

**TELFORD BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
April 10, 2023  
7:30 PM**

**I. CALL TO ORDER**

President William Ashley called the Telford Borough Council meeting of April 10, 2023 to order at 7:30 p.m.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was given by Council Member John Taylor, followed by the pledge of allegiance.

**III. ROLL CALL**

Present at the meeting were President William Ashley, Vice President Emiline Weiss, and council members John Taylor, Carolyn Crouthamel, Spencer Kulhanjian, Eric Kratz and Robert Jacobus. Also in attendance were Mayor Jerry Guretske, Interim Manager Cary Vargo, Police Chief Randall Floyd, Public Works Director Gary Yoder, Solicitor James Jacquette and Recording Secretary Diane Windfelder.

Prior to citizens' comments, Council President Ashley inquired if anyone is attendance would be audio or video recording tonight's meeting, or live streaming. Telford resident John Waldenberger advised that he would be live streaming the event on Facebook.

Prior to citizens' comments, Council President Ashley announced that the Council will meet in Executive Session after tonight's meeting to discuss real estate.

**IV. CITIZENS' COMMENTS- AGENDA ITEMS ONLY**

There were no citizens' comments regarding agenda items.

**V. MINUTES OF PREVIOUS MEETING**

Council Member Crouthamel made a motion to enter into the record the minutes of the March 20, 2023 meeting. Council Member Taylor seconded the motion and the motion passed with a 7-0 vote.

## **VI. TREASURERS REPORT**

Finance Director Blaine Bergey presented the treasurer's report. Council Vice President Emiline Weiss inquired about bank accounts and PLGIT and Mr. Bergey advised that he will look into the matter. Telford Borough resident Dale Nice had questions regarding the interest rates.

## **VII. MAYOR'S REPORT**

A report was submitted for the record.

## **VIII. POLICE DEPARTMENT REPORT**

Detective Dan Fox provided a written report for the file.

## **IX. FIRE REPORT**

A written report was submitted for the record.

## **X. EMS REPORT**

A written report was submitted for the record.

## **XI. LIBRARY REPORT**

Wendy Leshinskie submitted the library report for the record. Ms. Leshinskie also advised that some Borough Council members also recently toured the library.

## **XII. BOROUGH STAFF REPORTS**

### **A. Public Works Department- Gary Yoder**

Public Works Director Gary Yoder provided a written report for the file and advised that some paving projects have begun in the Borough. Council President Ashley announced that 25 mph signs are now up in the Telford Commons development. Council President Ashley also had questions for Mr. Yoder regarding streetlights.

### **B. Manager's Report- Interim Manager Cary Vargo**

Mr. Vargo advised that there was a presentation on Thursday, April 6<sup>th</sup> regarding the Franklin Alley swale project.

### **XIII. PROFESSIONAL CONSULTANTS' REPORTS**

#### **A. Building Official's Report- Jesse Hill, Keystone Municipal Services**

There was no report submitted.

#### **B. Solicitor's Report- James Jacquette, Timoney Knox LLP**

Borough solicitor James Jacquette advised that there were no action items.

#### **C. Engineer's Report- CKS Engineers**

A report was submitted for the record.

### **XIV. COUNCIL COMMITTEE REPORTS**

#### **A. Finance and Administrative Committee- Emiline Weiss**

1. Council Member Taylor made a motion to appoint Kyle B. Detweiler to the position of Borough Manager, conditioned upon the successful completion of all background checks, with a tentative start date of Monday, May 1, 2023. Council Member Kratz seconded the motion and the motion passed with a 7-0 vote.
2. Council Member Kratz made a motion to approve the extension of bid contracts to PK Moyer, Trout Brothers and AMS. Council Member Crouthamel seconded the motion and the motion passed with a 7-0 vote.
3. Council Vice President Weiss made a motion to approve bills from March 2023 in the amount of \$280,082.39. Council Member Taylor seconded the motion and the motion passed with a 7-0 vote.

Prior to the Planning and Zoning Committee Report, Council Vice President Weiss discussed the retention of the black and white SUV that Borough staff utilize and advised that the vehicle should be retained for staff use.

#### **B. Planning and Zoning Committee- Carolyn Crouthamel**

Council Member Crouthamel advised that there was no report.

#### **C. Environmental Committee- Spencer Kulhanjian**

Council Member Kulhanjian discussed observing Earth Day on April 22<sup>nd</sup> and added that Telford Happenings will be donating water and pretzels to volunteers.

#### **D. Public Works/Buildings & Plant Committee- Robert Jacobus**

There was no report.

#### **E. Public Safety Committee- William Ashley**

Council President Ashley advised that a meeting was held on April 3<sup>rd</sup> to discuss upgrading streetlights in the Borough. Council President Ashley also discussed the upgrade of the new siren, as well as the advertisement of a revised ordinance pertaining to Chapter 15.

#### **F. Development & Culture Committee- John Taylor**

Council Member Taylor discussed the 2<sup>nd</sup> Annual Easter Egg Hunt which was held on April 1<sup>st</sup> at Centennial Park, and advised that it was very successful. Council Member Taylor also discussed Earth Day on April 22<sup>nd</sup>, and a potential Oktoberfest celebration featuring German dancers.

### **XV. OTHER BUSINESS**

1. Council Member Crouthamel made a motion that all agenda items for Borough Council meetings on the 2<sup>nd</sup> Monday of the month must be submitted to the Borough Manager no later than the close of business on the Wednesday before the meeting. Additionally, all agenda items presented to the Borough Manager after the above deadline will not be placed on the council agenda unless under emergency circumstances. Council Member Taylor seconded the motion and the motion passed with a 7-0 vote.

### **XVI. CITIZENS' COMMENTS**

Council President Ashley advised the audience that they would be afforded three minutes to speak and advised that comments should be limited to Telford Borough residents.

The following Telford Borough resident's offered commentary:  
Luke Ziegler, 413 Wexford Way  
Kathleen Keough, 9 S. Hamilton Ave

### **XVII. ADJOURNMENT**

Council Member Kratz motioned for adjournment and Council Vice President Emiline seconded the motion. The motion passed with a 7-0 vote and the meeting was adjourned at 8:33 PM.