</b>		<b>\$3,810.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$3,810.00</b>
<b>HIWAY - GENERAL SERVICES</b>						
01-430-140	WAGES - MAINTENANCE	\$24,750.00	\$2,615.33	\$14,434.15	58.32%	\$10,315.85
01-430-141	WAGES - PUBLIC WORKS DIRECT	\$38,920.00	\$2,919.20	\$27,616.15	70.96%	\$11,303.85
01-430-231	GASOLINE	\$7,000.00	\$661.23	\$5,676.89	81.10%	\$1,323.11
01-430-238	UNIFORMS	\$2,150.00	\$130.68	\$1,016.88	47.30%	\$1,133.12
01-430-240	MATERIALS & SUPPLIES	\$300.00	\$0.00	\$1,801.73	600.58%	(\$1,501.73)
01-430-260	SMALL TOOLS & MINOR EQUIPME	\$500.00	\$151.00	\$219.70	43.94%	\$280.30
01-430-313	ENGINEERING SERVICES	\$7,500.00	\$442.50	\$17,123.21	228.31%	(\$9,623.21)
01-430-327	RADIO EQUIPMENT	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
01-430-374	MACHINERY & EQUIPMENT REPAI	\$500.00	\$28.10	\$649.53	129.91%	(\$149.53)
01-430-375	VEHICLE MAINT & EXP	\$2,000.00	\$241.90	\$1,618.37	80.92%	\$381.63
01-430-420	DUES, SUBSCRIPTIONS, MEMBER	\$275.00	\$171.00	\$233.50	84.91%	\$41.50
01-430-460	MEETINGS & CONFERENCES	\$600.00	\$0.00	\$280.00	46.67%	\$320.00
01-430-490	OTHER	\$870.00	\$0.00	\$100.00	11.49%	\$770.00
01-430-740	MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>		<b>\$85,615.00</b>	<b>\$7,360.94</b>	<b>\$70,770.11</b>	<b>82.66%</b>	<b>\$14,844.89</b>
<b>CLEANING OF STREETS &amp; GUTTERS</b>						
01-431-140	WAGES - STREET & GUTTER CLE	\$22,000.00	\$693.66	\$4,007.90	18.22%	\$17,992.10
01-431-374	MACHINERY & EQUIPMENT REPAI	\$4,000.00	\$0.00	\$1,167.26	29.18%	\$2,832.74
<b>Subtotal</b>		<b>\$26,000.00</b>	<b>\$693.66</b>	<b>\$5,175.16</b>	<b>19.90%</b>	<b>\$20,824.84</b>
<b>HIWAY - SNOW &amp; ICE REMOVAL</b>						
01-432-140	WAGES - SNOW REMOVAL	\$20,500.00	\$0.00	\$154.54	0.75%	\$20,345.46
01-432-245	HIGHWAY SUPPLIES	\$20,000.00	\$0.00	\$4,951.14	24.76%	\$15,048.86
01-432-374	MACHINERY & EQUIPMENT REPAI	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
01-432-740	MCHINERY & EQUIPMENT PUR	\$12,500.00	\$0.00	\$9,985.00	79.88%	\$2,515.00
<b>Subtotal</b>		<b>\$54,500.00</b>	<b>\$0.00</b>	<b>\$15,090.68</b>	<b>27.69%</b>	<b>\$39,409.32</b>
<b>TRAFFIC SIGNALS &amp; STREET SIGNS</b>						
01-433-140	WAGES - STREET SIGNS & TRAF	\$6,000.00	\$1,832.98	\$6,810.95	113.52%	(\$810.95)
01-433-240	MATERIALS & SUPPLIES	\$2,000.00	\$144.00	\$3,827.11	191.36%	(\$1,827.11)
01-433-361	ELECTRICITY - TRAF SIG	\$1,100.00	\$0.00	\$77.40	7.04%	\$1,022.60

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Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
01-433-374	MACHINERY & EQUIPMENT REPAIR	\$1,000.00	\$0.00	\$1,435.17	143.52%	(\$435.17)
	<b>Subtotal</b>	<b>\$10,100.00</b>	<b>\$1,976.98</b>	<b>\$12,150.63</b>	<b>120.30%</b>	<b>(\$2,050.63)</b>
<b>HIWAY - STREET LIGHTING</b>						
01-434-361	ELECTRICITY - ST LIGHTING	\$46,500.00	\$4,316.03	\$35,297.57	75.91%	\$11,202.43
	<b>Subtotal</b>	<b>\$46,500.00</b>	<b>\$4,316.03</b>	<b>\$35,297.57</b>	<b>75.91%</b>	<b>\$11,202.43</b>
<b>SIDEWALKS AND CROSSWALKS</b>						
01-435-140	WAGES - SIDEWALK & CROSSWALKS	\$5,500.00	\$0.00	\$209.98	3.82%	\$5,290.02
01-435-240	MATERIALS & SUPPLIES	\$7,000.00	\$0.00	\$0.00	0.00%	\$7,000.00
	<b>Subtotal</b>	<b>\$12,500.00</b>	<b>\$0.00</b>	<b>\$209.98</b>	<b>1.68%</b>	<b>\$12,290.02</b>
<b>STORM SEWERS AND DRAINS</b>						
01-436-140	WAGES - MAINT. STORM DRAINS	\$15,000.00	\$3,448.71	\$9,518.16	63.45%	\$5,481.84
01-436-240	MATERIALS & SUPPLIES	\$5,000.00	\$156.02	\$2,506.66	50.13%	\$2,493.34
	<b>Subtotal</b>	<b>\$20,000.00</b>	<b>\$3,604.73</b>	<b>\$12,024.82</b>	<b>60.12%</b>	<b>\$7,975.18</b>
<b>MAINT/REPAIR TO HWAY &amp; BRIDGES</b>						
01-438-140	WAGES - MAINT. STREETS & BRIDGES	\$22,000.00	\$3,244.41	\$22,270.04	101.23%	(\$270.04)
01-438-240	MATERIALS & SUPPLIES	\$36,410.00	\$3,646.48	\$3,646.48	10.02%	\$32,763.52
01-438-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-438-619	HANDICAP RAMPS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$58,410.00</b>	<b>\$6,890.89</b>	<b>\$25,916.52</b>	<b>44.37%</b>	<b>\$32,493.48</b>
<b>CONSTRUCTION AND REBUILDING</b>						
01-439-140	WAGES - CONST. STREETS & BRIDGES	\$2,500.00	\$70.90	\$70.90	2.84%	\$2,429.10
01-439-240	MATERIALS & SUPPLIES	\$150,495.00	\$0.00	\$0.00	0.00%	\$150,495.00
	<b>Subtotal</b>	<b>\$152,995.00</b>	<b>\$70.90</b>	<b>\$70.90</b>	<b>0.05%</b>	<b>\$152,924.10</b>
<b>PARKING FACILITIES</b>						
01-445-140	WAGES - PARKING FACILITIES	\$3,500.00	\$31.53	\$882.44	25.21%	\$2,617.56
01-445-240	MATERIALS & SUPPLIES	\$8,500.00	(\$12,390.00)	\$179.78	2.12%	\$8,320.22
01-445-361	ELECTRICITY	\$2,050.00	\$292.72	\$1,983.48	96.76%	\$66.52
	<b>Subtotal</b>	<b>\$14,050.00</b>	<b>(\$12,065.75)</b>	<b>\$3,045.70</b>	<b>21.68%</b>	<b>\$11,004.30</b>
<b>STORM SEWER &amp; FLOOD CONTROL</b>						
01-446-140	WAGES - STORM WATER MANAG.	\$3,500.00	\$792.01	\$2,484.34	70.98%	\$1,015.66
01-446-240	MATERIALS & SUPPLIES	\$500.00	\$1,178.65	\$4,774.92	954.98%	(\$4,274.92)
01-446-313	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$4,000.00</b>	<b>\$1,970.66</b>	<b>\$7,259.26</b>	<b>181.48%</b>	<b>(\$3,259.26)</b>
<b>PARKS</b>						
01-454-140	WAGES - MAINT. PARKS	\$55,000.00	\$4,630.49	\$39,136.16	71.16%	\$15,863.84
01-454-231	GASOLINE	\$1,800.00	\$181.71	\$703.05	39.06%	\$1,096.95
01-454-240	MATERIALS & SUPPLIES	\$11,000.00	\$1,347.70	\$3,251.90	29.56%	\$7,748.10
01-454-260	SMALL TOOLS & MINOR EQUIPMENT	\$1,895.00	\$103.80	\$1,127.18	59.48%	\$767.82
01-454-361	ELECTRICITY	\$3,835.00	\$410.75	\$1,427.96	37.23%	\$2,407.04
01-454-374	MACHINERY & EQUIPMENT REPAIR	\$3,000.00	\$994.85	\$1,886.42	62.88%	\$1,113.58
01-454-380	EQUIPMENT RENTALS	\$9,600.00	\$2,725.00	\$10,325.00	107.55%	(\$725.00)
01-454-740	MACHINE & EQUIP. PURCHASE	\$0.00	\$0.00	\$5,391.54	0.00%	(\$5,391.54)

**Telford Borough**  
**Statement of Revenues and Expenditures - Compared to Budget**  
**Year ( 2023 ) Period ( 8 )**

Page 8 of 8

09/05/2023

2:08 PM

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
	<b>Subtotal</b>	<b>\$86,130.00</b>	<b>\$10,394.30</b>	<b>\$63,249.21</b>	<b>73.43%</b>	<b>\$22,880.79</b>
<b>CIVIL &amp; MILITARY CELEBRATIONS</b>						
01-457-140	WAGES	\$5,000.00	\$0.00	\$1,429.01	28.58%	\$3,570.99
01-457-240	MATERIALS & SUPPLIES	\$350.00	\$0.00	\$0.00	0.00%	\$350.00
01-457-326	DECORATIONS	\$2,000.00	\$0.00	\$171.50	8.58%	\$1,828.50
01-457-361	ELECTRICITY	\$600.00	\$0.00	\$0.00	0.00%	\$600.00
	<b>Subtotal</b>	<b>\$7,950.00</b>	<b>\$0.00</b>	<b>\$1,600.51</b>	<b>20.13%</b>	<b>\$6,349.49</b>
<b>CONSERVATION &amp; DEVELOPMENT</b>						
01-460-310	PROFESSIONAL SERVICES	\$60,000.00	\$0.00	\$52,500.00	87.50%	\$7,500.00
	<b>Subtotal</b>	<b>\$60,000.00</b>	<b>\$0.00</b>	<b>\$52,500.00</b>	<b>87.50%</b>	<b>\$7,500.00</b>
<b>DEBT PRINCIPAL</b>						
01-471-100	GENERAL OBLIGATION PRINCIPA	\$68,595.00	\$0.00	\$60,980.80	88.90%	\$7,614.20
01-471-200	GEN OBLIGATION INTEREST	\$39,315.00	\$0.00	\$20,544.44	52.26%	\$18,770.56
	<b>Subtotal</b>	<b>\$107,910.00</b>	<b>\$0.00</b>	<b>\$81,525.24</b>	<b>75.55%</b>	<b>\$26,384.76</b>
<b>WATER OTHER</b>						
01-473-100	FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>INSURANCE</b>						
01-486-352	LIABILITY & PROPERTY	\$93,475.00	\$0.00	\$55,938.00	59.84%	\$37,537.00
01-486-353	W/C INS	\$23,370.00	\$0.00	\$720.00	3.08%	\$22,650.00
	<b>Subtotal</b>	<b>\$116,845.00</b>	<b>\$0.00</b>	<b>\$56,658.00</b>	<b>48.49%</b>	<b>\$60,187.00</b>
<b>EMPLOYEE BENEFITS</b>						
01-487-155	PA UNEMPLOY COMP	\$0.00	\$0.00	\$1,758.30	0.00%	(\$1,758.30)
01-487-156	MEDICAL & DENTAL	\$136,780.00	\$31,182.76	\$90,200.74	65.95%	\$46,579.26
01-487-158	EMPLOYEE ASSISTANCE PROGR	\$975.00	\$0.00	\$957.00	98.15%	\$18.00
01-487-159	LIFE & DISABILITY INSURANCE	\$5,925.00	\$0.00	\$4,627.11	78.09%	\$1,297.89
01-487-160	PENSION	\$281,308.00	\$0.00	\$0.00	0.00%	\$281,308.00
01-487-161	S/S EMPLOYER'S SHARE	\$30,145.00	\$2,643.85	\$19,896.52	66.00%	\$10,248.48
01-487-163	POLICE HEALTH SAVINGS ACCT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$455,133.00</b>	<b>\$33,826.61</b>	<b>\$117,439.67</b>	<b>25.80%</b>	<b>\$337,693.33</b>
<b>TRANSFERS</b>						
01-492-100	TRANSFER TO LIBRARY FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-492-300	TRANSFER TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Total GENERAL FUND Expenditures:</b>		<b>\$3,228,860.00</b>	<b>\$187,062.65</b>	<b>\$1,631,212.31</b>	<b>50.52%</b>	<b>\$1,597,647.69</b>
<b>Total GENERAL FUND Revenues:</b>						
		<b>\$3,230,000.00</b>	<b>\$216,456.67</b>	<b>\$2,323,445.08</b>		<b>\$906,554.92</b>
<b>Total GENERAL FUND Expenditures:</b>		<b>\$3,228,860.00</b>	<b>\$187,062.65</b>	<b>\$1,631,212.31</b>		<b>\$1,597,647.69</b>
<b>Total GENERAL FUND Fund Balance:</b>		<b>\$1,140.00</b>	<b>\$29,394.02</b>	<b>\$692,232.77</b>		<b>(\$691,092.77)</b>

# Memo

**TO:** Telford Borough Council  
Honorable Jerry Guretse, Mayor

**FROM:** Chief Randall S. Floyd

*"Do the Right Thing...Always"*

**CC:** File

**DATE:** September 5, 2023

**RE:** Monthly Telford Borough Police Department Activity

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The following is a summary of the Telford Borough Police Department activity for the month of August 2023:

## **Indian Valley Public Library Reading Event**

On Saturday, August 5<sup>th</sup> a local grassroots conservative Christian group, affiliated with Penn Valley Church, held a children's book reading event at the Indian Valley Public Library. Due to various discussions on social media, and the conflicting views on books in the library, there were concerns that protesters would be present and disrupt the event. I attended both sessions of the event. No protesters attended the event or were present in and / or around the library. I suspect that there will be more events by groups supporting each side of the issues in the future.

## **51 West Central Avenue Clean Up**

The contractor cleaned up the property and removed all of the junk outside of 51 West Central Avenue. Further, I accompanied Code Enforcement Officer, Jesse Hill, on an inspection of the property. He deemed the property uninhabitable and provided a long list of items that need to be corrected before the property can be inhabited. We have had several calls concerning the resident returning to the residence. Officers located him there and made it very clear that he could not live there until the corrections were made.

## **Violent Nine-Year-Old Boy**

The department was contacted by a representative of a local behavioral health affiliate concerning a nine-year-old boy, who lives in the Borough and is a client of theirs. The boy has reportedly been extremely violent towards his mother and siblings and they are concerned that he will seriously injure (or worse) one of them. We have had several contacts with the family and are working together with the agency to find a solution.

### **Gun Store Burglary**

D.B. Firearms was broken into, and numerous firearms were stolen. Corporal Adams, who was responding to the call, pulled up on the actors as they were loading a large bag into their vehicle, they fled at a high rate of speed out Telford Pike and then onto Route 113. The vehicle passed through a automatic license plate reader on Route 309 in Richland Township. We are being assisted by the Montgomery County Detective Bureau and the Bureau of Alcohol, Tobacco, and Firearms (ATF) in the investigation.

### **Montgomery County Active Shooter Protocol Short Guide**

Contents of the Montgomery County Active Shooter Protocol have been placed into a short guide for officers. Each officer received a copy of the short guide, and its electronic version has been placed on all patrol car computers. While active shooter scenarios are dynamic, and it is impossible to pre-plan for every likely situation, the short guide defines certain duties and responsibilities for responders and will help limit the chaos that is likely to be caused by such an event. All officers have fully reviewed the short guide.

### **Right to Know Training for Administrative Assistant**

Brittany Beres, our relatively new administrative assistant, is scheduled to receive training on Right to Know. Once she is trained and feels comfortable, she will be assigned as the department's Right to Know Officer. I have been handling all Right to Know requests since Alana Stanziano left the department.

### **Sheep in the Borough**

A Borough couple obtained four sheep and had them in a pen in their back yard. I received complaints from two neighbors and, upon investigation, witnessed the animals. A letter was sent to the residents advising them that, though not covered in the Telford Borough Code of Ordinances, there are health and safety concerns with having sheep in the Borough. The resident advised that they have removed the sheep and that they are no longer there.

### **Follow Up on Several Ordinance Violations**

Letters and other contacts have gone out to residents regarding various ordinance violations. To date, most have been corrected. I am working with some residents who need additional time to correct their violations.

### **Camping in Back Yard**

A former Borough man, who was previously evicted from his residence, has been reportedly camping in that same back yard. There were reports of him urinating and defecating, as well as storing junk, etc. The police department previously had numerous contacts with the man and have since ordered him to leave and not return to the property. A letter of trespass, from the property owner, has been provided to him. If he returns, he will be promptly arrested.

### **Drug Overdoses**

During the past month, officers responded to several drug overdose calls, including two on the same subject. Narcan was administered to all, either by officers or medics, and fortunately they all survived. One subject, who experienced an overdose two days in a row, verbally berated the officer that saved his life.



### **Severely Mentally Man**

A severely mentally ill man, who formerly lived in the area and then moved away for several years, has returned. He has caused commotion in several areas businesses and has gotten hostile when confronted. He scares people because he is tall, extremely boisterous, and loud, and he invades people's space. He has been offered assistance and treatment, which he refuses, and it is believed that he will likely have to be involuntarily committed. Unfortunately, this man is only one of several severely mentally ill people who the department has frequent contact.

### **Citizens Police Academy**

A six-week (one evening a week) Citizens Police Academy is scheduled, and arrangements are being made for each of the sessions. It will be held at the Indian Valley Public Library. The sessions will include a variety of topics that will help the citizens who attend have a much better understanding of policing. I have conducted a similar program years ago that was quite successful.

### **TBPD Strategic Plan 2024-2026**

The finishing touches are being put on the department's updated strategic plan for the years 2024-2026. It was anticipated that it would be completed for this month's report, but I was delayed due to other pressing tasks.

### **ACLU Letter / News Article Regarding Warning Letter**

In July the police department received a report from two women who claimed that they were being harassed by a Borough woman who allegedly posted pictures of them, their children, and others online, along with personal information about them, as well as derogatory comment. Detective Fox consulted with the Montgomery County District Attorney's Office who indicated that the act was criminal in nature. Rather than filing criminal charges, I sent the woman a letter warning her to stop her activities (she was previously warned for similar behavior) and that if it continued, that she would be charged. Unhappy with the warning letter, she filed a complaint with the ACLU who, in return, sent me a letter, disagreeing with the police department's assessment of the matter. She further contacted the news media, and at least one uncomplimentary article was written.

### **Legal Consult**

I had three telephone conversations with Chris Gerber, Esq., regarding labor issues. No problems, just verifying things are being done correctly.

### **HOPE / Recovery Walk Preparation**

Arrangements are being made with fire police and neighboring police departments for assistance with the Recovery Walk on September 16<sup>th</sup>.

### **Right to Know Requests**

During the month the police department received five Right to Know requests. Approximately eight hours of time was expended on responding to the requests.

### **Station Lobby Update**

The lobby project is still on hold pending the delivery of materials.

## Summary of Arrests / Investigations (Not Conclusive)

### Commercial Burglary Investigation

A burglary occurred at DB Firearms where numerous firearms were stolen.

**Burglary Arrest** – a former Borough man was arrest in connection with a burglary that occurred earlier in the year.

**DUI / Hit and Run Arrest** – a Jenkintown man was arrested in connection with a DUI / Hit and Run crash. The man nearly ran over Officer Robbins and then continued to drive erratically thru Franconia and West Rockhill Townships. He was arrested after becoming stuck in a ditch in West Rockhill Township.

**Fraud Arrest** - A Norristown woman was arrested in connection with a fraud case. She is further being investigated for another fraud in excess of \$30,000.

**Drug Arrest** – A Bensalem man was arrested for drug possession and outstanding warrants after being observed acting suspicious in the Municipal Park. He had to be treated at the hospital because he injected fentanyl and methamphetamine just prior to his arrest.

**Firearm Arrest** – A Hilltown Township man was arrested for illegal firearm possession after officers observed a domestic dispute taking place in the parking lot of the Circle K store.

**Drug / Warrant Arrest** – A Lansdale woman, involved in the same domestic dispute as above, was arrested for possession of methamphetamine, as well as for a warrant.

**Numerous Disputes and Disturbances** – Officers investigated several disputes and disturbances during the month.

**Mental Health Incidents** – Officers responded to numerous incidents involving emotionally disturbed persons during the month.

## Meetings, Training and / or Activities

8/1 – Attended Finance Committee Meeting

8/3 – Oral interviews for Civil Service

8/5 – Attended Book Reading at the Indian Valley Public Library

8/9 – Meeting with Borough Manager regarding Issues

8/10 – All officers and staff attended Department Meeting

8/15 – Attended breakfast meeting with SAHS principals and other police chiefs

8/17 – Attended Indian Valley Education Foundation Communications Committee meeting

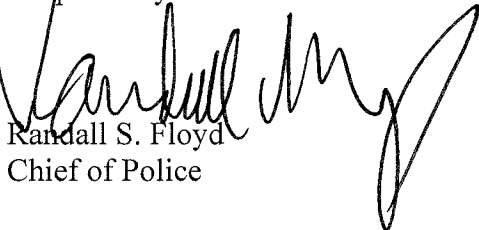
8/17 – Viewed a webinar from DVIT on sleep

8/21 – Attended Telford Volunteer Fire Company Cadet Program graduation ceremony

8/21 – Attended budget workshop session

8/23 – Met with local resident concerning ongoing problems stemming from a theft

Respectfully Submitted



Randall S. Floyd  
Chief of Police

**TELFORD POLICE DEPARTMENT****27**

Agency Activity Report

By CFS Classification

From Date: 8/1/2023 To Date: 8/31/2023

Officer selected: USER, PDADMIN37, SEVILLE, ROBERT F, FLOYD, RANDALL S, FOX, DANIEL S, KIM, JEREMY Y, HEFFERNAN, KYLE, STANZIANO, ALANA M, TELFORD, PD, ADAMS, TORI MICHAEL, GRADEL, GLADYS, SLOAN, RYAN J, CIANCIARULO, ALYSA, MILLER, SARA, BUONANNO, ALISA, ROBBINS, ERICA G, HOUGH, CHRISTOPHER N, BERES, BRITTANY,

Report Date: 9/6/2023 7:19:00 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0500	Burglary	2	1	1	0
0600	Theft	4	1	2	1
0800	Other Assaults	3	0	1	2
1400	Malicious Mischief	2	1	1	0
1800	Narcotics Drug Laws	1	0	1	0
2000	Family Offense	7	1	1	5
2100	Liquor Laws Drunk Driving	1	0	0	1
2300	Public Intoxication	1	0	0	1
2400	Disorderly Conduct	1	1	0	0
2600	All Other Offenses	20	1	10	9
4000	Non Criminal Investigations	34	10	4	20
4100	Fire Related	5	3	1	1
5000	Lost Found Missing Persons	4	1	1	2
5500	Animal Complaints	3	0	2	1
6000	Traffic Accidents	8	1	4	3
6300	Traffic Enforcement	176	32	38	106
6500	Parking Enforcement	6	1	2	3
6600	Traffic Services	6	3	1	2
7000	Public Services	121	33	34	54
7500	Assist other Agency	71	16	25	30
8000	Warrants	4	0	3	1
8200	Warrant Tracking	1	0	1	0
8500	Departmental Services	2	1	1	0
9000	Administrative	417	67	127	223
	<b>Total:</b>	900	174	261	465

## Telford Borough Police Department

## Citizen Survey

Please complete the following survey and return in the SASE. Your candid responses are appreciated.

Did the police respond in a timely manner?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If NO, please comment below)
Was the responding officer(s) able to provide you with sufficient information and / or service to resolve the problem?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If NO, please comment below)
Was the responding officer(s) courteous and display a professional demeanor?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If NO, please comment below)
How would you describe the service rendered to you by the Telford Borough Police Department relating to this incident?	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Poor (If POOR, please comment below)
How would you describe the overall service provided to the community by the Telford Borough Police Department?	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Poor (If POOR, please comment below)
Would you like a telephone call from the Chief of Police to further discuss your Citizen Survey?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (If YES, please provide name and telephone number)

Comments:  
(Use back or additional paper if necessary)

The 2 officers who responded to me were timely, courteous, friendly and extremely professional. Thank you



## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 28, 2023



Telford, PA 18969

Good Morning:

The Telford Borough Police Department has received complaints concerning the condition of your property. While the lawn is regularly cut, weeds and other high grass around the perimeter and rear parking areas remain unmaintained and in violation of Telford Borough Ordinance §10-101, *Responsibility for Cutting Grass and Weeds*.

Telford Borough requires grass and weeds for both residential, as well as commercial properties, to be maintained to within six inches in height. I kindly ask that you bring your property into compliance and then maintain it on a regular basis to avoid a citation and subsequent fine.

Your cooperation is greatly appreciated in this matter.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 29, 2023

[REDACTED]  
Telford, PA 18969

**RE: Halloween Street Closure**

Dear [REDACTED]

Your request for a street closure on Tuesday, October 31<sup>st</sup>, between 5:00 p.m. and midnight has been received. It is my understanding that you want to have a stationary candy stand that would facilitate serving trick or treaters in a safe manner.

I am inclined to grant your request; however, prior to doing so it is important that you speak to your neighbors on the block to make certain that they are in agreement, and that the closure will not unduly inconvenience them. Upon doing so, please contact me and I will make the necessary arrangements for barricades to be delivered, in order to close both ends of the block, on that date.

It is always my goal to accommodate residents and neighborhoods in efforts that bring the community together in a positive manner. Your idea appears to do just that and therefore I want to help to make it a success.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 28, 2023

[REDACTED]  
Telford, PA 18969

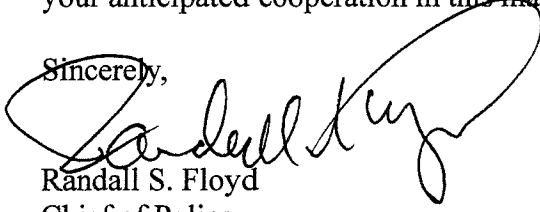
Dear [REDACTED]

The Telford Borough Police Department has received several complaints concerning the sheep that you are harboring in a pen in your back yard. I was suspicious of the complaints until I viewed the sheep myself through your back fence.

While sheep are not addressed in the Telford Borough Code of Ordinances, simply because they should not have to be, there is concern that maintaining them in the closed confines of a borough could pose health and safety issues. It is my understanding that you informed Telford Borough administrative staff that you would be keeping the sheep for a "day or two", yet it has been several days since their arrival.

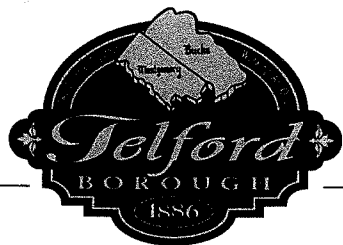
I kindly request that you remove the sheep from your property as soon as is reasonably possible. Failure to do so will result in referrals to the S.P.C.A and /or other legal remedies. I appreciate your anticipated cooperation in this matter.

Sincerely,

  
Randall S. Floyd  
Chief of Police

Cc: Jesse Hill, Code Enforcement  
Kyle Detweiler, Borough Manager  
File



**Police Department**

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 23, 2023

[REDACTED]  
[REDACTED]  
Telford, PA 18969

**RE: GRASS AND WEEDS**

Dear [REDACTED]

Your property is in violation of Telford Borough Ordinance 10-101 concerning *Grass and Weeds*. Grass and weeds are to be kept maintained and should not exceed six inches in height.

Please bring your property into compliance with the stated ordinance. Failure to do so will result in a citation with subsequent fines and costs. I'd like to avoid that if all possible.

If you have any questions concerning this matter, please feel free to contact me.

Sincerely;

Randall S. Floyd  
Chief of Police

Cc: File







## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 23, 2023

[REDACTED]  
Telford, PA 18969

**RE: GRASS AND WEEDS**

Dear [REDACTED]

Your property is in violation of Telford Borough Ordinance 10-101 concerning *Grass and Weeds*. Grass and weeds are to be kept maintained and should not exceed six inches in height.

Please bring your property into compliance with the stated ordinance. Failure to do so will result in a citation with subsequent fines and costs. I'd like to avoid that if all possible.

If you have any questions concerning this matter, please feel free to contact me.

Sincerely;

Randall S. Floyd  
Chief of Police

Cc: File





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 22, 2023

[REDACTED]  
Telford, PA 18969

### Re: Parking in Crosswalk

Dear [REDACTED]

Recently, the crosswalk at the intersection of Springhouse Lane and Village Green Lane has been painted to further delineate its purpose. That intersection will be utilized as a school bus stop for the coming school year. Therefore, it is imperative that it is kept unobstructed for not only the school children, but for others who wish to utilize it for crossing purposes.

A black colored [REDACTED] bearing [REDACTED] registration [REDACTED] registered to you, is frequently parked in the marked crosswalk. That is a violation of PA Vehicle Code §3353(1)(b)(iv) - *Prohibitions in Specified Places* and is subject to fines and costs and subsequent towing if it occurs.

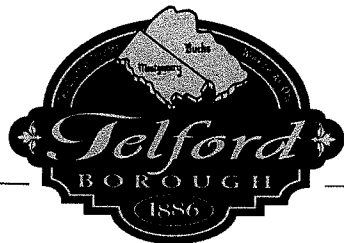
I kindly request that you cease parking in that location in order to avoid the need for enforcement. Your cooperation in this matter is greatly appreciated.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 16, 2023

[REDACTED]

Telford, PA 18969

Dear [REDACTED]

The white colored [REDACTED] bearing [REDACTED] registered to you and parked in front of your residence, is in violation of **Telford Borough Ordinance §15-404 – *Parking of Trucks, Buses, and Certain Other Vehicles Prohibited in Certain Locations.*** Trucks of that size are prohibited to park on any street in the Borough.

I kindly request that you find another parking arrangement for that vehicle, within the next seven days, in order to avoid a citation and subsequent fines and costs. Should you need additional time to make suitable arrangements, please contact me and we can discuss the matter further.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File



## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 9, 2023

[REDACTED]  
[REDACTED]  
[REDACTED]

Telford, PA 18969

Dear [REDACTED]

Recently, several blue signs, advertising your business, have been placed on utility poles around the Borough. Telford Borough Ordinance §10-302- *Prohibited Acts*, prohibits placing signs in this manner. Furthermore, PA Title 18 §6905 also prohibits placing “nails and other hard substances” to a utility pole. I have attached copies of both of these referenced laws for your review.

While I wish to support you in the promotion of your business, it is important that you correct the manner in which your signs are situated. Therefore, I am offering a reasonable solution, but in doing so, request that you make the following corrections in order to closer comply with the law:

1. Remove the nails that are used to attach the signs and replace them with string, cord, or wire.
2. Maintain the appearance of the signs and remove or replace them if they become faded and / or damaged.
3. Replace the signs on utility poles after 90 days, possibly substituting with a yard styled sign.

It is important to me that I assist our local businesses to promote commerce and financial stability. Therefore, I hope you can comply with these reasonable accommodations.

Please feel free to contact me if you have any questions concerning this matter or wish to discuss it further.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: File





## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 24, 2023

[REDACTED]

Good Morning:

On October 21, 2022, [REDACTED] reported a check fraud incident to the Telford Borough Police Department. [REDACTED] advised that he had written Univest check [REDACTED] in a nominal amount, to Grandview Hospital to pay for an x-ray bill. He later found that the check was stolen and altered to the amount of \$240.00 and made payable to [REDACTED]. A subject unknown to him.

An investigation by the Telford Borough Police Department discovered that the check, which had been placed in the mailbox at the Telford / Souderton Post Office, was maliciously removed, altered, and then cashed. Due to the originating theft occurring on post office property, the matter was referred to the United States Postal Inspectors who maintain jurisdiction.

It has been 10 months since the theft occurred and [REDACTED] has not received any information from the postal inspectors on his case. It appears as though the investigation is dormant and will not be successfully cleared.

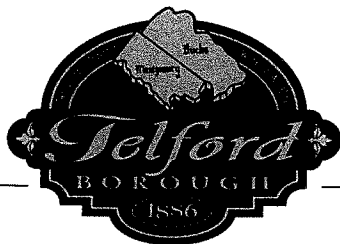
As a result of this incident, clearly being a fraud, and not the fault of [REDACTED] I request that Univest restore to him the lost funds. [REDACTED] has been emotionally distraught over the loss, as well as suffering from the financial impact itself. A restoration of the funds to his account would generate a significant relief.

I thank you for your consideration in this matter. Please feel free to contact me should you have any questions.

Sincerely,

Randall S. Floyd  
Chief of Police

Cc: [REDACTED]  
Officer Jeremy Y. Kim  
File



## Police Department

100 Penn Avenue Telford, Pennsylvania 18969-1912

August 22, 2023

St. Paul's Church  
107 W Lincoln Ave  
Telford, PA 18969

Dear Marianne Henry,

The department and I want to thank you and the kids again, for your generous gift of Superhero bags.

As always, we are always happy to serve the residents of our community without acknowledgement. It is nice to receive your expression of gratitude and we want you to know that this gift was a nice surprise and truly appreciated. Thank you so much.

Sincerely,

Randall S. Floyd  
Chief of Police

cc. file



# Telford Volunteer Fire Company

Telford, PA

This report was generated on 9/3/2023 11:55:58 AM



## Incidents for Zone for Date Range

Zone(s): All Zones | Start Date: 08/01/2023 | End Date: 08/31/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 20679	733 - Smoke detector activation due to malfunction	08/01/2023	111 E LINCOLN AVE	DO 75,E 75,POV
2023 - 20885	733 - Smoke detector activation due to malfunction	08/03/2023	36 S 3RD ST	DO 75,E 75
2023 - 21013	611 - Dispatched & cancelled en route	08/04/2023	N WASHINGTON ST	CH 75,DO 75
2023 - 21056	611 - Dispatched & cancelled en route	08/05/2023	150 MAIN ST	E 75
2023 - 21070	561 - Unauthorized burning	08/05/2023	123 ERIE AVE	CH 75,POV
2023 - 13382	733 - Smoke detector activation due to malfunction	08/06/2023	4402 BETHLEHEM PIKE	CH 75
2023 - 21227	322 - Motor vehicle accident with injuries	08/07/2023	4TH ST	AIR75,DO 75,POV,SD 75
2023 - 13456	311 - Medical assist, assist EMS crew	08/07/2023	2586 WELLINGTON WAY	UT 75
2023 - 21248	322 - Motor vehicle accident with injuries	08/07/2023	ALLENTOWN RD	CH 75,POV,UT 75
2023 - 21314	551 - Assist police or other governmental agency	08/07/2023	122 W BROAD ST	DO 75,SD 75
2023 - 21353	733 - Smoke detector activation due to malfunction	08/07/2023	221 WINDING WAY	CH 75,DO 75,E 75,L 75
2023 - 21411	700 - False alarm or false call, other	08/08/2023	107 W LINCOLN AVE	CH 75,DO 75,E 75,POV
2023 - 21561	531 - Smoke or odor removal	08/09/2023	149 4TH ST	CH 75,DO 75,E 75,POV
2023 - 21619	131 - Passenger vehicle fire	08/09/2023	21.9 N Pennsylvania 309 BYP	AIR75,DO 75,POV,SD 75
2023 - 13681	611 - Dispatched & cancelled en route	08/09/2023	21.9 N Pennsylvania 309 BYP	DO 75,SD 75
2023 - 21666	522 - Water or steam leak	08/10/2023	235 N WASHINGTON ST	CH 75,DO 75,E 75,L 75
2023 - 21785	322 - Motor vehicle accident with injuries	08/10/2023	GODSHALL RD	CH 75,DO 75,POV,SD 75
2023 - 21863	111 - Building fire	08/11/2023	2010 RIDGE RD	E 75
2023 - 21876	412 - Gas leak (natural gas or LPG)	08/11/2023	611 MAIN ST	L 75
2023 - 21991	444 - Power line down	08/13/2023	125 Green Hill RD	DO 75,E 75,POV,UT 75
2023 - 13879	111 - Building fire	08/13/2023	515 TWINBROOK RD	AIR75
2023 - 13927	735 - Alarm system sounded due to malfunction	08/13/2023	3110 OLD STATE RD	CH 75,DO 75,E 75,L 75
2023 - 22206	352 - Extrication of victim(s) from vehicle	08/14/2023	S COUNTY LINE RD	AIR75,DO 75,POV,SD 75
2023 - 22303	551 - Assist police or other governmental agency	08/15/2023	COUNTY LINE RD	DO 75,POV
2023 - 22361	111 - Building fire	08/16/2023	53 HATFIELD PIKE	E 75
2023 - 22499	611 - Dispatched & cancelled en route	08/17/2023	207 W SUMMIT ST	E 75
2023 - 22640	322 - Motor vehicle accident with injuries	08/18/2023	W BROAD ST	POV

Only REVIEWED incidents included.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPEARANCE STATUS
2023 - 22898	322 - Motor vehicle accident with injuries	08/21/2023	E LINCOLN AVE	CH 75,POV,SD 75
2023 - 22931	412 - Gas leak (natural gas or LPG)	08/21/2023	130 N 2ND ST	E 75,SD 75,UT 75
2023 - 14505	440 - Electrical wiring/equipment problem, other	08/22/2023	220 E Summit AVE	CH 75,DO 75,E 75,L 75
2023 - 23274	611 - Dispatched & cancelled en route	08/25/2023	207 W SUMMIT ST	E 75
2023 - 23428	352 - Extrication of victim(s) from vehicle	08/26/2023	BETHLEHEM PIKE	POV,SD 75
2023 - 23776	611 - Dispatched & cancelled en route	08/30/2023	207 W SUMMIT ST	E 75
2023 - 15005	611 - Dispatched & cancelled en route	08/30/2023	127 RELIANCE PL	CH 75,DO 75,UT 75

**Total # Incidents: 34**

Only REVIEWED incidents included.



# Telford Volunteer Fire Company

Telford, PA

This report was generated on 9/3/2023 11:58:03 AM



## Incident Response Detail EXPANDED for Date Range (Landscape)

Zone(s): All Zones | Start Date: 08/01/2023 | End Date: 08/31/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	ALARM TIME	DISPATCH TIME	ARRIVAL TIME	BACK IN SERVICE
<b>ZONE: Franconia Township</b>							
08/05/2023	2023-21070	123 ERIE AVE	561 - Unauthorized burning	8/5/2023 13:32:54	8/5/2023 13:33:23	8/5/2023 13:42:29	
08/07/2023	2023-21227	4TH ST	322 - Motor vehicle accident with injuries	8/7/2023 12:21:45	8/7/2023 12:22:00	8/7/2023 12:25:58	
08/07/2023	2023-21248	ALLENTOWN RD	322 - Motor vehicle accident with injuries	8/7/2023 14:59:08	8/7/2023 14:59:25	8/7/2023 15:01:35	
08/07/2023	2023-21353	221 WINDING WAY	733 - Smoke detector activation due to malfunction	8/7/2023 20:49:09	8/7/2023 20:49:21	8/7/2023 20:54:53	
08/10/2023	2023-21785	GODSHALL RD	322 - Motor vehicle accident with injuries	8/10/2023 22:17:03	8/10/2023 22:17:25	8/10/2023 22:20:36	
08/13/2023	2023-21991	125 Green Hill RD	444 - Power line down	8/13/2023 00:55:00	8/13/2023 00:55:07	8/13/2023 01:04:00	
08/15/2023	2023-22303	COUNTY LINE RD	551 - Assist police or other governmental agency	8/15/2023 14:22:04	8/15/2023 14:22:24	8/15/2023 14:28:00	
08/16/2023	2023-22361	53 HATFIELD PIKE	111 - Building fire	8/16/2023 07:38:38	8/16/2023 07:39:14	8/16/2023 07:49:56	
08/17/2023	2023-22499	207 W SUMMIT ST	611 - Dispatched & cancelled en route	8/17/2023 11:12:52	8/17/2023 11:13:12		
08/18/2023	2023-22640	W BROAD ST	322 - Motor vehicle accident with injuries	8/18/2023 15:56:19	8/18/2023 16:00:44	8/18/2023 16:14:03	
08/25/2023	2023-23274	207 W SUMMIT ST	611 - Dispatched & cancelled en route	8/25/2023 08:02:12	8/25/2023 08:02:36		
08/30/2023	2023-23776	207 W SUMMIT ST	611 - Dispatched & cancelled en route	8/30/2023 10:26:28	8/30/2023 10:26:56		
<b>ZONE: Hatfield Township</b>							
08/26/2023	2023-23428	BETHLEHEM PIKE	352 - Extrication of victim(s) from vehicle	8/26/2023 20:41:51	8/26/2023 21:00:03	8/26/2023 21:05:31	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

**ZONE: Hilltown Township**

42

08/06/2023	2023-13382	4402 BETHLEHEM PIKE	733 - Smoke detector activation due to malfunction	8/6/2023 14:27:11	8/6/2023 14:28:44	8/6/2023 14:34:25	
08/13/2023	2023-13879	515 TWINBROOK RD	111 - Building fire	8/13/2023 01:20:39	8/13/2023 01:33:12	8/13/2023 01:54:50	
08/22/2023	2023-14505	220 E Summit AVE	440 - Electrical wiring/equipment problem, other	8/22/2023 18:31:53	8/22/2023 18:34:10	8/22/2023 18:39:10	
08/30/2023	2023-15005	127 RELIANCE PL	611 - Dispatched & cancelled en route	8/30/2023 11:44:43	8/30/2023 11:46:16		

**ZONE: Lower Salford Township**

08/05/2023	2023-21056	150 MAIN ST	611 - Dispatched & cancelled en route	8/5/2023 10:23:24	8/5/2023 10:24:24		
08/11/2023	2023-21876	611 MAIN ST	412 - Gas leak (natural gas or LPG)	8/11/2023 17:41:26	8/11/2023 17:42:06	8/11/2023 17:52:11	

**ZONE: Salford Township**

08/14/2023	2023-22206	S COUNTY LINE RD	352 - Extrication of victim(s) from vehicle	8/14/2023 17:01:06	8/14/2023 17:03:11	8/14/2023 17:07:25	
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**ZONE: Souderton Borough**

08/21/2023	2023-22931	130 N 2ND ST	412 - Gas leak (natural gas or LPG)	8/21/2023 21:53:15	8/21/2023 22:01:16	8/21/2023 22:09:06	
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**ZONE: Telford Borough**

08/01/2023	2023-20679	111 E LINCOLN AVE	733 - Smoke detector activation due to malfunction	8/1/2023 16:39:42	8/1/2023 16:40:06	8/1/2023 16:44:59	
08/03/2023	2023-20885	36 S 3RD ST	733 - Smoke detector activation due to malfunction	8/3/2023 14:35:08	8/3/2023 14:35:31	8/3/2023 14:41:40	
08/04/2023	2023-21013	N WASHINGTON ST	611 - Dispatched & cancelled en route	8/4/2023 20:16:27	8/4/2023 20:16:44	8/4/2023 20:20:31	
08/07/2023	2023-21314	122 W BROAD ST	551 - Assist police or other governmental agency	8/7/2023 19:21:46	8/7/2023 19:22:18	8/7/2023 19:27:00	
08/08/2023	2023-21411	107 W LINCOLN AVE	700 - False alarm or false call, other	8/8/2023 06:49:11	8/8/2023 06:50:06	8/8/2023 06:54:31	
08/09/2023	2023-21561	149 4TH ST	531 - Smoke or odor removal	8/9/2023 10:05:08	8/9/2023 10:05:43	8/9/2023 10:13:05	
08/10/2023	2023-21666	235 N WASHINGTON ST	522 - Water or steam leak	8/10/2023 06:39:05	8/10/2023 06:39:17	8/10/2023 06:44:50	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

08/21/2023	2023-22898	E LINCOLN AVE	322 - Motor vehicle accident with injuries	8/21/2023 14:48:21	8/21/2023 14:48:30	8/21/2023 14:53:01	43
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**ZONE: Upper Salford Township**

08/11/2023	2023-21863	2010 RIDGE RD	111 - Building fire	8/11/2023 15:17:18	8/11/2023 15:23:15	8/11/2023 15:38:00	
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**ZONE: West Rockhill Township**

08/07/2023	2023-13456	2586 WELLINGTON WAY	311 - Medical assist, assist EMS crew	8/7/2023 14:42:24	8/7/2023 14:43:19	8/7/2023 14:50:48	
08/09/2023	2023-21619	21.9 N Pennsylvania 309 BYP	131 - Passenger vehicle fire	8/9/2023 18:59:29	8/9/2023 19:01:09	8/9/2023 19:06:42	
08/09/2023	2023-13681	21.9 N Pennsylvania 309 BYP	611 - Dispatched & cancelled en route	8/9/2023 19:48:50	8/9/2023 19:49:00	8/9/2023 19:54:00	
08/13/2023	2023-13927	3110 OLD STATE RD	735 - Alarm system sounded due to malfunction	8/13/2023 17:58:02	8/13/2023 17:59:08	8/13/2023 18:03:36	

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

# Telford Volunteer Fire Company

Telford, PA

This report was generated on 9/3/2023 11:59:09 AM



## Personnel Count per Incident for Date Range

Start Date: 08/01/2023 | End Date: 08/31/2023

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2023-13382	8/6/2023 14:27:11	733 - Smoke detector activation due to malfunction	46167	1	8	9
2023-13456	8/7/2023 14:42:24	311 - Medical assist, assist EMS crew	46167	3	2	5
2023-13681	8/9/2023 19:48:50	611 - Dispatched & cancelled en route	46167	7	4	11
2023-13879	8/13/2023 01:20:39	111 - Building fire	46167	6	8	14
2023-13927	8/13/2023 17:58:02	735 - Alarm system sounded due to malfunction	46167	9	0	9
2023-14505	8/22/2023 18:31:53	440 - Electrical wiring/equipment problem, other	46167	13	18	31
2023-15005	8/30/2023 11:44:43	611 - Dispatched & cancelled en route	46167	5	2	7
2023-20679	8/1/2023 16:39:42	733 - Smoke detector activation due to malfunction	46167	8	5	13
2023-20885	8/3/2023 14:35:08	733 - Smoke detector activation due to malfunction	46167	6	0	6
2023-21013	8/4/2023 20:16:27	611 - Dispatched & cancelled en route	46167	2	7	9
2023-21056	8/5/2023 10:23:24	611 - Dispatched & cancelled en route	46167	6	4	10
2023-21070	8/5/2023 13:32:54	561 - Unauthorized burning	46167	2	0	2
2023-21227	8/7/2023 12:21:45	322 - Motor vehicle accident with injuries	46167	11	0	11
2023-21248	8/7/2023 14:59:08	322 - Motor vehicle accident with injuries	46167	6	1	7
2023-21314	8/7/2023 19:21:46	551 - Assist police or other governmental agency	46167	6	3	9
2023-21353	8/7/2023 20:49:09	733 - Smoke detector activation due to malfunction	46167	13	1	14
2023-21411	8/8/2023 06:49:11	700 - False alarm or false call, other	46167	7	1	8
2023-21561	8/9/2023 10:05:08	531 - Smoke or odor removal	46167	5	0	5
2023-21619	8/9/2023 18:59:29	131 - Passenger vehicle fire	46167	10	0	10
2023-21666	8/10/2023 06:39:05	522 - Water or steam leak	46167	8	0	8
2023-21785	8/10/2023 22:17:03	322 - Motor vehicle accident with injuries	46167	9	5	14
2023-21863	8/11/2023 15:17:18	111 - Building fire	46167	4	0	4
2023-21876	8/11/2023 17:41:26	412 - Gas leak (natural gas or LPG)	46167	6	2	8
2023-21991	8/13/2023 00:55:00	444 - Power line down	46167	11	1	12
2023-22206	8/14/2023 17:01:06	352 - Extrication of victim(s) from vehicle	46167	12	0	12
2023-22303	8/15/2023 14:22:04	551 - Assist police or other governmental agency	46167	5	0	5
2023-22361	8/16/2023 07:38:38	111 - Building fire	46167	5	2	7
2023-22499	8/17/2023 11:12:52	611 - Dispatched & cancelled en route	46167	0	5	5
2023-22640	8/18/2023 15:56:19	322 - Motor vehicle accident with injuries	46167	1	0	1
2023-22898	8/21/2023 14:48:21	322 - Motor vehicle accident with injuries	46167	7	3	10
2023-22931	8/21/2023 21:53:15	412 - Gas leak (natural gas or LPG)	46167	14	0	14
2023-23274	8/25/2023 08:02:12	611 - Dispatched & cancelled en route	46167	0	6	6
2023-23428	8/26/2023 20:41:51	352 - Extrication of victim(s) from vehicle	46167	3	0	3
2023-23776	8/30/2023 10:26:28	611 - Dispatched & cancelled en route	46167	0	5	5

**TOTAL # OF INCIDENTS: 34**

**AVERAGES:**

**6.2**

**2.7**

**8.9**

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 358

Page # 1 of 1

# Telford Borough VMSC EMS Zone Report

August 2023

Total Zone Calls: 53

Total VMSC 911 Calls: 1,051

Average Chute Time: 1m:11s

Average Response Time: 5m:51s

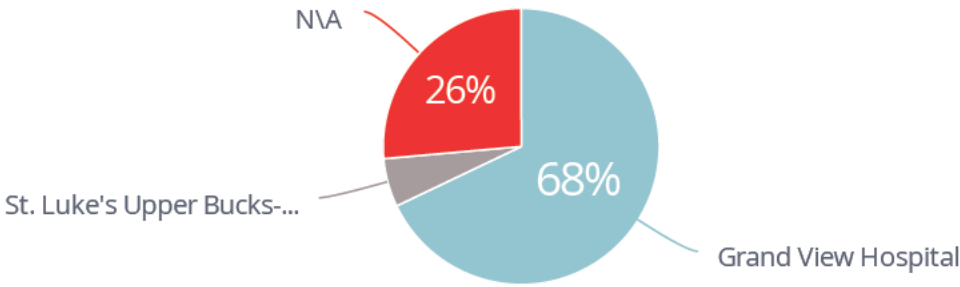
Top 5 Call Types

Transport Disposition

Hospital Transport

Type of Incident	# ↓
Sick Person	12
Falls	7
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	6
Altered Mental Status	4
Breathing Problem	4

Disposition	# ↓
Transported No Lights/Siren	33
Patient Refused Evaluation/Care (Without Transport)	7
Transported Lights/Siren	6
Patient Treated, Released (per protocol)	3
Assist, Unit	1



## Community Response

VMSC's Level of Service

Unit Level of Service	# of Calls
ALS-Paramedic	38
BLS-AEMT	3
BLS-Basic /EMT	12

Barriers to Provide Care

Barriers To Care	# ↓
None Noted	41
NVA	3
Psychologically Impaired	3
Hearing Impaired	2
Sight Impaired	2
Obesity	2
Uncooperative	1

# of Overdoses

2

Additional Agencies on Scene

Additional Agencies	# ↓
Law Enforcement	30
No Other Agency On Scene	24
Fire Department (Non-QRS Related)	3
Non-VMSC EMS Unit	1

## Critical Response Triad

Cardiac Related Incidents



Stroke Related Incidents



Trauma Related Incidents



## **PUBLIC WORKS REPORT**

Gary Yoder, Public Works Director

### **BOROUGH Report for the 9/11/2023 Meeting:**

**Streets** – We continue to do routine maintenance on borough streets. This includes crack sealing, patch paving and pothole repairs.

**Parks** – We continue mowing, doing routine maintenance in all borough parks. We recently cleaned up a large oak tree that fell over during a recent storm.

**Trees** – We continue trimming and taking down dying trees in our park system.

**Playgrounds** – We have been cleaning and checking the play areas at all parks. We recently started mulching play areas throughout the borough.

**Maintenance** – The crew has been busy cleaning and repairing inlets as needed.

**Storm Sewer**- we have been doing some work in areas that continue to wash out over time. Hopefully these fixes will address the issue we were having.

**Street Signs** – We have been doing routine sign replacement throughout town.

**Retirement**- Brian Kopp will be retiring at the end of the month. Brian has been with us for over 23 years. His work ethic and humorous personality will be missed. I wish him well in the next chapter of his life.

**Training**- We continue to have monthly meetings on upcoming projects and employee concerns.

# BOROUGH OF TELFORD

## MANAGERS REPORT

### ADMINISTRATION

**TO:** Borough Council  
Mayor Jerry Guretske  
John Harrell, Authority Chair

**FROM:** Kyle B. Detweiler, MBA  
Borough Manager

**RE:** Manager's Report

**DATE:** September 6, 2023



**Real Estate Matters** – Settlement on the Trinity UCC land acquisition is scheduled to take place on September 20th. We delivered the check for the down payment on August 28<sup>th</sup> and have also obtained the necessary title insurances. Closing on the sale of 122 Penn Avenue is awaiting the results of an appraisal of the parking lot and potential spaces allocated.

**Franklin Alley Swale Project** – Agreements were hand-delivered to the affected property owners on August 31<sup>st</sup>. The Commonwealth Financing Authority (CFA) is meeting later this month, so we will learn about our grant application status imminently. CKS Engineers will receive all bids and formal bid opening will take place at October's Council Meeting.

**Rave Mobile Safety** – Our new admin portal through Rave is officially up and running. We are reviewing the data migrated over from Swift911 for accuracy. There is a series of training videos and instructional materials as part of their 'Rave Academy' which we will get underway with shortly. We'll also be posting the link to sign up for this alert service on our website.

**Meeting with Rep. Malagari** – I was cancelled multiple times even after our initial rescheduled meeting, so this has yet to take place. I'm hopeful we can get back on his radar during the month of September. Will let everyone know once I hear back from Steve's team on what revised date options we have available to us.

**Borough Hall Updates** – Scatton's completed the HVAC upgrades and improvements in our office and, most importantly, the large meeting room on August 29<sup>th</sup>. They reconfigured the return in the wall, wrapped it in sound-deadening insulation, and the reduction in the noise level has been noticed immediately. There was also some work done in the ceiling where the offices are and the temperature regulation has significantly improved as well. Our next action step is to regroup with Excel Communications for the next phase of improvements.

**2024 Budget** – A revised budget that reflects updates to matters discussed at last month's workshop has been included in this packet for your review. We are awaiting some of the big-ticket items to still come in, such as our property and general liability insurance renewals, as well as some quotes for the same materials from other carriers. This is not uncommon in the industry, and I'd expect firm data to come our way in early October.

### Right-to-Know Requests –

1. Time Period Referenced: August 9, 2023 – September 6, 2023
2. Number of RTK Requests Received: 10
3. Number of Unique Requesters: 5
  - a. Requester A – One Request – 1 Actionable Item – 1 hour of time spent.
  - b. Requester B – Five Requests – 6 Actionable Items – 10 hours of time spent.
    - i. Requester B – Two Appeals – 1 Denied, 1 Under Review – 1 hour of time spent.
      1. One hour of Solicitor's time.
  - c. Requester C – One Request – 1 Actionable Item – 1 hour of time spent.
  - d. Requester D – One Request – 1 Actionable Item – 1 hour of time spent.
  - e. Requester E – One Request – 1 Actionable Item – 2 hours of time spent.

## Telford Borough

### 2024 Budget Worksheet

### Summary

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#### Version 2 summary:

- The budget has been updated for the following changes:
  - Line 132: tax collector salary: 8,400 vs 8,450
  - Line 206: Ambulance reduced to 0 (nothing until 2025)
  - Lines 292 - 293, Library & Telford Happenings contributions (more detail)
  - Liquid Fuels - reduced beginning balance for current year expenditures and shifted portion of 2024 budgeted expenses to Capital Reserve.
  - Line 410 - Franklin Alley swale
- Answers to questions that arose at the August budget meeting:
  - Line 162 Detective includes the new detective plus 10k for the current detective to finish up a few cases
  - Line 243 Wages - Sidewalks includes time spent by Public Works employees in those areas. The information for the wage categories comes from employee timesheets.
  - The Public Works Director will be providing the requested detail on the capital improvements.

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#### Original summary:

- This worksheet was created in mid-August and is only a quick draft prepared by the Finance Director. It will be updated with input and priorities from budget participants, as more current year-to-date information becomes available, and as individual account detail is analyzed more closely.
- The interfund transfers were eliminated and expenditures for a specific fund will be paid directly from that fund. This creates separate self-contained budgets for each fund and makes understanding the overall budget for the entire organization easier without the transfers between funds.
- The lines labeled 'unappropriated balance from prior year' are use of savings to pay for current year expenditures. Line 94, currently 0, is in the General Fund, and line 420 shows 315,000 being used in Liquid Fuels. The use of the ARPA funds is essentially the same thing but is handled slightly different per the note above.

#### Assumptions:

- Inflation of 3%. Where not otherwise noted in the notes column most recurring expenses were increased by this amount (the current rate per US DOL is 3.2%). This can be adjusted later in the year before the budget is finalized if appropriate.
- No real estate tax increase, and a slightly higher EIT amount.
- 4% raises for staff. Different pay rates for replacements of retiring employees have not been factored in; the budget can be updated for these amounts as more specific information is available. Office staff, the Public Works Manager, and the Police Department salaries are budgeted individually and shown on a separate schedule, while the remaining salaries are grouped together on the appropriate wages lines.



**Noteworthy:**

- The sale of the old Borough Hall building is shown on line 83.
- Storm sewer has been eliminated from the Boro budget and moved to the Authority.
- ARPA funds are used for the purchase of the Trinity Lutheran property as well as for various capital improvements and equipment purchases. The use of the funds is shown separately with the income on line 95 and the expenditures beginning on line 316. As the funds were recognized as deferred income when received they are bottom line neutral in the year expended as they are recognized as both revenue and expense.
- Open space grant revenue in the amount of half of the cost of the Trinity Lutheran property is budgeted on line 84.
- A list of capital improvements and equipment purchases, provided by the Public Works Director and shown throughout the budget, are summarized at the bottom of this page along with the funds from which they are being purchased.
- The current balance of the Liquid Fuels Fund (Highway Aid) as well as the 2024 budgeted revenue are expended, with the remainder of the capital projects and equipment purchases coming from the Rec Fund where appropriate, the ARPA funds, or the Capital Reserve account.
- The following chart summarizes the budgeted revenues and expenditures and shows the beginning and budgeted ending cash balance of each fund:

<b>Fund</b>	<b>Revenue</b>	<b>Expend.</b>	<b>Net Gain (Loss)</b>	<b>Beginning Cash Balance</b>	<b>Ending Cash Balance</b>
General	4,040,687	3,535,729	504,958	970,414	1,475,372
Recreation	6,000	47,850	(41,850)	49,231	7,381
Fire Tax	60,000	60,000	-	5	5
Escrow	35,000	-	35,000	N/A	N/A
DCED Grant	0	-	0	8	8
Capital Reserve	25,000	363,000	(338,000)	462,736	124,736
Highway Aid	260,907	259,721	1,186	322,537	198,723
ARPA				515,931	-
	<b>4,427,595</b>	<b>4,266,300</b>	<b>161,294</b>	<b>2,320,862</b>	<b>1,806,225</b>

**Summary of General Fund Budget**

	<b>2022 Actual</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b>Revenue</b>			
Real Estate Taxes	1,281,564	1,369,342	1,369,342
LST	64,943	58,267	58,300
Transfer Tax	143,649	88,922	85,000
EIT	732,240	638,078	650,000
PILOT	134,793	140,099	140,099
Cable TV Franchise	82,160	79,910	80,000
Interest	2,510	28,787	100,000
Boro bldg sale	-	-	300,000
Open Space Grant	-	-	215,000
ARPA Funds use	-	-	538,500
Other Revenue	804,290	731,313	504,447
<b>Total Revenue</b>	<b>3,246,148</b>	<b>3,134,718</b>	<b>4,040,687</b>

**Expenditures**

Wages - Boro	409,013	406,918	412,821
Wages - PD	850,409	832,743	896,796
Health Insurance	280,811	352,381	331,238
WC/GL Insurance	196,698	139,847	178,981
ARPA Funds use	-	-	538,500
Other Expenditures	1,344,435	1,406,525	1,177,393
<b>Total Expenditures</b>	<b>3,081,365</b>	<b>3,138,414</b>	<b>3,535,729</b>

**Summary of Capital Purchases and Major Expenditures**

<b>Fund</b>	<b>\$ Amount</b>	<b>Expenditure</b>
ARPA funds	7,500	Borough sidewalk repairs
ARPA funds	12,500	Handicap ramps
ARPA funds	10,000	Sealcoating Boro Hall parking lot
ARPA funds	2,500	Line striping Boro Hall parking lot
ARPA funds	4,500	Replacement of door at train station
ARPA funds	6,500	AC replacements at rental units
ARPA funds	65,000	Chip Seal - Oxford Alley, Liberty Alley, Fulton Ave
ARPA funds	430,000	Acquisition of Trinity UCC property
Recreation Fund	5,000	Banners for parking lot/night market
Recreation Fund	1,500	Tree replacement
Recreation Fund	20,000	Christmas decorations for streets
Recreation Fund	12,000	LED lighting of Community bldg
Recreation Fund	3,000	Floor waxing of Community bldg
Recreation Fund	350	Weed wacker
Recreation Fund	6,000	Snow blower for John Deere tractor
Liquid Fuels	53,592	Novachip - Reliance, Main to 3rd
Liquid Fuels	91,129	Novachip - School Lane, Reliance to Summit
Liquid Fuels	45,000	Paving - Central - Main to School
Liquid Fuels	70,000	Paving - Oxford, Station, and Lukens alleys
Capital Reserve	173,000	Franklin Alley swale
Capital Reserve	190,000	Paving - Washington, RR to Church
	<b>1,209,071</b>	

A	B	C	D	E	F	G	H	I	J	K	L
1	Telford Borough										
2	2024 Budget Worksheet										
3					2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
4	GENERAL FUND										
5	Revenue										
6	REAL PROPERTY TAXES										
7	01-301-100	REAL ESTATE TAXES - CURRENT YE		1,252,505	1,258,752	1,342,970	1,343,140	1,343,140	1,343,140		Assumed no tax increase
8	01-301-300	REAL ESTATE TAXES - DELINQUENT		23,065	16,560	21,925	2,349	18,849	18,849		
9	01-301-500	REAL ESTATE TAXES - LIENED		9,500	4,915	9,000	3,253	6,053	6,053		
10	01-301-600	REAL ESTATE TAXES - INTERIM		2,500	1,337	2,000	-	1,300	1,300		
11				1,287,570	1,281,564	1,375,895	1,348,742	1,369,342	1,369,342		
12	LOCAL TAX ENABLING ACT 511										
13	01-310-030	PER CAPITA TAXES - DELINQUENT		50	35	20	11	11	-		
14	01-310-050	LOCAL SERVICES TAX		63,500	64,943	63,500	35,856	58,267	58,300		Assumed slight increase from projected 2023 amount. Not
15	01-310-100	REAL ESTATE TRANSFER TAXES		105,000	143,649	110,000	54,721	88,922	85,000		sure why 2022 is so much higher.
16	01-310-210	EARNED INCOME TAXES - CURRENT		630,000	732,240	650,000	392,663	638,078	650,000		
17				798,550	940,867	823,520	483,252	785,277	793,300		
18	PENALTY & INTEREST-DELIN ACCTS										
19	01-319-010	REAL ESTATE TAX - PENALTIES &		3,500	2,596	3,500	-	2,300	2,500		
20	01-319-100	PER CAPITA TAX - PENALTIES & I		5	4	-	1	1	-		
21				3,505	2,599	3,500	1	2,301	2,500		
22	BUSINESS LICENSES & PERMITS										
23	01-321-610	PEDDLERS		-	165	200	210	210	200		
24	01-321-800	CABLE TELEVISION FRANCHISE		77,800	82,160	82,800	39,955	79,910	80,000		
25				77,800	82,325	83,000	40,165	80,120	80,200		
26	FINES										
27	01-331-110	VEHICLE CODE VIOLATIONS		1,800	1,696	1,600	759	1,233	1,250		
28	01-331-120	VIOLATIONS, ORDINANCES & RESTI		2,500	3,508	3,200	2,129	3,460	3,450		
29	01-331-130	DISTRICT JUSTICE		7,500	9,971	8,000	7,743	12,582	12,600		
30				11,800	15,175	12,800	10,631	17,276	17,300		
31	INTEREST EARNINGS										
32	01-341-000	INTEREST EARNINGS		2,000	2,510	3,300	8,787	28,787	100,000		
33											
34	RENTS AND ROYALTIES										
35	01-342-100	RENT OF LAND		2,000	1,850	2,100	650	750	2,100		
36	01-342-200	RENT OF BUILDINGS		34,285	34,980	34,060	22,655	36,814	36,800		
37				36,285	36,830	36,160	23,305	37,564	38,900		
38	Department 352										
39	01-352-530	AMERICAN RESCUE ACT GRANT		25,000	257,745	-	-	-	-		
40											
41	ST CAPITAL & OPERATING GRANTS										
42	01-354-030	STREET & HIGHWAY GRANTS		5,975	6,111	6,250	-	6,250	6,250		
43											
44	ST SHRED REV & ENTITLEMENTS										
45	01-355-010	PUBLIC UTILITY REALTY TAX		2,000	2,031	2,000	-	2,000	2,000		

	A	B	C	D	E	F	G	H	I	J	K	L
						2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
3												
46				01-355-080	ALCOHOLIC BEVERAGES TAXES	400	400	400	-	400	400	
47				01-355-120	FOREIGN CASUALTY INS. PREMIUM	145,000	170,955	170,955	-	170,955	170,955	State pension aid; assumed same as 2023
48				01-355-140	FOREIGN CASUALTY INS PREMIUM	25,000	29,873	29,900	-	29,900	29,900	State pension aid; assumed same as 2023
49						172,400	203,260	203,255	-	203,255	203,255	
50				LOCAL GOV UNIT SHARED REV/ENT								
51				01-358-030	OTHER GRANTS	-	-	-	-	-	-	
52				01-358-080	RECYCLING GRANT PROCEEDS	9,000	9,913	9,000	-	9,000	9,000	
53												
54				PAYMENT IN LIEU OF TAXES								
55				01-359-000	PAYMENTS IN LIEU OF TAXES	130,425	134,793	134,790	140,099	140,099	140,099	assumed same as 2023; how to estimate?
56												
57				GENERAL GOVERNMENT								
58				01-361-310	SUBDIVISION FEES	1,000	-	-	-	-	-	
59				01-361-330	VARIANCE FEES	1,000	2,000	1,000	-	1,000	1,000	
60				01-361-400	CERTIFICATION FEES	8,000	7,300	8,000	3,300	5,363	5,000	
61				01-361-540	MAPS & ORDINANCES SOLD	50	-	-	-	-	-	
62						10,050	9,300	9,000	3,300	6,363	6,000	
63				PUBLIC SAFETY								
64				01-362-110	POLICE REPORTS	700	900	700	440	715	700	
65				01-362-111	POLICE SERVICES REIMBURSEMENTS	1,000	2,737	1,200	6,449	8,149	8,150	
66				01-362-150	POLICE SERVICES	250	-	250	195	295	300	
67				01-362-410	BUILDING PERMITS	34,500	46,670	24,000	23,188	37,681	37,700	
68				01-362-430	PLUMBING PERMITS	4,750	2,900	3,350	-	-	-	
69				01-362-460	OTHER PERMITS AND FEES	22,760	38,875	17,300	17,406	28,285	28,500	
70				01-362-470	W/C REIMBURSEMEN	15,775	17,393	18,260	-	18,000	21,692	actual billed amount in 2023
71						79,735	109,475	65,060	47,678	93,124	97,042	
72				NON-REVENUE RECEIPTS								
73				01-381-000	NON-REVENUE RECEIPTS	10,000	12,881	1,000	1,030	1,030	1,000	
74												
75				OTHER FINANCING SERVICES								
76				01-391-010	TRANSFER FROM HOLIDAY DÉCOR FD	-	25	-	-	-	-	
77				01-391-200	AUTHORITY PENSION REIM	81,260	81,260	89,575	-	123,131	123,000	offsets portion of annual allocation (01-487-160)
78				01-391-300	ESCROW FUND TRANSFER	-	2,320	1,000	-	7,500	-	
79				01-391-350	HIGHWAY AID TRANSFER	171,000	-	246,095	-	130,000	-	
80				01-391-900	CAP RESERVE TRANS-POLICE CAR	-	-	-	-	-	-	
81				01-391-930	RECREATION FUND TRANSFER	33,000	-	18,500	-	18,500	-	
82				01-391-940	CAP RESERVE TRANSFER	44,250	-	75,800	-	75,800	-	
83					Sale of old Boro bldg						300,000	
84					Open space grant for Trinity UCC property purchase						215,000	
85						329,510	83,605	430,970	-	354,931	638,000	
86				PROCEEDS OF LONG-TERM DEBT								
87				01-393-010	PROCEED - GEN LONG TERM DEBT	-	39,641	-	-	-	-	
88				01-393-020	PROCEED- GEN SHORT TERM DEBT	-	9,910	-	-	-	-	
89						-	49,551	-	-	-	-	
90				PROCEEDS OF SHORT-TERM DEBT								

	A	B	C	D	E	F	G	H	I	J	K	L
						2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
3												
91				01-394-000	REFUNDS - PRIOR YEAR EXPENDITU	500	7,645	500	-	-	-	
92												
93				CASH BALANCE FORWARDED								
94				01-399-000	UNAPPROPRIATED BALANCE FROM PR	-	-	32,000	-	-	-	use of savings
95					Transfer from ARPA account						538,500	current 516k balance + interest - see offsetting expense starting at line 316
96					<b>Total General Fund Revenues</b>	<b>2,990,105</b>	<b>3,246,148</b>	<b>3,230,000</b>	<b>2,106,988</b>	<b>3,134,718</b>	<b>4,040,687</b>	
97												
98				Expenditure								
99				LEGISLATIVE BODY								
100				01-400-240	MATERIALS & SUPPLIES	75	193	100	-	-	-	
101				01-400-340	ADVERTISING, PRINTING, AND BIN	4,700	3,693	3,700	2,905	4,721	4,865	
102				01-400-420	DUES, SUBSCRIPTIONS, AND MEMBE	1,010	960	1,040	1,085	1,763	1,815	
103				01-400-460	MEETINGS & CONFERENCES	5,230	1,928	4,520	1,215	1,975	2,035	
104				01-400-490	OTHER	275	4,981	300	-	-	-	
105				01-400-510	EXPENSE CONTRIBUTION	600	600	600	(100)	(163)	-	
106						11,890	12,355	10,260	5,105	8,296	8,715	
107				ADMINISTRATION								
108				01-401-121	WAGES - BOROUGH MANAGER	61,190	83,014	62,550	47,317	77,157	65,100	see separate schedule
109				01-401-140	WAGES - OFFICE	83,415	92,705	98,435	70,473	106,418	129,920	see separate schedule
110				01-401-210	OFFICE SUPPLIES	2,300	2,835	2,825	2,482	4,033	4,154	
111				01-401-240	MATERIALS & SUPPLIES	3,000	932	2,000	531	863	888	
112				01-401-260	MINOR EQUIPMENT	500	-	500	46	74	76	
113				01-401-310	PROFESSIONAL SERVICES	-	14,678	-	(9,406)	(9,406)	-	
114				01-401-313	ENGINEERING	1,000	3,098	1,500	492	800	824	
115				01-401-321	TELEPHONE	4,660	3,984	4,360	4,961	8,062	8,304	
116				01-401-325	POSTAGE, PRINTING & ADV	3,550	2,109	4,025	588	956	985	
117				01-401-350	INSURANCE & BONDING	1,075	3,632	4,750	4,482	7,283	7,502	
118				01-401-374	MACHINERY & EQUIPMENT REPAIR	3,090	2,667	3,090	2,175	3,535	3,641	
119				01-401-375	VEHICLE EQUIP & REPAIR	2,400	1,600	-	414	672	693	
120				01-401-380	SOFTWARE LEASE	2,590	2,462	2,590	2,810	4,566	4,703	
121				01-401-381	OFFICE EQUIPMENT LEASE	3,510	2,325	3,475	1,396	2,269	2,337	
122				01-401-420	DUES, SUBSCRIPTIONS	2,860	2,778	2,500	1,975	3,209	3,306	
123				01-401-460	MEETINGS & CONFERENCES	1,880	785	1,595	547	889	916	
124				01-401-490	OTHER OPERATING SUPPLIES	685	2,486	1,265	382	621	640	
125				01-401-700	WEBSITE DESIGN	750	629	750	3,542	5,756	500	maintenance
126				01-401-740	MACHINERY & EQUIPMENT	4,300	3,344	-	2,214	3,597	3,705	
127						182,755	226,064	196,210	137,421	221,354	238,192	
128				FINANCIAL ADMINISTRATION								
129				01-402-311	ACCOUNTING & AUDITING	10,400	10,205	10,650	6,200	10,650	11,100	estimate
130												
131				TAX COLLECTION								
132				01-403-114	WAGES - TAX COLLECTION	8,350	8,350	8,400	4,900	8,400	8,400	estimate
133				01-403-240	MATERIALS & SUPPLIES	850	851	850	-	850	884	
134				01-403-316	EARNED INCOME TAX COLLECTOR	6,930	7,901	7,150	-	7,150	7,436	

	A	B	C	D	E	F	G	H	I	J	K	L
						2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
3												
135				01-403-317	LOCAL SERVICES TAX COLLECTOR	1,140	1,122	1,115	-	1,115	1,160	
136				01-403-350	INSURANCE & BONDING	210	295	295	295	479	499	
137				01-403-460	MEETINGS & CONFERENCES	160	105	175	-	-	-	
138						17,640	18,624	17,985	5,195	17,994	18,378	
139				LAW								
140				01-404-314	PROFESSIONAL & LEGAL SERVICES	17,500	43,154	17,500	15,322	24,898	25,894	
141				01-404-460	MEETINGS & CONFERENCES	20	20	20	-	-	-	
142						17,520	43,174	17,520	15,322	24,898	25,894	
143				GENL GOVT BUILDINGS & PLANT								
144				01-409-140	WAGES - MAINTENANCE	17,500	9,909	17,000	9,433	15,328	15,941	
145				01-409-226	CLEANING SUPPLIES	450	679	450	-	-	-	
146				01-409-240	MATERIAL & SUPPLIES	500	156	500	499	811	836	
147				01-409-310	OTHER PROFESSIONAL SERVICES	5,255	6,036	6,775	2,746	4,462	4,596	
148				01-409-361	ELECTRICITY	18,700	17,456	17,300	9,662	15,701	16,172	
149				01-409-365	SOLID WASTE	2,100	2,668	3,000	1,737	2,823	2,908	
150				01-409-371	LAND MAINTENANCE	250	-	250	73	119	122	
151				01-409-372	COMMUNITY BLDG.	6,450	6,614	3,750	651	1,058	1,089	
152				01-409-373	BUILDING REPAIR	1,000	4,738	1,000	2,331	3,788	3,901	
153				01-409-374	MACHINERY & EQUIPMENT REPAIR	4,225	8,778	3,900	1,771	2,878	2,964	
154				01-409-376	TRAIN STATION BLDG	15,250	10,689	9,900	7,092	11,525	1,000	maintenance; 2023 was windows
155				01-409-452	JANITORIAL SERVICE	10,660	12,150	16,380	4,369	7,099	7,312	
156				01-409-610	CAPITAL EXP. (OFFICE IMP)	33,000	8,600	54,300	7,662	54,300	5,000	estimate
157				01-409-740	MACHINERY & EQUIPMENT	13,250	20,785	-	-	-	-	in APRP fund section, rec fund, or liquid fuels
158						128,590	109,257	134,505	48,026	119,891	61,841	
159				POLICE								
160				01-410-122	WAGES - POLICE CHIEF	119,775	124,917	129,820	75,840	129,820	132,568	
161				01-410-130	CONTRA-WAGE REIMBURSEMENT	-	-	-	-	-	-	
162				01-410-133	WAGES - DETECTIVE	127,460	127,590	138,295	77,992	126,737	135,436	new detective + 10k for prior to finish up cases
163				01-410-134	WAGES - PATROLMEN	394,050	405,486	486,340	251,187	408,178	574,712	
164				01-410-135	WAGES - PATROLMEN PART-TIME	143,220	112,668	64,325	71,534	116,243	-	
165				01-410-140	WAGES - SECRETARY	83,390	79,749	87,475	30,095	51,765	54,080	
166				01-410-156	HEALTH/HOSPITALIZATION INSURAN	-	-	215,620	102,361	184,438	173,372	6% savings with the plan we are using
167				01-410-159	LIFE & DISABILITY INSURANCE	-	-	8,855	4,904	8,706	9,126	most recent invoice x 12
168				01-410-160	PENSION	-	-	63,482	(12)	64,396	64,396	used same as 2023
169				01-410-161	SOCIAL SECURITY	-	-	60,515	38,209	62,089	68,605	7.65% of budgeted wages
170				01-410-163	POLICE HEALTH SAVINGS ACCT	-	-	6,000	-	16,000	7,000	1,000 per year per FT officer
171				01-410-164	WORKERS COMP INS.	-	-	56,970	-	-	-	included at 01-486-353
172				01-410-210	OFFICE SUPPLIES	1,800	1,576	1,800	523	850	876	
173				01-410-231	GASOLINE	10,500	16,219	14,000	6,926	11,256	11,593	
174				01-410-238	UNIFORMS	5,000	4,108	5,000	1,083	1,760	1,813	
175				01-410-240	MATERIALS & SUPPLIES/OPERATING	6,000	8,321	6,000	2,292	3,724	3,836	
176				01-410-260	MINOR EQUIPMENT	2,800	4,617	1,500	2,963	4,815	4,959	
177				01-410-321	TELEPHONE	7,890	6,926	7,220	6,187	10,053	10,355	
178				01-410-326	OFFICE EQUIP & REPAIR	14,140	11,277	14,355	7,667	12,458	12,832	
179				01-410-327	RADIO EQUIP	1,000	-	-	-	-	-	

	A	B	C	D	E	F	G	H	I	J	K	L
3						2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
180				01-410-375	VEHICLE MAINT & SUPPLIES	15,300	9,015	12,800	9,224	14,989	15,438	
181				01-410-420	DUES, SUBSCRIPTIONS, MEMBERSHI	4,330	4,171	5,615	5,435	8,832	9,097	
182				01-410-440	LAUNDRY & DRY CLEANING	750	775	500	-	500	515	
183				01-410-460	MEETINGS, CONF. & SCHOOLING	14,500	8,270	13,800	7,249	11,779	12,132	
184				01-410-490	OTHER SERVICES	16,040	9,955	15,055	7,615	12,375	12,746	
185				01-410-521	S.P.C.A.	250	250	250	-	250	258	
186				01-410-522	NORTH PENN TACTICAL RESISTANCE	3,500	-	3,500	-	3,500	3,605	
187				01-410-700	WEBSITE DESIGN/MAINT	500	182	400	529	860	886	
188				01-410-740	MACHINERY & EQUIPMENT	18,800	54,831	2,200	1,239	2,014	2,074	
189						990,995	990,902	1,421,692	711,042	1,268,387	1,322,309	
190				FIRE								
191				01-411-140	RELIEF ASSOCIATION	25,000	29,873	29,900	-	29,900	29,900	
192				01-411-164	WORKER'S COMP. INS.	28,735	26,866	33,640	-	21,692	-	included at 01-486-353
193				01-411-521	NORTH PENN GOODWILL	500	500	500	-	500	500	
194						54,235	57,239	64,040	-	52,092	30,400	
195				PROTECTIVE INSPECTION								
196				01-413-310	PROFESSIONAL SERVICES	27,500	26,380	27,500	12,990	27,500	28,325	
197												
198				PLANNING AND ZONING								
199				01-414-310	PROFESSIONAL SERVICES	2,125	826	2,000	228	2,228	2,294	
200				01-414-325	POSTAGE & SUPPLIES	50	22	50	-	50	52	
201				01-414-342	ADVERTISING & PRINTING	1,000	449	1,000	1,678	2,678	2,758	
202				01-414-460	OTHER SERVICES	3,000	3,000	3,000	-	3,000	3,090	
203						6,175	4,297	6,050	1,905	7,955	8,194	
204				HEALTH								
205				01-421-164	WORKER'S COMP. INS.	1,345	-	1,310	-	1,310	-	included at 01-486-353
206				01-421-523	AMBULANCE	2,500	2,500	2,500	-	2,500	-	
207						3,845	2,500	3,810	-	3,810	-	
208				HIWAY - GENERAL SERVICES								
209				01-430-140	WAGES - MAINTENANCE	24,220	21,785	24,750	11,819	19,206	19,974	
210				01-430-141	WAGES - PUBLIC WORKS DIRECTOR	37,110	42,086	38,920	24,697	40,133	40,716	
211				01-430-231	GASOLINE	6,000	12,377	7,000	5,016	8,150	8,395	
212				01-430-238	UNIFORMS	2,250	1,875	2,150	886	1,440	1,483	
213				01-430-240	MATERIALS & SUPPLIES	300	358	300	1,802	2,928	3,016	
214				01-430-260	SMALL TOOLS & MINOR EQUIPMENT	500	771	500	69	112	115	
215				01-430-313	ENGINEERING SERVICES	7,500	5,748	7,500	16,681	27,106	27,919	
216				01-430-327	RADIO EQUIPMENT	250	-	250	-	-	-	
217				01-430-374	MACHINERY & EQUIPMENT REPAIRS	500	838	500	621	1,010	1,040	
218				01-430-375	VEHICLE MAINT & EXP	2,000	1,392	2,000	1,376	2,237	2,304	
219				01-430-420	DUES, SUBSCRIPTIONS, MEMBERSHI	270	243	275	63	102	105	
220				01-430-460	MEETINGS & CONFERENCES	600	280	600	280	455	469	
221				01-430-490	OTHER	600	352	870	100	163	167	
222						82,100	88,105	85,615	63,409	103,040	105,702	
223				CLEANING OF STREETS & GUTTERS								
224				01-431-140	WAGES - STREET & GUTTER CLEANI	21,600	23,715	22,000	3,314	5,386	5,601	

	A	B	C	D	E	F	G	H	I	J	K	L
3						2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
225				01-431-374	MACHINERY & EQUIPMENT REPAIR	2,500	5,793	4,000	1,167	1,897	1,954	
226						24,100	29,508	26,000	4,482	7,282	7,555	
227				HIWAY - SNOW & ICE REMOVAL								
228				01-432-140	WAGES - SNOW REMOVAL	20,100	9,719	20,500	155	20,655	21,481	
229				01-432-245	HIGHWAY SUPPLIES	17,500	18,684	20,000	4,951	8,046	8,287	
230				01-432-374	MACHINERY & EQUIPMENT REPAIR	1,500	1,117	1,500	-	1,500	1,545	
231				01-432-740	MCHINERY & EQUIPMENT PUR	-	-	12,500	9,985	16,226	16,712	Need input from Gary
232						39,100	29,520	54,500	15,091	46,426	48,025	
233				TRAFFIC SIGNALS & STREET SIGNS								
234				01-433-140	WAGES - STREET SIGNS & TRAF SI	6,000	3,989	6,000	4,978	8,089	8,413	
235				01-433-240	MATERIALS & SUPPLIES	2,000	1,989	2,000	3,683	5,985	6,165	
236				01-433-361	ELECTRICITY - TRAF SIG	1,080	972	1,100	77	126	130	
237				01-433-374	MACHINERY & EQUIPMENT REPAIRS	1,000	955	1,000	1,435	2,332	2,402	
238						10,080	7,905	10,100	10,174	16,532	17,109	
239				HIWAY - STREET LIGHTING								
240				01-434-361	ELECTRICITY - ST LIGHTING	48,500	51,535	46,500	30,982	50,345	51,855	
241												
242				SIDEWALKS AND CROSSWALKS								
243				01-435-140	WAGES - SIDEWALK & CROSSWALKS	5,500	3,557	5,500	210	341	355	
244				01-435-240	MATERIALS & SUPPLIES	7,000	4,543	7,000	-	2,500	2,575	
245						12,500	8,099	12,500	210	2,841	2,930	
246				STORM SEWER & DRAINS								
247				01-436-140	WAGES - MAINT. STORM DRAINS	13,100	11,755	15,000	6,069	9,863	-	transferred to Authority
248				01-436-240	MATERIALS & SUPPLIES	22,000	15,614	5,000	2,351	3,820	-	transferred to Authority
249						35,100	27,369	20,000	8,420	13,683	-	
250				MAINT/REPAIR TO HWAY & BRIDGES								
251				01-438-140	WAGES - MAINT. STREETS & BRIDG	18,000	26,799	22,000	19,026	30,917	32,153	
252				01-438-240	MATERIALS & SUPPLIES	56,655	67,278	36,410	-	10,000	10,300	
253				01-438-313	ENGINEERING SERVICES	4,500	-	-	-	-	-	
254				01-438-619	HANDICAP RAMPS	10,000	21,627	-	-	-	-	
255						89,155	115,704	58,410	19,026	40,917	42,453	
256				CONSTRUCTION AND REBUILDING								
257				01-439-140	WAGES - CONST. STREETS & BRIDG	2,000	-	2,500	-	2,500	2,600	
258				01-439-240	MATERIALS & SUPPLIES	-	-	150,495	-	150,495	-	in APRP fund section, rec fund, or liquid fuels
259				01-439-614	STONEHEARTH LANE - NOVA CHIP	30,370	33,371	-	-	-	-	
260				01-439-616	WHITFORD CIRCLE - NOVA CHIP	7,115	9,244	-	-	-	-	
261				01-439-617	COVENTRY CIRCLE - NOVA CHIP	18,020	20,624	-	-	-	-	
262				01-439-618	PADDOCK CIRCLE - NOVA CHIP	14,990	17,640	-	-	-	-	
263						72,495	80,879	152,995	-	152,995	2,600	
264				PARKING FACILITIES								
265				01-445-140	WAGES - PARKING FACILITIES	2,500	1,828	3,500	851	1,383	1,438	
266				01-445-240	MATERIALS & SUPPLIES	1,250	844	8,500	12,570	20,426	21,039	
267				01-445-361	ELECTRICITY	2,240	1,741	2,050	1,691	2,747	2,830	
268						5,990	4,414	14,050	15,111	24,556	25,307	
269				STORM SEWER & FLOOD CONTROL								



	A	B	C	D	E	F	G	H	I	J	K	L
						2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
3												
270				01-446-140	WAGES - STORM WATER MANAG. & C	3,600	3,776	3,500	1,692	2,750	-	tranferred to Authority
271				01-446-240	MATERIALS & SUPPLIES	1,000	-	500	3,596	5,844	-	tranferred to Authority
272				01-446-313	ENGINEERING SERVICES	5,000	14,867	-	-	-	-	tranferred to Authority
273						9,600	18,643	4,000	5,289	8,594	-	
274				PARKS								
275				01-454-140	WAGES - MAINT. PARKS	54,000	62,963	55,000	34,506	56,072	58,315	
276				01-454-231	GASOLINE	1,750	2,154	1,800	521	847	873	
277				01-454-240	MATERIALS & SUPPLIES	7,500	6,086	11,000	1,904	3,094	3,187	
278				01-454-260	SMALL TOOLS & MINOR EQUIPMENT	1,895	1,175	1,895	1,023	1,663	1,713	
279				01-454-361	ELECTRICITY	3,835	3,453	3,835	1,017	1,653	1,703	
280				01-454-374	MACHINERY & EQUIPMENT REPAIR	4,950	8,320	3,000	892	1,449	1,492	
281				01-454-380	EQUIPMENT RENTALS	7,800	10,250	9,600	7,600	12,350	12,721	
282				01-454-740	MACHINE & EQUIP. PURCHASE	25,500	20,718	-	5,392	8,761	2,500	minor purchases
283						107,230	115,118	86,130	52,855	85,889	82,503	
284				CIVIL & MILITARY CELEBRATIONS								
285				01-457-140	WAGES	4,500	3,063	5,000	1,429	2,322	2,415	
286				01-457-240	MATERIALS & SUPPLIES	350	171	350	-	-	-	
287				01-457-326	DECORATIONS	3,500	1,089	2,000	172	279	287	
288				01-457-361	ELECTRICITY	550	562	600	-	-	-	
289						8,900	4,884	7,950	1,601	2,601	2,702	
290				CONSERVATION & DEVELOPMENT								
291				01-460-310	PROFESSIONAL SERVICES	15,000	15,000	60,000	52,500	60,000		
292					LIBRARY CONTRIBUTION						45,000	
293					TELFORD HAPPENINGS CONTRIBUTION						15,000	
294												
295				DEBT PRINCIPAL								
296				01-471-100	GENERAL OBLIGATION PRINCIPAL	56,905	61,860	68,595	60,981	60,981	-	PD car paid off in 2023
297				01-471-200	GEN OBLIGATION INTEREST	39,915	40,145	39,315	20,544	20,544	-	PD car paid off in 2023
298						96,820	102,005	107,910	81,525	81,525	-	
299				INSURANCE								
300				01-486-352	LIABILITY & PROPERTY	99,245	91,825	93,475	55,938	93,475	178,261	amts will change with the quotes we are getting from our
301				01-486-353	W/C INS	78,425	78,007	23,370	720	23,370	74,746	existing carrier and DVHT
302						177,670	169,832	116,845	56,658	116,845	253,007	
303				EMPLOYEE BENEFITS								
304				01-487-155	PA UNEMPLOY COMP	-	10,904	-	1,758	2,857	-	
305				01-487-156	MEDICAL & DENTAL	289,225	280,811	136,780	59,018	167,943	157,866	6% savings with the plan we are using
306				01-487-158	EMPLOYEE ASSISTANCE PROGRAM	975	957	975	957	1,555	-	
307				01-487-159	LIFE & DISABILITY INSURANCE	13,605	11,756	5,925	4,627	12,577	9,951	most recent invoice x 12
308				01-487-160	PENSION	308,435	308,435	281,308	-	345,850	345,850	used same as 2023
309				01-487-161	S/S EMPLOYER'S SHARE	86,475	94,179	30,145	17,253	30,733	28,466	7.65% of budgeted wages
310				01-487-163	POLICE HEALTH SAVINGS ACCT	5,000	-	-	-	-	-	
311						703,715	707,042	455,133	83,613	561,515	542,133	
312				TRANSFERS								
313				01-492-300	TRANSFER TO CAPITAL RESERVE	-	-	-	-	-	-	
314				01-492-400	TRANSFER TO HIGHWAY FUND	-	4,806	-	-	-	-	

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						2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
3						-	4,806	-	-	-	-	
315												
316												
317					Use of ARPA funds							see offsetting income at line 95
318					Borough sidewalk repairs						7,500	per Gary
319					Handicap ramps						12,500	per Gary
320					Sealcoating Boro Hall parking lot						10,000	per Gary
321					Line striping Boro Hall parking lot						2,500	per Gary
322					Replacement of door at train station						4,500	per Gary
323					AC replacements at rental units						6,500	per Gary
324					Chip Seal - Oxford Alley, Liberty Alley, Fulton Ave						65,000	per Gary
325					Acquisition of Trinity UCC field & parking lot						430,000	sales price + closing costs estimate
326											538,500	
327												
328					Total General Fund Expenditures	2,989,600	3,081,365	3,228,860	1,444,150	3,138,414	3,535,729	
329					General Fund Net Gain (Loss)	505	164,783	1,140	662,838	(3,697)	504,958	
330												
331					RECREATION FUND							
332					Revenue							
333					05-341-000 INTEREST	150	204	180	265	750	1,500	
334					05-342-000 SIGN RENTAL	3,300	4,900	4,500	4,200	4,500	4,500	
335					05-387-000 CONTRIBUTIONS	11,715	-	-	-	-	-	
336					05-399-000 UNAPPROPRIATED BAL	65,270	-	29,180	-	-	-	
337					Total Recreation Fund Revenues	80,435	5,104	33,860	4,465	5,250	6,000	
338												
339					Expenditure							
340					PARKS							
341					05-454-240 PARK EXP/SIGN PURCHAS	12,500	6,930	9,000	6,315	9,000	-	
342					Banners for parking lot/night market						5,000	per Gary
343					05-454-245 PARK IMPROVEMENTS	16,715	9,315	1,500	-	1,500	-	
344					Tree replacement						1,500	per Gary
345					Christmas decorations for streets						20,000	per Gary
346					LED lighting of Community bldg						12,000	per Gary
347					Floor waxing of Community bldg						3,000	per Gary
348					05-454-740 MACHINERY & EQUIPMENT PURCH	2,600	844	-	-	-	-	
349					Weed wacker						350	per Gary
350					Snow blower for John Deere tractor						6,000	per Gary
351					05-454-900 TRANSFER TO GENERAL FUND	33,000	-	18,500	-	18,500	-	
352					Total Recreation Fund Expenditures	64,815	17,089	29,000	6,315	29,000	47,850	
353					Recreation Fund Gain (Loss)	15,620	(11,986)	4,860	(1,850)	(23,750)	(41,850)	
354												
355					FIRE CO TAXATION FUND							
356					Revenue							
357					07-301-100 REAL ESTATE TAXES	60,155	60,178	60,215	58,771	60,000	60,000	
358					07-319-010 REAL ESTATE TAX PENALTIES	225	124	225	-	-	-	
359					Total Fire Tax Revenues	60,380	60,302	60,440	58,771	60,000	60,000	

	A	B	C	D	E	F	G	H	I	J	K	L
						2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
3												
360												
361				Expenditure								
362				07-411-120	REAL ESTATE DISTRIBUTION - FC	60,380	60,443	60,440	58,771	60,000	60,000	
363					Total Fire Tax Expenditures	60,380	60,443	60,440	58,771	60,000	60,000	
364					Fire Tax Gain (Loss)	-	(142)	-	-	-	-	
365												
366				LIBRARY TAXATION FUND								
367				Revenue								
368				08-301-100	REAL ESTATE TAX	60,155	60,178	350	-	-	-	
369				08-319-010	REAL ESTATE TAX PENALTIES	225	124	50	-	-	-	
370					Total Library Tax Revenues	60,380	60,302	400	-	-	-	
371												
372				Expenditure								
373				08-411-120	REAL ESTATE TAX DIST-LIBRARY	60,380	60,443	400	-	-	-	
374					Total Library Tax Expenditures	60,380	60,443	400	-	-	-	
375					Library Tax Gain (Loss)	-	(142)	-	-	-	-	
376												
377				BOROUGH ESCROW FUND								
378				Revenue								
379				09-341-000	INTEREST INCOME	120	2,320	2,400	3,009	4,000	35,000	700k cash balance x 5% interest rate
380				09-399-000	UNAPPROPRIATED BAL	15	-	250	-	-	-	
381					Total Escrow Fund Revenues	135	2,320	2,650	3,009	4,000	35,000	
382												
383				Expenditure								
384				TRANSFERS								
385				09-492-000	TRANSFER TO GENERAL FUND	120	2,320	1,000	-	7,500	-	
386					Total Escrow Fund Expenditures	120	2,320	1,000	-	7,500	-	
387					Escrow Fund Gain (Loss)	15	-	1,650	3,009	(3,500)	35,000	
388												
389				DCED GRANTS								
390				Revenue								
391				18-341-000	DCED INTEREST	-	0	0	0	0	0	
392					Total DCED Grants Revenues	-	0	0	0	0	0	
393												
394				18-399-000	UNAPPROPRIATED BAL	-	-	-	-	-	-	
395					Total DCED Grants Expenditures	-	-	-	-	-	-	
396					Escrow Fund Gain (Loss)	-	0	0	0	0	0	
397												
398				CAPITAL RESERVE FUND								
399				Revenue								
400				30-341-000	INTEREST EARNINGS	1,100	1,637	2,100	479	2,100	25,000	
401				30-380-000	MISCELLANEOUS REVENUES	-	-	-	-	-	-	
402				30-392-010	TRANSFER FROM GENERAL FUND	25,000	-	-	-	-	-	
403				30-399-000	UNAPPROPRIATED BAL PRIOR YEAR	425,610	-	482,165	-	-	-	
404					Total Cap Reserve Fund Revenues	451,710	1,637	484,265	479	2,100	25,000	

	A	B	C	D	E	F	G	H	I	J	K	L
3						2022 Budget	2022 Actual	2023 Budget	2023 YTD @ 7/31	2023 FYE Projection	2024 Budget Projection	Budget Notes
405												
406				Expenditure								
407				30-420-375	TRANSFER TO GENL FUND	-	-	47,800	-	47,800	-	
408				30-492-010	TRANSFER TO GENERAL FUND	44,250	-	-	-	27,960	-	
409				30-492-490	OTHER	-	-	-	40	40	-	
410					Franklin Alley swale						173,000	
411					Paving - Washington, RR to Church						190,000	per Gary
412					<b>Total Cap Reserve Fund Expenditures</b>	<b>44,250</b>	<b>-</b>	<b>47,800</b>	<b>40</b>	<b>75,800</b>	<b>363,000</b>	
413					<b>Cap Reserve Fund Gain (Loss)</b>	<b>407,460</b>	<b>1,637</b>	<b>436,465</b>	<b>439</b>	<b>(73,700)</b>	<b>(338,000)</b>	
414												
415				<b>HIGHWAY AID</b>								
416				Revenue								
417				35-341-000	INTEREST EARNINGS	100	222	300	896	2,000	7,500	
418				35-355-020	LIQUID FUELS	122,654	122,011	125,530	126,127	126,127	126,127	assumed same as 2023
419				35-355-030	TURNBACK PAYMENT	-	2,280	-	2,280	2,280	2,280	assumed same as 2023
420				35-392-010	TRANSFER FROM GENL FUND	-	4,806					
421				35-399-000	UNAPPROP BAL PRIOR YR	67,737	-	138,170			125,000	use of savings
422					<b>Total Highway Aid Fund Revenues</b>	<b>190,491</b>	<b>129,319</b>	<b>264,000</b>	<b>129,303</b>	<b>130,407</b>	<b>260,907</b>	
423												
424				Expenditure								
425				35-430-000	GENERAL HIGHWAY	-	-	12,500	-	12,500	-	
426				35-431-000	STREET CLEANING	2,500	-	5,500	-	5,500	-	
427				35-432-000	SNOW REMOVAL	19,000	-	20,000	-	7,500	-	
428				35-433-000	TRAFFIC SIGNALS	4,080	-	4,100	-	4,100	-	
429				35-434-000	STREET LIGHTING	48,500	-	46,500	-	46,500	-	
430				35-436-000	STORM SEWERS	-	-	-	-	-	-	tranferred to Authority
431				35-438-000	MAINTENANCE-ST-BRIDGES	96,995	-	157,495	-	130,000		
432					Novachip - Reliance, Main to 3rd						53,592	per Gary
433					Novachip - School Lane, Reliance to Summit						91,129	per Gary
434					Paving - Central - Main to School						45,000	per Gary
435					Paving - Oxford, Station, and Lukens alleys						70,000	per Gary
436					<b>Total Highway Aid Fund Expenditures</b>	<b>171,075</b>	<b>-</b>	<b>246,095</b>	<b>-</b>	<b>206,100</b>	<b>259,721</b>	
437					<b>Highway Aid Fund Gain (Loss)</b>	<b>19,416</b>	<b>129,319</b>	<b>17,905</b>	<b>129,303</b>	<b>(75,693)</b>	<b>1,186</b>	
438												
439												
440					Total Borough Revenues	3,833,636	3,505,132	4,075,615	2,303,015	3,336,475	4,427,595	
441					Total Borough Expenditures	3,390,620	3,221,661	3,613,595	1,509,276	3,516,814	4,266,300	
442					<b>Borough Gain (Loss)</b>	<b>443,016</b>	<b>283,471</b>	<b>462,020</b>	<b>793,739</b>	<b>(180,339)</b>	<b>161,294</b>	

**Telford Borough**  
**2024 Budget Worksheet**  
**Salary Schedule**

	Inman	Detweiler	Bergey	Windfelder	Yoder	Beres	Floyd	Adams	Fox	Heffernan	Kim	Seville	Hough	Miller	Robbins	
Salary	52,000	120,000	80,000		97,874	-	127,469									
2022 W2				63,313				99,750	119,573	96,195	117,204	80,440	22,969	2,004	39,441	
Car stipend		4,800														
Phone stipend		600														
Subtotal	52,000	125,400	80,000	63,313	97,874	-	127,469	99,750	119,573	96,195	117,204	80,440	22,969	2,004	39,441	
w/ 2023 raise (4%)				65,846				103,740	124,356	100,043	121,892	83,658	23,888	2,084	41,019	
2024 raise (4%)	2,080	4,800	3,200	2,634	3,915		5,099			4,002	4,876	3,346				
<b>2024 Budgeted</b>	<b>54,080</b>	<b>130,200</b>	<b>83,200</b>	<b>68,479</b>	<b>101,789</b>	<b>54,080</b>	<b>132,568</b>			<b>104,045</b>	<b>126,768</b>	<b>87,004</b>				
<b>2024 Budgeted per PD Staffing Plan</b>								<b>125,436</b>					<b>78,312</b>	<b>89,292</b>	<b>89,292</b>	<b>1,334,544</b>
<b>2024 Budgeted for Dan to finish up PT</b>									<b>10,000</b>							
<b>Borough</b>																
01-401-121 Manager		65,100														65,100
01-401-140 Office	54,080		41,600	34,240												129,920
01-410-122 Police Chief							132,568									132,568
01-410-133 Detective								125,436								125,436
01-410-134 Patrolman FT										104,045	126,768	87,004	78,312	89,292	89,292	574,712
01-410-135 Patrolman PT																-
01-410-140 Secretary						54,080										54,080
01-430-141 PW Director - Highway					40,716											40,716
<b>Authority</b>																
06-405-121 Manager - Sewer Admin		32,550														32,550
06-440-121 Manager - Water Admin		32,550														32,550
06-405-140 Office - Sewer Admin			20,800	17,120												37,920
06-440-140 Office - Water Admin			20,800	17,120												37,920
06-427-141 PW Director - Sewer Lines					30,537											30,537
06-448-141 PW Director - Water Lines					30,537											30,537

**TELFORD BOROUGH PROJECTS (9400)  
ENGINEER'S STATUS REPORT  
LAST UPDATED AUGUST 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
<b>BOROUGH PROJECTS:</b>				
9400-58	NPDES Phase II - Stormwater Permit	Permit required for municipal separate storm sewer systems which require Borough to implement and enforce a Stormwater Management Program to reduce the discharge of pollutants into their storm sewer system.	<p>Current requirements included: a "Notice of Intent" (NOI-permit renewal application) be submitted by 9/16/17 for the next five-year period; municipalities having a TMDL must apply for an individual permit instead of a general permit; a Pollution Reduction Plan (PRP) must be submitted for reduction of nutrients within the Skippack Creek Watershed and sediment within the Mill Creek Watershed. PADEP also revised their MS4 Requirements Table to include a PRP required for Sediment and Phosphorus within the Indian Creek Watershed, although a TMDL (in litigation) was previously developed.</p> <p>Borough completed public comment periods for TMDL and PRP Plans. CKS completed NOI and TMDL and PRP Plans and submitted the Borough's application to PADEP on September 11, 2017.</p> <p>In an email dated March 10, 2022, CKS submitted a response to PADEP's comments. On March 24, 2022, PADEP replied indicating that the PRP/TMDL Plan is acceptable and to proceed with public participation/30-day comment period. The Plan has been advertised and discussed at the Borough Council meeting on May 2, 2022. The updated (final) PRP/TMDL Plan was submitted to PADEP for approval and permit to be issued. The final permit has been issued and is effective October 1, 2022. The permit expires October 1, 2027.</p> <p>CKS completed the 7/1/21 and 6/30/22 Progress Report for submission to PADEP. The report was sent to the Department on September 15, 2022. CKS to complete the 2022/2023 report.</p> <p>As part of the program requirements, CKS discussed the MS4 program at the Council's (public) meeting on February 6, 2023.</p>	

**TELFORD BOROUGH PROJECTS (9400)  
ENGINEER'S STATUS REPORT  
LAST UPDATED AUGUST 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9452	Police Station Lobby Improvements	Bullet-proof lobby/front entrance to Police Station.	CKS has been asked by the Manager to prepare contract documents for construction bid. CKS has investigated materials to armor lobby of building and completed preparing plans and specifications. CKS has been authorized to bid the project. Bids were accepted February 28, 2023 and the low bidder was Walter Brucker & Co. with a bid of \$64,171. Council awarded the contract to Brucker at their meeting on March 6, 2023. Contract documents have been processed. A preconstruction meeting was held May 25, 2023. Shop drawings have been reviewed. Construction is anticipated to begin September 11, 2023.	

**TELFORD BOROUGH PROJECTS (9400)  
ENGINEER'S STATUS REPORT  
LAST UPDATED AUGUST 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9454	Franklin Alley Drainage Issue	Engineering study to determine scope and cost to improve drainage swale.	<p>Easement areas have been staked out. CKS met with Manager on July 18, 2022 to inspect existing swale and discuss study requirements for improvements to the swale. A concept plan and preliminary cost estimate were presented to Borough Council on August 1, 2022. In a letter dated October 25, 2022, CKS issued a final report to Borough Council. Council considered the recommended improvements at their meeting on November 7, 2022. At that meeting, Council authorized applying for a PA Small Water and Sewer grant to help fund the project. CKS is to prepare the application. A resolution was adopted in conjunction with that application. The application deadline is December 21, 2022.</p> <p>CKS submitted Grant Application for funding the project.</p> <p>At the February 6, 2023 meeting, Council requested CKS to proceed with conducting a meeting with the residents impacted and continue preparing documents for the bid of the project. The meeting with residents was held April 6, 2023. Bid documents have been completed and CKS is anticipating authorization to bid shortly. CKS to prepare bid schedule for considering a contract award at the October 9, 2023 Council meeting. Easement documents to be completed and distributed to property owners to execute.</p>	



**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED AUGUST 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
<b>DEVELOPMENT PROJECTS:</b>				
9433/ 9441	329 Erie Avenue – Minor Subdivision	<p>Project proposes a 3-lot subdivision creating two new townhomes and one existing twin converted to a townhouse.</p> <p>Developer is now pursuing a different project involving the creation (subdivision) for one single-family home to be constructed.</p>	<p>Borough Council previously approved a townhome proposal for this lot/tract. However, an alternate proposal has now been submitted involving a Minor Subdivision and construction of one new single-family home on the lot created. An existing twin home will remain on the other lot. The new proposal has received the required zoning approval by the Telford ZHB. In addition, a Minor Subdivision Plan has been submitted for the single-family home proposal.</p> <p>The Borough Council considered the plan at their meeting on August 1, 2016 and granted Conditional Final Approval. Revised plans have been submitted addressing CKS's prior letter and the conditions of approval. CKS has reviewed the revised plans dated July 16, 2014, last revised September 13, 2016, and indicated they were acceptable via email. In addition, a proposed construction escrow tabulation has been prepared and issued by CKS. Agreements to be executed and construction to begin.</p> <p>The Applicant's Engineer recently submitted a drawing proposing the relocation of the stormwater management systems discharge. CKS completed a second review and issued comments in an email dated May 24, 2023. Newly revised plans were received by CKS on August 23, 2023. CKS to complete a review.</p>	

**TELFORD BOROUGH PROJECTS (9400)  
ENGINEER'S STATUS REPORT  
LAST UPDATED AUGUST 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9447	Lutheran Home – Crestview Avenue Extension	Development of former Delbar tract with 66 twin cottage units and a 42-unit apartment building.	<p>Revised Land Development plans dated April 3, 2019, last revised August 28, 2019, have been submitted for review. CKS completed a review of those plans and issued a letter dated September 13, 2019 with comments. Borough Council considered the project at their October 7, 2019 meeting and voted to grant conditional final approval.</p> <p>Revised plans addressing the conditions of approval were recently received. These plans were dated last revised March 16, 2020. CKS completed a review and issued a letter dated April 15, 2020, indicating the plans were acceptable. CKS also completed a review of the legal descriptions for easements and rights-of-way proposed by the project and issued a letter dated April 15, 2020, indicating the legal descriptions were acceptable. A revised escrow tabulation for Phase 1 only was issued by CKS on June 2, 2021. Development agreements have been executed. A stormwater O&amp;M agreement, blanket easement agreement for installation of stormwater facilities on the Borough's property, and trail easement agreements must still be executed. A pre-construction meeting was held November 18, 2021. Construction has started. Home building has begun. Existing portion of Crestview has been final paved. In addition, East Broad Street has also been final paved.</p>	

**TELFORD BOROUGH PROJECTS (9400)**  
**ENGINEER'S STATUS REPORT**  
**LAST UPDATED AUGUST 30, 2023**

REF. NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
9455	325 W. Reliance Road (TMP No. 22-02-01846-00) Plan of Minor Subdivision proposed by JEM Home Solutions.	The project proposes to subdivide the property into two (2) lots. Lot 1 contains an existing single-family detached home with existing garage and shed to remain and Lot 2 contains an existing tavern to be converted to a single-family detached dwelling.	A Plan of Subdivision dated January 16, 2023, last revised April 5, 2023 has been submitted for review. CKS conducted a review and issued a letter dated April 18, 2023 with comments. The Borough Planning Commission considered the Plan at their meeting on May 17, 2023 and recommended approval to Council.  Council granted conditional approval at the June 12, 2023 Council meeting. Plans to be recorded.	
9456	23 East Central Avenue (Romanowski Field) – Waiver of Land Development Request (Souderton Braves Fieldhouse)	Project involves the removal of two sheds and the construction of a new field house. The field house is proposed to be used for equipment storage (first floor) and team meetings (second floor)	CKS issued a letter dated November 4, 2022 indicating that the Waiver of Land Development may be issued by Council and outlining comments on the proposed plan. Council granted a Waiver of Land Development at their November 7, 2022 meeting, conditioned upon the applicant satisfactorily addressing the comments in CKS's letter and providing a letter from the property owner indicating they are in agreement with the proposed improvements. A revised plan and letter from property owner have been provided to the Borough addressing conditions of approval. CKS issued a letter dated May 8, 2023 indicating conditions have been met and the plan is now acceptable. The applicant has been advised that a building permit will be needed.  This project will be removed from my report next month.	